

NON-COMPULSORY REQUEST FOR PROPOSAL (RFP) BRIEFING SESSION MINUTES

Refer to the non-compulsory Request for Proposal (RFP) Briefing Session Presentation for more details which is uploaded on the Transnet e-tender portal and the National Treasury e-tender portal.

1. Welcome, Safety Briefing and Introduction of the Transnet Team.

2. Key Points - General:
 - 2.1 Submission requirements, but not limited to:
 - The briefing session should not contradict the RFP and its supporting documents.
 - No verbal feedback should be construed as binding until is in writing.
 - RFP document can be downloaded from National Treasury e-Tender Publication Portal at: www.etenders.gov.za and/or Transnet website, at no cost. Any updates will be uploaded on NT e-portal and Transnet website. Bidders are encouraged to check updates on the websites.
 - **Important Date: RFP Closing date – before 12h00pm, 29 May 2026.**
 - Validity period of the RFP: 180 Business Days from the closing date.
 - RFP: signed, stamp and date the bottom of each page.
 - Bidders are required to register on the Central Supplier Database (CSD): Bidders /Respondents must be registered on the CSD prior to uploading their bid responses. only foreign suppliers with no local registered entity need not register on the CSD.

 - 2.2 Communication relating to this RFP:
 - The bidders were taken through the communication after the briefing session. Should bidders have more questions, RFP Clarification Request Form (Section 8) should be submitted onto the system, and also sent to Sithokozile.Ndaba@transnet.net **before 12h00pm, 22 May 2026**. Clarification questions should be sent to Transnet before the clarification closing date and time.

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TRANSNET HAS A 'ZERO GIFTS' POLICY. NO EMPLOYEE IS ALLOWED TO ACCEPT GIFTS, FAVOURS OR BENEFITS

- Bidders were taken through communication after the closing of the RFP that they can only communicate with Barbara.Msomi@transnet.net on any matter relating to this RFP Proposal.

2.3 Proposal Submission:

- The bidders were taken through how to submit the bid responses. Transnet further referred the bidders to page 9 of 52 for details on how to submit the bid responses. Bidders were urged to use Google Chrome when using the Transnet e-tender portal. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net
- Bidders were requested to ensure that their bid submission is uploaded in the Transnet e-tender portal and avoid uploading the documents on the last minutes to prevent any issues when uploading.

3. Scope and Technical Requirements:

- The bidders were taken through the details of the scope of requirements of the RFP. Bidders are required to provide their proposals regarding the scope of requirements as described in the RFP.

4. B-BBEE:

B-BBEE Definition:

Broad-Based Black Economic (B-BBEE) means the economic empowerment of all black people including women, workers, youth, people living with disabilities and people living in rural areas through diverse but integrated socio-economic strategies.

Purpose

- To increase the number of black people that manage, own and control enterprises and productive assets
- To facilitate ownership and management of enterprises and productive assets by communities, workers, cooperatives and other collective enterprises
- To achieve an equitable representation in all occupational categories and levels in the workforce
- To procure from large, medium and small sized black owned enterprises

- To increase investment in enterprises and communities that are owned and managed by black people
- A valid B-BBEE certificate for LE company's OR an Affidavit for QSE and EME's is required

B-BBEE Amended Codes Principles

- Enhanced the recognition status of black owned EMEs and QSEs
- An EME that is 100% owned by black people qualifies as a level 1 contributor;
- An EME that is more than 51% owned by black people qualifies as a level 2 contributor;
- No verification requirements for EMEs; EME to obtain a Sworn affidavit or a CIPC Certificate

PREFERENTIAL PROCUREMENT REGULATION 2022

- PPPFA provides for a preference points system in terms of which contracts below a prescribed value be evaluated on the basis that 20 out of 100 possible points must be allocated to "specific goals" and 80 points allocated to price.
- For contracts above a prescribed value, 10 out of 100 possible points must be allocated to "specific goals", and 90 points allocated to price.
 - (a) The applicable preference point system as envisaged in regulations 4, 5, 6 or 7;
 - (b) The specific goal in the invitation to submit the tender for which a point may be awarded, and the number of points that will be awarded to each goal, and proof of the claim for such goal .
 - 80/20 preference point system for acquisition of goods or services with Rand value equal to or below R50 million
 - 90/10 preference point system for acquisition of goods or services with Rand value above R50 million
 - Bidders who do not submit B-BBEE Status Level Verification Certificates or applicable affidavit copy will be deemed as non-compliant contributors to B-BBEE will score zero for preference points .
 - This also applies to Bidders who submit letters or expired certificates indicating that their B-BBEE status is in the process of being verified. Where a B-BBEE certificate is to be used for scoring purposes only, such letters indicating that their B-BBEE status is in

the process of being verified or expired certificates are submitted, bidders will be scored zero for preference points.

Transformational Specific Goals as per Transnet Preferential Procurement Policy (TPPP):

Preference Point System 90/10 or 80/20				
#	Specific Goal	Number of points		Price
1	B-BBEE Level 1 or 2	5	10	90/80
2	30% subcontracting to designated Groups	5	10	
Total		10	20	

Priority will be given to the specific goals to advance areas or categories of persons or groups who were previously disadvantaged. Preferential Procurement point system will be allocated as per the table below:

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
The promotion of supplier development through sub-contracting or JV for a minimum of 30% of the value of a contract to South African Companies which are: I. 30% Black Women owned, 51% Black Youth and 51% Black people with disabilities II. Entities with a specified minimum B-BBEE level (1 and 2) III. EMEs and/or QSEs who are 51% black-owned	Sub-contracting agreements and Declaration / Joint Venture Agreement and CIPC – B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate as per DTIC guideline

Valid Sworn Affidavit:

Valid B-BBEE Certificate issued by SANAS accredited verification agency or Sworn affidavit.

Valid Sworn affidavit must have the following:

- Name of the deponent,
- ID number,
- Designation (Owner, Member or Director),
- Name of the Entity, (Trading name, registration number and tax number)
- Percentage of black ownership with designated groups,

- Indicate financial year and revenue (DD/MM/YYYY)
- B-BBEE level.
- Date deponent signed and date of Commissioner of Oath must be the same.

Commissioner of Oath cannot be an employee or ex official of the enterprise because, a person cannot by law, commission a sworn-affidavit in which they have an interest.

Common Mistakes:

- Omitting full name and surname and identity number of the deponent (undersigned-person declaring under oaths).
- Dates of the deponent and commissioner of oaths are not the same
- Date for either commissioner of oaths or deponent is omitted.
- Not completing company financial year information i.e. DD/MM/YYY
- Not ticking the applicable box on the B-BBEE level contributor
- No stamp of the commissioner of oaths on the B-BBEE sworn affidavit.
- If commissioner of oaths stamp does not have date, it must be written manually and should be the same as for the deponent.
- B-BBEE sworn affidavit must be completed in the presence of the commissioner of oaths.

It is the responsibility of the deponent not commissioner of oaths to ensure that B-BBEE sworn affidavit is completed in full.

5. Joint Venture:

A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.

Note the following:

- A consolidated verification certificate is required.
 - The consolidation is based on the weighting as defined in the joint venture agreement.
 - The respective scores are weighted according to their proportionate share in the joint venture.

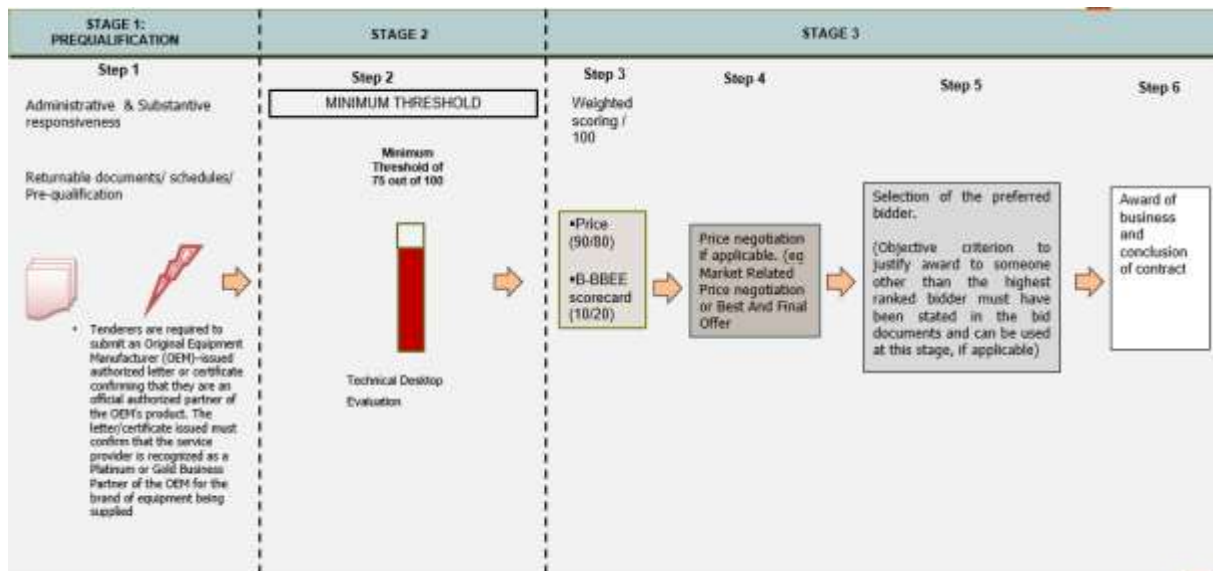
- A joint venture certificate is valid for 12 months and only applicable to a specific project.

Eligibility of a Joint Venture

Joint Ventures are required to compile a consolidated verification certificate. A consolidated verification certificate will consolidate the verified compliance data of joint venture partners in accordance .

6. Evaluation Methodology:

- Transnet will utilise the following methodology and criteria for the RFP:



6.1. Step One: Administrative and Substantive Responsiveness

- The bidders were taken through the documents Transnet checks when doing the Administrative Evaluation and further referred to Section 5 of the RFP for returnable documents and/or schedules required for this RFP. The mandatory, documents used for scoring and essential returnable were also highlighted with the impact of not submitting the documents. Transnet explained the technical pre-qualification and how bidders need to respond to the criteria.

- 6.2. Step Two: Technical Desktop Evaluation Criteria
- The Bidders were taken through in details the Technical Evaluation and how the weighting and scoring are utilized. The bidders were advised that they could even score themselves based on the documents they will be submitting.
- 6.3. Step Three: Evaluation and Final Weighted Scoring
- The Bidders were taken through the Pricing Schedule and the Specific Goals. Bidders were advised on how the scoring would be utilized. Bidders were advised to read the notes to pricing carefully and price for every line item.
- 6.4. Step Four: Post Tender Negotiations (if applicable)
- Bidders were advised that Transnet may not award a contract if the price offered is not market-related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Bidders were advised on the process of post tender negotiations.
- 6.5. Step Five: Objective Criteria
- Bidders were advised that reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. Bidders were advised on the objective criteria process.
- 6.6. Step Six: Award of business and conclusion of contract
- Bidders were advised that immediately after approval to award the contract has been received, the successful bidder(s) will be informed of the acceptance of his/their Bid by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s). A final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.

7. Question asked during the RFP Briefing session:

NO:	QUESTION RAISED DURING THE RFP BRIEFING SESSION	TRANSNET RESPONSE
1.	Is subcontracting mandatory?	No it is not, but you will score 0 for not submitting subcontracting.
2.	In the case of a Commissioner of Oath stamp. Can it be an ex officio? Even if we go to the Post Office, as long as that person is not part of the organization?	Yes, correct
3.	With the OEM certification where you indicate it needs to be platinum or gold, I assume then that's going to be for the equipment and the software. So, we need to have a platinum or gold certification for the hardware element and the platinum or gold certification for the software that we are going to be proposing.	Yes, correct
4.	In the scope of work, Transnet indicates that there is currently a Huawei kit which is in production currently. Is the expectation that this new environment must also comply and be the same? Or can it be any other OEM but that provides a similar kind of infrastructure.	It can be any solution as long as there will be the integration with the current system that we currently have at both our data centers. So, the integration layer is critical for us to maintain one platform

Transnet indicated that no verbal feedback during the RFP briefing session must be construed as binding until in writing and requested that further technical questions be put in writing.

8. Closing of the RFP Briefing:

- The briefing session presentation, together with the minutes of the briefing session, will be uploaded on the National Treasury e-tender and the Transnet E-tender, please ensure that you constantly check on the two (2) portals for any update until the RFP closing date.
- Transnet thanked all for joining the meeting.

Meeting adjourned at 11:30