

## Tender Assessment Criteria

Assessment of Tenderer SHE Management System	Assessment criteria		N/A
<b>Company Name: Transnet Freight Rail</b>			
<b>Tender Description:</b>  <b>Identification and investigation of organised groupings involved in Ferrous &amp; Non-Ferrous Metals Theft for security services at Transnet Freight Rail (TFR) on a national level for a period three years (36 months).</b>			
<b>Tender Number: HOAC HO 37556</b>			
<b>Date:</b>			
<b>1. Provide SHE Policy</b>			
<i>The Policy provided by the Tenderer is:</i> <ul style="list-style-type: none"> <li>- Outlines clear statement of objectives</li> <li>- Shows commitment to improve performance</li> <li>- Relevant to company operations</li> </ul>	Not Provided Provided		
<b>2. Provide SHE Organogram</b>			
<i>The company Organogram includes as a minimum:</i> <ul style="list-style-type: none"> <li>- Legal appointees required for this project i.e Management appointments, SHE Reps, First Aiders, Risk Assessor, Safety Officer etc.</li> </ul>	Not Provided Provided		
<b>3. Provide Letter of good standing</b>			
<i>Tenderer provides evidence of:</i> <ul style="list-style-type: none"> <li>- Up to date Letter of good standing with the Compensation Commissioner, FEMA or Rand Mutual</li> </ul>	Not Provided Provided		
<b>4. Provide breakdown of SHE Cost</b>			
<i>The tenderer is able to demonstrate that he has made provision for the cost of health and safety for the project:</i> <ul style="list-style-type: none"> <li>- Proof or declaration that cost of health and safety included in tender price</li> <li>- Cost breakdown submitted</li> </ul>	Not Provided Provided		
<b>5. Competence and Training</b>			
<i>The tenderer is able to demonstrate that the project team has required training:</i> <ul style="list-style-type: none"> <li>- Proof of competences and training records completed</li> </ul>	Not Provided Provided		
<b>6. Provide Health and Safety Plan (SHE Plan) does it contain the following:</b>			
<ul style="list-style-type: none"> <li>- <b>SHE Responsibilities</b> <i>SHE responsibilities in the company documented and comprise:</i> <ul style="list-style-type: none"> <li>- SHE responsibility defined</li> <li>- Defined for different levels in organisation</li> </ul> </li> </ul>	Not Provided Provided		

<b>Assessment of Tenderer SHE Management System</b>	<b>Assessment criteria</b>		<b>N/A</b>
<p>- <b>Risk Assessments</b>  <i>Tenderer has mechanisms in place for the identification of hazards, assessment of risks and the implementation of control measures associated with work. This includes:</i></p> <ul style="list-style-type: none"> <li>- Documented risk assessments for relevant work or risk and hazard identification</li> <li>- Competent persons responsible for undertaking risk assessments</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>Safe Work Procedures</b>  <i>The tenderer is able to demonstrate safe work procedures which:</i></p> <ul style="list-style-type: none"> <li>- Developed from risk assessment process</li> <li>- Employees trained on Safe Work Procedures</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>SHE Training</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Training matrix or records based on training needs analysis/risks/hazards identified</li> <li>- Induction training</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>Regular Audits/Inspections</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Workplace audits/inspection schedules, minimum monthly</li> <li>- Types of audits/inspections undertaken</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>Health and Safety Communication</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Tool box/Daily safety talks meetings conducted to discuss hazards on site, incident recall, safety performance or other communication methods etc</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>SHE Representative</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Health and safety representatives to be appointed (NB 20 employees or more)</li> <li>- Health and safety representatives appointed in writing</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>SHE Incident Reporting</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Incidents will be recorded and reported.</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>SHE Incident Investigation</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- All Incidents will be investigated</li> </ul>	<p>Not Provided  Provided</p>		
<p>- <b>Personal Protective Equipment (PPE)</b>  <i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- PPE needs analysis done or is it issued based on risk</li> <li>- Employees trained on use of PPE</li> </ul>	<p>Not Provided  Provided</p>		

<b>Assessment of Tenderer SHE Management System</b>	<b>Assessment criteria</b>		<b>N/A</b>
<ul style="list-style-type: none"> <li>- <b>Emergency Planning</b></li> </ul> <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Emergency plan or procedure will be available</li> <li>- Employees trained on procedure</li> </ul>	Not Provided Provided		
<ul style="list-style-type: none"> <li>- <b>Substance abuse policy/testing/procedure</b></li> </ul> <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Substance abuse policy or testing procedure available</li> <li>- Process to deal with positive results</li> </ul>	Not Provided Provided		
<ul style="list-style-type: none"> <li>- <b>Provision of first aid</b></li> </ul> <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Competent first aiders</li> <li>- Provision of first aid equipment</li> </ul>	Not Provided Provided		
<ul style="list-style-type: none"> <li>- <b>Provision of medical surveillance</b></li> </ul> <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- All employees with undergo medical surveillance</li> <li>- Conducted by Occupational Health Practitioner</li> </ul>	Not Provided Provided		
<ul style="list-style-type: none"> <li>- <b>Selection, procurement and management of subcontractors</b></li> </ul> <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> <li>- Assess contractors whether they have resources to perform work safely</li> <li>- Appoint subcontractors who demonstrate that they will do the work safely</li> </ul>	Not Provided Provided		

**Comments**

The assessment report will be made available for the preferred Bidder. The successful Bidder must submit a safety file prior to commencement of work and contractor employees to be subjected to an induction training.