

Tel +27 11 723 1400 Fax +27 11 453 9354
 The Maples, Riverwoods, 24 Johnson Road,
 Bedfordview, Gauteng, South Africa, 2008
 P O Box 75480, Gardenvue,
 Gauteng, South Africa, 2047
 www.airports.co.za

Airports Company South Africa Limited Reg No 1993/004149/06 VAT No 4930138393



MEETING NAME: SUPPLY AND INSTALLATION OF MECHANICAL AND ELECTRICAL PUMPING EQUIPMENT INCLUDING STEEL PIPEWORK FOR SEWAGE PUMP SYSTEM AT BRAM FISCHER INTERNATIONAL AIRPORT FOR A PERIOD OF SIX (06) MONTHS WITH REFERENCE NO BFIA7905/2025/RFP

MEETING CALLED BY: MOCHAKI MONYELA

VENUE:

BRAM FISCHER MAINTANCE ENGINEERING BOARDROOM
BRAM FISCHER INTERNATIONAL AIRPORT
PRIVATE BAG X20562
THABA NCHU ROAD
BLOEMFONTEIN

DATE: WEDNESDAY, 22 OCTOBER 2025

TIME: 11:00 AM

PRESENT:

NAME & SURNAME	ROLE
DINEO MAPHABA	CHAIRPERSON
TSHIDI MATHABATHA	CO_CHAIRPERSON
THANDO PATIKALA	TECHNICAL

APOLOGIES:

RYAN SMITH

MEETING MINUTES

ITEM	DISCUSSION POINT	DATE	WHO
	- Tshidi welcomed the attendees to the meeting and introductions were conducted - Dineo Presented the commercial requirements of the Bid. - Thando Patikala presented the Scope of Work to bidders: - Thando Patikala and Dineo presented the following information on the tender document: - o Submission instruction and tender timelines. emphasized that the closing date for submission of queries is 29 October 2025 at (16H00PM) and the closing date for bid submission is 07 November 2025 (12H00 PM). No late submissions will be accepted. - o Bids to be submitted anytime within the due date, bid documents must be submitted using the following address below.	Q	ALL

	TENDER BOX: Bram Fischer International Airport Thaba Nchu Road Bloemfontein Free State - Tenders may only be submitted on the tender documentation that is issued. - Should bidders not submit their bid submission at the set tender closing time and date (07 November 2025 @ 12:00PM), their submission will be considered non-responsive. - Dineo informed bidders that all queries must be directed to Mochaki.monyela@airports.co.za - The minutes of the meeting, the presentation and the register will be uploaded on e-tenders. - Thando has confirmed that the minimum threshold point of 85 points on the RFP document issued was incorrect and changed to 95 points. - The following questions were posed by bidders and answers provided by ACSA SCM and Technical: - ACSA SCM and Technical: - o Question 1: Where will the bidder receive the excel BOQ on the site. - o Answer 1: Currently there is no layout for the entire system the process involves, investigate, design and populate then submit as it is . - o Question 2: Can the service provider visit the site if they require clarification on the project. - o Answer 2: Yes, site visits are allowed, however the service provider must send an email to the buyer requesting a site visit for clarification. The buyer will then coordinate with the end-user to arrange the visit within the timeframe given. - o Question 3: Is there flow of supply for systems and alarms - o Answer 3: Yes, it is republishing existing alarms, there are and there are lot of them. If someone is in the maintenance department and pump has a problem, the system will give flush water to create noise to alert us to attend to the problem immediately - o Question4: For functionality testing in the technical phase of chemical engineering research, the system that needs to be tested the three years has to be sewage, pumping and piping system - o Answer 4: The three years must relate to a participant who is a postgraduate, a qualified engineer and registered three or four years ago. It should also refer to the time when the person started working in the field - o Question 5: Are there any specific fencing standards - o Answer 5: There is no specific at the moment, the proposal is submitted based on investigations and tests considering the environment and climate. The design process, stages and the reports for approval are confirmed at each specific stage.		
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ACTIONS

<u>Description</u>	<u>Responsibility</u>	<u>Due date</u>
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- Bidders to submit queries by	Bidders	29 October 2025 at (16H00PM)
- Bid submission by	Bidders	07 November 2025 at (12:00PM)

Conclusion

Meeting was closed at 13h00

MINUTES CONFIRMED AS A TRUE REFLECTION OF THE PROCEEDINGS

Dineo Maphaba

Electronically signed

Dineo Maphaba (Chairperson)