

Department:	Supplier Chain Management	Document number:	AIDC-SCM-TMP-011	 Supplier Park Development Company SOC Ltd t/a Automotive Industry Development Centre Your partner in becoming globally competitive
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REQUEST FOR QUOTATION (RFQ)

Invitation for Submission of a Formal Quotation for As and When Contract: Carpentry and Joinery at AIDC Premises

RFQ DETAILS

RFQ NUMBER: PR 15394

CLOSING DATE: 17 October 2022

CLOSING TIME: 11h30

COMPULSORY BRIEFING:

Compulsory site inspection/briefing will be held on **11 October 2022, at 10h00** at Automotive Supplier Park, 30 Helium Road, Central Hub, Rosslyn, Pretoria. For directions and map please check our website: www.aidc.co.za

RFQ DESCRIPTION: As and When Contract: Carpentry and Joinery at AIDC Premises.

DETAILS OF BIDDER

COMPANY NAME:.....

CONTACT PERSON:.....

TELEPHONE NUMBER:.....

CELLULAR NUMBER:.....

FAX NUMBER:

EMAIL ADDRESS:

	YES	NO
Please indicate if your company is Registered on National Treasury – Central Supplier Database (provide your CSD Number)		
CSD Number		
Please Indicate if your Company is Registered on SPDC SOC t/a AIDC Database & has “Active Status” **		

**** ACTIVE STATUS****: - means your Tax Clearance Certificate submitted to AIDC is still valid & BBBEE Certificate still valid (thus your documents have not yet expired)

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NB: Please Note: - AIDC won't be able to do business with suppliers not registered on CSD as per National Treasury SCM Instruction No.4 of 2016/17.

- The bid will be evaluated in accordance with the following:
Administration (Part A),
Evaluation for mandatory (Part B), and
Functionality and Capability Requirements (Part C) criteria:

THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE INDICATE IF THE FOLLOWING DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL (TICK)

A. Administration Criteria - Compliance Requirements – all documents to be submitted	YES	NO
Original valid Tax Clearance certificate submitted or SARS Pin to verify your status		
BBBEE Certificate or an approved Affidavit as per BBBEE Act submitted NB: Suppliers to use approved DTi or CIPC Affidavit template (check website: www.dti.gov.za)		
SBD 4 – Declaration of Interest form – completed and signed		
SBD 6.1 – Preference Points Claim Form in terms of the Preferential Procurement Regulation 2011 (PPR 2017)		
SBD 6.2 - Declaration Certification for Local Production and Content. (PPR 2017)		
B. Evaluation for mandatory (compliance) criteria - Technical Compliance Requirements		
Company CIDB Valid Registration with 2 GB OR Higher – DISQUALIFIED IF NOT SUBMITTED NB: This request will also be advertised/published on CIDB website. AIDC will also validate submission using CIDB online platform (http://www.cidb.org.za).		
Project Key Personnel 1. Carpenter with (Valid Trade Test Certificate) - DISQUALIFIED IF NOT SUBMITTED 2. Construction Manager – Valid National Diploma in Building or B Degree in Construction Management - DISQUALIFIED IF NOT SUBMITTED 3. Health and Safety Officer Registered with Valid SACPCMP Certificate - DISQUALIFIED IF NOT SUBMITTED NB: Documents must be certified, and Certification must not be older than 6 Months		
Consent by Supplier (As per POPI ACT): Do you authorize AIDC to validate the submitted documents with respective bodies to ensure the validity of supplied documents. <div style="border: 1px solid black; height: 40px; width: 100%;"></div> Surname, Initials and Signature		

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NB: Service provider will be required to provide a comprehensive safety file within 7 working days upon appointment. Failure to submit, AIDC reserves the right to terminate the services.

C. Functionality and Capability Requirements

FUNCTIONALITY & CAPABILITIES	TYPE OF SUPPORTING DOCUMENTS REQUIRED	MAXIMUM	SCORE	MINIMUM
<p>NB: The bidder shall achieve a minimum score of 70 points under functionality to be able to be evaluated further on pricing & BBEE as per preferential system.</p>		100		70
<p>1. TECHNICAL APPROACH AND METHODOLOGY</p> <p>Approach paper shall respond to the proposed scope of work and outlines the proposed approach/methodology. The bidder's methodology shall cover the following mandatory topics:</p> <ul style="list-style-type: none"> • Aluminium repairs and replacement <ul style="list-style-type: none"> ○ Technical approach = 5 ○ Quality plan = 5 ○ Nothing is submitted = 0 <p style="text-align: center;">Total Points = 10</p> • Wet Trades (Brickwork, Plastering, Drywalling and Ceilings; Fire doors replacement) <ul style="list-style-type: none"> ○ Technical approach = 5 ○ Quality plan = 5 ○ Nothing is submitted = 0 <p style="text-align: center;">Total Points = 10</p> 	Technical methodology in form of a report covering all general building works as per tender scope	20		
<p>2. WORK PLAN / PROGRAMME</p> <p>The bidder should propose the work plan that is aligned with the AIDC Overall Project time frame, main activities for the assignment and cover the following:</p> <p>N/B The technical approach and methodology portion of the approach paper, read in conjunction with the work, And All activities of importance linked to scope of work are included.</p> <ul style="list-style-type: none"> ▪ The content linked to scope/methodology approach = 3 ▪ Duration: Activity, Timing, Critical path and sequencing is appropriate and consistent with project objectives and requirements of the project = 2 	Work Plan/ Program which covers all activities as per tender scope	5		
<p>3. HEALTH AND SAFETY PLAN</p> <p>Health and safety plan should be submitted in line with the project and SHEQ specification:</p> <p>N/B The technical approach and methodology portion of the approach paper, read in conjunction with the work,</p> <ul style="list-style-type: none"> • Safety procedure - The bidder to demonstrate: <ul style="list-style-type: none"> ○ Clear explanation of site safety procedure = 10 ○ Insufficient information = 0 • Risk mitigation - Any risks identified and mitigation = 10 	Detailed Health & Safety Plan addressing the project as	20		

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○ Insufficient Information = 0	per the tender scope			
4. ORGANIZATION AND STAFFING				
Site specific team Organogram with names and roles, inclusive of nominated sub-contractors per the contract data sheet. The bidder should propose the structure and arrangement of their team as follows: <ul style="list-style-type: none"> ▪ Comprehensive organogram with personnel full names and roles, inclusive of sub-contractors = 5 points ▪ If not provided or incomplete = 0 points 	Site specific organogram with Names & Role of each personnel	5		
Experience of the key staff (This criterion covers the general trades experience, level of education and training of each key staff member / expert member. These personnel should be the same person whose documents are submitted above on the disqualifying criteria. <p>A. Carpenter with Valid Trade Certificate and the following experience in Carpentry and Joinery:</p> <ul style="list-style-type: none"> ▪ > 4 years = 5 points ▪ >3 - 4 years = 4points ▪ >2 to 3 years = 3 points ▪ 2 years = 2 points ▪ <2 and No information provided = 0 points <p>B. Construction Manager – Valid National Diploma in Building or B Degree in Construction Management and the following experience in built environment:</p> <ul style="list-style-type: none"> ▪ > 4 years = 5 points ▪ >3 - 4 years = 4points ▪ >2 to 3 years = 3 points ▪ 2 years = 2 points ▪ <2 and No information provided = 0 points <p>C. Health and Safety Officer Registered with Valid SACPCMP Certificate with the following experience in construction Health and Safety:</p> <ul style="list-style-type: none"> ▪ > 4 years = 5 points ▪ >3 - 4 years = 4points ▪ >2 to 3 years = 3 points ▪ 2 years = 2 points ▪ <2 and No information provided = 0 points 	Attach relevant Valid Certified qualifications (Not older than 6 Months) and CV's	15		
<p>D. Building Contractor's/company Experience</p> Bidder's experience with respect to specific aspects of the same/comparable projects with the minimum value of R 500 000.00 and above, or similar nature over the last 7 years: <ul style="list-style-type: none"> ▪ 3 x award letters or Purchase Orders with (reference letter/completion certificate) specifically relating to (At least 3 x of any of the following trades: Minor demolitions, Replacement of 	Please do ensure that	30		

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<p>fire doors, ironmongery, ceilings, partitioning, aluminium doors, and General Building Works = 30 points</p> <ul style="list-style-type: none"> ▪ 2 x award letters or Purchase Orders with (reference letter/ completion certificate) specifically relating to (At least 3 x of any of the following trades: Minor demolitions, Replacement of fire doors, ironmongery, ceilings, partitioning, aluminium doors, and General Building Works = 20 points ▪ 1 x award letters or Purchase Orders with (reference letter/ completion certificate) specifically relating to (At least 3 x of any of the following trades: Minor demolitions, Replacement of fire doors, ironmongery, ceilings, partitioning, aluminium doors, and General Building Works = 10 points ▪ No award letters or Purchase Orders with (reference letter/ completion certificate) specifically relating to (At least 3 x of any of the following trades: Minor demolitions, Replacement of fire doors, ironmongery, ceilings, partitioning, aluminium doors, and General Building Works = 0 points <p>(N/B) Please do ensure that each submitted award letter is linked to its reference letter/ practical certificate/ final completion certificate in order to score maximum points, awards letter 'only' without any of reference letter/ practical certificate/ final completion certificate will not score any points.</p> <p>And the requested documentation to entail but not limited to the following information:</p> <ul style="list-style-type: none"> • Client's Company letter head • Client's Contactable details (e.g., Physical Address, Mail, Telephone, etc.) • Awarded Description/scope of the work • Awarded Value of the project <p>And subject to validity of the submitted reference letter/ practical certificate/ final completion certificate, a physical site visit may be conducted by AIDC.</p> <p>(AIDC reserves the right to contact references)</p>	each submitted award letter or Purchase Order is linked to its (reference letter/ practical certificate/ final completion certificate)			
<p>5. BIDERS LOCALITY</p> <p>5 Points – Points will be allocated if any of the following proof of residence is provided (proof of physical business address, lease agreement or utility account (e.g. rates and taxes, water and/or electricity account.)</p> <ul style="list-style-type: none"> • Located within Gauteng = 5 points • Located outside = 2 points 	Proof of (Physical business address, lease agreement or utility account (e.g., rates and taxes, water and/or electricity account.)	5		
TOTAL SCORE		100		70

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1. INTRODUCTION

1.1. MANDATE

The AIDC is the dedicated developmental agency of the Gauteng Growth and Development Agency (GGDA) in relation to the specific industrial, infrastructure and training needs required by the automotive and allied sector - those based in the Gauteng province. The AIDC is thus tasked by GGDA with special developmental type projects aimed at enhancing and possibly expanding the automotive and allied-related sector with a focus on enterprise development; also, in the support of government's aims at BBBEE SMME development and the radical transformation of various townships.

1.2. VISION

To be the leading implementation agency delivering creative, efficient, best practice and value-based solutions in support of government's programmes related to the automotive and allied sectors.

1.3. MISSION

To develop the automotive manufacturing sector to globally competitive standards of excellence through a world-class value proposition which enables effective and sustainable socio-economic growth.

1.4. VALUES

- Respect for others.
- Teamwork.
- Open and honest two-way communication.
- Encouraging a learning culture.
- On-time, on-brief, on-budget.
- Client-centered.
- Integrity and Ethics above all.

2. COMPULSORY SITE BRIEFING

Please note that a compulsory site inspection/briefing will be held per the stipulated briefing date/time at Automotive Supplier Park, 30 Helium Road, Central Hub, Rosslyn, and Pretoria. For directions and map please check our website: www.aidc.co.za

3. RFQ OBJECTIVES

The aim is to request quotations from potential service providers to submit a quotation for adhoc building maintenance services within Automotive Supplier Park, Rosslyn, Pretoria.

Bidders/ Service providers must be registered with CIDB Grading 2GB or Higher.

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4. BACKGROUND TO THE RFQ

4.1. INTRODUCTION

The FMM department's mandate encompasses a range of functions required to ensure that buildings infrastructure perform as originally designed and constructed to support organizational requirements of the AIDC.

As per the Occupational Health and Safety Act, 1993 requirement, that a safe working environment without risks to the health of occupants of buildings should be reasonably always maintained.

The department, thus promptly need to address/ close the gaps impeding the respective daily operation of our tenants by improving their facilities to acceptable standards and to sustain the usefulness and value of AIDC properties.

This service will cover all as-and-when carpentry/joinery maintenance requirements which cannot be efficiently delivered internally due to the magnitude and urgency of requests. Additionally, this will include requests for onboarding of tenants, rectification of existing crucial maintenance emanating from backlog built up over the cause of the national treasury moratorium on procurement of goods.

4.2. RFQ SCOPE - OVERVIEW

The appointed Carpentry and Joinery maintenance contractor shall provide, as a minimum, the below services:

- 4.2.1.** The Carpentry and Joinery maintenance contractor shall thoroughly inspect the building infrastructure in accordance with the provisions outlined in the Occupational Health and Safety Act at appropriate intervals.
- 4.2.2.** Carrying out Carpentry and Joinery maintenance works to enable all facilities to operate in accordance with original design specifications.
- 4.2.3.** Ensuring all technical Carpentry and Joinery maintenance work is performed by competent, skilled and experienced persons as defined by the relevant regulations under the supervision of the contractor. The AIDC reserves the right to request copies of certificates and qualifications for technical personnel.
- 4.2.4.** The provision of Carpentry and Joinery maintenance service twenty-four (24) hours a day, seven (7) days per week as and when required. The call-out service and associated costs shall be provided at the tendered rates. All personnel shall be provided with adequate tools of trade to ensure prevent delays to emergency callout response.
- 4.2.5.** Repairs and maintenance to finishes obligated by wear and tear, preventative maintenance etc and only parts that are suitable in all respects, shall be used.

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- 4.2.6.** The timeous repairs and replacement of obsolete items to reduce breakdowns, down time, unplanned maintenance and consequently maintain optimal building infrastructure operation.
- 4.2.7.** The provision of maintenance site registers, keeping accurate records of all maintenance activities, planned repairs and routine safety related operational tests for submission to the AIDC Facilities Manager.
- 4.2.8.** The provision on request by AIDC facilities Manager computer generated reports detailing a history of callouts, repairs and break-down repairs.
- 4.2.9.** To alert and advise the AIDC Facilities Manager in writing of any repairs and replacement required to existing infrastructure deemed necessary. No repairs or maintenance work shall be undertaken without permission form the AIDC Facilities Manager or AIDC duly appointed consultants.
- 4.2.10.** The services of built environment professionals i.e., architect, engineer maybe required during the course of this contract to provide drawings, designs, refurbishments for compliance with building regulations, health and safety etc.
- 4.2.11.** The AIDC to exercise step in rights in case the appointed contractor fails to comply with repairs and maintenance obligations. The AIDC shall remedy the default either, itself or procure a third party (including any subcontractor or supplier of the appointed contractor) to do so on its behalf. The reasonable costs of the Employer exercising its step-in rights in respect of any subcontractor or supplier of the contractor shall be borne by the contractor.
- 4.2.12.** The Carpentry and Joinery maintenance service provider shall focus mainly but not limited to, the items as follows:
- Minor demolitions.
 - Replacement of fire doors, ironmongery, ceilings, partitioning etc.
 - Issuing of certificates of compliance
 - Compliance with applicable regulations i.e., SANS standards

4.3. CALL OUT RESPONSE - TIMES

The appointed contractor shall ensure at any time of the day or night, seven (7) days a week, inclusive of statutory holidays, for the duration of contract, that competent staff is available to timeously attend to call-outs including emergencies.

The response times to emergency callouts including site investigations, making safe and completion of repairs, shall be within the time period as set below:

Call Out Response – Turnaround Time	Emergency (Working Hours)	Emergency (After Working Hours)
		Repairs Completed Within 24hours

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4.4. WORKMANSHIP

- 4.4.1.** The appointed contractor shall employ only competent personnel including artisans to perform plumbing and drainage maintenance work.
- 4.4.2.** The works shall be executed using the latest technology, trends and best practices in accordance with building regulations to the satisfaction of AIDC. All remedial work or poor workmanship shall be rectified at the cost of the contractor
- 4.4.3.** The appointed contractor shall remain responsible for completing maintenance of the building infrastructure appropriately. The inspections by the FMM department shall not discharge the contractor from his responsibilities.

4.5. LOCATION OF WORKS

The building maintenance services will be rendered at the following sites:

Item	Site	Local Authority	Physical Location
01	Automotive Supplier Park, ASP	City of Tshwane	Helium Rd, Acasia, Rosslyn, Pretoria North
02	Gauteng Automotive Learning Centre (GALC)	City of Tshwane	Rosslyn, Pretoria.
03	Incubation Centre - Nissan	City of Tshwane	Rosslyn, Pretoria.
04	Incubation Centre - Ford	City of Tshwane	Silverton Pretoria
05	No.1 Central Place	City of Johannesburg	30 Rahima Moosa Street, Newtown, Johannesburg
06	Winterveld Automotive Hub	City of Tshwane	Winterveld, Pretoria.
07	Chamdor Automotive Hub	Mogale City	1 Jacobs St, Chamdor, Krugersdorp

4.6. MONTHLY REPORTS

The appointed building maintenance contractor shall ensure that all reports for the corresponding month are attached and corresponds with monthly invoices. The monthly reporting shall include but not limited to:

- 4.6.1.** Issued maintenance work job cards (including percentage splits between, completed scheduled, unscheduled, emergencies etc)
- 4.6.2.** Signed off job cards between the contractor and AIDC tenant/ representative, reflecting relevant jobcard numbers
- 4.6.3.** Itemized format and summary for each invoice
- 4.6.4.** The summary of materials, labor and percentage markup to be included on issued job cards.

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- 4.6.5.** The appointed contractor shall keep records of all submitted reports for at least 12 months after expiry of contract.
- 4.6.6.** The final format for the maintenance reports shall be agreed between the contractor and the AIDC Facilities Manager from time to time.

5. DURATION

NB: The service provider will be appointed for a period of six (06) months or exhaustion of P.O. amount which ever come first.

6. SPECIAL NOTES

- Make provision for comprehensive safety file to AIDC SHEQ Team.
- All bidders shall be required to attend a compulsory site briefing to acquaint themselves with RFQ requirements.
- The attendance register or site inspection certificate shall be completed by the bidder as advised by AIDC during the session.
- The RFQ documentation must be completed in full as per requirements.
- This above indicative scope of works outlines minimum requirements relating to the scope and does not absolve the bidder from sound engineering practice responsibilities.
- Specialist sub-contracting will only be engaged through the approval of AIDC project manager.
- The required works, material and equipment shall be installed complete in every respect, including modern design, latest advanced technology, adherence to good engineering practices, supplied by reputable local companies etc.
- The successful bidder shall issue appropriate guarantee/s for the workmanship and installed equipment in accordance with the (OEM) manufacturer's prerequisites, that the equipment, is adequately installed to perform as per outlined scope and specification.

7. PENALTY CLAUSE

- The successful bidder shall be responsible for any damages to property as a result of negligence during construction works on site.
- Penalties will be applied for late delivery of the project in accordance with the signed JBCC contract.

7. HEALTH AND SAFETY REQUIREMENTS

- All construction works including installations whether detailed in the scope of work or not shall comply with the requirements of the Occupational Health and Safety Act 85 of 1993 and all other applicable legislation including local municipal by laws where applicable.
- At all times, the successful bidder shall be responsible for the safety of all persons on site during the construction, assembly and testing of the equipment.

8. SHE SPECIFICATION – AIDC

- The successful bidder shall be issued with a SHE specification to compile a safety file in accordance with AIDC's site requirements before commencement of works.
- It is a requirement that all personnel directly involved with this contract, including those of specialist sub-contractors, attend a Safety induction course before commencement of works.

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C3. DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

SBD 6.2

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for Local Content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions and Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SANS 1286:2017 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), Annex D (Imported Content Declaration: Supporting Schedule to Annex C) and Annex E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content, will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SANS 1286:2017 as follows:

$$LC = [1 - x / y] * 100\%$$

- x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SANS 1286:2017 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

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1.6. A bid may be disqualified if this declaration certificate and Annex C of the South African Bureau of Standards (SABS) approved technical specification number SANS 1286:2017 (Edition 1) (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation.

2. The stipulated minimum threshold(s) for local production and (refer to Annex A of SANS 1286:2017 or http://www.dtic.gov.za/industrial_development/ip.jsp) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
• Ceilings and drywalling	100%
• Fire doors	100%
• Ironmongery	100%

3. Does any portion of the goods or services offered have any imported content?

Yes / No

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information are accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SANS 1286:2017):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

3. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

4. LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SANS 1286:2017)

Local Content Declaration by Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive or Senior Member/person with management responsibility (Close Corporation, Partnership or Individual)

In respect of bid no:

Issued by (procurement authority/name of institution):

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NB

The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

- 1 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.dti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),

do hereby declare, in my capacity as

of(name of bidder entity),
the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
- the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SANS 1286:2017 ; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SANS 1286:2017 , the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SANS 1286:2017	R
Stipulated minimum threshold for local content (paragraph 2 above)	
Local content %, as calculated in terms of SANS 1286:2017	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SANS 1286:2017, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SANS 1286:2017.

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Document Classification	Normal document			
Document Type	TEMPLATE			
Name of Document:	REQUEST FOR QUOTATION - (RFQ)			

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SANS 1286:2017, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

Signature: _____ Date: _____
Witness no. 1 _____ Date: _____
Witness no. 2 _____ Date: _____

7. RFQ RESPONSE FORMAT

RFQ Submission must be sent to quotations@aidc.co.za

8. CONTACT PERSON FOR RESPONSES:

For technical questions & information request, contact –

Given Mabuza (012) 564 5149 - gmabuza@aidc.co.za

For general RFQ and submissions contact –

Mitta Mashishi (012) 564 5298 - mmashishi@aidc.co.za

NB: The AIDC reserves the right to award the quote in part or in full at its own discretion

REQUEST FOR QUOTATION (RFQ)

RFQ NO: PR 15394	DATE SENT: 06 October 2022
CLOSING DATE: 17 October 2022	CLOSING TIME: 11h30

REQUESTOR DETAILS

Requested By (SCM):	Mitta Mashishi
Contact Number:	(012) 564 5298
Department Requested for:	FMM
Project Number:	
PR Number:	15394

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Annexure A - Bills of Quantities (BOQ)
Annexure D – Unscheduled labour rates
Annexure C – Annex C – Local Content

NB: The attached Annexures to be completed in full

QUOTE CONDITIONS:

1. This Quote is subject to the Government Procurement General Conditions of Contract that may not be amended. Quotes should not be qualified by own conditions.
2. All price(s) must be inclusive of all costs plus VAT and must be firm for the duration of the contract period. VAT must be shown separately by VAT Vendors and non-registered or deregistered Vendors should exclude VAT from their quotes. Price(s) quoted must be valid for at least ninety (90) days from the closing date of the quotation and a firm delivery period must be indicated.
3. All goods must be delivered to the address as indicated in the RFQ document.
4. All price quoted must be fixed & firm prices and where applicable, price negotiation with the preferred supplier will be entered into.
5. All Purchases will be made through an AIDC Official Purchase Order with Order Number. Therefore, no goods must be delivered or a service be rendered without a valid official Purchase Order & Number been received. The onus rests with the service provider to ensure they have received the above.
- 6. Fully Complete & signed the attached SBD forms, thus SBD 4; SBD 6.1; SBD 6.2; SBD 8 & SBD 9 (NB: Quotes without the signed completed forms will not be considered)**
7. The 80/20 preference point system is applicable to price quotations and tenders with a Rand value equal to, or above R30 000 and up to a Rand value of R50 million (all applicable taxes included).
8. This RFQ will be evaluated on the basis of the 80/20 preferential point system as stipulated in the Preferential Procurement Policy Framework Act & PPR 2017. 80 POINT ALLOCATED TO PRICE & 20 POINTS ALLOCATED TO B-BBEE.
9. An EME is required to submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017. In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME
10. A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017
- 11. B-BBEE Status Level Verification Certificates (NB: Certificate are identifiable by a SANAS logo and a unique BVA number) or an Affidavit (EME/QSE see point 9&10 above) to be provided in other to claim the B-BBEE points:**

B-BBEE STATUS LEVEL	NUMBER OF POINTS
1	20
2	18
3	16
4	12
5	8
6	6
7	4

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8	2
Non-Compliant	0

12. Local production and content (where applicable) as per designated sector will be considered when evaluating your RFQ submission. The Declaration Certificate for Local Content (SBD 6.2) must be completed and duly signed.
13. **The Supplier must ensure AIDC is in possession of a valid original Tax Clearance Certificate**, if already registered on our database. **NB: If not, please submit your certificate with this quote or provide us with your SARS Pin to check your status.**
14. **NB: For Construction related works – The successful contractor should take note that a “Safety File” will be required on appointment and should be submitted to the AIDC before commencement of any work and ensure compliance with relevant CIDB grading required.**
15. **NB: Supplier must ensure they registered on CSD before submitting the RFQ.**
16. **Only bids with the stipulated minimum threshold of 100% SBD 6.2, for local production and content will be considered. Failing to meet this, will lead to your bid being disqualified. Local content per item is listed on SBD 6.2.**
17. **Bidders can apply to the DTI for an Exemption letter, (Contact details – Tebogo Makube – tmakube@thedti.gov.za), if the minimum threshold cannot be met. The Exemption letter must be submitted with this tender. Failure to provide an Exemption letter with this tender will render the tender incomplete and the tender will therefore not be considered for award of business.**
18. **Respondents are to note that the Local Content commitments made by the successful respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local Content obligations, non-compliance penalties shall be applicable. Breach of Local Content obligation also provide SPDC SOC LTD t/a AIDC cause to terminate the contract in certain cases where material non-compliance with Local Content requirements is not achieved**

Please note that failure to comply with the RFQ conditions will invalidate your proposal (if all documents are not returned then consider your quotation not accepted).

I in my capacity, as
..... certify that the information supplied is correct and I have read and understood the AIDC general terms and conditions, and I accept them.

Signature:

Company Name:

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