

		CAPE AGULHAS MUNICIPALITY	
		REQUEST FOR TENDERS	
		ADVERTISED ON	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER
		TENDER NO:	SCM3/2025/26
Tenders are hereby invited for:		SHORT-TERM INSURANCE PORTFOLIO FOR THE MANAGEMENT OF GENERAL INSURANCE AND MOTOR FLEET / TRANSPORT ASSETS INSURANCE FOR THE PERIOD 2025 TILL 2028	
PUBLISHED DATE:	11 April 2025	CLOSING DATE:	16 May 2025
CLOSING TIME:	No later than 12H00. Tenders will be opened immediately thereafter, in public at the Cape Agulhas Municipality, 1 Dirkie Uys Street, Bredasdorp.		
AVAILABILITY OF BID DOCUMENTS:			
Bid documents are available from Me G Koopman at telephone number 028-425 5500 during office hours or email at geraldinek@capeagulhas.gov.za . A non-refundable deposit is payable for each set of documents issued.		The fee must be deposited into the account of Cape Agulhas Municipality at Absa , Branch Code: 632005 , Account Number 405 883 2586 . The reference number for confirmation of payment is: SCM3 Company Name and Bid Documents will be made available upon provision of proof of payment.	
Date Available:	11 April 2025	Non-refundable Fee:	R 300. 00
BID RULES:			
1. Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document. 2. The Tender Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION & CLOSING DATE OF TENDER. 3. Tender Documents must be deposited in the Tender Box, at Municipal Offices, 1 Dirkie Uys Street, Bredasdorp or posted to reach the Municipal Manager, Cape Agulhas Municipality, PO Box 51, Bredasdorp, 7280. 4. Tenders may only be submitted on the Tender documentation issued by the Municipality. 5. A Tax Compliance status pin as issued by the South African Revenue Service, must be submitted together with the tender 6. The two-stage bidding process will be followed in evaluating this tender. Firstly, it will be evaluated for functionality and thereafter for price and preference 7. The Cape Agulhas Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept ant tender, as it may deem expedient. 8. Tenderers are required to be registered on the Accredited Supplier Database (CSD) from the website https://secure.csd.gov.za			
Tenders shall be evaluated in terms of the Cape Agulhas Municipality Supply Chain Management Policy & Preferential Procurement		Suppliers may claim preference points in terms of the 80/20 . Price: 80 Specific Goals: (20) a) B-BBEE Status Level contributor: 10 b) Locality of Supplier: 10 Total Points: 100	
CIDB Registration Required		n/a	
Site Meeting / Information Session		n/a	Validity Period 90 days
ANY ENQUIRES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		ANY ENQUIRES REGARDING THE QUOTING PROCEDURE MAY BE DIRECTED TO:	
Division	Budget and Treasury Office : Assets and Insurance	Division	Supply Chain Management
Contact Person:	Ms. Nina Leonard	Contact Person:	Ms. G Koopman
Tel:	e-mail Enquires Only	Tel:	e-mail Enquires Only
E-mail:	ninal@capeagulhas.gov.za	E-mail:	geraldinek@capeagulhas.gov.za

EO PHILLIPS
MUNICIPAL MANAGER
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