
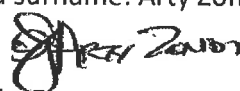


# ETHEKWINI MUNICIPALITY

## Occupational Health & Safety Unit



### 37.2 Agreement in terms of Occupational Health and Safety Act No. 85 of 1993

Document Title	37.2 Agreement in terms of OHS Act of 1993
Client	EThekweni Municipality
Project Name	Provision of professional consulting services for an odour impact assessment and odour management plan for the Southern WWTW
Contract Number	PSC2021/009
Revision	01
Internal Reference no.	37.2 - 36 /02/2022
(Safety officer)	Name and surname: Hlengiwe Njapha Signature:  Date: 21/02/2022
(Manager: Safety& Risk)	Name and surname: Arty Zondi Signature:  Date: 21/02/2022

# **ETHEKWINI MUNICIPALITY**

## **OCCUPATIONAL HEALTH AND SAFETY**



### **OCCUPATIONAL HEALTH AND SAFETY ACT 1993, (ACT NO. 85 OF 1993) MANDATORY AGREEMENT – 37.2**

#### **Contractor Acknowledgement of Responsibility in terms of the Occupational Health and Safety Act**

Written agreement between ETHEKWINI Municipality (the “employer”)

I hereby declare that I, .....,representing eThekweni Municipality from .....Unit

And  
(the “mandatary”)

as provided for in terms of Section 37 (2) of the Occupational Health and Safety Act No.85 of 1993 as amended by Act 181 of 1993.

I hereby declare that I, ....., am authorised to represent the “mandatary” and acknowledge that the “mandatary” is an employer in its own right with all duties and responsibilities as prescribed in the Occupational Health and Safety Act no. 85 of 1993 and its Regulation and other applicable Legislations .

I agree to ensure that all work performed, or machinery and plant used by the “mandatary” on any ETHEKWINI Municipality premises shall be in accordance with the provisions of the said Act.

Furthermore, I agree the “mandatary” shall comply with all ETHEKWINI Municipality site rules and safety, health, and environmental requirements as may be communicated or stipulated by ETHEKWINI Municipality prior to and during the course of any Contract awarded to the “mandatary” by ETHEKWINI Municipality.

Furthermore, I undertake to ensure that ETHEKWINI Municipality is timeously informed should the “mandatary”, for whatever reason, be unable to perform in terms of this agreement.

The Contractor/PSC must, before the commencement of any work and during work, have risk assessment performed by a competent person appointed in writing.

The Contractor/PSC must keep the risk assessment and writing safe working procedures in the safety file.

The Contractor/PSC shall be registered and be in good standing with Workman's Compensation fund.

The Contractor/PSC shall comply with the requirements of the COVID19 Health and Safety Specification.

The Contractor/PSC shall always wear proper PPE when entering the workplace/site.

Signed this .....day of .....20.....

On behalf of the "mandatary" (print).....

(sign) .....


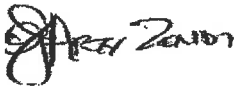
On behalf of the "employer" (print).....

(sign) .....

**ETHEKWINI MUNICIPALITY**  
**Occupational Health & Safety Unit**



**COVID 19 Health and Safety Specification**

Document Title	COVID 19 Health & Safety Specification
Client	eThekwini Municipality
Project Name	Provision of professional consulting services for an odour impact assessment and odour management plan for the Southern WWTW
Contract Number	PSC2021/009
Internal Reference no.	COVID19- 98/02/2022
Compiled by (Safety officer)	Name and surname: Hlengiwe Njapha Signature:  Date: 21/02/2022
Reviewed by (Manager: Safety& Risk)	Name and surname: Arty Zondi Signature:  Date: 21/02/2022



## **ETHEKWINI MUNICIPALITY OCCUPATIONAL HEALTH AND SAFETY UNIT**

### **COVID 19 HEALTH AND SAFETY SPECIFICATION**

#### **Background:**

Corona viruses are a large family of viruses that are found both in humans and animals. Some of these viruses are known to cause illnesses ranging from common cold to severe respiratory diseases. Corona virus (COVID-19) was identified in December 2019 in China. COVID-19 infections have spread to other countries in the world. Exposure to Covid-19 may cause flue like symptoms such as coughing, sneezing, headaches, fever, sore throat and at times affect the lungs and airways of employees. Symptoms can be mild, moderate, severe or fatal.

Coronavirus Disease 2019 (COVID-19) is a respiratory disease caused by the SARS-CoV-2 virus. To reduce the impact of COVID-19 outbreak conditions on businesses, workers, customers, and the public, it is important for all employers to plan now for COVID-19. For employers who have already planned for influenza outbreaks involving many staff members, planning for COVID-19 may involve updating plans to address the specific sources of exposure, routes of transmission, and other unique characteristics of SARS-CoV-2 (i.e. compared to influenza virus outbreaks).

#### **Introduction**

The legislation governing workplaces in relation to COVID-19 is the Occupational Health and Safety Act, Act 85 of 1993, as amended, read with the Hazardous Biological Agents Regulations. Section 8 (1) of the Occupational Health and Safety (OHS) Act, Act 85 of 1993, as amended, requires the employer to provide and maintain as far as is reasonably practicable a working environment that is safe and without risks to the health of employees. Specifically, section 8(2)(b) requires steps such as may be reasonably practicable to eliminate or mitigate any hazard or potential hazard before resorting to Personal Protective Equipment (PPE).

However, in the case of COVID-19, a combination of controls is required, although the main principle is to follow the hierarchy of controls.

While engineering and administrative controls are considered more effective in minimizing exposure to SARS-cov-2, PPE may also be needed to prevent certain exposures. While correctly using PPE can help prevent some exposures, it should not take the place of other prevention strategies

This is a risk assessment for dealing with the current COVID-19 situation in the construction site. It may not likely to cover all scenarios therefore Construction Management should develop Standard Operating Procedures as there may be unique circumstances and make a necessary call in the interest of the health and safety of employees

This is a risk assessment for dealing with the current COVID-19 situation in the construction site. It may not likely to cover all scenarios therefore management should develop SOP's as there may be unique circumstances and make a necessary call in the interest of the health and safety of Contractor employees

#### Definitions

**"BCEA"** means the Basic Conditions of Employment Act, 1997 (Act No.75 of 1997)

**"COVID-19"** means Coronavirus Disease 2019

**"Disaster Management Act"** means the Disaster Management Act, 2002 (Act No.57 of 2002)

**"OHSA"** means the Occupational Health and Safety Act, 1993 (Act No.85 of 1993)

**"PPE"** means personal protective equipment

**"virus"** means SARS-Cov-2 virus

**"Worker"** means any person who works in an employer's workplace including an employee of the employer or contractor, a self-employed person or volunteer

**"workplace"** means any premises or place where a person performs work

**"NICD"** means National Institute for Communicable Diseases

**"OMP"** means Occupational Medical Practitioner

**Risk Assessment:**

- The Contractor/Service Provider must ensure that COVID 19 Risk Assessment (COVID 19 Health and Safety Plan) is conducted and submitted to the Client prior to the commencement of the construction work, it must be in line with the Client COVID 19 Health and Safety Specification.
- The Contractor/Service Provider must appoint COVID 19 Compliance Manager to ensure that all necessary COVID 19 safety precautions are implemented to prevent the spread.

**Hand Hygiene:**

- The Contractor/Service provider must have adequate facilities for the washing of hands with soap and clean water.
- The Contractor/Service Provider must have 70% alcohol-based hand sanitizers at strategic points of the construction site.
- The Contractor must have paper towels to dry hands after hand washing.

**Cleaning and Disinfecting surfaces:**

- The Contractor/Service Provider must take measures to ensure that all work surfaces and equipment are disinfected before work begins, regular during the working period and upon completion the work.
- The Contractor/Service Provider must ensure frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as shared tools, taps, ablution facilities, hand rails light switches, eating and changeroom areas, shared construction vehicles, etc. using appropriate disinfecting solutions such clean water, soap and bleach

**Social Distancing:**

- The Contractor/Service Provider must arrange the Workplace to ensure minimal contact between workers and as far as practicable that there is a minimum of 1,5meter distance between workers while they are working. employees are aware to maintain social distance when working.
- The Contractor/Service Provider must ensure that where the minimum distance is impossible employees must always be instructed to wear cloth mask/FFP1/2 mask or reducing the number of workers present in the construction site at any time to achieve the required social distancing.
- The Contractor/Service Provider must ensure that employees working in offices are provided with physical barriers placed between work their workstations

## **Personal Protective Equipment (PPE)**

- The Contractor/Service Provider must ensure that every worker is provided with two cloth masks to be worn when in workplace or public which comply with the requirement set out in the guideline issued by Department of Trade, Industry and Competition.
- The main benefit of everyone wearing a cloth mask is to reduce the amount of virus droplets being coughed up by those with infection and transmitted to others and to surface that others may touch.
- Every Contractor/Service Provider must ensure that workers are informed, instructed, trained and informed as to the correct use of cloth mask.
- The Contractor /Service Provider must ensure to issue face shield/visors where applicable as double protection

## **Emergency Numbers**

- Corona virus (COVID-19) 24-Hour Hotline number:0800 029 999
- Corona virus (COVID-19) WhatsApp Number: 0600 12 3456
- COVID-19 National Crisis Helpline - 0861 322 322
- NICD (National Institute of Communicable Diseases) 24-Hour toll-free hotline number: 0800 029 999 or 0800 111 132
- SAPS gender-based violence service complaints (SAPS) - 0800 333 177
- GBV (Gender Based Violence) Command Centre -0800 428 428/ \*120\*7867# (free from any cell phone)/ SMS Line: 32312
- Women Abuse Helpline - 0800 150 150
- People Opposing Women Abuse (POWA) - Tel: 011 642 4345/ Afterhours cellphone: 0837651235
- Child Line - 0800 055 555
- Lifeline South Africa - 0800 012 322 (free on mobile networks including landlines)
- FAMSA - Advice on family relationships - 011 975 7107
- Human trafficking - Report cases of human trafficking - hotline operated by the Salvation Army and Be Heard - 08007 37283 (0 8000-rescue)
- National Human Trafficking Helpline - 0800 222 777
- Persons with Disabilities - SMS 'help' to 31531
- National AIDS Helpline - 0800 012 322
- Suicide Helpline - 0800 567 567
- Stop Gender Violence - Anonymous, confidential and accessible telephonic information, counselling and referrals, in all 11 official languages - 0800 150 15   ○ Substance Abuse Helpline - 0800 12 13 14



## **Recommended Best Practice**

- The Contractor/Service Provider must ensure that vulnerable and 60 years old workers are identified and received a special measure for their protection.
- The Contractor/ Service Provider must ensure that for communication strategy Microsoft Team, ZOOM or Skype or cell phones are used to prevent the spread of COVID 19 virus.
- The Contractor/Service Provider must ensure to keep the workplace well ventilated by natural or mechanical means to reduce the SARS – CoV – 2 viral loads.

## **References**

- COVID-19 Disaster Management Act
- Occupational Health & Safety Act 85 of 1993
- The Department of Employment and Labour: Workplace Preparedness: COVID-19 (SARS-CoV-19 virus)
- COVID-19 Occupational Health and Safety Measures in Workplaces COVID-19 (C19 OHS), 2020
- Hazardous Biological Agents Regulations
- National Institute for Occupational Health (NIOH)

# COMPANY LOGO

## Covid-19 access into construction site or workplace, point of entry screening questionnaire

Company / Construction Site: \_\_\_\_\_

Name and Surname: \_\_\_\_\_ Co No: \_\_\_\_\_

Line Manager Name: \_\_\_\_\_

Question:	Yes	No
1. Have you had flu or symptoms of flu in the last few weeks?		
2. Do you have a persistent cough that has started in the last few days?		
3. Do you have symptoms of fever? (red, tearing or burning eyes, sweats, clammy hands)?		
4. Do you have any signs of a respiratory infection, shortness of breath, difficulty breathing? (Self-test: Hold in your breath for 10 seconds)		
5. In the last 14 to 21 days, have you travelled outside the borders of South Africa?		
6. In the last 14 to 21 days, have had contact with anybody that has travelled outside the Provincial or South African borders?		
7. Have you been near or in contact with anyone who has symptoms or tested positive for COVID-19?		
If you have answered yes to any of the above questions, please inform your supervisor immediately. Brief description of events (When, where and who else were you with: _____ _____ _____		
<b>Personal Commitment</b>		
I further undertake to immediately report any change in my medical condition to my supervisor/manager!		
I will always maintain excellent personal and company hygiene standards!		
I will maintain and keep the minimum social distance of 1m between myself and other employees!		
I will utilize PPE and sanitizers provided to me to prevent the spread of the virus!		
I will ensure all equipment / materials handed over to another person has been cleaned and sanitized!		
I will not abuse, misuse, share or lose the PPE and related materials / equipment issued to me!		
<b>Employee Signature</b>		
<b>Date</b>		

\_\_\_\_\_ Temperature: °C. (if temperature is at 38°C or higher refer to Process Flow Annexure 1 document then deny entry, isolate and start reporting process)

Entry Cleared Yes ☐ No ☐

Construction Manager/Supervisor: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

