

OFFICE OF THE SUPPLY CHAIN MANAGEMENT

1.1 DESCRIPTION OF SERVICE: SUPPLY DELIVERY AND INSTALLATION OF AN 87 cm x 122 cm METALLIC SIGNBOARD

BACKGROUND:

A metallic water and rust resistant signboard that can be attached to an enclosure (a fence).

PURPOSE

Outdoor signboard that depicts the ongoing project.

SCOPE OF WORK

An outdoor 87 cm x 122 cm metallic signboard that is resistant to water and rust.

SPECIFICATION	Comply with specification. Please indicate (Yes or No)		
	Yes	No	If no, indicate deviation
<div>87 cm x 122 cm METALLIC SIGNBOARD</div> <div><div><div><div><div></div><div>Cape Peninsula University of Technology</div></div><div><div></div><div>ARC • LNR</div><div>Excellence in Research and Development</div></div><div><div></div><div>NRF</div><div>National Research Foundation</div></div></div></div></div> <div><div>CPUT BIOGAS PILOT PROJECT IN COLLABORATION WITH ARC, INFRUITEC-NIETVOORBIJ, STELLENBOSCH, SOUTH AFRICA</div><div><div><div><div>Project Title:</div><div>Valorization of winery wastewater and agro solid wastes for biogas production in South Africa</div></div><div><div>Project Team:</div><div>Prof Vincent Okudoh (Principal Investigator) (CPUT); Dr Nike Lewu and Dr Reckson Mulidzi (ARC Team)</div></div><div><div>Consultants:</div><div>Jezreel Eduscience Pty Ltd Jacques van Onselen DeWald Vosloo</div></div></div><div><div><div><div><div></div><div>BIOGAS PRODUCTION</div></div><div><div>Project site: ARC, Infruitec-Nietvorbij</div></div></div></div></div><div><div>Grants:</div><div>National Research Foundation (NRF) of South Africa Thuthuka Unique Grant Nos. 99393 & 121829 ARC Soil and Water Science Grant</div></div><div><div>Maintenance:</div><div>Agricultural Research Council Technical Department Cape Peninsula University of Technology Maintenance Division</div></div><div><div><div><div></div><div>NRF</div><div>National Research Foundation</div></div><div><div>RISA</div><div>Research and Innovation Support and Advancement</div></div></div></div></div></div>			

GENERAL CONDITIONS FOR THE PURCHASE ORDER AGREEMENT**Other:** Must be delivered to:

- Delivery and Installation at ARC Nietvoorbij, Klapmut Road (R44), Stellenbosch


1.2 PRICING SCHEDULE SUPPLY DELIVERY AND INSTALLATION OF AN 87 cm x 122 cm METALLIC SIGNBOARD

Item description	QTY	Unit price	Total Price
87 cm x 122 cm METALLIC SIGNBOARD <ul style="list-style-type: none">• Water resistant• Rust resistant• To be attached to a fence• Design and text on the signboard are as shown in the photo and must be strictly followed.	1		
Other: Delivery			
SUBTOTAL			
VAT			
GRANDTOTAL			

1. The specification prepared by

Name ... Dr MN Lewu

Date...08 September 2023...

Signature.....**2. The specification approved by commodity specialist**

Name Dr Ngwatshipane Madonna Mashabela

Date...08/09/2023...

Signature.....

EVALUATION PROCESS & CRITERIA STAGE ONE FOR SUPPLY, DELIVERY AND INSTALLATION OF AN 87 cm x 122 cm METALLIC SIGNBOARD

ADMINISTRATIVE COMPLIANCE EVALUATION OF ALL PROPOSALS

	Comply with specification. Please indicate (Yes or No)		
	Yes	No	If no, indicate deviation
EVALUATION PROCESS: NB: It must be noted that ARC reserve the rights to request for clarification if all the below questions are not answered properly.			
<u>STAGE ONE: ADMINISTRATION COMPLIANCE</u>			
<p>All suppliers are duly lodged will be examined to determine compliance with quoting requirements and conditions. Quotes with obvious deviations from the requirements/conditions, will be eliminated or disqualified from further adjudication.</p> <p>(a) Mandatory</p> <p>Quotes will only be compliant if supplier has submitted the following documents:</p>			
<p><i>Administrative documents</i></p> <p>1. According to National Treasury SCM Instruction number 4 of 2016/2017, only suppliers who are registered on Central Supplier Database (CSD) may be appointed. Suppliers is therefore encourage to register their entities on CSD, www.csd.gov.za and such information will be verified through Central Supply Database (CSD);</p>			
2. All SBD documents must be submitted and completed;			
3. The supplier must comply with all the specification			
4. Contact Details, VAT number, Company registration number, Bank details must be appended on the supplier quote.			
<p>(b) Non-Mandatory</p> <ul style="list-style-type: none"> Valid B-BBEE certificate or sworn affidavit certify by commissioner of oaths. 			

Delivery Address: **ARC Nietvoorbij, Klapmut Road (R44), Stellenbosch**

SUPPLIER'S DETAILS:

Company Name:

Contact person:

Contact number & Email:

Date & Signature:



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (Name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

November 2011