 GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA		Provincial Supply Chain Management								
		INVITATION TO BID		Page 1 of 4						
BID NUMBER										
BID DESCRIPTION										
CUSTOMER DEPARTMENT										
CUSTOMER INSTITUTION										
BRIEFING SESSION	Y		N		SESSION COMPULSORY		Y		N	
					SESSION HIGHLY RECOMMENDED		Y		N	
BRIEFING VENUE					DATE		TIME			
COMPULSORY SITE INSPECTION	Y		N		DATE		TIME			
SITE INSPECTION ADDRESS										
TERM AGREEMENT CALLED FOR?	Y		N		TERM DURATION					
CLOSING DATE					CLOSING TIME					
TENDER BOX LOCATION										

NOTES

THE TENDER BOX IS OPEN

- Bids / tenders must be deposited in the Tender Box on or before the closing date and time.
- Bids / tenders submitted by fax will not be accepted.
- This bid is subject to the preferential procurement policy framework act, 2000 and the preferential procurement regulations, 2022, the general conditions of contract (gcc) 2010 and, if applicable, any other special conditions of contract.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL GPG BID FORMS – (NOT TO BE RE-TYPED) - ALL REQUIRED INFORMATION MUST BE COMPLETED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

THE TENDERING SYSTEM

The Invitation to Bid Pack consists of two Sections (Section 1 and Section 2). These two sections must be submitted separately, clearly marked with the Tender Number and the Section Number.

TRAINING SESSIONS

Non-compulsory **"How to tender"** workshops are held every Wednesday from 10:00 to 13:00. Kindly follow our social media platforms / etenders@gauteng.gov.za (Publications) for the venue of the training.



Provincial Supply Chain Management

INVITATION TO BID

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PART A INVITATION TO BID

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	



Provincial Supply Chain Management

INVITATION TO BID

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TENDER DOCUMENTS CAN BE OBTAINED FROM: <https://e-tenders.gauteng.gov.za/Pages/Advertised-Open-Tenders.aspx>
OR

ALTERNATIVELY SEND AN E-MAIL TO: Tender.admin@gauteng.gov.za

ANY ENQUIRIES REGARDING BIDDING PROCEDURE MAY BE DIRECTED TO:

DEPARTMENT	
CONTACT PERSON	
TELEPHONE NUMBER	
FACSIMILE	
E-MAIL ADDRESS	

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

DEPARTMENT	
CONTACT PERSON	
TELEPHONE NUMBER	
FACSIMILIE	
E-MAIL ADDRESS	



Provincial Supply Chain Management

INVITATION TO BID

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Proof of authority must be submitted e.g. company resolution)			



CONSENT FORM TO PROCESS PERSONAL INFORMATION IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT, NO. 4 OF 2013 (POPIA).

The purpose of the POPIA is to protect personal information of individuals and businesses and to give effect to their right of privacy as provided for in the Constitution.

By signing this form, you consent to your personal information to be processed by the Gauteng Department of Health and consent is effective immediately and will remain effective until such consent is withdrawn.

APPLICATION FOR THE CONSENT OF A DATA SUBJECT FOR THE PROCESSING OF PERSONAL INFORMATION FOR THE PURPOSE OF BIDS

Name & Surname/Company: _____

Residential/Postal or Business Address: _____

Contact number (s): _____

Email address: _____

1. In the furtherance of the Gauteng Department of Health's (**The Department**) operational requirements and for purposes of complying with its policies, procedures and privacy laws, we may be required to disclose, process and/or further process your personal information provided to us and/or made available by virtue of submission of this bid.
2. For purposes contemplated in paragraph 1, the Department, hereby requests your consent and/or authorisation for the disclosure, processing and/or further processing of any and/or all your personal information as may be necessary for reasons provided in paragraph 1.
3. By signing this Personal Information Processing Consent Form, you hereby grant the Department permission, consent and/or authorisation to disclose, process and further process your personal information within our records, as may be required and/or necessary from time to time.

I, the undersigned, _____ (*INSERT FULL NAME AND SURNAME*) with Identity Number _____, in my personal capacity or acting on behalf of _____
_____ (Name of **Company**), confirm that:

4. I have read and understood the contents of this Personal Information Processing Consent form, the details of which have been explained to me and furthermore I understand my right to privacy and the right to have my personal information processed in accordance with the conditions for the lawful processing of personal information.
5. I declare that all my personal information supplied to the Department is accurate, up to date, not misleading and that it is complete in all respects and will be held and/ or stored securely for the purpose for which it was collected and that I will immediately advise the Department of any changes to my Personal Information should any of these details change.
6. I also understand that I have the right to request that my personal information be corrected or deleted, if it is inaccurate, irrelevant, excessive, out of date, incomplete, misleading, or obtained unlawfully or that the personal information or record be destroyed or deleted if the Department is no longer authorised to retain it.
7. I declare that my personal/the Company's information and/or data may be disclosed, processed and/or further processed by the Department (including its employees, agents, contractors and representatives) and such other third parties contracted with the Department involved in the processing, verification and management of my and/or Company's Personal Information in accordance with the requirements set out in paragraph 1;
8. I accept the data security and protection measures adopted and/or applied by the Department in their retention, disclosure, processing, and further processing of my and/or Company's personal information/data.
9. I accept that the Department may retain any of my personal/the Company information/data as may be required for purposes contemplated in paragraph 1.

10. With my signature below, do hereby give my or the Company's irrevocable consent, and/or authorisation for purposes required and/or detailed in this *Personal Information Processing Consent* form.

Signed at this day of20.....

.....

Name of data subject/ designated person

.....

Signature

.....

Name/Surname/Dept of Responsible Party

.....

Signature

Date:



PROVINCIAL SUPPLY CHAIN MANAGEMENT

INSTRUCTION TO BIDDERS

Page: 1 of 4

1.	The INVITATION TO BID Pack is drawn up so that certain essential information should be furnished in a specific manner. Any additional particulars shall be furnished in a separate annexure.
2.	The INVITATION TO BID forms should not be retyped or redrafted, but photocopies may be prepared and used. Additional offers may be made for any item, but only on a photocopy of the page in question or on other forms obtainable from the relevant Department or Institution advertising this BID. Additional offers made in any other manner may be disregarded.
3.	Should the INVITATION TO BID forms not be filled in by means of electronic devices, bidders are encouraged to complete forms in a black ink.
4	Bidders shall check the numbers of the pages and satisfy themselves that none are missing or duplicated. No liability shall be accepted with regards to claims arising from the fact that pages are missing or duplicated.
5	The INVITATION TO BID forms shall be completed, signed and submitted with the bid. SBD 5 (National Industrial Participation Programme Form) will only be added to the INVITATION TO BID pack when an imported component in excess of US \$ 10 million is expected.
6	A separate SBD 3.1, SBD 3.2 or SBD 3.3 form (PRICING SCHEDULE per item) shall be completed in respect of each item. Photocopies of this form may be prepared and used or additional copies, (if required) are obtainable from the relevant Department or Institution advertising this BID (not applicable for PANEL of BIDDERS).
7	Firm delivery periods and prices are preferred. Consequently, bidders shall clearly state whether delivery periods and prices will remain firm for the duration of any contract, which may result from this BID, by completing SBD 3.1 (PRICING SCHEDULE per item) (not applicable for PANEL of BIDDERS).
8	If non-firm prices are offered bidders must ensure that a separate SBD 3.2 (Non-Firm Prices per item) is completed in respect of each item for which a non-firm price is offered. Photocopies of this form may be prepared and used or additional copies, (if required) are obtainable from the relevant Department or Institution advertising this BID (not applicable for PANEL of BIDDERS).



PROVINCIAL SUPPLY CHAIN MANAGEMENT

INSTRUCTION TO BIDDERS

Page: 2 of 4

9	Where items are specified in detail, the specifications form an integral part of the BID document (see the attached specification) and bidders shall indicate in the space provided whether the items offered are to specification or not (not applicable for PANEL of BIDDERS).
10	In respect of the paragraphs where the items offered are strictly to specification, bidders shall insert the words "as specified" (see the attached specification) (not applicable for PANEL of BIDDERS).
11	In cases where the items are not to specification, the deviations from the specifications shall be indicated (see the attached specification).
12	In instances where the bidder is not the manufacturer of the items offered, the bidder must as per SBD 3.1 or SBD 3.2 (PRICING SCHEDULE per item) submit a Letter of Supply from the relevant manufacturer or his supplier (not applicable for PANEL of BIDDERS).
13	The offered prices shall be given in the units shown in the attached specification, as well as in SBD 3.1 or SBD 3.2 (PRICING SCHEDULE per item) (not applicable for PANEL of BIDDERS).
14	With the exception of imported goods, where required, all prices shall be quoted in South African currency. Where bids are submitted for imported goods, foreign currency information must be supplied by completing the relevant portions of SBD 3.1 (PRICING SCHEDULE per item) and SBD 3.2 (PRICING SCHEDULE per item) (not applicable for PANEL of BIDDERS).
15	Unless otherwise indicated, the costs of packaging materials (if applicable) are for the account of the bidder and must be included in the bid price on the (PRICING SCHEDULE per item) (not applicable for PANEL of BIDDERS).
16	<p>Delivery basis (not applicable for PANEL of BIDDERS):</p> <ul style="list-style-type: none"> a) Supplies which are held in stock or are in transit or on order from South African manufacturers at the date of offer shall be offered on a basis of delivery into consignee's store or on his site within the free delivery area of the bidder's centre, or carriage paid consignee's station, if the goods are required elsewhere. b) Notwithstanding the provisions of paragraph 16(a), offered prices for supplies in respect of which installation / erection / assembly is a requirement, shall include ALL costs on a "delivered on site" basis, as specified on the (PRICING SCHEDULE per item).



PROVINCIAL SUPPLY CHAIN MANAGEMENT

INSTRUCTION TO BIDDERS

Page: 3 of 4

17	Unless specifically provided for in the BID document, no bids transmitted by facsimile or email shall be considered.
18	Failure on the part of the bidder to sign any of the INVITATION TO BID forms and thus to acknowledge and accept the conditions in writing or to complete the attached INVITATION TO BID forms, Preference documents, questionnaires and specifications in all respects, may invalidate the bid.
19	Bids should preferably not be qualified by the bidder's own conditions of bid. Failure to comply with these requirements (i.e. full acceptance of the General Conditions of Contract or to renounce specifically the bidder's own conditions of bid, when called upon to do so, may invalidate the bid.
20	In case of samples being called for together with the bid, the successful bidder may be required to submit pre-production samples to the South African Bureau of Standards (SABS) or such testing authority as designated at the request of the relevant Department concerned. Unless the relevant Department decides otherwise, pre-production samples must be submitted within thirty (30) days of the date on which the successful bidder was requested to do so. Mass production may commence only after both the relevant Department and the successful bidder have been advised by the SABS that the pre-production samples have been approved.
21	Should the pre-production samples pass the inspections / tests at the first attempt, the costs associated with the inspections / tests will be for the account of the relevant Department. If the SABS or such testing authority as designated do not approve the pre-production samples, but requires corrections / improvements, the costs of the inspections / tests must be paid by the successful bidder and samples which are acceptable in all respects must then reach the SABS or such testing authority as designated within twenty-one (21) days of the date on which the findings of the SABS or such testing authority as designated were received by the successful bidder. Failure to deliver samples within the specified time and to the required standards may lead to the cancellation of the intended contract.
22	In case of samples being called for together with the bid, the samples must be submitted together with the bid before the closing time and date of the BID, unless specifically indicated otherwise. Failure to submit the requested sample(s) before the closing time and date of the BID may invalidate the bid.
23	In cases where large quantities of a product are called for, it may be necessary for the relevant item to be shared among two (2) or more suppliers.




PROVINCIAL SUPPLY CHAIN MANAGEMENT

INSTRUCTION TO BIDDERS

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24	In cases where the relevant Department or Institution advertising this BID may deem it necessary, a formal contract may be entered into with the successful bidder, in addition to a Letter of Acceptance and / or purchase order being issued.
25	If any of the conditions on the BID forms are in conflict with any special conditions, stipulations or provisions incorporated in the bid invitation, such special conditions, stipulations or provisions shall apply.
26	This BID is subject to the General Conditions of Contract and re-issues thereof. Copies of these conditions are obtainable from any office of the Gauteng Provincial Government (GPG).
27	<p>Each bid must be submitted in a separate, sealed envelope on which the following must be clearly indicated:</p> <ul style="list-style-type: none"> • NAME AND ADDRESS OF THE BIDDER; • THE BID (GT) NUMBER; AND • THE CLOSING DATE. <p>The bid must be deposited or posted;</p> <ul style="list-style-type: none"> • To the address as indicated on SBD1 and to reach the destination not later than the closing time and date; OR • deposited in the tender box as indicated on SBD1 before the closing time and date.
28	The Gauteng Provincial Government has become a member and as such a key sponsor of the Proudly South African Campaign. GPG therefore would like to procure local products of a high quality, produced through the practise of sound labour relations and in an environment where high environmental standards are maintained. In terms of the Proudly South African Campaign South African companies are encouraged to submit interesting and innovative achievements in the manufacturing field (if relevant to this BID) – including information on new products, export achievements, new partnerships and successes and milestones.
29	Compulsory GPG Contract: It is a mandatory requirement that successful bidder/s (to whom a tender is awarded) sign a GPG Contract upon award of any given contract.

	<h1>PROVINCIAL SUPPLY CHAIN MANAGEMENT</h1>	
	<h2>POINT SYSTEM</h2>	Page 1 of 1

BID NUMBER		CLOSING DATE	
VALIDITY OF BID		CLOSING TIME	

The goods / services are required by the Customer Department / Institution, as indicated on SBD 01.


This BID will be evaluated on the basis of the under noted point system, as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000).

POINT SYSTEM

The applicable preference point system for this tender is the 90/10 preference point system.	
The applicable preference point system for this tender is the 80/20 preference point system.	
Either the 90/10 or 80/20 preference point system will be applicable in this tender	

TYPE OF CONTRACT (COMPLETED BY PROJECT MANAGER)

SERVICE BASED	Y		N		SERVICE BASED	Y		N		VALUE BASED	Y		N	
VALUE BASED	Y		N											
QUANTITY BASED	Y		N											
TERM BASED	Y		N											

 GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA	PROVINCIAL SUPPLY CHAIN MANAGEMENT	
	BIDDER'S DISCLOSURE	Page: 1 of 3

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration


- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest 1 in the enterprise, employed by the state?

YES		NO	
------------	--	-----------	--

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

	PROVINCIAL SUPPLY CHAIN MANAGEMENT	
	BIDDER'S DISCLOSURE	Page: 2 of 3

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES		NO	
------------	--	-----------	--

2.2.1 If so, furnish particulars:

--

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES		NO	
------------	--	-----------	--

2.3.1 If so, furnish particulars:


--

3 DECLARATION

I, the undersigned (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium 2 will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

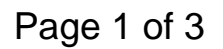
	PROVINCIAL SUPPLY CHAIN MANAGEMENT	
	BIDDER'S DISCLOSURE	Page: 3 of 3

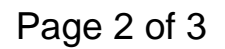
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN ANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature		Date	
Position		Name of the Bidder	





2024/11



PROVINCIAL SUPPLY CHAIN MANAGEMENT

EVALUATION METHODOLOGY PROCESS

Page 3 of 3

BIDDERS JOB CREATION ANALYSIS

Company Name	Date Established
--------------	------------------

	Permanent	Temp	SA Citizens	Other	Comments
Staff compliment at Establishment of Enterprise					
Current staff compliment					
Number of jobs to be created if Bid is successful					

The successful bidder may be audited during the course of the contract to verify the above information.

Comments to include:

- If Job Creation is direct (by your own company) or indirect (by your source of supply)
- Where the jobs created for employees that were in existing positions or unemployed? (Net Job Creation)

NOTE: Job Creation should adhere to all applicable RSA Legislation and Regulations.

THIS SECTION IS FOR OFFICE USE ONLY						
Observations	Initial Job Count	Job Creation Potential	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Year 1						
Year 2						
Year 3						
Year 4						
Year 5						



GAUTENG PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

TERMS OF REFERENCE FOR GT/GDH/010/2025: FOR THE APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS (PSP) FOR HEALTH INFRASTRUCTURE AND MAINTENANCE FOR THE GAUTENG DEPARTMENT OF HEALTH FOR A PERIOD OF THREE (3) YEARS

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TERMS OF REFERENCE FOR GT/GDH/010/2025: FOR THE APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS (PSP) FOR HEALTH INFRASTRUCTURE AND MAINTENANCE FOR THE GAUTENG DEPARTMENT OF HEALTH FOR A PERIOD OF THREE (3) YEARS

ABBREVIATIONS

B-BBEE:	Broad Based Black Economic Empowerment
BEC:	Bid Evaluation Committee
BSC:	Bid Specification Committee
CDC:	Community Development Centre
CHC:	Community Healthcare Centre
EME:	Exempted Micro Enterprise
EMS:	Emergency Medical Services
FIDPM:	Framework for Infrastructure Delivery and Procurement Management
GDOH:	Gauteng Department of Health
GCC:	General Conditions of Contract
GPG:	Gauteng Provincial Government
GPT:	Gauteng Provincial Treasury
IDMS:	Infrastructure Delivery Management System
OHS:	Occupational Health and Safety
POPIA:	Protection of Personal Information Act
PPFA:	Preferential Procurement Policy Framework Act
QC:	Quality Control
QSE:	Qualifying Small Enterprise
RFP:	Request for Proposal
RFQ:	Request for Quotations
SABS:	South African Bureau of Standards
SANAS:	South African National Accreditation System
SANS:	South African National Standards
SCC:	Special Conditions of Contract
UIF:	Unemployment Insurance Fund
VAT:	Value- Added Tax



TERMS OF REFERENCE FOR GT/GDH/010/2025: FOR THE APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS (PSP) FOR HEALTH INFRASTRUCTURE AND MAINTENANCE FOR THE GAUTENG DEPARTMENT OF HEALTH FOR A PERIOD OF THREE (3) YEARS

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1. PURPOSE

The purpose of the tender is to appoint a Panel of Professional Service Providers in the various built disciplines for the implementation of various maintenance work and projects in the Health Facilities within the Gauteng Department of Health (GDOH) for a period of 36 months.

2. BACKGROUND

The Gauteng Department of Health (GDOH) seeks to accelerate delivery of maintenance work and infrastructure projects in order to improve conditions of health facilities, access to health facilities and meet its objectives of providing quality healthcare to all the citizens in the province. The GDOH has approximately 400 facilities spread across the five regions of the province.

Most of the health facilities are old with varying conditions of the infrastructure that requires maintenance, refurbishment, sometimes structural defects need to be investigated and attended to urgently. Facilities need additional space or upgrades, and, in some areas, new and existing health facilities need to be re-designed and constructed. All the mentioned scenarios result in amongst other things unsafe environment that is unsuitable for patients, and situations that impact negatively on quality healthcare provision.

3. LEGISLATIVE FRAMEWORK

The following General Conditions of Contract (GCC) shall apply:

This bid and all contracts emanating from this tender will be subjected to the General Conditions of Contract (GCC), as issued by National Treasury in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The general conditions are available on the National Treasury website (www.treasury.gov.za).

The Special Conditions of Contract (SCC):

The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where the Special Conditions of Contract conflict with the General Conditions of Contract, the Special Conditions of Contract shall prevail.



TERMS OF REFERENCE FOR GT/GDH/010/2025: FOR THE APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS (PSP) FOR HEALTH INFRASTRUCTURE AND MAINTENANCE FOR THE GAUTENG DEPARTMENT OF HEALTH FOR A PERIOD OF THREE (3) YEARS

Other applicable legal prescripts but not limited to the following:

- a) The Constitution of SA (Act 108 of 1996), Section 217
- b) Broad-Based Black Economic Empowerment Act, 2003 (Act. No. 53 of 2003)
- c) Public Finance Management Act, 1999 (Act No. 1 of 1999)
- d) CIDB Best practice guidelines, The procurement of professional services, December 2007 2nd edition

- e) Preferential Procurement Policy Framework, 2000 (Act no. 5 of 2000)
- f) Preferential Procurement Regulations, 2022
- g) Open Tender Framework of 2019
- h) Gauteng Finance Management Supplementary Amendment Act, 2019 (Act no. 6 of 2019)
- i) Protection of Information Act, 1982 (Act no. 84 of 1982)
- j) Promotion of Access to Information Act, 2000 (Act no. 2 of 2000)
- k) Promotion of Administrative Justice Act, 2000 (Act no. 3 of 2000)
- l) National Health Act, 2003 (Act no. 61 of 2003)
- m) National Environmental Management Act, 1998 (Act no. 107 of 1998)
- n) Occupational Health and Safety Act, 1993 (Act no 85 of 1993 as amended)
- o) Hazardous Substance Act, 1973 (Act no. 15 of 1973)
- p) National Environmental Health Norms and Standards Section 9 of 2015 and all relevant Treasury Regulations.
- q) National Road Traffic Act, 1996 (Act no. 93 of 1996)
- r) Special Planning and Land Use Management Acts, 2013 (Act no. 16 of 2013)
- s) National Heritage Resources Act, 1999 (Act no. 25 of 1999)
- t) National Land Transport Act, 2009 (Act no. 5 of 2009)
- u) Land Survey Act, 1997 (Act no. 8 of 1997)
- v) Built Environment Act, 2000 (Act no 43 of 2000)
- w) National Building Regulations and Building Standard Act, 1997 (Act no. 103 of 1997)
- x) Quantity Surveying Professional Act, (Act no. 49 of 2000)
- y) Engineering Profession Act, 2000 (Act no. 46 of 2000)
- z) The Labour Relations Act (Act no. 66 of 1995) (LR Act)
- aa) The Basic Conditions of Employment Act (Act no. 3 of 1983) (BCE Act)



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4. THE BID FORMAT

The bidders must submit the bid in a lever arch file/envelop in the format, as per Table 1 below.

Table 1: The Bid Format

Part of Bid Submission	Required documents
Part 1	<p>Section 1: Technical Proposals of the tender All the documents included in Section 1 must be read, completed, signed where applicable and submitted.</p> <ol style="list-style-type: none"> 1. Completed and signed SBD 01: Invitation to Bid 2. Completed and signed SBD 04: Bidder's disclosure <p>Other documents required:</p> <ol style="list-style-type: none"> 1. Tax Compliance Requirements: A printout via SARS e-Filing of the valid Tax Compliance Status (TCS) PIN, must be submitted with the bid documents at the closing date and time of the bid. In bids where consortia, joint ventures and sub-contractors are involved, each party must submit a separate PIN. The PIN, which is issued by the South African Revenue Services, can be used by third parties to verify the compliance status of the bidder online via SARS e-Filing. 2. Central Supplier Database (CSD): Bidder must be registered with CSD and provide the Supplier Master Registration Number (MAAA number). 3. Professional Council Registration Certificate 4. Letter of Good standing Valid copies of Letters of Good Standing of personnel from the relevant professional council. This will be in line with the bidder's chosen discipline.
Part 2	<p>The supporting documents of proof required for the Functionality Evaluation according to the bidders chosen discipline (see Evaluation Methodology) should be submitted, indicating the following:</p> <ol style="list-style-type: none"> 1. Key staff: bidder to submit copy of a professional registered certificate with the relevant professional body. The submitted registration certificate must indicate date and year of inception registered. 2. Key staff experience: Bidder to submit CV (must be in line with criteria 1) of the key staff stating the experience in providing the relevant profession.



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	3. Company experience: Bidder must submit signed appointment /award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate.
Part 3	Another Returnable documents: 1. SBD 6.1 Price and Preference Point System. 2. Financial Statement.

5. SCOPE OF WORK

The health facilities where maintenance work and projects are to be implemented include, but are not limited to:

- a) Hospitals
- b) Clinics,
- c) Community Health Centers (CHC)
- d) Forensic Pathology Services
- e) Nursing Colleges
- f) Emergency Medical Services (EMS),
- g) Laundries,
- h) Staff accommodation,
- i) Admin Offices
- j) Medical Supply Depots

5.1. The following disciplines listed below will be required:

Team members must be registered with their respective professional bodies or equivalent where applicable.

- a) Architectural Services
- b) Aviation engineering
- c) Building inspectors
- d) Civil Engineering Services
- e) Construction Health & Safety services
- f) Construction Manager
- g) Electrical and Electronic Engineering Services
- h) Environmental Management
- i) Fire Engineering Services
- j) Geo-technical Engineers.
- k) Land scaping
- l) Mechanical Engineering Services
- m) Project and construction Management
- n) Project Management
- o) Quantity Surveyor Services
- p) Structural Engineering Services
- q) Town and Regional Planning



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5.2. PROJECT PROCESSES GUIDELINE

All the Stages and Activities associated to the professional services are guided by the Framework.

- i. The Implementing Agent must be registered with CIDB with a Grading of 4 GB and 4 CE or higher.
- ii. Past performance and documented track record will be considered.
- iii. The responsibilities will include but not limited to conditional assessments, design, documentation, costing, monitoring and management of implementation, project management of maintenance work and projects to achieve the successful implementation and completion.
- iv. This will include full compliance with the FIPDM, IDMS stages 1-7.
 - a) Initiation,
 - b) Concept,
 - c) Design development,
 - d) Design documentation,
 - e) Works,
 - f) Handover
 - g) Closeout.

5.2.1. Stage 1 –Initiation

Initiation Report or Prefeasibility Report

Establish client requirements and preferences, assess user needs and options, appointment of necessary consultants, and establish the project brief including project objectives, priorities, constraints, assumptions aspirations and strategies.

- a. Assist in developing a clear project brief.
- b. Attend project initiation meetings.
- c. Advise on procurement policy for the project.
- d. Advise on the rights, constraints, concerns and approvals.
- e. Define the scope of services and scope of work required.
- f. Conclude the terms of the agreement with the client.
- g. Inspect the site and advise on the necessary surveys, analyses, tests and site or other investigations where such information will be required for Stage 2 including the availability and location of infrastructure and services.
- h. Determine the availability of data, drawings and plans relating to the project.
- i. Advise on criteria that could influence the project life cycle cost significantly.
- j. Provide necessary information within the agreed scope of the project to other consultants involved.

Deliverables will typically include:

- a. Agreed scope of services and scope of work.
- b. Signed agreement.
- c. Report on project site and functional requirements.
- d. Schedule of required surveys, tests, analyses, site and other investigations.
- e. Schedule of consents and approvals.



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5.2.2. Stage 2 -Concept Report or Feasibility Report

The Concept Report should as a minimum, provide the following information:

- a) Document the initial design criteria, cost plan, design options and the selection of the preferred design option, or the methods and procedures required to maintain the condition of infrastructure for the project.
- b) Establish the detailed brief, scope, scale, form and cost plan for the project, including, where necessary, the obtaining of site studies and construction and specialist advice.
- c) Provide an indicative schedule for documentation and construction or maintenance services, associated with the project.
- d) Include a site development plan, or other suitable schematic layouts of the works.
- e) Describe the statutory permissions, funding approvals and utility approvals required to proceed with the works associated with the project.
- f) Include a baseline risk assessment for the project, and a health and safety plan, which is a requirement of the Construction Regulations, issued in terms of the Occupational Health and Safety Act.
- g) Contain a risk report linked to the need for further surveys, tests, other investigations and consents and approvals, if any, during subsequent stages and identified health, safety and environmental risk.

A Feasibility Report shall, as a minimum, provide the following information:

- a) Details regarding the preparatory work covering:
 - i. A needs and demand analysis with output specifications.
 - ii. An options analysis.
- b) A viability evaluation covering:
 - i. A financial analysis.
 - ii. An economic analysis, if necessary.
 - iii. A risk assessment and sensitivity analysis.
- c) A professional analysis covering:
 - i. A technology options assessment.
 - ii. An environmental impact assessment.
 - iii. A regulatory due diligence.
- d) An implementation readiness assessment covering:
 - i. Institutional capacity and/or
 - ii. A procurement plan.
- e) Stage 2 is complete when the Concept Report or the Feasibility Report is approved by the End-User Department (Gauteng Department of Health).



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5.2.3. Stage 3- Design Development

The Design Development report shall:

- a) Develop in detail the approved concept to finalise the design and definition criteria.
- b) Establish the detailed form, character, function and costing.
- c) Define all components in terms of overall size, typical detail, performance and outline specification.
- d) Describe how infrastructure or elements or components thereof are to function, how they are to be safely constructed, how they are to be maintained and how they are to be commissioned.
- e) Confirm that the project scope can be completed within the budget or proposed a revision to the budget.
- f) Stage 3 is complete when the Design Development Report is approved by the End-User Department (Gauteng Department of Health).

5.2.4. Stage 4 – Design Documentation

Design documentation provides the:

- a) Production information that details, performance definition specification, sizing and positioning of all systems and components that would enable construction
- b) manufacture, fabrication and construction information for specific components of the work informed by the production information.
- g) Stage 4 is complete when the Design Documentation Report is approved by the End-User Department (Gauteng Department of Health).

5.2.5. Stage 5 - Works

The following is required for completion of the Works Stage:

- a) Completion of the works is certified in accordance with the provisions of the contract; or
- b) The goods and associated services are certified as being delivered in accordance with the provisions of the contract.
- c) Completed Works capable of being used or occupied and the practical completion certificate issued and signed off by the End-User Department.
- h) Stage 5 is complete when the Works Completion Report is approved by the End-User Department (Gauteng Department of Health).

5.2.6. Stage 6 Handover

The following activities shall be undertaken during the handover stage:

- a) Finalize and assemble record information which accurately reflects the infrastructure that is acquired, rehabilitated, refurbished or maintained.
- b) Hand over the work and record information to the user organization and if necessary, train end user staff in the operation of the works.
- i) Stage 6 is complete when the Handover/Record Information Report is approved by the End-User Department (Gauteng Department of Health).



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5.2.7. Stage 7 Close-Out

- a) Defects Certificate or Certificate of Final Completion
- b) Final Account
- c) Close-Out Report
- d) The Close-Out Stage commences when the end user accepts liability for the works.
- j) Stage 7 is complete when the Close-out Report is approved by the End-User Department (Gauteng Department of Health).

5.3. List Of Disciplines

Bidders must choose and select a preferred choice of discipline and will be evaluated based on the choices selection made, bidders may bid for one or more of the listed disciplines, however a separate bid must be submitted for each selected discipline.

5.3.1 SELECTION OF DISCIPLINES

The bidder to complete Table 2 and submit with the bid documents

Table 2: List of disciplines.

List of disciplines	Bidder must select one (1) or more respective disciplines. ✓
a) Architectural Services	
b) Aviation engineering	
c) Building inspectors	
d) Civil Engineering Services	
e) Construction Health & Safety services	
f) Construction Manager	
g) Electrical and Electronic Engineering Services	
h) Environmental Management	
i) Fire Engineering Services	
j) Geo-technical Engineers.	
k) Land scaping	
l) Mechanical Engineering Services	
m) Project and construction Management	
n) Project Management	
o) Quantity Surveyor Services	
p) Structural Engineering Services	
q) Town and Regional Planning	

NB: Failure to select preferred discipline of choice as provided above will lead to a bid not considered for further evaluation. Bidders who are bidding for more than one discipline should provide a separate file per discipline.



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5.3.2 GDOH PANEL UTILISATION

The Panel of PSPs shall be utilised as need arise within the department. The Panel will be utilised in accordance with the principal guidelines below:

- a) Appointment onto the Panel shall not guarantee any future work and that any service provider shall be issued with any or a specific number of tasks orders (Purchase Orders) during the duration of the contract.
- b) GDOH will utilise the Panel in a manner which promotes the elements of transparency, fairness and equal opportunity to all service providers.
- c) The selection of service providers from the appointed panel shall be performed on a competitive basis as well as a per needs basis.
- d) Bidders who may be suitable for such work are identified from the panel based on the relevant expertise (as specified in the technical proposal).
- e) Proposals may include, amongst others, the proposed methodology and costing and will be evaluated against the criteria set out in the specific terms of reference.
- f) Proposals are evaluated, as per the criteria set out in the specific terms of reference.

5.3.3 FEES STRUCTURE

The fee structure shall be in line with the latest gazetted professional service provider fees.

Table 3; List of Professional Bodies

a) Architectural Services/space planning/interior design: South African Council for the Architectural Profession	SACAP
b) Aviation engineering: South African Civil Aviation Authority	SACAA
c) Building inspectors: South African Council for the Project and Construction Management Professions	SACPCMP
d) Civil Engineering Services: Engineering Council of South Africa	ECSA
e) Construction Manager: South African Council for the Project and Construction Management Professions	SACPCMP
f) Construction Health & Safety services: South African Council for the Project and Construction Management Professions	SACPCMP
g) Electrical and Electronic Engineering Services: Engineering Council of South Africa	ECSA
h) Environmental Management: Environmental assessment practitioner association of South Africa	EAPASA
i) Fire Engineering Services: Engineering Council of South Africa	ECSA
j) Geo-technical Engineers; Engineering Council of South Africa	ECSA
k) Land scaping: South African Council for the Architectural Profession	SACAP
l) Mechanical Engineering Services: Engineering Council of South Africa	ECSA



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m) Project and construction Management: South African Council for the Project and Construction Management Professions.	SACPCMP
n) Project Management: South African Council for the Project and Construction Management Professions	SACPCMP
o) Quantity Surveyors- South African Council for the Quantity Surveying Profession	SACQSP
p) Structural Engineering Services: Engineering Council of South Africa	ECSA
q) Town and Regional Planning: South African Council for Planners	SACPLAN

5.4. DELIVERABLES

5.4.1 Expected deliverables.

The successful bidder shall:

- Implement identified projects (design, manage and monitor to completion including condition assessments) as per the Stage requirements listed in the respective Published Professional fee guidelines.
- Align all project to the IDMS 2019 project management Stages - Initiation to Close out.
- Submit necessary forms and documents at practical Completion Stage.

5.5. FEES STRUCTURES AND APPLICABLE DISCIPLINES

5.5.1 Disciplines

- All service providers must produce proof of professional registration.
- A letter of good standing from their respective councils in line with their appointment to ascertain that they are still validly registered with their professional council.
- All professional service providers in the Panel of PSPs are required to produce proof of a valid professional indemnity cover of a minimum of R5 million and above. Non submission of Professional indemnity leads to an automatic disqualification. NB: No JVs or Consortia will be accepted for this Panel of PSPs.**
- After successful inclusion in the panel, no party will be replaced without prior approval of the Department of Health.
- Bidders will be expected to submit separate bid for each built environment disciplines they are bidding for.
- The consultants must provide an organogram of all the team members representing the service providers.
- Under no circumstances the consultants shall subcontract professional services.



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6 EVALUATION METHODOLOGY

The evaluation of the bids will be done in accordance with the requirements of the Preferential Procurement Policy Framework Act (Act 5 of 2000), the Preferential Procurement Regulations, 2022, Construction Industry Development Board (CIDB) (Act 38 of 2000), and the GDoH Preferential Procurement Policy in two stages as follows:

Stage 1: Evaluation includes.

Stage 1A: Mandatory Requirements

Stage 1B: Functionality Evaluation

STAGE 1A: MANDATORY ADMINISTRATIVE COMPLIANCE

All bids received will be subjected to a mandatory administrative compliance in line with the below requirements. Any bidder who fails to comply with any of the said mandatory criteria will be disqualified. All the SBD documents included must be read, completed, signed where applicable and submitted. All documents should be submitted in English language.

Table 4. Mandatory Administrative Compliance

Item no	Description
1.	SBD 1: Invitation to Bid
2.	SBD 4: Bidder's disclosure
3.	A detailed organogram (Management and functions)
4.	<p>Professional Indemnity Insurance:</p> <p>The bidder must hold valid professional indemnity (PI) insurance or provide confirmation of eligibility for professional indemnity (PI) insurance providing cover of minimum amount of R 5 million. Proof of insurance or confirmation of cover from a financial institution registered with the Financial Sector Conduct Authority (FSCA) as regulated by the Financial that the Bidder is eligible for the prescribed professional indemnity insurance cover should he/she be awarded the contract must be submitted with the bid. No insurance quotation(s) shall be accepted.</p>
5.	<p><u>Certificate/Letter of Good Standing</u></p> <p>Valid copies for Letters of Good Standing of personnel from the relevant professional council. This will be in line with the bidder's chosen discipline.</p>



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STAGE 1B: FUNCTIONALITY EVALUATION

Only bidders who have complied with Stage 1A: Mandatory Administrative Compliance requirements will be evaluated on the Functionality Evaluation.

The Bid Evaluation Committee (BEC) responsible for scoring the bids will evaluate and score all bids for functionality, based on the set criteria under each discipline. Bidders will be evaluated based on the **SELECTED DISCIPLINE (As per TABLE 2)**

Bidders must, as part of the bid documents, submit supporting documents for all functionality requirements, as indicated further below.

Table 5: Functionality Evaluation for Architectural Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For Architectural Services, bidder to submit copy of a professional registered architecture certificate with SACAP. The submitted registration certificate must indicate date and year of inception registered for Architectural Services.</p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. 5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of the key staff stating the experience in providing Architectural Services. Points will be allocated as follows.</p> <p>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</p> <ul style="list-style-type: none"> a. 1-2 years of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p>Note: Only full years will be considered for evaluation purposes</p>	35



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<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Architectural Services</u></p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	50
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.



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Table 6: Functionality evaluation for **Aviation engineering services**

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Aviation engineering services</u>, bidder to submit copy of the key staff member professional registration certificate with SACAA. The submitted registration certificate must indicate date and year of inception registered for <u>Aviation engineering services</u>.</p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of the key staff stating the experience in providing <u>Aviation engineering services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years of experience will be considered for evaluation purposes</i></p>	35
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Aviation engineering services</u>.</p> <p>NB! Points will not be allocated for incomplete or non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) 	50



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<p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 7: Functionality evaluation for Building Inspectors Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Building Inspectors Services</u>, bidder to submit copy of key staff member professional registration certificate with SACPCMP. The submitted registration certificate must indicate date and year of inception registered as <u>Building Inspectors Services</u>,</p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of the key staff stating the experience in <u>Building Inspectors Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Building Inspectors Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) 	<p>50</p>



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Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 8: Functionality evaluation for Civil Engineering Services.

Functionality Criteria	Points allocated
<p>1) KEY STAFF</p> <p>For <u>Civil Engineering Services</u>, bidder to submit copy of key staff member professional registration certificate with ECSA. The submitted registration certificate must indicate date and year of inception registered for <u>Civil Engineering Services</u>.</p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2) KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of key staff member stating the experience in <u>Civil Engineering Services</u>. Points will be allocated as follows:</p> <p>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p>Note: Only full years will be considered for evaluation purposes</p>	35

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<p>3) COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment /award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Civil Engineering Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter (s) /purchase order (s) without corresponding completion certificate/completion reference letter vice versa will not be considered.</p>	50
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.



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Table 9: Functionality evaluation for Construction Health & Safety Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Construction Health & Safety Services</u>, bidder to submit copy of key staff member professional registration certificate with SACPCMP. The submitted registration certificate must indicate date and year of inception registered for <u>Construction Health & Safety Services</u>.</p> <ul style="list-style-type: none"> a) Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b) The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c) The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d) The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of the key staff stating the experience in <u>Construction Health & Safety Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	35
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Construction Health & Safety Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) 	50



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<p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 10: Functionality evaluation for Construction Manager Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Construction Manager Services</u>, bidder to submit copy of key staff member professional registration certificate with SACPCMP. The submitted registration certificate must indicate date and year of inception registered as <u>Construction Manager Services</u>.</p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of key staff member stating the experience in <u>Construction Management Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Construction Management Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	<p>50</p>
<p>TOTAL POINTS</p>	<p>100</p>
<p>MINIMUM THRESHOLD</p>	<p>70</p>



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Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 11: Functionality evaluation for Electrical and Electronic Engineering Services

Functionality Criteria	Points allocated
<p>1) KEY STAFF</p> <p>For <u>Electrical and Electronic Engineering Services</u>, bidder to submit copy of key staff member professional registration certificate with ECSA. The submitted registration certificate must indicate date and year of inception registered for <u>Electrical and Electronic Engineering Services</u>.</p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2) KEY STAFF EXPERIENCE</p> <p>Bidder to submit CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Electrical and Electronic Engineering Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	35
<p>3) COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Electrical and Electronic Engineering Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p>	50



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<p>a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points)</p> <p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 12: Functionality evaluation for Environmental Management Services

Functionality Criteria	Points allocated
<p>1) KEY STAFF</p> <p>For <u>Environmental Management Services</u>, bidder to submit copy of key staff member professional registration certificate with EAPASA. The submitted registration certificate must indicate date and year of inception registered as <u>Environmental Management Services</u>.</p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2) KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Environmental Management Services</u> Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3) COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Environmental Management Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	<p>50</p>
<p>TOTAL POINTS</p>	<p>100</p>
<p>MINIMUM THRESHOLD</p>	<p>70</p>



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Bids will be declared non-responsive and set aside if such a bid does not meet the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 13: Functionality evaluation for Fire Engineering Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Fire Engineering Services</u>, bidder to submit copy of key staff member professional registration certificate with ECSA. The submitted registration certificate must indicate date and year of inception registered as <u>Fire Engineering Services</u>.</p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Fire Engineering Services</u>. Points will be allocated as follows</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	35
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Fire Engineering Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p>	50



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<p>a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points)</p> <p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 14: Functionality evaluation for Geo-technical Engineers Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Geo-technical Engineers Services</u>, bidder to submit copy of key staff member professional registration certificate with ECSA. The submitted registration certificate must indicate date and year of inception registered as <u>Geo-technical Engineers Services</u></p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Geo-technical Engineers Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Geo-technical Engineers Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	<p>50</p>
<p>TOTAL POINTS</p>	<p>100</p>
<p>MINIMUM THRESHOLD</p>	<p>70</p>



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Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 15: Functionality evaluation for Land Scaping Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Land Scaping Services</u>, bidder to submit copy of key staff member professional registration certificate with SACAP. The submitted registration certificate must indicate date and year of inception registered as <u>Land Scaping Services</u></p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Land Scaping Services</u> Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	35
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Land Scaping Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) 	50



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<p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 16: Functionality evaluation for Mechanical Engineering Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Mechanical Engineering Services</u>, bidder to submit copy of key staff member professional registration certificate with ECSA. The submitted registration certificate must indicate date and year of inception registered as <u>Mechanical Engineering Services</u></p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Mechanical Engineering Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Mechanical Engineering Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	<p>50</p>
<p>TOTAL POINTS</p>	<p>100</p>
<p>MINIMUM THRESHOLD</p>	<p>70</p>



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Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 17: Functionality evaluation for Project and construction Management Services

Functionality Criteria	Points allocated
<p>1) KEY STAFF</p> <p>For <u>Project and construction Management services</u>, bidder to submit copy of key staff member professional registration certificate with SACPCMP. The submitted registration certificate must indicate date and year of inception registered as <u>Project and construction Management services</u></p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2) KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Project and construction Management services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	35
<p>3) COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Project and construction Management services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p>	50



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<p>a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points)</p> <p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 18: Functionality evaluation for Project Management services.

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Project Management services</u>, bidder to submit copy of key staff member professional registration certificate with SACPCMP. The submitted registration certificate must indicate date and year of inception registered as <u>Project Management services</u></p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Project Management services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Project Management services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	<p>50</p>
<p>TOTAL POINTS</p>	<p>100</p>
<p>MINIMUM THRESHOLD</p>	<p>70</p>



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Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 19: Functionality evaluation for Quantity Surveyor Services

Functionality Criteria	Points allocated
<p>1) KEY STAFF</p> <p>For <u>Quantity Surveyor Services</u>, bidder to submit copy of key staff member professional registration certificate with SACQSP. The submitted registration certificate must indicate date and year of inception registered as <u>Quantity Surveyor Services</u></p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2) KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Quantity Surveyor Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	35
<p>3) COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Quantity Surveyor Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p>	50



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<p>a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points)</p> <p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 20: Functionality evaluation for Structural Engineering Services

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For <u>Structural Engineering Services</u>, bidder to submit copy of key staff member professional registration certificate with ECSA. The submitted registration certificate must indicate date and year of inception registered as <u>Structural Engineering Services</u></p> <p>a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points)</p> <p>b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points)</p> <p>c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points)</p> <p>d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points)</p>	15



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<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Structural Engineering Services</u>. Points will be allocated as follows:</p> <p><i>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</i></p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p><i>Note: Only full years will be considered for evaluation purposes</i></p>	<p>35</p>
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Structural Engineering Services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p> <ul style="list-style-type: none"> a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points) b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points) c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points) d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points) e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points) <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	<p>50</p>
<p>TOTAL POINTS</p>	<p>100</p>
<p>MINIMUM THRESHOLD</p>	<p>70</p>



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Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

Table 21: Functionality evaluation for Town and Regional Planning services.

Functionality Criteria	Points allocated
<p>1. KEY STAFF</p> <p>For Town and Regional Planning services, bidder to submit copy of key staff member professional registration certificate with SACPLAN. The submitted registration certificate must indicate date and year of inception registered as <u>Town and Regional Planning services</u></p> <ul style="list-style-type: none"> a. Bidder submitted proof of certificate for a registered professional with 0 number of years and/or Bidder did not submit any of the-above. (0 Points) b. The bidder submitted proof of a certificate for a registered professional with a registration duration of 1-5 years. (5 Points) c. The bidder submitted proof of a certificate for a registered professional with a registration duration of 6-10 years. (10 Points) d. The bidder submitted proof of a certificate for a registered professional with a registration duration of 11 years and above (15 Points) 	15
<p>2. KEY STAFF EXPERIENCE</p> <p>Bidder to provide CV (must be in line with criteria 1) of the key staff member stating the experience in <u>Town and Regional Planning services</u>. Points will be allocated as follows:</p> <p>No CV submitted or submitted CVs not in line with criteria 1 above (0 Points)</p> <ul style="list-style-type: none"> a. 1-2 year of experience (1 Point) b. 3-5 years of experience (10 Points) c. 6-7 years of experience (15 Points) d. 8-9 years of experience (20 Points) e. 10 and more years of experience (35 Points) <p>Note: Only full years will be considered for evaluation purposes</p>	35
<p>3. COMPANY EXPERIENCE</p> <p>Bidder must submit signed appointment letters/award letters or purchase orders (on client's letterhead) with a corresponding completion reference letter or completion certificate in <u>Town and Regional Planning services</u>.</p> <p>NB! Points will not be allocated for incomplete and non-corresponding documents.</p>	50



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<p>a. 0 Appointment/award letters or Purchasing Orders with 0 Corresponding completion reference letters or completion reference certificate (0 Points)</p> <p>b. 1 Appointment/award letter or Purchasing Order with 1 Corresponding completion reference letters or completion reference certificate (10 Points)</p> <p>c. 2 Appointment/award letters or Purchasing Orders with 2 Corresponding completion reference letters or completion reference certificate (20 Points)</p> <p>d. 3 Appointment/award letters or Purchasing Orders with 3 Corresponding completion reference letters or completion reference certificate (35 Points)</p> <p>e. 4 or more, Appointment/award letters or Purchasing Orders with 4 or more Corresponding completion reference letters or completion reference certificate (50 Points)</p> <p>Note: Submission of appointment/award letter/purchase order without corresponding completion certificate/completion reference letter or vice versa will not be considered.</p>	
TOTAL POINTS	100
MINIMUM THRESHOLD	70

Bids will be declared non-responsive and set aside if such a bid does not meet the minimum the **minimum threshold score of 70 points out of 100 points** for functionality.

7 SPECIAL CONDITIONS

a. Disclaimer

The information generated by the Bid Specification Committee must be regarded as a guideline to the requirement.

b. Payment terms

Section 38(1)(f) of the PFMA and Treasury Regulation 8.2.3 regulates the payment to suppliers within 30 days of invoice receipt. In support of this, it is compulsory for the successful bidder/s, on the award, to register for GDOH Electronic Invoice Submission and Tracking.

c. Lines of communication and reporting

The appointed Service Provider will be required to report to the designated GDOH official located at the Facilities Unit, who will be introduced to the successful Service Provider on appointment.



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d. General

- i. Bidders must provide all the information requested in the Terms of Reference and as specified in the Special Conditions.
- ii. The department reserves the right to arrange contracts with more than one service provider.
- iii. During the implementation of the panel, the appointment may be awarded to a tenderer that did not score the highest points in accordance with section 2 (1) (f) of the PPPFA Act 5 of 2000.
- iv. The duration of the contract is for a period of three (3) years from the date of establishment of the panel.
- v. During the implementation of the panel, the department will ensure further compliance with the Preferential Procurement Regulations of 2022 to ensure that the township economy is enhanced.
- vi. After the establishment of a panel, bidders may be required to provide proof of the following letters of good standing prior to the appointment to any maintenance services project.
 - Letter of good standing for Unemployment Insurance Fund (UIF)
 - Letter of good standing for Compensation for Occupational Injuries and Diseases Act (COIDA)
- vii. In cases where a discipline fee is not guided/regulated by gazetted National Public Works fees scales, competitive bids will be open amongst listed bidders on the panel.
- viii. In a case where consultants are appointed for consultancy nearer to the end of term of the framework, such consultants are still responsible for completing the work assigned to them even if the project duration goes beyond the term of the framework appointment.
- ix. A PSP assigned any work may not cede, assign, or subcontract any part thereof to any person unless with the written consent of GDOH or as may be required by the applicable laws.

e. Request for clarifications.

Request clarification of the tender documents, if necessary, by notifying the department at least five (5) working days before the closing time stated in the tender document.

f. Utilization of the panel

Where Terms of Reference/Specification/Bill of Quantity apply, service providers will be appointed on the basis of the Request for Quotation (RFQ).

Bids will be evaluated in accordance with the pre-scripts of the Preferential Procurement Policy Framework Act (PPPFA) and its regulations which stipulate an 80/20-point split for projects less than R50 million or 90/10 for projects above R50 million. The following criteria apply:

- i. Specific Goals (20 or 10 Points)
- ii. Price (80 or 90 Points)



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To claim points for specific goals during RFQ phase, bidders will be referred to:

Table 22. Points for specific goals

Ownership	Points for price 80/20	Points for price 90/10	Evidence required
Enterprises which are 51% owned by black people	5	3	Proof of valid copy of ID/BEE/CSD/CIPC registration documents
Enterprises which are 51% owned by previously Disabled people	5	2	Proof of valid copy of ID/BEE/CSD/CIPC registration documents and doctors' certificate
The promotion of south African owned enterprises	5	3	Municipal account/Sworn affidavit/Lease agreement- must be in the name of the enterprise. NB: Municipal account must not be older than 3 months.
The promotion of enterprises located in the Gauteng Province for work to be done or rendered in the Gauteng province.	5	2	Municipal account / Sworn affidavit/ Lease agreement- must be in the name of the enterprise. NB: Municipal account must not be older than 3 months.

The above table shall be applied during the RFQ processes for allocating points for specific goals. Failure by the bidder to submit the required supporting documents as stated above, the bidder will forfeit points for specific goals.

g. The conditions of the bid award

- i. The Gauteng Department of Health reserves the right not to award or cancel the bid.
- ii. The Gauteng Department of Health will appoint the service providers that are tax compliant.
- iii. Bidders shall be registered with CSD and provide the Supplier Master Registration Number (MAAA number).
- iv. The Gauteng Department of Health reserves the right to do due diligence evaluation of the selected bidder/s.
- v. The Gauteng Department of Health reserves the right to appoint multiple bidders under each discipline of services.
- vi. The service will only be sourced from contractors appointed under the same class of work.
- vii. GDOH holds the right to verify the legitimacy and validity of the insurer before accepting the indemnity and should GDOH reject the insurer the bidder will be given time to rectify that before award and contracting and should the bidder fail to remedy as per GDOH request, the bidder will be disqualified.



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- viii. The successful bidder shall comply with Unemployment Insurance Fund (UIF) before award of the tender.
- ix. The successful bidder shall comply with the Department of Labour in respect of Compensation of Occupational Injury and Diseases Act (no 130 Of 1993) (COIDA) before award of the tender.

h. Penalties

In the event of non-performance or failure to perform in accordance with the tender agreement, penalties shall be invoked by the GDoH and be deducted from the payment due to the Service Provider. Failure to deliver as per the delivery schedule will result in penalties being levied against the service provider.

i. Cession

Neither party shall have the right to cede any of its rights or delegate any of its obligations in terms of this contract to another person or organization without the prior written approval of the other party.

j. Use of fluid/tape correcting substances

Bidders are strictly prohibited from the use of any fluid / tape-correcting substances, failure to adhere to this will invalidate their bid and result in a disqualification of their bid proposal.

k. Travel

The Gauteng Department of Health will not be liable for any other travel costs incurred by the bidder. Prices quoted must be furnished based on "rendered on-site" at the Gauteng Department of Health Central Office.

l. Counter conditions.

Bidders' attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

m. Fronting

- i. The Gauteng Department of Health supports the spirit of broad-based black economic empowerment and recognises that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent, and legally compliant manner. Against this background, the National Treasury condemns any form of fronting.
- ii. The Gauteng Department of Health, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents.
- iii. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry/investigation, the onus will be on the bidder/contractor to prove that fronting does not exist.

n. Contract period.

The contract shall be for a period of three (3) years.



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o. Validity period

The estimated validity period for this tender shall be 120 days.

p. Mergers, Takeovers, and Changes in Supplier Detail

- i. Where a contracted supplier merges with or is taken over by another, the contracted supplier must inform the Department of Health in writing immediately (within 7 days) of relevant details.
- ii. The Department of Health reserves the right to agree to the transfer of contractual obligations to the new supplier under the prevailing conditions of the contract or to cancel the contract.
- iii. A contracted supplier must inform the Department of Health within 7 days of any changes of address, name, or banking details.

q. Third parties

- i. Participating authorities will not make a payment to or consult regarding orders with a third party.
- ii. No third party is entitled to put an account on hold.

r. Cost of Tendering

The Gauteng Department of Health will not be held responsible for any costs incurred by the service provider in the preparation and submission of the Bids.

s. Post-award reporting

Historical Data:

All successful bidders may be required to submit historical value and volume reports via e-mail on a quarterly/Three (3) months basis to the Gauteng Department of Health, Directorate: Acquisition and Contract Management.

8 TECHNICAL ENQUIRIES

All technical queries must be emailed to:

Mr. Thando Cele

Email: Thando.cele@gauteng.gov.za

All Tender document / SCM queries must be emailed to:

Mr/Ms. Xxxxxx xxxxxxxx

Email: xxxx@gauteng.gov.za



Provincial Supply Chain Management

Financial Statements

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Submission of Financial Statements

The latest financial statements for the last two years are required (except if it is a new or a dormant entity)

- a) Financial statements must be signed by the auditor (in the case of companies) or the accounting officer (in the case of close corporations) the owner (in case of sole proprietors). Signatures must be on the accounting officer's / auditors report on the auditor's /accounting officer's letterhead.
- b) Financial statements must be signed by the member/s (in the case of close corporations) or by the director/s (in the case of companies.)
- c) In bids where consortia/joint ventures/sub-contractors and partnerships are involved, all bidders must submit their financial statements.
- d) If it is a new or dormant entity an opening set of financial statements must be submitted. A letter from the auditor (in the case of companies) or the accounting officer (in the case of close corporations) stating that the entity has not yet traded must be submitted.
- e) In cases where an entity has operated for a period less than a year the Management Accounts Report for the period in operation must be submitted signed accordingly as stated in paragraph (a) and (b) of this document.
- f) In cases where the entity has operated for a period more than a year but less that two years, then the financial statement for the first year of operation signed accordingly as per paragraph (a) and (b) of this document must be submitted.

Annexure A

GOVERNMENT PROCUREMENT GENERAL CONDITIONS OF CONTRACT July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.
- 2. Application**
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance**
- 7.1 Within thirty (30) days of receipt of the notification of contract award,

security

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

- provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily

available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.


28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)

 <p>GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA</p>	<h1>Provincial Supply Chain Management</h1>	
	<h2>PREFERENCE POINTS CLAIM FORM</h2>	Page: 1 of 7

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).


1.2 **To be completed by the organ of state**

[TICK APPLICABLE BOX]

	The applicable preference point system for this tender is the 90/10 preference point system.
	The applicable preference point system for this tender is the 80/20 preference point system.
	Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

 <p>GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA</p>	<h1>Provincial Supply Chain Management</h1>	
	<h2>PREFERENCE POINTS CLAIM FORM</h2>	Page: 2 of 7

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).



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3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender



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4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)



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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm

4.4. Company registration number

4.5. TYPE OF COMPANY/ FIRM

[TICK APPLICABLE BOX]

<input type="checkbox"/>	Partnership/Joint Venture / Consortium
<input type="checkbox"/>	One-person business/sole propriety
<input type="checkbox"/>	Close corporation
<input type="checkbox"/>	Public Company
<input type="checkbox"/>	Personal Liability Company
<input type="checkbox"/>	(Pty) Limited
<input type="checkbox"/>	Non-Profit Company
<input type="checkbox"/>	State Owned Company

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –



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- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME	
DATE	
ADDRESS	