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**Matatiele Local Municipality**

**Bid Notice**

Bidders are hereby invited to submit their tenders for the following priority projects:

|  |  |  |  |
| --- | --- | --- | --- |
| **BID NUMBER** | **PROJECT NAME** | **ADVERT DATE** | **CLOSING DATE** |
| **MATAT/2022/20223-229** | **ENVIRONMENTAL IMPACT ASSESSMENT FOR THE DEVELOPMENT OF 3 NEW CEMETERIES IN MATATIELE** | **21 APRIL 2023** | **08 MAY 2023 @10H00** |

**MANDATORY DOCUMENTS AS LISTED IN THE TENDER TO BE SUBMITTED, FAILURE TO DO SO WILL RESULT IN THE BID BEING DEEMED TO BE NON-RESPONSIVE**

Matatiele Local Municipality Supply Chain Management policy will apply. A confirmation from SARS with a verification PIN, Proof of Central Supplier Database (CSD) registration- a full updated report (printed), Completion of MBD 1-9 and its Annexures in full, Ethics Commitment for Suppliers of Matatiele Local Municipality and Authority to sign (All MBDs are attached in the document). Prices quoted must be firm and must be inclusive of VAT. Original Certified I.D. Copies of Managing Directors / Owners. Joint Ventures will only be accepted if all necessary requirements as per tender document are met.

**EVALUATION CRITERIA**

Only competent bidders who are competent in the advertised work and who have exceeded the minimum functionality threshold will be two phases Phase 1= **Functionality=80 Points** and Phase 2= is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) of November 2022. Only bidders who obtain 50 points as a minimum functionality threshold will be evaluated further on 80/20.

**Points for functionality will be scored on the following:**

|  |  |
| --- | --- |
| Functionality Criteria | Points |
| Company Experience | 40 |
| Key Personnel | 20 |
| Accreditation | 20 |
| Total | 80 |

Tenderers will be awarded points on the following basis:

**Tender Price 80 points**

**2. HDI – Equity ownership 6 points**

**3. Youth-Enterprises 14-35 years (MLM) 6 points**

**3. Women – Equity ownership 4 points**

**4. Disability – Equity ownership 2 points**

**5. Rural Enterprises(will be verified by CSD) 2 points**

**Total 100 points**

**OBTAINING OF TENDER DOCUMENTS:**

Bid Documents will be available as from 26 April 2023 at the Municipal Website and BTO Offices for a non – refundable tender fee of R300 payable in the Municipal bank account (Ned Bank 1011292106 branch code 198765, name of company and bid no as reference) (Failure to attach proof of purchase will lead to disqualification). To obtain tender documents please login to www.matateiele.gov.za or email [nngcobo@matatiele.gov.za](mailto:nngcobo@matatiele.gov.za).

The Matatiele Local Municipality reserves the right not to appoint a contractor on highest points scored. Value for money, past experience and functionality will be the key determinants of appointment. All tenders must be deposited in the tender box situated **at the Matatiele Local Municipality, Matatiele, Eastern Cape 4730** reception area not later than 10h00 as per provided closing dates, where they will be opened in public. All tenders must be clearly marked “Name of the project indicated above” Couriered, faxed and emailed documents will not be considered. *The Municipality will not make any award to a person or persons working for the state, or failing to possess relevant credentials as stipulated in the tender requirements.*

**Bidders are warned not to accept any person who request any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.**

All SCM enquiries relating to this bid must be directed to Z.C Matolo, e-mail: zmatolo@matatiele.gov.za during office hours (07h30 – 16h00) weekdays. All Technical enquiries relating to this bid must be directed to Ms DL Leeu, e-mail: dleeu@matatiele.gov.za during office hours

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**Mr L.Matiwane**

**Municipal Manager**