



North West Parks & Tourism Board

North West Province
Republic of South Africa

Stand 3031, Heritage House, Cooke's Lake (Off Lichtenberg Road) Mahikeng, 2735
Telephone: (018) 397 1500 Email: jselebogo@nwptb.co.za
Website: www.tourisminorthwest.co.za



OFFICE OF SUPPLY CHAIN MANAGEMENT

TENDER INVITATION

NORTH WEST PARKS AND TOURISM BOARD

APPOINTMENT OF A PANEL FOR SUITABLE EVENT MANAGEMENT COMPANIES TO PARTNER WITH NORTH WEST PARKS AND TOURISM BOARD IN HOSTING KEY EVENTS IN THE NORTH WEST PROVINCE FOR A PERIOD OF THREE (03) YEARS
BID NO : NWPTB/RFP/EVENTMAN/006/2026

TENDER CLOSING DATE : 16th OCTOBER 2026

TENDER CLOSING TIME : 11H00

EVALUATION CRITERIA: First level of Short-listing: Completion of all supporting documentation required and duly completed bid document.

Second level of short-listing: Functionality, bidders must score a minimum of 80 points to be evaluated further.

Final level of Short-listing: Price and empowerment score 80 points for price. 20 points for Specific goals (to claim these points Service Providers must submit their supporting Documents as stated in SBD 6.1 form)

QUALIFYING CRITERIA:

A valid Tax Clearance Certificate / SARS Pin)

A valid Company registration documents and particulars of Directors ID's

A Company profile and proof of experience and capabilities for contracts of similar nature

Signed contactable reference letters for contracts of similar nature

SBD FORMS 4, 6.1

TENDER DOCUMENTS: TENDER DOCUMENTS WILL BE AVAILABLE FROM THE 29th SEPTEMBER 2026 from Supply Chain Management during office hours: 08h00am to 16h00pm, Heritage House, Cooke's Lake, Mafikeng OR bidders may request for the document to be emailed on presentation of proof of payment.

N.B Proof of payment must be attached to the bid document

TENDER DEPOSIT: a non-refundable deposit of R 1 000 -00 (EFT) for each tender document is payable.

TECHNICAL QUERIES MAY BE DIRECTED TO THE ACTING CHIEF MARKETING OFFICER ON 018 397 1500 OR AT JMABUNDA@NWPTB.CO.ZA, PROCUREMENT RELATED QUERIES MAY BE DIRECTED TO SUPPLY CHAIN MANAGER: MS EVELYN MOSARWA OR SUPPLY CHAIN MANAGEMENT JOB SELEBOGO, ERIC NGAKANTSI AND R. PANANA ON 018 397 1500 ALTERNATIVELY ON SMOSARWA@NWPTB.CO.ZA

BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT THE NORTH WEST PARKS AND TOURISM BOARD HEAD OFFICE AT HERITAGE HOUSE, COOKES LAKE-MAFIKENG (NO FAX OR EMAIL SUBMISSIONS WILL BE ACCEPTED). NO LATE SUBMISSIONS WILL BE ACCEPTED. NWPTB RESERVES THE RIGHT NOT TO ACCEPT ANY BID. NWPTB RESERVES THE RIGHT TO WITHDRAW THE BID AT ITS OWN DISCRETION.

North West Tourism Parks and Tourism Board does not bind itself to accept the lowest or any tender and does not accept responsibility for any costs incurred by a third party in the development/preparation of the proposal).

 . 22/09/2026



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OFFICE OF THE CHIEF EXECUTIVE OFFICER

TO : ALL BIDDERS

FROM : MR J. DENG
ACTING CHIEF EXECUTIVE OFFICER

DATE : 22nd SEPTEMBER 2026

BID DESCRIPTION : APPOINTMENT OF A PANEL FOR SUITABLE EVENT MANAGEMENT COMPANIES TO PARTNER WITH NORTH WEST PARKS AND TOURISM BOARD IN HOSTING KEY EVENTS IN THE NORTH WEST PROVINCE FOR A PERIOD OF THREE (03) YEARS

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TENDER CLOSING DATE : 16th OCTOBER 2026

TENDER CLOSING TIME : 11H00

BID DOCUMENTS : Bid documents will be available during office hours from 08h00 -16h00 from 29th September 2026 for Non-refundable fee of R 1 000-00 (EFT only) at the following offices : Supply Chain Management Offices at Stand 3031 ,Heritage House , Cooke's Lake, Mahikeng OR bidders may request for the document to be emailed on presentation of proof of payment.
N.B Proof of payment must be attached to the bid document

TENDER DEPOSIT : a non-refundable deposit of R 1 000 -00 (EFT) for each tender document is payable for this Document.

EFT DEPOSIT : Account Type : First National Bank (FNB)
Account Type : Public Sector Business Account
Account Number : 62007516414
Branch Code : 260849

EMAIL ADDRESS : smosarwa@nwptb.co.za jselebogo@nwptb.co.za, engakantsi@nwptb.co.za
panana@nwptb.co.za

APPROVED BY :

MR J. DENG
ACTING CHIEF EXECUTIVE OFFICER

22/09/2026
DATE