



PRINCE ALBERT MUNICIPALITY

Tender Notice

TENDER NUMBER: 41/2026
TENDER DESCRIPTION: CONSULTING CIVIL AND ELECTRICAL ENGINEERING SERVICES FOR A MULTI-YEAR PERIOD ENDING JUNE 2029
CLOSING DATE & TIME: 17 APRIL 2026 @ 13H30

Prince Albert Municipality hereby invites tenders for **CONSULTING CIVIL AND ELECTRICAL ENGINEERING SERVICES FOR A MULTI-YEAR PERIOD ENDING JUNE 2029.**

Tender documents will be available at a non-refundable cost of **R 600.00** (including VAT), payable in cash at the cashiers at the Prince Albert Municipality's Financial Division, Thusong Centre, Adderley Street, Prince Albert 6930, or EFT deposit in favour of the Prince Albert Municipality ABSA Bank, Account number 26-4056-0064 Reference: T41/2026 and company name.

A set of tender documents **must be reserved at least 2 business days prior to the date of the compulsory clarification meeting** at the Prince Albert Municipality. Reservation of the document can be done upon receipt of the documentation fee, and the issue of a municipal receipt or acknowledgement. Contact details for reservations are as follow:

Ms Christa Baadjies - Prince Albert Municipality.

Tel: 023 541 1668

Email: scm@pamun.gov.za

Tender Documents will not be available electronically. Hard copy tender documents will only be available at the Compulsory Clarification meeting or after the meeting at the Prince Albert Municipality's Finance Division, Thusong Centre, Prince Albert, 6930) during office hours (Monday-Thursday, 07h30 to 16h00) and Friday (07h30 to 15h30).

Only those Tenderers who satisfy the following criteria are eligible to submit tenders:

- (i) (Only those Tenderers who have in their full time employ a person registered as a **Professional Engineer (Pr Eng)** or **Professional Engineering Technologist (Pr Tech Eng)** in terms of the Engineering Professions Act, 2000 (Act No 46 of 2000) AND
- (ii) Only those Tenderers who can demonstrate that they will have in their employ management and supervisory staff satisfying the requirements of the scope of work for labour-intensive competencies for supervisory and management staff during the validity of the contract are eligible to submit tenders. Persons who have not yet received their NQF7 qualification certificate (unit standard 114913) from CETA, may provide proof of successfully completing the relevant course through an accredited service provider.

Proof of the qualifications must be submitted with the tender in the form of original certified copies.

A **compulsory** clarification meeting with representatives of the Employer will take place in the **Council Chambers, Church Street, Prince Albert, 6930** on **25 March 2026**, starting at **11:00**. Tenderers who arrive late (after 11:15) will not be allowed to join the clarification meeting. Tenderers should be represented at the clarification meeting by an employee of the Tenderer who is suitably qualified and experienced to comprehend the implications of the work involved. No representative at the meeting may represent more than one Tenderer.

Bids must remain valid for a period of ninety (90) days after the closing date of the bid. Enquiries can be directed as follow:

TYPE OF ENQUIRY	CONTACT PERSON	CONTACT NUMBER	EMAIL ADDRESS
Bidding procedures and tender documents	Ms. Christa Baadjies	023 541 1668	scm@pamun.gov.za
Technical / Specification-related enquiries	Mr. Ashley America	023 541 1036	ashley@pamun.gov.za

Bids must be submitted in sealed envelopes, clearly marked with the **TENDER NUMBER AND TENDER DESCRIPTION**. Bidders that fail to adhere to this requirement, will be disqualified at the bid opening. Bids must be deposited in the tender box at the Prince Albert Municipality's Finance Division (Thusong Centre, Adderley Street, Prince Albert, 6930). The tender box will be open for depositing as follows:

- Monday to Thursday: 07h30 and 16h00
- Fridays: 07h30 and 15h30

Bids will be opened immediately after the closing date at the Finance Division Boardroom (Finance Building, Thusong Centre). Late or unmarked bids will not be considered. **Telegraphic, telephonic, telex, facsimile, e-mail and late bids will not be accepted.**

This bid is subject to functionality scoring. Bidders must obtain the minimum functionality scoring for the bid to be regarded as responsive. Bids that do not meet the minimum functionality scoring, will be regarded as non-responsive, and will not be evaluated on price and preference points.

Bids will be evaluated according to the 80/20 preference points system. The bids are subject to the latest Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022 (Government Gazette 47452, dated 04/11/2022). **Tenderers must be registered on the Central Supplier Database (CSD) if they wish to conduct business with the municipality.**

The preferential points system to be applied (80/20) in terms of the Preferential Procurement Policy are as follow:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	10
LOCALITY	10
TOTAL POINTS	100

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS.

ADV. MATTHYS GILIOMEE

Municipal Manager

14 March 2026