



REQUEST FOR QUOTATION (RFQ)

You are hereby invited to submit quotation for the requirements of SALGA	
RFQ number	RFQ - 2026-05-15-0001037-80101500
RFQ Description	Request for quotations for the development of a SALGA ISO56000/1 Support Programme
Delivery Place	SALGA National Office
RFQ Issue Date	18 May 2026
RFQ Closing date	25 May 2026
RFQ Validity Period	07 Working days
Submission of Proposal	Via SupplyFlow System Portal only https://scmportal.salga.org.za/ No email submission will be accepted
<p><u>SPECIFICATION:</u></p> <p>Please see attached</p> <p>Please note:</p> <ol style="list-style-type: none"> 1. Quotation should be valid for at least 30 days. Is the offer strictly according to specifications? Yes/No 2. If not to specification, state deviation(s) 3. Please indicate your delivery period: 4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation. 5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD. 	

- 6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
- 7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
- 8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to this office.
- 9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.
- 10. This quotation is subject to the general conditions of contract, as well as any special conditions stated in the specifications.
- 11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation with the minimum thresholds for local production and content prescribed per sector:
- 12. For bids of above R2 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:
 - a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100
- 13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:
 - a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

NAME OF SERVICE PROVIDER: _____

TOTAL PRICE (INCL VAT): _____

I hereby accept the above-mentioned conditions.

This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

SIGNATURE: _____

CAPACITY: _____ DATE: _____



SOUTH AFRICAN LOCAL
GOVERNMENT ASSOCIATION

SALGA

Inspiring service delivery

Request for quotations for the development of a SALGA ISO56000/1 Support Programme

Closing date and time: 25 April 2026 at 11:00

Bid Validity Period: 90 Days

NB: Submit your proposal via SupplyFlow Portal system email: <https://scmportal.salga.org.za/>

1 BACKGROUND

The SALGA Digital and Innovation unit has seen a surge in the need for a formalised Innovation Support programme for municipalities. To this end, the compliance with ISO56000/56001 standards have become a crucial need for municipalities to fully incorporate meaningful innovation strategies, programmes, and other interventions. SALGA seeks the support of a partner to develop an ISO56000/56001 aligned support programme for municipalities.

2 SCOPE OF WORK

The appointed services provider is expected to provide SALGA with the following:

2.1 Development of Guidelines and Playbook for 56000/56001

Develop guideline based on the methodologies within the relevant ISO standard.

Develop templates to be used for assessing municipalities Innovation Maturity (against ISO 56000/1)

Develop templates to be used by municipalities to achieve or approach compliance with ISO 56000/1

2.2 Training of SALGA

Train SALGA teams in the use of the development guidelines and associated templates.

2.3 Pilot Support

- Conduct a pilot assessment and support intervention with at least 1 municipality to ensure SALGA staff are empowered to conduct the assessments and support in future.

3 BIDDER REQUIREMENTS

3.1 Specifications and requirements

- Develop guidelines to support organisations to achieve ISO compliance – and apply such to municipal environments inline with ISO Innovation standards (56000/56001)
- Develop templates to be adopted in the assessments and support of municipalities for ISO 56000/56001 compliance
- Train Employees on the use of developed standards, guidelines, and templates in relation to ISO 56000/56001

3.2 Bidder competences

- Verifiable evidence of successful:
 - Implementation of **ISO 9000 (quality management)**
 - Audit for compliance with **ISO 9000 (quality management)**
 - Implementation and/or Design of the implementation of **ISO 56000/1 (innovation management)**
- Ability to complete the scope of work within an 7-to-8 week period.

It will be critical for the bidder to also demonstrate experience in the quality management ISO series (9000), over and above the requirements of this bid.

3.3 CV/Qualifications

- CV/Profile of lead consultant with ISO 56000/01 Certification as well as ISO 9000-series certification, Experience in conducting ISO compliance audits.
- Exposure to more than one industry for both the implementation of ISO 56000/1 as well as ISO 9000-series

