

2. TENDER NOTICE & INVITATION TO TENDER

TENDER NO. BV1090/2024

SUPPLY AND DELIVERY OF A MODULAR LIBRARY, FULLY EQUIPPED WITH ALL THE NECESSARY FURNITURE, ACCESSORIES AND ELECTRICAL FITTINGS, AT OVERHEX, WORCESTER

The Breede Valley Municipalities invites tenders for the supply and delivery of a modular library, fully equipped with all the necessary furniture, accessories and electrical fittings, at Overhex, Worcester

Only companies/ suppliers/ distributors/ manufactures, and who meet the eligibility criteria set out in the conditions of the tender, are encouraged to participate in this tender. Interested suppliers/ distributors/ manufactures can request or collect bid documents from the Supply Chain Management Offices; 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 10 May 2024, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 - 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposit and EFT, is required on collection of the bid documents. **Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account**

ELIGIBILITY CRITERIA

Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- i. Who complies with the Compensation of Occupational Injuries and Disease Act (COIDA) (Letter of good standing from the Department of labour to be submitted with tender)

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Mrs. Liezl Plaatjies, at telephone number 023 348 2967 or e-mail address: lplaatjies@bvm.gov.za. Alternatively, the SC Officer: Procurement, Mr. Wilfred Bells, can be contacted at telephone number 023 348 2954 or e-mail at wbells@bvm.gov.za. Any enquiries regarding technical information shall be directed to the Manager: Libraries, Mrs. Christine Gerber, at telephone number 023 348 2773/2993/2520 or e-mail address: cgerber@bvm.gov.za. Alternatively, Project Manager: Development and Facilitation, Mr. C Smal, can be contacted at 023 348 2651 or email address: csmal@bvm.gov.za.

A compulsory clarification meeting with representatives of the Employer will take place on **Tuesday, 21 May 2024** starting times at 11:00. Prospective tenders shall meet at the Smart boardroom, 1st Floor, Civic Centre, 30 Baring Street, Worcester. Persons arriving later than 11h15 will not be allowed into the meeting. Service Providers who wish to purchase a bid document on the day of the clarification meeting must ensure that they do so prior to 09h00. Please note: The Municipality prefer that Senior Company Staff members or Project Managers attend the compulsory clarification meeting as the Tender Specifications and the Scope of Service will be discussed in detail along with the execution phase, expectations and possible amendments. It remains the tenderer's responsibility to familiarize themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipality, Credit Control Offices, 53 Baring Street, Worcester, by not later than 11h00 on **Friday, 31 May 2024**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality D. McThomas
Private Bag X3046 Municipal Manager
WORCESTER **SC 13/2024**