

ANNEXURE A – PRICING SCHEDULE

DETAILED BREAKDOWN OF TOTAL COST AND STANDARD SERVICES

Service Providers must ensure that a detailed pricing schedule is included that is broken down to meet the conditions set out in this document. If uncertain, as much detail as possible should be provided.

List any third parties’ involvement in your solution and include costs thereof. Provide a summary of all costs. The tender prices should be quoted in South African currency.

Please summarise the total project cost below, which agrees to your detailed pricing schedule:

1.1. Summary of Total Cost

Description of Services	Once-off Costs	Monthly Costs
1. Cleaning Service - Labour Costs		
1.1. Number of Cleaners		
1.2. Supervisor		
2. Cleaning Services - Equipment Costs		
2.1. As per specification		
3. Cleaning Services - Consumables Costs		
3.1. As per specification		
4. Cleaning Services – Carpet Cleaning Costs		
4.1. As per specification		
5. Cleaning Services – Window Cleaning Costs		
5.1. As per specification		
6. Waste Removal Services		
6.1. Once-off installation Costs(6 m ³ skipbin)		
6.2. Servicing as per specification		
8.3 High Access Window Cleaning		
8.3.1. Women’s Jail 3900m ²		

8.3.2. Old Fort 150m ²		
9. Hygiene and Pest control services		
9.1 Once a week service of SHE-bins		
9.1 Maintenance of equipment and replenishment of chemicals in accordance to equipment register		
MONTHLY COST Inclusive VAT		R
YEAR 1	R	
YEAR 2	R	
YEAR 3	R	
GRAND TOTAL 3 YEARS inclusive VAT		R

Provision of High Access Window Cleaning Services, including specialist equipment (scaffolding, ladders, etc) – Quarterly (every 3 months)

NOTE: Service provider to submit a detailed work procedure for the provision of high-access window cleaning, inclusive of an appropriate risk assessment, fall protection plan, safety plan, and additional requirements (number of cleaners, duration of task, etc) deemed necessary for the completion of the task .

1.2. Pricing Data and Instructions

- 1.2.1. The Tenderer must price ALL items contained in the Pricing Schedule;
- 1.2.2. The bidder may, at their discretion, provide alternative pricing proposals. In doing so, the bidder must elaborate in detail and should limit alternative proposals to no more than 2;
- 1.2.3. The cost of installation, site preparation etc. must be included in this proposal as per pricing schedules;
- 1.2.4. Annual increases on labour and related costs will be effected in line with the Cleaning Industry Bargaining Council;
- 1.2.5. The rate remains fixed but subject to price escalation on the anniversary of the contract of no more the percentage as determined by the Cleaning Bargaining Council for the labour costs, and no more than CPI as released by Stats SA from time to time for all other costs . This must be agreed and is not automatic (if applicable);
- 1.2.6. The bidder must indicate clearly which portion of the purchase price as well as the monthly costs is linked to the exchange rate (if applicable);
- 1.2.7. Please complete the pricing schedule that follow. Failure to complete the pricing schedule in full will result in disqualification.

1.3. Specialist Requirements

The service provider must provide rates to be used for the following services, including ad-hoc requests:

1.3.1. Provision of Laundry Services for Venue Hire equipment – AD-HOC REQUESTS

Item	Task Description	Quantity	Rate (excl VAT)
Chair Cover	Dry-cleaning services (same day)	1	
Table Cover	Dry-cleaning services (same day)	1	
Table Centrepiece/overlay	Dry-cleaning services (same day)	1	
Table skirting	Dry-cleaning services (same day)	1	
Trestle Tables	Mechanical scrubbing	1	
Plastic Chairs	Hand-scrubbing scrubbing	1	
Cushioned Stacker Chairs	Upholstery cleaning	1	

1.3.2. Provision of Cleaning Services during events(AD-HOC)

- a. Constitution Hill buildings are used for meeting and conferences, ceremonial purposes and special events such as international meetings, receptions, cultural events, and art exhibits. These events may last until 2:00 a.m. or later. Additional cleaning services will be required to be performed during and after the event.
- b. In case these requirements result in a modification to the Contract Price, as such, service providers are requested to indicate rate on a per event basis, or on a per man-hour basis.

Item	Description of Event	Rate (excl VAT)
Event	Events hosted during weekdays (Mondays- Fridays) – during normal working hours include transport costs(06:00 to 18:00)	
Event	Events hosted during weekdays (Mondays- Fridays) – after normal working hours (18:00 to 06:00), include transportation costs	
Event	Events hosted during weekends or public holidays, include transportation costs	

Name of Company: _____

Director’s name and surname: _____

Signature: _____

Date: _____

