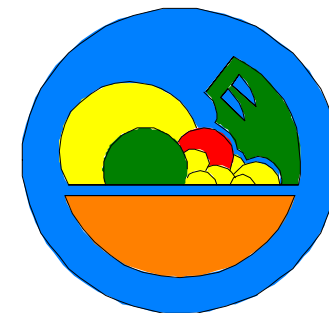




**GREATER TZANEEN MUNICIPALITY**  
**GROTER TZANEEN MUNISIPALITEIT**  
**MASIPALA WA TZANEEN**  
**MASEPALA WA TZANEEN**

P.O. BOX 24  
TZANEEN  
0850

TEL: 015 307 8091/8002  
FAX: 015 307 8049



Tropical Paradise

[www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za)  
**SUPPLY CHAIN MANAGEMENT UNIT**

**BIDS ARE HEREBY INVITED FOR:**

| BID NO.             | BID DESCRIPTION                                                                                                                | FUNCTIONALITY                                                                                                                                                                       | SPECIAL MANDATORY REQUIREMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PREFERENCE POINT SCORING SYSTEM | PRICE    | CONTRACT PERIOD | CONTACT PERSONS            | ADVERT PUBLICATION DATE | ADVERT NUMBE R OF DAYS | COMPULSORY BRIEFING SESSION/ SITE INSPECTION | CLOSING DATE                                                                          |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------|-----------------|----------------------------|-------------------------|------------------------|----------------------------------------------|---------------------------------------------------------------------------------------|
| <b>SCMU 42/2025</b> | APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT VERIFICATION OF CANDIDATES' PERSONAL CREDENTIALS FOR A PERIOD OF 36 MONTHS AT GTM | Company Work Experience – 30 Points<br><br>Key personnel experience – 30 Points<br><br>Certification and Qualification – 30 Points<br><br>Methodology and proposal - 10 Points      | <ul style="list-style-type: none"><li>Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually</li><li>Relevant company work experience: Attach appointment letters/purchase orders/reference letters</li><li>Key personnel experience and certified qualifications</li><li>Methodology and proposal</li></ul>                                                                                                               | 80/20                           | R2000.00 | 36 Months       | Ms O Napo@ 015 307 8240    | 12 December 2025        | 50 Days                | N/A                                          | 30 January 2026, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber |
| <b>SCMU 43/2025</b> | APPOINTMENT OF A SERVICE PROVIDER TO RENDER AUCTIONEERING SERVICES FOR THE GTM FOR A PERIOD OF 03 YEARS                        | Company Work Experience – 40 Points<br><br>Key personnel experience – 30 Points<br><br>Registration with membership of SAIA - 20 Points<br><br>Methodology and approach – 10 points | <ul style="list-style-type: none"><li>Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually</li><li>Bidder's experience: Attach appointment letters/purchase Orders</li><li>Key personnel experience and certified qualifications</li><li>Registration with membership of SAIA certificate</li><li>Proof of public liability insurance</li><li>Proof Fidelity fund certificate</li><li>Methodology and approach</li></ul> | 80/20                           | R2000.00 | 36 Months       | Mr T Mathole@ 015 307 8142 | 12 December 2025        | 50 Days                | N/A                                          | 30 January 2026, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber |

The minimum specifications are detailed in the bid documents. Bid documents are obtainable on Greater Tzaneen Municipality website - [www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za), [Etenders](#) and Supply Chain Management Office upon payment of non-refundable fees as indicated above **payable at the Revenue Offices; Civic Centre, Agatha Street** or **to the following bank account: Greater Tzaneen Municipality; Absa Bank; Acc no:4051444332 reference number please write bid number and company name.**

Completed bid documents with attachments must be in sealed envelopes and must be deposited into the bid box of Greater Tzaneen Municipality, Tzaneen Civic Centre, Agatha Street.  
**Documents will be available on the date of the advert.**

**Stage-1 Mandatory requirements:**

**NB: BIDDERS MUST PROVIDE PROOF OF THE FOLLOWING TO AVOID DISQUALIFICATION:**

- Other mandatory requirements are included on the special mandatory requirements column above as per project.

**Stage- 2 Administrative requirements:**

**NB: FAILURE TO SUBMIT ADMINISTRATIVE REQUIREMENTS MAY LEAD TO DISQUALIFICATION:**

- Copy of company registration certificate/ documents from CIPC
- Recently Certified ID copies of all directors
- Latest CSD registration summary report
- Copy/ printed Tax compliance status Pin or certificate.

- Statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months / if renting provide copy of Lease Agreement with 3 Months proof of payment only (No statements) /certified copies of Permission to occupy (PTO’s) land for bidders residing in Tribal authority’s areas of jurisdiction / letter from traditional authority not older than 3 months for the company and the directors
- Joint Venture Agreement signed off by both parties (In case of a Joint Venture)

**EVALUATION OF THE BID**

**N.B:** The evaluation of bids will be conducted in two stages, first stage will be assessment on functionality, second stage will be the Preference point scoring system where 80 points will be allocated for price only and 20 points will be allocated based on the Specific Goals points scored.

**Further conditions are outlined in the bid documents.**

**Administrative enquiries relating to these bids should be directed to Mrs. Z. Ramothwala at 015 307 8199 / Mr Misunwa MT @8157**

\_\_\_\_\_  
Mr. D Mhangwana  
Municipal Manager  
Greater Tzaneen Municipality