



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



REQUEST FOR PROPOSAL FOR THE APPOINTMENT OF A SUITABLE SERVICE PROVIDER TO SUPPLY 50 LAPTOPS TO THE KWAZULU-NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE.

RFP NUMBER: KZNCETC 03/2022

Date issued: 25 MAY 2022

Closing date and time: 20 JUNE 2022 at 11am

Bid Validity period: 90 days

TENDER BOX ADDRESS: KZN CET College, 1ST FLOOR 17 Kosi Place, Springfield, Umgeni, Durban 4001.

1. BACKGROUND

1.1 The CET came into existence on 1 April 2015 when the Public Adult Learning Centres (PALCs) migrated from the Provincial Education Departments (PEDs) to the CET Colleges, resorting under the Department of Higher Education and Training (DHET). The mandate of the college is to provide quality and relevant education and training programmes for youth and adults to improve their livelihoods. The College, through the Community Learning Centres, offer programmes that will ensure that learners attain skills that will enable them to either find employment or establish their own enterprises.

1.2 The College is situated in KwaZulu-Natal Province, South Africa. Governance of the College rests with the Council subject to the relevant statutes and policies. Management of the college consists of the Principal and Deputy Principals. The CET College operates in accordance with the requirements, rules and regulations laid down in the following documents:

1.2.1 The Continuing Education and Training Act, Act 16 of 2006; and National Norms and Standards for Funding Community Education and Training Colleges.

2. PURPOSE OF THE TENDER

The purpose of the tender is to identify, evaluate and appoint a suitable service provider to supply 50 laptops to the KwaZulu-Natal Community Education and Training College.

3. SCOPE OF WORK

| Specification | Description | Comply with requirements | Do not comply with requirements |
|---------------|-------------------|--------------------------|---------------------------------|
| Performance | | | |
| Model | IP3 81W1011MSA | | |
| Processor | AMD Ryzen 7 3700U | | |



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| | | | |
|-------------------|---|--|--|
| Graphics | Integrated AMD Radeon RX Vega 10 Graphics | | |
| Chipset | AMD Soc Platform | | |
| Memory | 4GB Soldered DDR4-2400 + 4GB SO-DIMM DDR4-2400 | | |
| Storage | 512 GB SSD M.2 2242 PCIe 3.0x2 NVMe | | |
| Card Reader | 4-in-1 Card reader | | |
| Optical | None | | |
| Audi Chip | High Definition (HD) Audio | | |
| Speakers | Stereo speakers, 1.5W x 2, Dolby Audi | | |
| Camera | 0.3MP with Privacy shutter | | |
| Microphone | 2x, Array | | |
| Design | | | |
| Display | 15.6" FHD (1920x1080) TN 220nits Anti-glare | | |
| Touchscreen | None | | |
| Keyboard | Non-backlit, English | | |
| Case Colour | Platinum Grey | | |
| Surface Treatment | IMR | | |

| | | | |
|----------------------------------|-------------------|--|--|
| Software | | | |
| Operating System | Windows 10 Home | | |
| Connectivity | | | |
| Ethernet | None | | |
| WLAN + Bluetooth | 11ac, 2x2 + BT5.0 | | |
| Standard Ports and Cables | | | |
| Power Connector | x 1 | | |
| Card Reader | x 1 | | |
| HDMI 1.4b | x 1 | | |

| | | | |
|---|-----|--|--|
| Headphone/microphone combo jack (3.5mm) | x 1 | | |
| USB 2.0 | x 1 | | |
| USB 3.2 Gen 1 | x 2 | | |
| Power Cable | x 1 | | |
| 12 Months Guarantee | x1 | | |
| 24 Months Warranty | X1 | | |
| Wireless Bluetooth mouse – Good Quality –6 months guarantee | X1 | | |
| 12 Months Warranty | X1 | | |
| 24 Months Guarantee | X1 | | |

NB: EACH LAPTOP TO HAVE A SEPARATE WIRELESS BLUETOOTH MOUSE (BLACK GREY, BLUE) – BATTERY FITTED

4. DURATION

It is a once off supply.

5. COMPULSORY COMPLIANCE INFORMATION

Note:

Bidders must ensure submissions and fully complete required information and failure and late submission of the required information would results in disqualification from the tender.

1. Valid Tax Clearance Certificate submitted with Tender documents.
2. Certified copy of Company Registration (CIPRO / CIPC / NGOs/ NPOs and Cooperatives).
3. Original or Certified copy of BBBEE Certification or Sworn Affidavit indicating the BBBEE status, the attention to SBD 6.1 must be complete. If Certified BBBEE certificate or Sworn Affidavit is not attached the supplier will not be disqualified. Bidder will not be scored for BBBEE score.
4. Proof of residence (to confirm address and existence of provider).
5. CSD Registration reports.
6. Tender Standard Bid Documents Full Completed.

6. EVALUATION CRITERIA

Proposal must be placed in the sealed envelope and clearly marked – “Request for proposal – To supply 50 Laptops” and placed in the tender box Kwa Zulu- Natal Community Education and Training College head office at located at first floor, 17 Kosi Place Springfield, Umgeni Business Park no later than **20 June 2022 before 11: 00 am.**

Bids will be evaluated on one stage:

Preferential Point System, Price and BBBEE Points.

| Phase One of Evaluation – Price and Preferential Point | |
|--|-----|
| BBBEE score | 20 |
| Price | 80 |
| Total | 100 |

7. GENERAL CONDITIONS

- The General Conditions of Contracts will be applicable to this tender.
- KwaZulu-Natal CET College reserves the right to sign a Service Level Agreement with the preferred bidder to supplement the General Conditions of Contracts.
- KwaZulu-Natal CET College will not be held responsible for any costs incurred by the bidder in the preparation and submission of the proposal.
- Please take note that KwaZulu-Natal CET College is not obliged to select any of the bidders' submitting proposals.
- Evaluation can only be done based on information which was asked for. The comprehensiveness of the proposal can therefore be decisive in the awarding thereof.
- Late proposal received after the specified closing date and time will not considered

8. SPECIAL CONDITIONS OF CONTRACT

The College reserves the right to:

- Not accepting the lowest tender or award a contract to the bidder scoring the highest number of points.
- Negotiate with one or more preferred bidders identified in the evaluation process, regarding any terms and conditions, including pricing without offering the same opportunity to any other bidder(s) who had not been awarded the status of a preferred bidder.
- Accept any part of a tender in lieu of the whole tender.
- Bidder At any stage during the evaluation of Tenders, cancel and/or terminate the tender process, even subsequent to the tender closing date and/or after presentations by selected bidder have been made, and/or after tenders have been evaluated and/or after the preferred Bidders have as such been notified of their status; and
- Award the tender to multiple bidders based either on organizational capacity, specialization, and size, as well as geographic considerations.



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9. CONTACT AND COMMUNICATION

For any enquiries please communication should be directed to college via email at

SCM@KZN.CETC.edu.za and 031 350 4366 during the office hours 07:30 am – 16:15 pm between Monday to Thursday and 07:30 am – 13:30 on Friday.

Kwa Zulu- Natal Community Education and Training College
First floor
17 Kosi Place Springfield
Umgeni Business Park
Durban
4000

Specification related questions: Mr C Ngubane
: CNgubane@kzn.cetc.edu.za
: 031 350 4368

Bid Document Queries : Mrs. N Kumalo
: NKumalo@kzn.cetc.edu.za
: 031 350 4363