

Annexure D: CONTRACTOR SHE PLAN

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The SHE plan shall demonstrate management’s commitment to SHE and shall, as a minimum include the following elements.

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| <ul style="list-style-type: none"> • The Principal Contractor/s and their contractor/s’ SHE/Q Policy • Management structure and legal appointments (company organogram, Resources, Roles, Responsibility and Authority) and their competencies. • <u>SHE COMPETENCIES:</u> <ul style="list-style-type: none"> ➢ SHE competencies for SHE Personnel and Registration of OHS Professionals in cases where the legislation dictates a need for such professionals ➢ SHE competencies for supervisors (personnel in charge of supervising/managing workers) • Letter of good standing with a compensation insurer. • Selection, placement and training procedures, including induction and ongoing training in ‘Basic Safe Work’ and Occupational Health and Safety training for newly hired or promoted supervisors • Occupational Health and Safety communications and meetings, including daily safe task instructions and project safety meetings. • Safety awareness promotions • Observations/inspections/audits arrangements • Contractor senior management involvement with Company’s staff in consultative processes and daily management Safety walkabouts. • Occupational Health and Safety Workplace Environment, including provision for monitoring employee exposures to noise, dust, etc. • Personal Protective Equipment arrangements and Personal protective equipment rules. • Control of dangerous and hazardous substances • Hazard Identification Risk Assessment and controls and communication • Accident incident reporting, recording, investigation and analysis, which ensure that corrective action, are taken and this action is communicated to report initiators • Audits to ensure compliance with safety plans. • Daily site safety inspections. • Inspection of plant, tools and equipment prior to introduction to site and regularly thereafter • Medical and first aid arrangements • Emergency preparedness and response procedures |

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| • Substance abuse management |
| • Record keeping, including details of what is kept and for how long. |
| • Detailed financial allocation for health and safety. |
| • Selection, procurement and management of other contractors |
| • Maintenance arrangements of machinery and equipment |
| • Workers welfare facilities |
| • Induction and toolbox talk arrangements |
| • Training arrangements |
| • Letter of good standing with a compensation insurer. |
| • Housekeeping programs |
| • Traffic management plan (vehicles and pedestrians) |
| • Medical Surveillance program |
| • Performance Review and improvements on the Project |
| • Past health and Safety performance statistics of the company (at least two years) |
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