

REQUEST FOR QUOTATION

SENTECH INVITES SUPPLIERS FOR:

Project title:	Appointment of a service provider to supply, deliver and instal Perimeter Fencing at Cala Site under the East London Sentech Offices.		
Quotation or Proposal no:	RFX600002999		
RFQ Issue date:	10/09/2025		
Closing date:	30 September 2025		
Closing time:	12h00	Validity period:	90 days

You are invited to provide a quote to deliver the goods, services or works defined in the Scope of Work.

QUOTATIONS OR PROPOSALS TO BE RETURNED TO:

Quotations Administrator	Zanele Zulu
Telephone no:	011 471 4000
E-mail:	Quotations6@sentech.co.za

Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the services as stated in the RFQ: Scope of Work

The Service Providers, identified in the Offer signature block, has examined the documents listed in the RFQ and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of this RFQ.

By the representative of the Service Provider, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Service Provider offers to perform all of the obligations and liabilities of the RFQ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the RFQ.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in words)

.....Rand;

R.....(in figures)

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE



This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the Service Provider before the end of the period of validity stated in the RFQ, or other period as agreed.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

(Insert name and address of organisation)

Name &
signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Service Providers Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of the RFQ. Acceptance of the Service Providers Offer shall form an agreement between the Employer and the Service Provider upon the terms and conditions contained in this RFQ.

Deviations from and amendments to the documents listed in the RFQ and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the Service Provider and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The Service Provider shall within two days of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the RFQ. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Service Provider receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s)

Capacity

**for the
Employer**

(Insert name and address of organisation)

Name &
signature of
witness

Date

RFQ Data

1. ADMINISTRATIVE RESPONSIVENESS CRITERIA

1.1. Suppliers are required to ensure that they meet all the Administrative Responsiveness Criteria. Suppliers that do not meet all the Administrative Responsive Criteria may not be awarded this Quote. It is the service provider's responsibility to ensure that they are tax compliant and that all required information is submitted to Sentech. Supplier's providing quotations must be registered on the Sentech Supplier Database.

1.2. Quotations must be in a Company Letterhead.

1.3. Quotations or Proposals must be received on or before the closing date and time specified on the Call for Quotation or Proposal document.

1.4. Quotations or Proposals must be fully completed and signed in BLACK ink.

1.5. Quotations must be submitted via Email.

1.6. The Tenderer undertakes to the Purchaser that it will treat as confidential the terms of this RFQ together with all the Purchaser's confidential information and will not disclose such confidential information to any person, firm or company (other than to its auditors and other professional advisers) or to the media, and will not use such confidential information other than for the purposes of this RFQ, subject always to any prior specific authorisation in writing by the Purchaser to such disclosure or use."

2. AWARD OF RFQ's

Sentech may appoint one or more suppliers, in whole or in part, or not appoint any supplier/s at all, and/or cancel the bid in its entirety, at Sentech's sole and exclusive discretion, in order to satisfy various needs which may be identified, and to manage certain risks associated with the supply of goods or services specified in respect of the Bid.

3. RATE OF EXCHANGE, CURRENCY FLUCTUATIONS AND CURRENCY

All bid prices quoted shall be in South African Rands (ZAR). If prices are in a foreign currency, the rate of exchange quoted shall remain fixed throughout the term of the agreement. Bidders will bear the risk of and all cost/s associated with currency fluctuations, therefore Bidders shall be required to manage such risk in their bid price.

4. GENERAL - PRICES

All prices shall be quoted in ZAR.

Unless written approval has been obtained from Sentech, no adjustment in contract prices will be made. Applications for price adjustment must be accompanied by documentary evidence in support of any adjustment.

5. PRICE NEGOTIATIONS

Sentech reserves the right to negotiate market related prices and discounts. If market-related prices are not agreed to, Sentech reserves the right to cancel the Bid.

6. EVALUATION CRITERIA

The evaluation criteria are stipulated in 7 below. It is the Bidder's responsibility to ensure that they have responded to the evaluation criteria. Failure to meet the evaluation criteria will result in the Bidder not being evaluated further. Bidders must ensure that they have included all supporting documentation required to support their response to the Bid

7. RFQ EVALUATION METHOD

This RFQ will be evaluated as described in the table below.

Evaluation Method	<p>1. Stage 1 – Administrative Responsiveness Evaluation All the Quotations will be evaluated against the administrative responsiveness requirements as set out in section 2 of the RFQ Data.</p> <p>2. Stage 2 – Functional Evaluation Criteria The proposals that COMPLY with the Mandatory evaluation criteria be evaluated against the Functional Criteria. Suppliers meeting the minimum requirement will be evaluated further.</p> <p>3. Stage 3 – Price and Preference Suppliers with the lowest Price offered will score the highest points. Only Suppliers that submit a valid B-BBEE Certificate can claim preference points in line with the 80/20</p> <p>Suppliers with the highest number of points will be recommended for the award of this quotation, unless there are compelling and justifiable reasons not to do so.</p>
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7.1. Mandatory Evaluation Criteria

Mandatory Eligibility Criteria	Compliant (Indicate Yes or No)	What Proof is required to show compliance to Mandatory Eligibility Criteria	Reference proof supplied by reference the page number where the information is located in your Tender submission
Proof of CIDB 2SQ or higher registration		Attach a valid certificate from the CIDB or furnish a registration number.	
Proof of compliance with the Compensation for Occupational Injuries and Diseases Act (COIDA)		Attach a valid letter of Good Standing from the Department of Labour, FEM or RMA	
NOTE: Bidders that do not comply with all the above criteria will not be evaluated further.			

7.2. Functional Evaluation Criteria

Functionality criteria	Proof Required	Points
Experience The service provider must attach a list of completed projects as the main contractor in erecting fencing. (Completion certificates to be attached). <ul style="list-style-type: none"> Three (3) Projects Completed.....30 Points Two (2) and more Projects Completed15 Points One (1) and more Projects Completed 5 Points No Projects Completed.....0Points 	Completion Certificates	30
Client References Reference letters from contactable references for similar projects that were listed on the above criteria in scope and contract value. <ul style="list-style-type: none"> Three (3) reference letters..... 30 Points Two (2) reference letters..... 15 Points One references letters..... 5 Points No Reference letters.....0 Points <p>• NB: No letters of appointment or completion certificates will be accepted for this purpose as these do not sufficiently elaborate on principles such as workmanship and work ethic.</p>	Reference Letters	30
Experience of Key Personnel Bidders to attach CVs for site foreman with 3 years of experience in construction industry (Fencing Projects) <ul style="list-style-type: none"> Foreman with 3 years and more experience.....20 points Foreman with 2 years of experience.....10 points Foreman with one year and less years of experience5 points 	CV of a Site Foreman	20
Construction Programme		20
Total Points:		

Total minimum qualifying functional score is **70** points.

8. Preference Point allocation – 80/20

Sentech's Specific goals emanate from the section 2(1)d of the Preferential Procurement Policy Act which may include contracting with persons or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability. The Reconstruction and Development Programme as published in Government Gazette No 16085 dated 23 November 1994

Sentech will award preference points as follows:

Goal	Points	Evidence required
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBBEE Certificate showing at least 51% black ownership
	5	A valid BBBEE Certificate showing at least 25.1 – 50% black ownership
	3	Black owned company showing at least 5 – 25% black ownership
	0	Below 5%
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBBEE Certificate showing at least 51% women ownership
	4	A valid BBBEE Certificate showing at least 25.1 – 50% women ownership
	2	A valid BBBEE Certificate showing at least 5-25% women ownership
	0	A valid BBBEE Certificate showing at less than 5% women ownership
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability, confirmation of disability from the Department of Labour, BEE certificate or equivalent confirmation.
Total Points	20	

9. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[\frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

P_s = Points scored for price of bid under consideration
 P_t = Rand value of bid under consideration

Pmin = Rand value of lowest acceptable bid

10. Scope of Work: Perimeter Fencing Installation (650m)

CONTRACT TITLE: Supply, Delivery & Installation of Diamond Mesh Fence – Cala, Eastern Cape
CONTRACT NO.:

EMPLOYER: Sentech SOC Ltd

ENGINEER / PRINCIPAL AGENT: SOUTHERN REGION INFRASTRUCTURE SERVICES

CONTRACTOR:

CONTRACTOR CIDB GRADING:

A. DATA PROVIDED BY THE EMPLOYER

Clause	Description	Data
1.1.1.14	Time for Completion	8 weeks from Site Handover
1.1.1.15	Defects Liability Period	12 months
1.1.1.16	Penalty for Delay	R1,000 per calendar day
5.3.1	Works Programme	To be submitted within 7 days of site handover
5.4	Access to Site	Site handover on:
6.10	Payment Certificates	Monthly (2 Progress Payments), certified by the IS MANAGER
6.10.1.5	Retention	5% of each certified payment, released after Final Completion
6.10.3	Payment Period	30 days from certificate approval
10.1	Health & Safety	Compliance with OHSA and Safety Specification
11.1	Insurance	Contractor to provide Works, Public Liability & Contractor's All Risks
12.1	Completion Certificate	Issued upon Practical Completion
12.2	Final Approval Certificate	Issued after rectification of all defects

INTRODUCTION

This Scope of Work sets out the contractor's obligations for the supply, delivery, and installation of a 650-meter perimeter fence in Cala, Eastern Cape. Works include fencing, posts, razor wire, and a swing gate. The project shall be executed under the terms and conditions of the GCC 2015 (GCCSF2018).

DESCRIPTION OF THE WORKS

Main Construction Activities

The contractor shall:

- Supply and deliver all fencing components to site.
- Clear and prepare the site, including minor vegetation removal.
- Excavate and cast concrete footings for all posts (294 units).

Install:

- 650m of 2.4m high diamond mesh fencing.
- 600 mm single-coil razor wire with galvanized brackets.
- Major and intermediate concrete posts with appropriate spacing and stays.
- 1 x 6m wide double swing gate with manual locking.
- Restore and clean up the site upon completion.

TECHNICAL SPECIFICATIONS

Fence

- Type: Diamond Mesh Fence
- Length: 650 m
- Height: 2.4 m
- Mesh: 2.5 mm diameter, 50 mm x 50 mm aperture

- Finish: Hot-Dip Galvanized (HDG) & Powder Coated (Black)

Razor Wire

- Type: 600 mm single coil
- Installation: Continuous over entire fence length
- Brackets: Galvanized steel

Fence Posts

Major Posts:

- Size: 115 mm x 115 mm x 3000 mm
- Type: Prestressed Concrete
- Quantity: 34 (each with 2 stays)

Intermediate Posts:

- Size: 80 mm x 80 mm x 3000 mm
- Type: Prestressed Concrete
- Quantity: 260

Concrete Footings:

- Qty: 294
- Mix: 25 MPa

Gate

- Type: Double Swing Manual Gate
- Size: 6 m wide x 2.4 m high
- Material: Steel frame with diamond mesh infill
- Finish: HDG + Powder Coated (Black)
- Accessories: Locking mechanism anti vandal locking system

PROJECT REQUIREMENTS

Site Conditions

Contractor to inspect and assess access routes.
Vegetation clearing and line marking prior to work.

Transport & Handling

- Contractor to handle all logistics to site.
- Site establishment to include:
 - Storage for materials
 - Health & safety setup per OHSA
 - Water for the works
 - Electricity/power for the works

APPLICABLE STANDARDS

All works must comply with the following minimum standards:

- SANS 10243 – Precast concrete products
- SANS 556-2 – Wire mesh fencing
- Occupational Health and Safety Act (OHS Act)

CONTRACT CONDITIONS (GCCSF2018)

Key Clauses Applicable:

- Clause 3.1: Contractor's General Obligations
- Clause 4.1: Employer's Obligations
- Clause 6: Programme, Progress and Completion
- Clause 10: Health and Safety Provisions
- Clause 12: Payment Procedures (Certificates and Retentions)

The following category of personnel and trades are to be included for this service:

- Foreman
- Fencing erector
- Semi-skilled Labourer
- Un- skilled labourers

OCCUPATIONAL HEALTH AND SAFETY ACT OF 1993 All regulations and statutory requirements as lay down in the latest edition of The Occupational Health and Safety Act, 1993 (Act no 85 of 1993) shall be Adhered to. Health and Safety Plan must be approved by the Health and Safety Officials of Sentech before any work will be allowed to commence.

Constrains and duration of works

- Inclement weather conditions remain the single biggest constraints to timeous completion of the project.
- It should be borne in mind that in addition to normal inclement conditions some sites may be affected by high winds and mist at certain times of the day.
- Contractors are therefore urged to familiarize themselves with the historic prevailing weather conditions of the specific region.
- The contractors must therefore allow for inclement weather-related delays in their schedule. Any inclement weather days and consequential inclement weather days accumulated during this contract will be granted as extension of time as there will be no monetary compensation.

Program and Progress Reporting

Timeous execution of the project as a whole is of paramount importance to Sentech. This is to ensure that it assists the contractor in monitoring its own progress, and the contractor shall provide a detailed execution of the program within 10 days after award of the contract. This program shall provide the following information in either date listing format or bar chart and network diagram format:

- Activity description
- Activity duration
- Activity logic (inter dependencies, delays)
- Resource allocations (plant, labour)
- Key dates

Item No	Description	Unit	Quantity	Rate	Amount
FENCING WORKS					
SECTION1 – P&G's , OHS		Unit	Quantity	Rate	Amount
1	Preliminary and General Allow for P&Gs for the establishment and de-establishment of the site, and all other unmeasurable items like toilet facilities, water, storage facilities, and removal of debris after completion.	SUM	1		
2	Occupational Health and Safety obligations in terms of Sentech Health and Safety specifications. (Safety File)	Sum	1		
	Total				
	SECTION 2- FENCING WORKS	Unit	Quantity	Rate	Amount
	Diamond mesh fence (2.4m high, HDG + powder coated, 50x50mm, 2.5mm wire)	m	650		
	Razor wire 600mm diameter with brackets & install	m	650		
	Major posts (115x115x3000mm prestressed concrete)	No	34		
	Stays for major posts (2 per post)	No	66		
	Intermediate posts (80x80x3000mm prestressed concrete)	No	260		
	Concrete footings for all posts	No	294		
	Double Swing Gates (6m wide x 2.4m high, HDG + powder coated)	No	1		
	Gate track, roller system & locking	Item	1		
	Site clearing, line marking & layout	m	650		
	Total				
ITEM	DESCRIPTION	RATE			AMOUNT
1	SECTION 1	PRELIMINARY AND GENERAL			
2	SECTION 2	FENCING WORKS			
NETT TOTAL OF THE RFQ					
ALLOW FOR 10% CONTINGENCIES					
SUBTOTAL					
ADD 15% VALUE ADDED TAX					
AMOUNT CARRIED TO FORM OF OFFER AND ACCEPTANCE					