



**TSWELOPELE**  
LOCAL MUNICIPALITY  
A MUNICIPALITY IN PROGRESS

**Name of the Bidder.....**

**CSD Number.....**

**Address.....**

.....

.....

**Contact**

**Number.....**

**E-mail**

**Address.....**

**Closing date: 17 March 2023**

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## **1. ADVERT CALLING FOR SUBMISSION OF BIDS**

### **RE-ADVERT**

#### **TENDER NUMBER - SCM / TSW / 16/2022-2022: APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR PERIOD ENDING 30 JUNE 2025**

Tswelopele Local Municipality hereby invites suitably qualified Panel of Service Providers for Provision works/goods and services for Period ending 30 June 2025.

Bids marked for the attention of the Municipal Manager must be submitted in a sealed envelope marked “**SCM / TSW / 16/2022: APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR PERIOD ENDING 30 JUNE 2025**” must be deposited in the tender box located at Tswelopele Local Municipality no later than 17 March 2023 , 12H00 at the following physical address:

Tswelopele Local Municipality Offices; No. 1 Bosman Street; Bultfontein; 9670.

Tender documents are available from Tswelopele Local Municipality Website [www.tswelopele.gov.za](http://www.tswelopele.gov.za) and [www.etenderportal.gov.za](http://www.etenderportal.gov.za) from the 02 March 2023

The tenders will be evaluated and adjudicated in line with the approved Supply Chain Management Policy of Tswelopele Local Municipality using 80/20 preference point system in accordance with the Preferential Procurement Policy Framework Act.

The tenders will also be adjudicated and evaluated using:

1. PPR 2022 and Tswelopele Local Municipality Preferential Procurement Policy.
2. Functionality
3. PPP Calculations = 80
4. Specified Goals = 20

Tenders which are late or submitted by facsimile or electronically will not be accepted. Prices quoted must be valid for 60 days from closing date of this tender. The municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender either wholly or a part thereof or to disclose reasons for their decision.

Enquiries can be directed to SCM Unit at (051) 853 1111 during office hours.

TJ Matyesin  
Acting Municipal Manager

## 2. AUTHORITY TO SIGN A BID

### 1. COMPANIES AND CLOSE CORPORATIONS

1.1. If a Bidder is a COMPANY, a certified copy of the resolution by the board of directors, duly signed, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is, before the closing time and date of the bid.

1.2. In the case of a CLOSE CORPORATION (CC) submitting a bid, a resolution by its members, authorizing a member or other official of the corporation to sign the documents on their behalf, shall be included with the bid.

#### PARTICULARS OF RESOLUTION BY BOARD OF DIRECTORS OF THE COMPANY / MEMBERS OF THE CC

Date Resolution was taken		
Resolution signed by (name and surname)		
Capacity		
Name and surname of delegated Authorised Signatory		
Capacity		
Specimen Signature		

FULL NAME AND SURNAME OF ALL DIRECTOR(S) / MEMBER (S)		
FULL NAMES	ID NUMBER	
Is a CERTIFIED COPY of the resolution attached?	Yes	No
SIGNED ON BEHALF OF COMPANY / CC		
PRINT NAME		
DATE		

## 2. SOLE PROPRIETOR (SINGLE OWNER BUSINESS)

I, \_\_\_\_\_, the undersigned, hereby confirm that I am the sole owner of the business trading as

\_\_\_\_\_

PRINT NAME	
SIGNATURE	
DATE	

## 3. PARTNERSHIP

We, the undersigned partners in the business trading as \_\_\_\_\_ hereby authorize Mr/Ms

\_\_\_\_\_ to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of the abovementioned partnership.

The following particulars in respect of every partner must be furnished and signed by every partner:

FULL NAME OF PARTNER	SIGNATURE

<b>SIGNED ON BEHALF OF PARTNERSHIP</b>	
<b>PRINT NAME</b>	
<b>DATE</b>	

### **3. GENERAL CONDITIONS OF CONTRACT – GOVERNMENT PROCUREMENT**

The following terms shall be interpreted as indicated:

- 1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6. "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. "Day" means calendar day.

- 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.
- 1.13. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.14. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.15. "GCC" mean the General Conditions of Contract.
- 1.16. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

**1.17.** “Imported content” means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

1.18. “Specific Goals” means means specific goals as contemplated in section 2(1) (d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994;

1.19. “Manufacture” means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

1.20. “Order” means an official written order issued for the supply of goods or works or the rendering of a service.

1.21. “Project site” where applicable, means the place indicated in bidding documents.

1.22. “Purchaser” means the organization purchasing the goods.

1.23. “Republic” means the Republic of South Africa.

1.24. “SCC” means the Special Conditions of Contract.

- 1.25. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.26. "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.27. "Tort" means in breach of contract.
- 1.28. "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.29. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

## **2. Application**

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

### **3. General**

3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2. Invitations to bid are usually published in locally distributed news media and on the municipality / municipal entity website.

### **4. Standards**

4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

### **5. Use of contract documents and information; inspection.**

5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

## **6. Patent rights**

6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

6.2. When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

## **7. Performance security**

7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3. The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

7.3.1. bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or

7.3.2. a cashier's or certified cheque

7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

## **8. Inspections, tests and analyses**

8.1. All pre-bidding testing will be for the account of the bidder.

8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspections tests and analysis, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.

8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.
- 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

## **9. Packing**

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand,

without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, and in any subsequent instructions ordered by the purchaser.

## **10. Delivery**

10.1. Delivery of the goods shall be made by the supplier in accordance with the documents and terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified.

## **11. Insurance**

11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

## **12. Transportation**

12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified.

### **13. Incidental**

13.1. The supplier may be required to provide any or all of the following services, including additional services, if any:

13.1.1. performance or supervision of on-site assembly and/or commissioning of the supplied goods;

13.1.2. furnishing of tools required for assembly and/or maintenance of the supplied goods;

13.1.3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

13.1.4. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

13.1.5. training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar service

### **14. Spare parts**

14.1. As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

14.1.1. such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;

14.1.2. in the event of termination of production of the spare parts:

14.1.2.1. advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and

14.1.2.2. following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

## **15. Warranty**

15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

## **16. Payment**

16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified.

16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3. Payments shall be made by the purchaser **no later than thirty (30)** days after submission of an **invoice, statement** or claim by the supplier.

16.4. Payment will be made in Rand unless otherwise stipulated.

## **17. Prices**

17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the

purchaser's request for bid validity extension, as the case may be or any additional requirement of hardware, software or any additional items or increased hours of works.

## **18. Variation orders**

18.1. In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.

## **19. Assignment**

19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

## **20. Subcontracts**

20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract, if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

## **21. Delays in the supplier's performance**

21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

- 21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.4. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22 without the application of penalties.
- 21.5. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## **22. Penalties**

22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

### **23. Termination for default**

23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

23.1.1. if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;

23.1.2. if the Supplier fails to perform any other obligation(s) under the contract; or

23.1.3. if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.

23.5. Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchase actively associated.

23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

23.6.1. the name and address of the supplier and / or person restricted by the purchaser;

23.6.2. the date of commencement of the restriction

23.6.3. the period of restriction; and

23.6.4. the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

#### **24. Anti-dumping and countervailing duties and rights**

24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

#### **25. Force Majeure**

25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

## **26. Termination for insolvency**

26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

## **27. Settlement of Disputes**

27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with

mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4. Notwithstanding any reference to mediation and/or court proceedings herein,

27.4.1. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

27.4.2. the purchaser shall pay the supplier any monies due for goods delivered and / or services rendered according to the prescripts of the contract.

## **28. Limitation of liability**

28.1. Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

28.1.1. the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

28.1.2. the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

## **29. Governing language**

29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

### **30. Applicable law**

30.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

### **31. Notices**

31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.

31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

### **32. Taxes and duties**

32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.

32.4. No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

### **33. Transfer of contracts**

33.1. The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

### **34. Amendment of contracts**

34.1. No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

### **35. Prohibition of restrictive practices.**

35.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.

35.2. If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible

imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.

35.3. If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned

#### **4. GENERAL CONDITIONS OF TENDER**

1. Sealed tenders, with the “**Tender Number and Title**” clearly endorsed on the envelope, must be deposited in the **tender box indicated** at the offices of Tswelopele Local Municipality, at Bultfontein. Refer to the tender advert for full details.
2. The tender must be lodged by the Tenderer in the tender box as indicated in the tender advertisement.
3. Tenders that are deposited in the incorrect box will not be considered.
4. Mailed, telegraphic or faxed tenders will not be accepted.
5. Documents may only be completed in black ink.
6. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
7. Alterations or deletions not signed by the Tenderer may render the tender invalid.

8. All bids must be submitted in writing on the official forms supplied (not to be re-typed).
9. All prices shall be quoted in South African currency and be **INCLUSIVE of VAT.**
10. Any Tender received after the closing date and time of Tenders shall not be considered but shall be filed unopened with the other Tenders received or may be returned to the Tenderer at his request and for his/ her cost.
11. Tenders may not be telefaxed to the Municipality and therefore any tenders received by fax will **not** be considered.
12. A separate Tender box is provided for the reception of Tenders and no Tender will be considered which, subsequent to the closing hour for Tenders, may be found in another box.
13. Tenders shall be opened in public at the Tswelopele Municipal Offices as soon as possible after the closing time for the receipt of tenders (if there are tenderers that are available during the closing time and date).
14. The Municipality shall have the right to summarily disqualify any Tenderer who, either at the date of submission of this tender or at the date of its award, is indebted to the Municipality in respect of any rental, levies, rates and/or service charges.
15. This bid will be evaluated and adjudicated according to the following criteria:
  - a. Relevant specifications
  - b. Value for money
  - c. Capability to execute the contract
  - d. PPPFA & associated regulations

16. Tax invoices are to comply with the requirements as contained in the Value Added Tax Act, Act 89 of 1991. The content of the invoice must contain sufficient information for audit purposes.
17. It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.
18. The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3,000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.
19. The VAT registration number of the Municipality is 4000846487.
20. All money owed by the municipality must be paid within 30 calendar days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.
21. Prices schedule of specifications in this tender document does not necessarily limit the goods/ service/works, but just and indication of needs of the Municipality and to allow the Municipality to compare apples with apples at a time of Evaluation/Adjudication of tenders.
22. Please note that the service provider will be required to provide the Municipality with the brand they will be offering for the purpose of calculating value for Money.

## **5. OCCUPATIONAL HEALTH AND SAFETY**

### **SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993)**

## WRITTEN AGREEMENT

**THIS IS IN TERMS OF SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993)**

BETWEEN:

**TSWELOPELE LOCAL MUNICIPALITY**

AND

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*(Mandatory: Name of the bidder)*

### **INTRODUCTION**

The Occupational Health and Safety Act, 1993 (Act 85 of 1993) stipulates that the Chief Executive Officer is primarily responsible or liable for the health and safety of all his/her employees. This is embedded in Section 16(1) of the said Act. This responsibility or liability is also extended to include a mandatory that performs work on behalf of the employer on his/her premises.

A “mandatory” is defined in the said Act as: - *“Including an agent, contractor or subcontractor for work, but without derogating from his status in his own right as an employer or user”*

In terms of Section 37(2), read with Section 41, of the said Act, it is legally possible for an employer to indemnify himself from this responsibility or liability regarding the actions of the mandatory. Section 37(2) stipulates that there should be a written agreement in place between the employer and the mandatory regarding the arrangements and procedures between them to ensure compliance by the mandatory with the provisions of the Occupational Health and Safety Act, 1993.

By ensuring that there is a written agreement in place, the Management of Tswelopele Local Municipality is acting in a responsible manner, so as to ensure that this requirement is indeed being met.

In order to ensure that this written agreement is honoured at all times, regular inspections of work that is performed will be conducted and if found not complying with the said agreement, a notice of noncompliance will be issued. All work will be stopped and reasons for non-compliance must be given and what corrective action will be taken to rectify the situation must be stipulated.

<b>SIGNED – MANAGEMENT:</b>	
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**WRITTEN AGREEMENT**

This is a written agreement between  
**Tswelopele local municipality**  
And

\_\_\_\_\_  
*(Name of the MANDATARY)*

In terms Section 37(2) of the Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended.

I, \_\_\_\_\_ representing the MANDATARY do hereby acknowledge that (*mandatary*) is an employer in its own right with duties as prescribed in the Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended and agree to ensure that all work that will be performed, any article or substance that will be produced, processed, used, handled, stored or transported and plant and machinery that will be used, will be done in accordance with the provisions of the said Act.

I furthermore agree to comply with the Health and Safety requirements and to liaise with the Municipality should I, for whatever reason, be unable to perform in terms of this Agreement.

<b>SIGNED ON BEHALF OF MANDATORY</b>	
<b>PLACE</b>	
<b>PRINT NAME</b>	
<b>CAPACITY</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	
<b>SIGNED ON BEHALF OF THE MUNICIPALITY</b>	
<b>PLACE</b>	
<b>PRINT NAME</b>	
<b>CAPACITY</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	

**COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT,  
1993 (ACT 130 OF 1993)**

_____ <i>(Municipality)</i>	
has legal duty in terms of Section 89 of the said Act to ensure that all contractors with whom agreements are entered into for the execution of work are registered as employers in accordance with the provisions of this Act and that all the necessary assessments have been paid by the contractor.	
In order to enter into this agreement, the following information is needed regarding the abovementioned:	
<b>CONTRACTOR'S REGISTRATION NUMBER WITH THE OFFICE OF THE COMPENSATION COMMISSIONER</b>	
<b>PROOF THAT ASSESSMENT HAS BEEN PAID</b>	A copy of the latest receipt together with a copy of the relevant assessment OR a copy of a valid Letter of Good Standing must be handed in, in this regard.
<b>SIGNATURE OF CONTRACTOR</b>	
<b>DATE</b>	

**6. FORM OF INDEMNITY**

**INDEMNITY**

Given by (Name of Company) \_\_\_\_\_

of (registered address of Company) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

a company incorporated with limited liability according to the Company Laws of the Republic of South Africa (hereinafter called the Contractor), represented herein by (Name of Representative) \_\_\_\_\_

in his capacity as (Designation) \_\_\_\_\_

of the Contractor, is duly authorised hereto by a resolution dated \_\_\_\_\_ to sign on behalf of the Contractor.

**WHEREAS** the Contractor has entered into a Contract dated \_\_\_\_\_ with the Municipality who require this indemnity from the Contractor.

**NOW THEREFORE THIS DEED WITNESSES** that the Contractor does hereby indemnify and hold harmless the Municipality in respect of all loss or damage that may be incurred or sustained by the Municipality by reason of or in any way arising out of or caused by operations that may be carried out by the Contractor in connection with the aforementioned contract; and also in respect of all claims that may be made against the Municipality in consequence of such operations, by reason of or in any way arising out of any accidents or damage to life or property or any other cause whatsoever; and also in respect of all legal or other expenses that may be incurred by the Municipality in examining, resisting or settling any such claims; for the due performance of which the Contractor binds itself according to law.

<b>SIGNATURE OF CONTRACTOR</b>	
<b>SIGNED AT (PLACE)</b>	
<b>NAME OF THE CONTRACTOR</b>	
<b>DATE</b>	

## **7. SPECIFICATIONS AND PRICING SCHEDULE**

### **1. Background**

1.1. The Tswelopele Local Municipality requires the following: Specification attached on the Price/ specification list.

- Tar Coated poles
- Electricity inventory for stores
- Water Inventory for stores
- Hiring of excavator and Bulldozer for Landfill sites (both Bultfontein & Hoopstad).
- Supply and Delivery of stationery
- Supply and Delivery of cleaning detergents
- Supply and delivery of Medium Cold Asphalt
- Supply and delivery of Warm Asphalt
- Supply and delivery of Paving Bricks
- Supply and Delivery of Diesel Fuel
- Supply and delivery of SS60 Drums – Tar
- Supply and delivery of 1500m Electrical Cable
- Training for MFMP
- Repairs and maintenance of electrical works (cable repairs & detect, servicing of transformers and substations).

1.2. The successful Service Providers will be allowed to deliver goods/ service/ works as and when required by the Municipality, after receiving an official Purchase Order.

## **2. Site Location**

2.1. All required goods must be delivered either Bultfontein or Hoopstad technical side, Bultfontein Head Office or other remote sites of the Tswelopele Local Municipality or as negotiated by both Tswelopele Local Municipality and the service provider.

## **3. Requirements**

3.1. The tenderer must be able to supply required goods/service/works at a short notice should the need arise (within 36 hours after an official order is issued). If the tenderer for any reason cannot supply the requested goods/service/works within the required timeframe, the Tswelopele Municipality will have the right, without prejudicing any of Council's rights, to buy from another supplier until the approved supplier will be able to supply (refer to paragraph 21 of the General Conditions of Contract).

3.2. In addition to the conditions herein, the municipality will enter into a Service Level Agreement with the successful tender.

## **4. Pricing**

4.1. The tenderer will be allowed to amend the price only in accordance with the increases in prices of goods/ services/works from the proof that such has increased for the manufacturer.

## **5. Occupational Health and Safety / COIDA**

5.1. The successful tenderer must comply with the provisions of the Occupational Health and Safety Act.

**6. Validity Period**

7.1. The tender must be valid for a period of 90 days from closing date of the tender.

7.2. Should the 90 days lapse prior to the tender being finalised (evaluation and adjudication processes), shortlisted bidders may be requested to extend their validity period.

SIGNATURE	
NAME (PRINT)	
CAPACITY	
NAME OF FIRM	
DATE	

## 8. FORM OF OFFER AND ACCEPTANCE

### 1. OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works: **TENDER NUMBER – SCM / TSW / 02/ 2021-2022: “APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR PERIOD ENDING 30 JUNE 2025”. RE-ADVERT**

1.1. The tenderer, identified in the offer signature block, has examined the draft contract as listed in the Acceptance section and agreed to provide this offer.

<b>COLD MEDIUM GRADE ASPHALT 25KG BAGS</b>	
<b>SPECIFICATIONS</b>	<ol style="list-style-type: none"><li>1. <b>SANS 3001/C.O.L.T.O 1998</b></li><li>2. <b>Test description: 13.2mm</b></li><li>3. <b>Passing sieves: 100</b></li><li>4. <b>SABS 1083</b></li><li>5. <b>Active filler – 0.2-5</b></li><li>6. <b>Binder 70/100 PEN</b></li><li>7. <b>Binder Content 4.8-5.8</b></li><li>8. <b>Stability 8.0 – 18</b></li><li>9. <b>Flow 2-14</b></li><li>10. <b>Marshal voids 3.5-5.0</b></li><li>11. <b>Density 2300-2500</b></li><li>12. <b>Shelf life of the cold mix must exceed 6 months</b><ul style="list-style-type: none"><li>• Please provide the certificate/information sheet of the manufacture if not the manufacture with regard to this product, any service provider who does not provide the same product will expose their tender to rejection.</li></ul></li></ol>

	<ul style="list-style-type: none"> <li>Please note that the manufacture of the product should be indicated so that Municipality can be able to do enquiries on the specifications of the product upon evaluation/ adjudication and delivery of the product.</li> </ul>	
<b>QUANTITY</b>	<b>1400 25kg Bags</b>	
<b>Certificate/information sheet Attached (tick applicable box)</b>	<b>YES</b>	<b>NO</b>
<b>AMOUNT (per Unit by quantity)</b>		
<b>VAT (only if VAT registered)</b>		
<b>Transport Cost</b>		
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>		
<b>GRAND TOTAL IN WORDS</b>		
<b>NAME OF MANUFACTURER</b>		
<b>SIGNATURE(S) OF THE TENDER</b>		
<b>NAME(S) OF THE TENDERER</b>		
<b>SIGNATURE DATE</b>		
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>		

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> ( Public sector only)	<b>40</b>
	Supply and Delivery of Cold medium grade Asphalt	40
	1. 3 x Purchase Order/Appointment Letters	20
	2. 2 x Purchase orders/Appointment Letters	10
	3. 1 x Purchase Orders/Appointment Letters	
B.	Certificate/material safety information sheet of the manufacture/ Distributor	<b>30</b>
	1. Material Safety sheet attached	30
	2. Material Safety sheet not attached	0
C.	<u>Letter of intent (letter from the supplier)</u>	<b>20</b>
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total	<b>90</b>

150 TON WARM MIX ASPHALT			
<b>SPECIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Please provide the certificate/information sheet of the manufacture if not the manufacture with regard to this product, any service provider who does not provide the same product will expose their tender to rejection.</li> <li>• Please note that the manufacture of the product should be indicated so that Municipality can be able to do enquiries on the specifications of the product upon evaluation/ adjudication and delivery of the product.</li> <li>• Please note that the manufacture must be near to Municipality's jurisdiction as the Municipality will collect after Purchase order the warm mix as and when needed in small quantities until all the procured quantity is utilised</li> <li>• This product is only used in a warm temperature.</li> </ul>		
<b>QUANTITY</b>	<b>150 Ton – to be kept with manufacture and to be collected bits by bits by the Municipality as and when needed.</b>		
<b>Certificate/information sheet Attached (tick applicable box)</b>	<table border="1"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> </tr> </table>	<b>YES</b>	<b>NO</b>
<b>YES</b>	<b>NO</b>		
<b>AMOUNT (per Unit by quantity)</b>			
<b>VAT (only if VAT registered)</b>			
<b>Transport Cost</b>			
<b>GRAND TOTAL (including Amount,</b>			

VAT& Transport costs)	
GRAND TOTAL IN WORDS	
NAME OF MANUFACTURER	
SIGNATURE(S) OF THE TENDER	
NAME(S) OF THE TENDERER	
SIGNATURE DATE	
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>	

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>  Supply and Delivery of 150ton warm Asphalt <ol style="list-style-type: none"> <li>1. 3 x Purchase Order/Appointment Letters</li> <li>2. 2 x Purchase orders/Appointment Letters</li> <li>3. 1 x Purchase Orders/Appointment Letters</li> </ol>	<b>40</b>     40 20 10
B	Tswelopele Local Municipality Jurisdiction ( for purpose of collecting the warm tar as and when needed)	<b>20</b>

	1. Within 240 case return trip from Tswelopele Local Municipality	20
	2. Within 600 case return trip within Tswelopele Local Municipality	10
	3. For over 600 case return trip from Tswelopele Local Municipality	0
<b>B</b>	<u>Letter of intent (letter from the supplier)</u>	<b>20</b>
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
<b>C</b>	Material Safety/quality Sheet/product offered specification.	<b>20</b>
	Product quality sheet not attached	0
	Total	<b>100</b>

**NB\*The Municipality will be using Returnables, functionality, PPPFA and quality of product offered as measure of evaluation for this tender.**

HIRE OF EXCAVATOR FOR BOTH HOOPSTAD AND BULTFONTEIN LANDFILL SITES		
<b>SPECIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Please quote rate using rate per Hour</li> <li>• Please note we are going to use R1 000 000.00 as a base to calculate your rate for PPPFA purposes for all bidders, this will be multiplied by the rate quoted.</li> <li>• Please note that we are also going to calculate the price of transport at an amount of R100 000.00 as a base for Calculation of PPPFA, this will be multiplied with the rate of transport quoted and number of Kilometres indicated from the Manufactures place of residence. We only accept the AA rates.</li> <li>• Bidders to note that the cleaning of landfill sites will be on different days in a week for Hoopstad and Bultfontein.</li> <li>• The bidder must include on cost the transportation from Bultfontein to Hoopstad or from Hoopstad to Bultfontein.</li> <li>• Bidders must take into consideration that the cleaning happens as and when needed, by means of purchase order.</li> </ul>	
<b>QUANTITY</b>	-	
<b>Certificate/information sheet Attached (tick applicable box)</b>	<b>YES</b>	<b>NO</b>
<b>AMOUNT (Rate per hour)</b>		
<b>VAT (only if VAT registered)</b>	<b>Yes</b>	<b>No</b>

<b>Transport Cost</b> (Please indicate where the manufacture is based)	<b>Cost per Kilometre -</b> Manufacture place of residence -
<b>GRAND TOTAL</b> (including Amount, VAT& Transport costs)	
<b>GRAND TOTAL IN WORDS</b>	
<b>NAME OF MANUFACTURER</b>	
<b>SIGNATURE(S) OF THE TENDER</b>	
<b>NAME(S) OF THE TENDERER</b>	
<b>SIGNATURE DATE</b>	
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>	

**Requirements:**

- Letter of intent from Dealership (buy or lease excavator)
- Ownership Certificate
- Cost must include fuel to be used.

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<p><u>Reputable track record for carrying out similar assessments:</u></p> <p>Supply and Delivery of Hire of Excavator</p> <p>1. 3 x Purchase Order/Appointment Letters</p> <p>2. 2 x Purchase orders/Appointment Letters</p> <p>3. 1 x Purchase Orders/Appointment Letter</p>	<p><b>40</b></p> <p>40</p> <p>20</p> <p>10</p>
B.	Tswelopele Local Municipality Jurisdiction ( for purpose of location of Yellow fleet – fuel and kilometres travelling)	<b>40</b>
	<p>1. Within 240 case return trip from Tswelopele Local Municipality</p> <p>2. Within 600 case return trip within Tswelopele Local Municipality</p> <p>3. For over 600 case return trip from Tswelopele Local Municipality</p>	<p>40</p> <p>20</p> <p>10</p>
C.	<u>Ownership of the excavator</u>	<b>20</b>
	Ownership of the Fleet (ownership certificate)	20
	Letter of intent form the bidder’s supplier	10
	Letter not attached	0
	Total Points	100

INTERLOCK GREY PAVING BRICKS			
<b>SPECIFICATIONS</b>	<ul style="list-style-type: none"> <li>• 35 MPA</li> <li>• 80MM</li> <li>• 1200M<sup>2</sup> – 145 Pallets</li> </ul>		
<b>QUANTITY</b>	1200m <sup>2</sup> – 145 Pallets as and when needed.		
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<table border="1"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> </tr> </table>	<b>YES</b>	<b>NO</b>
<b>YES</b>	<b>NO</b>		
<b>Amount (Per Unit)</b>			
<b>AMOUNT (per Unit by quantity)</b>			
<b>VAT (only if VAT registered)</b>			
<b>Transport Cost</b>			
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>			
<b>GRAND TOTAL IN WORDS</b>			
<b>NAME OF MANUFACTURER</b>			
<b>SIGNATURE(S) OF THE TENDER</b>			
<b>NAME(S) OF THE TENDERER</b>			
<b>SIGNATURE DATE</b>			
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>			

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	<b>40</b>
	Supply and Delivery of Interlock Grey Paving	
	1. 3 x Purchase Order/Appointment Letters	40
	2. 3 x Purchase orders/Appointment Letters	30
	3. 1 x Purchase Orders/Appointment Letters	10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>40</b>
	1. Within 240 case return trip from Tswelopele Local Municipality.	40
	2. Within 600 case return trip within Tswelopele Local Municipality.	20
	3. For over 600 case return trip from Tswelopele Local Municipality.	10
C.	<u>Letter of intent (letter from the supplier)</u>	<b>20</b>
	Ownership of the Stationery store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	100

<b>SUPPLY AND DELIVERY OF STATIONERY AS AND WHEN NEEDED</b>		
<b>SPECIFICATIONS</b>	See Below	
<b>QUANTITY</b>	N/A	
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<b>YES</b>	<b>NO</b>
<b>Amount (Per Unit)</b>		
<b>AMOUNT (per Unit by quantity)</b>	Filed by Municipality	
<b>VAT (only if VAT registered)</b>	<b>YES</b>	<b>NO</b>
<b>Transport Cost</b>		
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>		
<b>GRAND TOTAL IN WORDS</b>		
<b>SIGNATURE(S) OF THE TENDER</b>		
<b>NAME(S) OF THE TENDERER</b>		
<b>SIGNATURE DATE</b>		
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>		

No	DETAILED DESCRIPTION / SPECIFICATION	Sizes	Quantity	Amount Per Unit	Total (amount per unit x Quantity) (inclusive of VAT if VAT Registered)
1	Lever Arch files		100		
2	White Photocopying paper	500 Reams	100 boxes		
3	Cello Tri-mate 0.7mm	Blue, Black and red (30 each colour)	90		
4	HB Pencil		100		
5	Bic Pens	Black, red and Blue (30 each colour)	90		
6	Correction Pens (tip ex)		100		
7	Staplers	Normal Office size	100		
8	staples	23/8,23.13,23.17, 23.20,23.24.26/6 (Normal size and Heavy duty)	1 box of each (6 boxes)		
9	Eraser		100		
10	Highlighters	3 different Colours (100 each colour)	300		
11	Post it pads	Small	100		
12	Post it pads	Medium	100		
13	Post it pads	Large	100		
14	Punchers	30 sheets (2 holes)	100		
15	Heavy Duty Punchers (2 hole).	HD 2300X 180 sheet			
16	Heavy duty Staplers				

17	Canon MF 74C				
18	HP CE285A	Cartridges for HP Laserjet			
19	HP 410A (black, magenta, cyan, yellow)	Cartridges for HP Laserjet			
20	HP CF540 (black, magenta, cyan, yellow)	Cartridges for HP Laserjet			

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	<b>40</b>
	Supply and Delivery of Stationery	
	1. 3 x Purchase Order/Appointment Letters	40
	2. 2 x Purchase orders/Appointment Letters	20
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>40</b>
	4. Within 240 case return trip from Tswelopele Local Municipality.	40
	5. Within 600 case return trip within Tswelopele Local Municipality.	20
C.	6. For over 600 case return trip from Tswelopele Local Municipality.	10
	<u>Letter of intent (letter from the supplier)</u>	<b>20</b>
	Ownership of the Stationery store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	100

Supply and Delivery of SS60 Drums -Tar			
<b>SPECIFICATIONS</b>	<ul style="list-style-type: none"> <li>• 210L</li> <li>• SS60</li> </ul>		
<b>QUANTITY</b>	75 x 210L		
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<table border="1"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> </tr> </table>	<b>YES</b>	<b>NO</b>
<b>YES</b>	<b>NO</b>		
<b>Amount (Per Unit)</b>			
<b>AMOUNT (per Unit by quantity)</b>			
<b>VAT (only if VAT registered)</b>			
<b>Transport Cost</b>			
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>			
<b>GRAND TOTAL IN WORDS</b>			
<b>NAME OF MANUFACTURER</b>			
<b>SIGNATURE(S) OF THE TENDER</b>			
<b>NAME(S) OF THE TENDERER</b>			
<b>SIGNATURE DATE</b>			
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>			

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	<b>40</b>
	Supply and Delivery of SS60 Drums - Tar	
	1. 3 x Purchase Order/Appointment Letters	40
	2. 2 x Purchase orders/Appointment Letters	20
	3. 1 x Purchase Orders/Appointment Letters	10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	1. Within 240 case return trip from Tswelopele Local Municipality.	30
	2. Within 600 case return trip within Tswelopele Local Municipality.	20
	3. For over 600 case return trip from Tswelopele Local Municipality.	10
C.	<u>Letter of intent (letter from the supplier)</u>	<b>20</b>
	1. Ownership of the store	20
	2. Letter of intent form the bidder's supplier	10
	3. Letter not attached	0
D.	Product Quality Sheet	<b>10</b>
	1. Material/product quality sheet attached	10
	2. Material/product quality sheet not attached.	0
	Total Points	100

Supply and Delivery of 2000m cable		
<b>SPECIFICATIONS</b>	<ul style="list-style-type: none"> <li>• 95mm x3 3 XLP +25A 54.6 I/N + 25MM street light ABC Conductor Cable</li> <li>• SANS Approved 1KV</li> <li>• Certificate of authority to sell electrical Products must be attached.</li> </ul>	
<b>QUANTITY</b>	2000m	
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<b>YES</b>	<b>NO</b>
<b>Amount (Per Unit)</b>		
<b>AMOUNT (per Unit by quantity)</b>		
<b>VAT (only if VAT registered)</b>		
<b>Transport Cost</b>		
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>		
<b>GRAND TOTAL IN WORDS</b>		
<b>NAME OF MANUFACTURER</b>		
<b>SIGNATURE(S) OF THE TENDER</b>		
<b>NAME(S) OF THE TENDERER</b>		
<b>SIGNATURE DATE</b>		
<p>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</p>		

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	<b>40</b>
	Supply and Delivery of 2000m Cable	
	1. 3 x Purchase Order/Appointment Letters	40
	2. 2 x Purchase orders/Appointment Letters	20
	3. 1 x Purchase Orders/Appointment Letters	10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	1. Within 240 case return trip from Tswelopele Local Municipality.	30
	2. Within 600 case return trip within Tswelopele Local Municipality.	20
	3. For over 600 case return trip from Tswelopele Local Municipality.	10
C.	<u>Electrical Equipment store</u>	<b>20</b>
	1. Ownership of the store	20
	2. Letter of intent form the bidder's supplier	10
	3. Letter not attached	0
D.	Electrical equipment supplies authority certificate	<b>20</b>
	Total Points	100

Supply and delivery of Electricity Inventory for stores:		
<b>SPECIFICATIONS</b>	• As below	
<b>QUANTITY</b>	As Below	
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<b>YES</b>	<b>NO</b>
<b>Amount (Per Unit)</b>		
<b>AMOUNT (per Unit by quantity)</b>		
<b>VAT (only if VAT registered)</b>		
<b>Transport Cost</b>		
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>		
<b>GRAND TOTAL IN WORDS</b>		
<b>NAME OF MANUFACTURER</b>		
<b>SIGNATURE(S) OF THE TENDER</b>		
<b>NAME(S) OF THE TENDERER</b>		
<b>SIGNATURE DATE</b>		
<p><b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b></p>		

No	Quantity	Description	Unit Price (incl VAT)	Total Quantity Unit Price (incl VAT)	x
<b>Crimping Lugs</b>					
1	10	70mm X 10mm Crimping Lugs			
2	10	70mm X 12mm Crimping Lugs			
3	10	4mm X 6mm Crimping Lugs			
4	10	2.5mm X 8mm Crimping Lugs			
5	10	1.5mm X 6mm Crimping Lugs			
6	10	50mm X 12mm Crimping Lugs			
7	10	2.5mm X 4mm Crimping Lugs			
8	10	6mm X 6mm Crimping Lugs			
9	10	120mm X 10mm Crimping Lugs			
10	10	10mm X 12mm Crimping Lugs			
11	10	35mm X 12mm Crimping Lugs			
12	10	120mm X 12mm Crimping Lugs			
13	10	16mm X 12mm Crimping Lugs			
14	10	50mm X 10mm Crimping Lugs			
15	10	95mm X 12mm Crimping Lugs			
16	10	25mm X 10mm Crimping Lugs			
17	10	10mm X 10mm Crimping Lugs			
18	10	25mm X 12mm Crimping Lugs			

19	10	4mm X 8mm Crimping Lugs		
20	10	95mm X 10mm Crimping Lugs		
21	10	16mm X 10mm Crimping Lugs		

22	10	35mm X 10mm Crimping Ferrules		
23	10	Crimping Lugs 6mm <sup>2</sup>		

**Crimping Ferrules**

24	10	Crimping Ferrules 6mm <sup>2</sup>		
25	10	Crimping Ferrules 10mm <sup>2</sup>		
26	10	Crimping Ferrules 4mm <sup>2</sup>		
27	10	Crimping Ferrules 95mm <sup>2</sup>		
28	10	Crimping Ferrules 35mm <sup>2</sup>		
29	10	Crimping Ferrules 16mm <sup>2</sup>		
30	10	Crimping Ferrules 1.5mm <sup>2</sup>		
31	10	Crimping Ferrules 2.5mm <sup>2</sup>		
32	10	Crimping ferrules 50mm <sup>2</sup>		
33	10	Crimping Ferrules 70mm <sup>2</sup>		
34	10	Crimping Ferrules 120mm <sup>2</sup>		

**Circuit Breakers**

35	10	70 AMP Single Phase Circuit Breakers Hein, 6KA		
36	10	35 AMP Single Phase Circuit Breakers Hein, 6KA		
37	10	63 AMP Single Phase Circuit Breakers Hein, 6KA		
38	10	50 AMP Single Phase Circuit Breakers Hein, 6KA		

39	10	80 AMP Single Phase Circuit Breakers Hein, 6KA		
40	10	5 AMP Single phase Circuit Breaker		
41	10	15 AMP Single phase Circuit Breakers		
42	10	90AMP Single Phase Circuit Breaker		
43	10	100AMP Single Phase Circuit Breaker		
44	10	100AMP Three Phase Circuit Breaker		

45	10	Circuit Breaker 60A, 3KA		
46	10	Circuit Breaker Samite Cover		
47	10	Circuit Breaker Clip Trays		
48	10	Circuit Breaker Pole box 3 Phase		
49	10	Circuit Breaker Covers		
50	10	40AMP Circuit Breaker Three phase		
51	10	63AMP Circuit Breaker Three Phase		

**Cable ties & cable glands & Cable Shroud**

52	10	Cable ties 150mm 4.7		
53	10	Cable ties 200mm 7.9		
54	10	Cable gland no:3		
55	10	Cable Gland no: 1		
56	10	Cable Gland no: 4		
57	10	Cable Gland no:5		
58	10	Cable Shroud no:5		

59	10	Cable Shroud no:0		
60	10	Cable Gland no: 0		
61	10	Cable Gland PVC no:1		
<b>Bulbs and lamps</b>				
62	10	125-Watt Lamp Shield		
63	10	15-Watt Lamp (Reflector Bulbs)		
64	10	400w High Pressure Sodium (E40)		
65	10	250W High Pressure Sodium (E40)		
66	10	100W High Pressure Sodium (E27)		
67	10	160W High Pressure Sodium (E27)		
68	10	100-Watt Heavy Duty (Rubber/Scotch Tape)		

69	10	60watt Lamp reflector		
70	10	100W heavy duty		
71	10	250W High intensity Lamp		
72	10	60W Bulb		
73	10	150W Bulb		
74	10	125W Bulb		
75	10	70W Bulb HPS		
76	10	100W Lamp shield		
77	10	125w Lamp shield		
78	10	250W Lamp shield		
79	10	500W Halogen Lamp		
80	10	Bekalux Diffuser (Lamp skerm)		

<b>Water Meters</b>				
81	20	Static Monolithic Single Phase		
82	20	Static Monolithic Three Phase		
<b>Fuse Links</b>				
83	10	HT Fuse Link 15A		
84	10	HT Fuse Link 10A		
85	10	HT Fuse Link 5A		
86	10	HT Fuse Link 25A		
87	10	HT Fuse Link 30A		
88	10	HT Fuse Link 50A		
89	10	HT Fuse Link 20A		
90	10	125A Bussman Fuse Link		
91	10	200A Bussman Fuse Link		
92	10	250A Bussman Fuse Link		
93	10	315A Bussman Fuse Link		
94	10	355A Bussman Fuse Link		
<b>Contactors</b>				

95	10	AC Magnet Contactor 37w (CU-80)		
96	10	Single Phase 15KW Contactor (CU-9)		
97	10	Single phase 5.5KW Contactor (CU-11)		
98	10	Single Phase 7.5KW Contactor (CU-16)		
99	10	Single Phase 11KW Contactor (CU-18)		

100	10	AC Magnetic Contactor 25KW (CU-50)		
101	10	11kw 22A 3P Contactor 240 VAC		
102	10	45KW 400V 95A 3P Contactor		
103	10	4KW 400V 95A 3P Contactor		
104	10	Contactor 9KW/P05KW		
<b>Ballast</b>				
105	10	Ballast – IT Stainless Steel Buckles		
106	10	Ballast 250W 8ft 250x400		
107	10	Ballast Single		
108	10	Ballast 8ft Double 230v		
109	10	Ballast 125W		
110	10	Ballast 400W		
111	10	Ballast 2 x 75W 230V		
112	10	Ballast 100W		
113	10	Ballast 70W		
<b>Capacitor</b>				
114	10	45 $\mu$ F		
115	10	10 $\mu$ F		
<b>Fluorescent Tubes</b>				
116	10	Fluorescent Tubes 2ft		
117	10	Fluorescent Tubes 4ft		
118	10	Fluorescent Tubes 6ft		
119	10	Fluorescent Tubes 8ft		
120	10	Fluorescent Tubes 5ft		

121	10	Fluorescent starter		
<b>Cable Joints</b>				
122	10	Cable Joint MXO 1.5-4mm		
123	10	Cable Joint MX1 4-10mm		
124	10	Cable Joint MX3 4-35mm <sup>2</sup>		
125	10	Cable Joint MX2 4-16mm <sup>2</sup>		
126	10	Joint Box MT4 35-70mm		
<b>Connectors</b>				
127	10	Piercing Connectors 2535/95-95		
128	10	Piercing Connectors 9595/95-95		
129	10	12 Way strips connector		
<b>Wires</b>				
130	10	Wire PVC 10mm		
131	10	Wire PVC Black 4mm		
132	10	Wire PVC Red 4mm		
133	10	Wire PVC Wire 2.5		
134	10	Wire PVC red 1.5mm		
135	10	Wire PVC Black 1.5mm		
136	10	Surfix Wire		
137	10	PVC Black Wire cut 16.00mm <sup>2</sup>		
138	10	PVC Red Wire cut 16.00mm <sup>2</sup>		
<b>Saddles and switches</b>				
139	10	20mm Galv Saddles		
140	10	30mm Galv Saddles		
141	10	25mm Galv Saddles		

142	10	Day-night switches		
143	10	Plug in Day-night switches		
<b>Other</b>				
144	10	Heat Shrink		
145	10	Insulation tape		
146	10	Danger Tape		
147	10	100W Heavy Duty (Rubber/ Scotch tape)		
184	10	Termination Outdoor paper		
149	10	Termination indoor paper		
150	10	Day-night Nema Socket Base		
151	10	Plugs top		
152	10	Electric Compound putty		
153	10	Ignitor 100/400 watt		
154	10	Strapping Stainless steel		
155	10	PG Clamps 4-15mm 2 bolts		
156	10	Thermal Overload Relay 09-1.3A		
157	10	Thermal Overload Relay 11.3-16A		
158	10	Thermal Overload Relay 15-20A		
159	10	Adaptors PVC 20mm		
160	10	Liquid Level Control/ Floating ball		
161	10	Dual Pump Liquid level Relay		
162	10	Star Delta Relay		
163	10	Safety Gloves		
164	10	Electrical Cleaner		

165	10	190g Canister		
166	10	Line taps 35mm		
<b>TOTAL</b>				

The following functionality criteria will be applied:

<b>The minimum qualifying score for functionality is 50 points to be further evaluated</b>		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>  Supply and Delivery of Electrical Inventory <ol style="list-style-type: none"> <li>1. 3 x Purchase Order/Appointment Letters</li> <li>2. 2 x Purchase orders/Appointment Letters</li> <li>3. 1 x Purchase Orders/Appointment Letter</li> </ol>	<b>40</b>   40 20 10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	<ol style="list-style-type: none"> <li>1. Within 240 case return trip from Tswelopele Local Municipality.</li> <li>2. Within 600 case return trip within Tswelopele Local Municipality.</li> <li>3. For over 600 case return trip from Tswelopele Local Municipality.</li> </ol>	30 20 10
C.	<u>Electrical Equipment store</u>	<b>20</b>
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
D	Electrical equipment supplies authority certificate	<b>10</b>
	Total Points	100

Supply and delivery of water Inventory for stores:			
<b>SPECIFICATIONS</b>	• As below		
<b>QUANTITY</b>	As Below		
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<table border="1"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> </tr> </table>	<b>YES</b>	<b>NO</b>
<b>YES</b>	<b>NO</b>		
<b>Amount (Per Unit)</b>			
<b>AMOUNT (per Unit by quantity)</b>			
<b>VAT (only if VAT registered)</b>			
<b>Transport Cost</b>			
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>			
<b>GRAND TOTAL IN WORDS</b>			
<b>NAME OF MANUFACTURER</b>			
<b>SIGNATURE(S) OF THE TENDER</b>			
<b>NAME(S) OF THE TENDERER</b>			
<b>SIGNATURE DATE</b>			
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)</b>			

No	Quantity	Description	Unit Price (incl. VAT)	Total Quantity Unit Price (incl. VAT)	x
<b>Adaptors &amp; Couplings</b>					
1	10	Male Adaptor 25mm			
2	10	Female Adaptor Couplings 20mm			
3	10	Female adaptor 20mm x $\frac{3}{4}$			
4	10	Male Adaptors 20mm x $\frac{1}{2}$			
5	10	Female Adaptors 20mm x $\frac{1}{2}$			
6	10	Klamflex Ranger Couplers 20mm			
7	10	20mm VJ Johnson Couplings			
8	10	25mm VJ Johnson Couplings			
9	10	20mm Couplings			
10	10	25mm Couplings			
11	10	25mm x $\frac{3}{4}$ Compression Couplings			
12	10	20mm Galv Coupling			
13	10	Coupling mini 25m <sup>2</sup>			
14	10	Coupling plascon 32mm			
15	10	200mm AC-PVC Adaptor			
16	10	Male Adaptor 20mmx $\frac{3}{4}$			
<b>Cascade Clamps</b>					
17	10	CR1 0440-08 113mm			
18	10	CR1-0375-08 75mm			
19	10	CR1-0480-08 100mm			

20	10	CR1-0690-08 150mm		
21	10	CR1-0905-08 245mm		
22	10	CR10520-08 125mm		

23	10	CR1-1075-12 250mm		
24	10	CR1-1370-16 300mm		
25	10	CR2-420/440-16		
26	10	CR2-450/470-16		
27	10	CR1-0350-06		
28	10	CR1-0220-06		
29	10	CR1-0600-08		
30	10	CR2-370/390-16		
31	10	CR1-0600-12		
32	10	CR-0790-12		
33	10	CR1-1000-12		
34	10	CR1-0238-06		
35	10	CR1-0288-06		
36	10	CR2-430/450-16		
37	10	334-360		
38	10	391-437		
39	10	CR1-1220-12		
40	10	391-4070 DVJ Clamps		
41	10	CR1-0900-08		

**Pipes**

43	10	Durapenta 63mm		
44	10	Durapenta 75mm		

45	10	Durapenta 90mm		
46	10	Durapenta 110mm		
47	10	Durapenta 160mm		
48	10	Durapenta 200mm		
49	10	Durapenta 50mm		
50	10	Durapenta 315mm		
51	10	Durapenta 400mm		
52	10	Durapenta 250mm		

<b>Water Meters</b>				
53	10	Meter Boxes (Elster Kent) RDP4 DW109)		
54	10	20mm water meters		
55	10	25mm water meters		
56	10	Water meter flanges		
57	10	50m Meter Index		
58	10	50mm Bulkwater meter		
59	10	200mm Bulkwater meter		
<b>Saddles</b>				
60	10	PVC Saddles 63mm		
61	10	PVC Saddles 200mm		
62	10	PVC Saddles 75mm		
63	10	PVC Saddles 90mm		
64	10	PVC Saddles 110m		
<b>Tee</b>				
65	10	Tee Equal 50mm		
66	10	Tee Equal 63mm		

67	10	Tee Equal 75mm		
68	10	Tee Equal 90mm		
69	10	Tee Equal 110mm		
70	10	Tee plain 20mm		
71	10	Tee plain 25mm		
72	10	Tee Compression Male 20mmx ¾		
73	10	Tee Compression Female 20mmx ¾		
74	10	Astore Tee Female 25mm		
<b>Gate Valves &amp; Ferrules</b>				
75	10	Gate Valve 20mm		
76	10	Gate Valve 25mm		
77	10	Galv Elbows 20mm		
78	10	Galv Elbows 15mm		
79	10	Ferrules Copper 20m		
80	10	Ferrules Copper 25m		
81	10	Copper Ferrules Conex 22mm		
82	10	Reducer Galv 50mm		
<b>Other</b>				
83	10	F60 Fenner Flexi tyre		
84	10	F70 Fenner Flexi tyre		
85	10	F90 Fenner Flexi Tyre		
86	10	F100 Fenner Flexi Tyre		
87	10	F110 Fenner Flexi Tyre		
88	10	160mm Saddle		
89	10	310x 15mm Plastic oval Meter Box Blue lid		

90	10	430x 300x150 Hyd Box Rec -Yellow and lock		
91	10	25mm Tail pieces		
92	10	20mm Tail Pisces		
93	10	80x65 Reduction Bush		
94	10	80x50 Reduction Bush		
95	10	20mm (HDPE) pipe		
96	10	25mm (HDPE) pipe		
<b>TOTAL</b>				

The following functionality criteria will be applied:

<b>The minimum qualifying score for functionality is 50 points to be further evaluated</b>		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>  Supply and Delivery of water inventory stores  <ol style="list-style-type: none"> <li>1. 3 x Purchase Order/Appointment Letters</li> <li>2. 2 x Purchase orders/Appointment Letters</li> <li>3. 1 x Purchase Orders/Appointment Letters</li> </ol>	<b>40</b>    40 30 10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	<ol style="list-style-type: none"> <li>1. Within 240 case return trip from Tswelopele Local Municipality.</li> <li>2. Within 600 case return trip within Tswelopele Local Municipality.</li> <li>3. For over 600 case return trip from Tswelopele Local Municipality.</li> </ol>	30 20 10
C.	<u>Water Inventory Store</u>	<b>20</b>

Ownership of the store	20
Letter of intent form the bidder's supplier	10
Letter not attached	0
<b>Total Points</b>	<b>90</b>

Tar Coated Poles			
<b>SPECIFICATIONS</b>	1. 11m Tar coated Poles 180*199 (Quantity 30). 2. 9m Tar Coated Poles 140*159 (Quantity 120).		
<b>QUANTITY</b>	As Above		
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"><b>YES</b></td> <td style="width: 50%;"><b>NO</b></td> </tr> </table>	<b>YES</b>	<b>NO</b>
<b>YES</b>	<b>NO</b>		
<b>Amount (Per Unit)</b>			
<b>AMOUNT (per Unit by quantity)</b>			
<b>VAT (only if VAT registered)</b>			
<b>Transport Cost</b>			
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>			
<b>GRAND TOTAL IN WORDS</b>			
<b>NAME OF MANUFACTURER</b>			
<b>SIGNATURE(S) OF THE TENDER</b>			
<b>NAME(S) OF THE TENDERER</b>			
<b>SIGNATURE DATE</b>			

(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)

The following functionality criteria will be applied:

<b>The minimum qualifying score for functionality is 50 points to be further evaluated</b>		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>  Supply and Delivery of Cleaning Detergents <ol style="list-style-type: none"> <li>1. 3 x Purchase Order/Appointment Letters</li> <li>2. 2 x Purchase orders/Appointment Letters</li> <li>3. 1 x Purchase Orders/Appointment Letters</li> </ol>	<b>40</b>   40 20 10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	<ol style="list-style-type: none"> <li>1. Within 240 case return trip from Tswelopele Local Municipality.</li> <li>2. Within 600 case return trip within Tswelopele Local Municipality.</li> <li>3. For over 600 case return trip from Tswelopele Local Municipality.</li> </ol>	30 20 10
C.	<u>Cleaning detergent Store</u>	<b>20</b>
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	90

Supply and Delivery of 14 000l of Diesel Fuel		
<b>SPECIFICATIONS</b>	1. 14000L Diesel Fuel 50pp 2. Delivery both Hoopstad (5000L) and Bultfontein (9000L)	
<b>QUANTITY</b>	As Above	
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<b>YES</b>	<b>NO</b>
<b>Amount (Per Unit)</b>		
<b>AMOUNT (per Unit by quantity)</b>		
<b>VAT (only if VAT registered)</b>		
<b>Transport Cost</b>		
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>		
<b>GRAND TOTAL IN WORDS</b>		
<b>NAME OF MANUFACTURER</b>		
<b>SIGNATURE(S) OF THE TENDER</b>		
<b>NAME(S) OF THE TENDERER</b>		
<b>SIGNATURE DATE</b>		
<b>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NON-RESPONSIVE)</b>		

The following functionality criteria will be applied:

<b>The minimum qualifying score for functionality is 50 points to be further evaluated</b>		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	<b>40</b>
	Supply and Delivery of Diesel Fuel	
	<b>1.</b> 3 x Purchase Order/Appointment Letters	40
	<b>2.</b> 2 x Purchase orders/Appointment Letters	30
	<b>3.</b> 1 x Purchase Orders/Appointment Letters	10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	1. Within 240 case return trip from Tswelopele Local Municipality.	30
	2. Within 600 case return trip within Tswelopele Local Municipality.	20
	3. For over 600 case return trip from Tswelopele Local Municipality.	10
C.	<u>Diesel Store</u>	<b>20</b>
	Ownership of the store	<b>20</b>
	Letter of intent from the bidder's supplier	10
	Letter not attached	0
D	Authority certificate to sell or distribute fuel	10
	Certificate not attached	0
	<b>Total Points</b>	<b>100</b>

Supply and Delivery of Cleaning Detergents		
<b>SPECIFICATIONS</b>	As Below	
<b>QUANTITY</b>	As Below	
<b>Manufacture/Distributor in case we need to make Cession payments.</b>	<b>YES</b>	<b>NO</b>
<b>Amount (Per Unit)</b>		
<b>AMOUNT (per Unit by quantity)</b>		
<b>VAT (only if VAT registered)</b>		
<b>Transport Cost</b>		
<b>GRAND TOTAL (including Amount, VAT&amp; Transport costs)</b>		
<b>GRAND TOTAL IN WORDS</b>		
<b>NAME OF MANUFACTURER</b>		
<b>SIGNATURE(S) OF THE TENDER</b>		
<b>NAME(S) OF THE TENDERER</b>		
<b>SIGNATURE DATE</b>		
<p>(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NON-RESPONSIVE)</p>		

<b>No</b>	<b>Quantity</b>	<b>Description</b>	<b>Unit Price (incl VAT)</b>	<b>Total Quantity x Unit Price (incl VAT)</b>
1	100	Deo Block 200g		
2	100	Domestos 750ml		
3	100	Airscent/Air-freshener 200ml		
4	40	Floor wax 20L		
5	100	Insect Killer odourless 300ml		
6	100	Insect Killer Powder 200g		
7	50	Sanitizer 150ml		
8	100	Bleach 1L		
9	100	Dishwasher 1L		
10	100	Furniture Oil 500ml		
11	50	Window Cleaner 1LT		
12	50	Washing powder 2kg		
13	50	Pine Gel 5kg		
14	50	Janitorial Toilet Cleaner 5L		
15	50	Toilet Block (pack of 4)		
16	50	Toilet Paper (2ply) (pack of 48)		
17	30	Broom Household superior (Deluxe)		
18	30	Toilet Brushes set		
19	30	Dish Cloth (small)		
20	30	Dish Cloth (big)		
21	20	Yellow dusters		
22	30	Feather dusters short		
23	30	Feather dusters long		

24	6	Industrial single disc polisher and scrubber standard speed.		
<b>TOTAL</b>				

The following functionality criteria will be applied:

<b>The minimum qualifying score for functionality is 50 points to be further evaluated</b>		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>  Supply and Delivery of Cleaning Detergents  1. 3 x Purchase Order/Appointment Letters 2. x Purchase orders/Appointment Letters 3. 1 x Purchase Orders/Appointment Letters	<b>40</b>   40 30 10
B.	Tswelopele Local Municipality Jurisdiction ( for purpose decrease of transport costs)	<b>30</b>
	4. Within 240 case return trip from Tswelopele Local Municipality.	30
	5. Within 600 case return trip within Tswelopele Local Municipality.	20
	6. For over 600 case return trip from Tswelopele Local Municipality.	10
C.	<u>Cleaning detergent Store</u>	<b>20</b>
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	90

<b>Repairs and Maintenance of electrical works ( Cable repairs &amp; detect, servicing of transformers and substations)</b>	
<b>SPECIFICATIONS</b>	As Below
<b>QUANTITY</b>	As Below
<b>Manufacture/Distributor</b>	<b>Only service providers who holds relevant accreditation</b>
<b>Amount (Per unit)</b>	.....per person
<b>AMOUNT (per Module by quantity)</b>	
<b>VAT (only if VAT registered)</b>	
<b>Transport Cost per km</b>	
<b>GRAND TOTAL (including VAT)</b>	
<b>GRAND TOTAL IN WORDS</b>	
<b>NAME OF MANUFACTURER</b>	
<b>SIGNATURE(S) OF THE TENDER</b>	
<b>NAME(S) OF THE TENDERER</b>	
<b>SIGNATURE DATE</b>	

**Minimum requirements for the bid (Compulsory).**

1. Qualified Electrician with wireman's Licence
2. Certification for jointing and termination training

The following functionality criteria will be applied:

<b>Bidders must score 50 points or more to be advance to the next stage</b>		
<b>No</b>	<b>Criteria</b>	<b>Points</b>
1	<p>Company experience in supply and delivery of similar services (attach signed reference letters/Purchase orders).</p> <ul style="list-style-type: none"> <li>• Reference letters/Purchase orders must include contactable person, contact numbers, date of award, amount of award and valid signature.</li> <li>• Appointment letters are from the same institution but order number or project number is not the same we award a point for each.</li> </ul>	<b>40</b>
	<ol style="list-style-type: none"> <li>1. 3 x Purchase Orders/Appointment Letters</li> <li>2. 2 x Purchase Orders/Appointment Letters</li> <li>3. 1x Purchase Orders/Appointment Letters</li> </ol>	<b>40</b> <b>30</b> <b>10</b>
2	Years of experience with regard to provision of similar services as required for MV Network, Cable fault location and termination and jointing	<b>30</b>
2.1	• 3 years' experience	30
2.2	• 2 years' experience	20
2.3	• 1 year' experience	10
3	CV'S and qualifications for the following team members (Facilitators).	<b>30</b>
3.1	Qualified electrician (NDip in electrical engineering or relevant qualification)	10
3.2	Professional registration	10

3.3	Certified Jointing and termination certificate	10
		<b>100</b>

Description	Unit	Qty	Material	Labour	Total
<b>Locating Cable Fault (Low Voltage cables PVC, SWA 1000V, Copper cables)</b>					
70 mm heat shrink joints	each	1			
Locating of cable fault (after hours)	each	1			
25-50 heat shrink joint	each	1			
80A 6kA C/B	each	1			
P2 Joints	each	1			
16mm <sup>2</sup> , 3 Core	m	1			
16mm <sup>2</sup> , 4 Core	m	1			
25mm <sup>2</sup> , 4 Core	m	1			
35mm <sup>2</sup> , 4 Core	m	1			
50mm <sup>2</sup> , 4 Core	m	1			
70mm <sup>2</sup> , 4 Core	m	1			
95mm <sup>2</sup> , 4 Core	m	1			
120mm <sup>2</sup> , 4 Core	m	1			
185mm <sup>2</sup> , 4 Core	m	1			

**High Volatage, XLPE, 11 Kv locating cable fault**

25-95 PILC Joint	each	1			
35-70 PILC Termination	each	1			
35mm <sup>2</sup> , 3 Core PILC	m	1			
70mm <sup>2</sup> , 3 Core PILC	m	1			
95mm <sup>2</sup> , 3 Core PILC	m	1			
120mm <sup>2</sup> , 3 Core PILC	m	1			
185mm <sup>2</sup> , 3 Core PILC	m	1			
Putty and Tape	m	1			
Labour-PILC 35 m Joint	each	1			
Labour-PILC 25 Termination	each	1			
Connect Termination	each	1			

**High Voltage, PILC (Paper) 1-Screened, 2-Unscreened. 11 Kv cable fault**

35mm <sup>2</sup> , 3 Core	m	1			
70mm <sup>2</sup> , 3 Core	m	1			
95mm <sup>2</sup> , 3 Core	m	1			
120mm <sup>2</sup> , 3 Core	m	1			

**Repair Generator Supply Tails**

Auto Wire 95mm	m				
Consumables (lugs etc)	Sum				

**Supply of 11kV cable for miniature substaion**

Description	Unit	Qty	Material	Labour	Total
35mm PILC cable	m				
PILC 1200mm tails outdoor termination	each				
PILC 650mm tails indoor termination	each				
Consumables, Putty, Tape, Gas, Etc	each				
Termination	each				
Pressure Test	each				
Installation and connection to site	each				

**Installation Of Cables**

Torque Ferrules	each				
Connection Material	each				
Installation of Cables	m				
Termination	each				
Connecton of Termination	each				
Pressure Test	each				
Cable Joint	each				

**Fixing Damaged Cable, e.g Damaged By Sky Jack**

16-50 PILC Joint, Ferrules, Gas etc	each				
Joint	each				
Pressure Test	each				
Change Meter	each				

**Pressure Test Of Cables**

35-70 XLPE Termination 1200mm tails					

**Service Of Substations- Main Substation**

Virgin Oil and Transport	Liter	450			
Service 11kV CB and Duck Test	Each	5			
Tank Rubber	Each	5			
Isolation and Switching Back Substation	Each	5			
And Issue Permit					
Secondary Protection Calibration Test	Each	5			
Service Transformer	Each	1			
Service LV Room and Infra-Red Scanning	Each	1			
Clean Three Room Substation	Each	1			

**Substation B**

Description	Unit	Qty	Material	Labour	Total
Virgin Oil and Transport	Liter	270			
Service 11kV CB and Duct Test	each	1			
Service Isolator		3			
Tank Rubber	each	1			
Isolation and Switching Back Substation	each	1			
And Issue Permit					
Cleaning Material and Consumables	each	1			
Secondary Protection Calibration Test	each	1			
Service Transformer	each	1			
Clean Three Substation	each	1			
Service LV room and Infra-red scanning	each	1			
<b>Substation C</b>					
Virgin Oil and Transport	Liter	300			
Service 11kV CB and Duct Test	Each	4			
Tank Rubber (GEC)	Each	4			
Isolation and Switching Back Substation	Each	1			
And Issue Permit					
Secondary Protection Calibration Test	Each	1			
Replace MD, Ampere Meters	Each	12			
Service Transformer	Each				
Service LV room and Infra-red scanning	Each	1			
Clean Three Room Substation	Each	1			

**Substation D**

Virgin Oil and Transport	Liter	270			
Service 11kV CB and Duct Test	Each	4			
Tank Rubber	Each	4			
Isolation and Switching Back Substation	Each	1			
And Issue Permit					
Secondary Protection Calibration Test	Each	1			
Replace MD, Ampere Meters	Each	3			
Service Transformer	Each	1			
Service LV room and Infra-red scanning	Each	1			
Clean Three Room Substation	Each	1			
Transport	Km				

**T3 Outdoor RMU**

Description	Unit	QTY	Material	Labour	Total
Virgin Oil and Transport	Liter	275			
Cleaning Material and Lubricant	Each	1			
Isolate 11kV Terminations (Scotsfill)	Each	3			
Isolation and Switching Back Substation	Each	1			
Service RMU	Each	1			
Inspection To Provide Qoutation For	Each	1			
Possible Repair Of OHL To Wouter Vd M					
Inspection To Provide Qoutation For	Each	1			
Repair Of OHL Sub D To Sub E					

**Miniature Substations (9 X Substations)**

Virgin Oil and Transport	Each	275			
Service RMU	Each	1			
Service Transformer	Each	1			
Clean Substation Outside and Inside	Each	1			
Clean Material and Lubricant	Each	1			
Isolation and Switching Back Substation	Each	1			

**Oil Sample Analysing**

Kari Fischer					
Acidity					
Dielectric	Each				
PCB	Each				

**Labour For Cable Faults Locating**

11kV Cable Fault	Each	1			
3.3kV Cable Fault	Each	1			
LV Cable Fault	Each	1			
Streetlight Test AC VLF	Each	1			
Live Cable Service	Each	1			
Cable Route Identification Through Frequency	Each	1			

**After Hours and Transportation**

Tranport and Transport Time	km	1			
After Hours Labour Rate	hour				
Sundays and Holidays Labour Rate	hour				
Tranport and Transport Time After Hours	km	1			

**Grand Total Of The Above Items**

<b>All Prices To Be Exclusive Of VAT</b>					
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13.1. By the representative of the Tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Employer under the contract, including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

#### **14. ACCEPTANCE**

14.1. By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the Contract Data.

14.2. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

14.3. Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

14.4. It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

14.5. The Employer can enter into a separate service level agreement with the supplier for the purpose of executing this contract.



# TSWELOPELE

LOCAL MUNICIPALITY  
A MUNICIPALITY IN PROGRESS

## 9. MUNICIPAL BIDDING DOCUMENT 1

**MBD 1**

### INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE  
TSWELOPELE LOCAL MUNICIPALITY

BID/TENDER NUMBER: \_\_\_\_\_

CLOSING DATE: \_\_\_\_\_

CLOSING TIME: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

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**The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).**

DEPOSITED IN THE BID BOX SITUATED AT:

Reception Area on the Ground Floor

Tswelopele Local Municipality Offices

01 Bosman Street, Civic Centre;

Bultfontein

9670

**Bidders/Tenderers should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration. The bid box is generally open from 07H30 till 16H00 from Monday till Friday excluding public Holidays.**

**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS / TENDER DOCUMENTS ISSUED BY THE MUNICIPALITY**

**(NOT TO BE RE-TYPED)**

THIS BID IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (GCCP) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT
---

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING CRITERIA:

1. Relevant specifications
2. Value for money
3. Capability to execute the contract
4. PPPFA & associated regulations

**NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition on MBD 4 attached)**

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

CELLPHONE NUMBER: \_\_\_\_\_

FACSIMILE NUMBER: \_\_\_\_\_

VAT REGISTRATION NUMBER: \_\_\_\_\_

HAS AN ORIGINAL TAX CLEARANCE CERTIFICATE BEEN ATTACHED (MBD 2)?

**YES / NO**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES OFFERED BY YOU?

**YES / NO (IF YES ENCLOSE PROOF)**

<b>SIGNATURE OF BIDDER</b>	
<b>CAPACITY / POSITION</b>	

<b>DATE</b>	
<b>TOTAL BID PRICE</b>	
<b>(THIS PRICE MUST BE THE SAME AS THE ONE INDICATED IN THE FORM OF OFFER. IF AMOUNTS ARE DIFFERENT, THE AMOUNT SHOWN IN THE FORM OF OFFER WILL BE CONSIDERED)</b>	
<b>TOTAL NUMBER OF ITEMS OFFERED</b>	<b>As per the required quantities</b>

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE AND TECHNICAL INFORMATION MAY BE DIRECTED TO:**

**Municipality: Tswelopele Local Municipality**

**Contact Person: Puseletso Mashiane**

**Tel: (051) 853 1111**



## **10. MUNICIPAL BIDDING DOCUMENT 2**

**MBD 2**

### **TAX CLEARANCE CERTIFICATE REQUIREMENTS**

1. It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.
2. In order to meet this requirement bidders are required to complete in full the form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
3. SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
4. The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.
5. In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.
6. Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website [www.sars.gov.za](http://www.sars.gov.za).
7. Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through their website [www.sars.gov.za](http://www.sars.gov.za).



**11. MUNICIPAL BIDDING DOCUMENT 4**

**MBD 4**

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a tender or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- a. the bidder is employed by the state; and/or
- b. the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1. Full Name of bidder or his or her representative:

\_\_\_\_\_

---

2.2. Identity Number:

---

2.3. Position occupied in the Company (director, trustee, shareholder<sup>2</sup>, member):

---

2.4. Registration number of company, enterprise, close corporation, partnership agreement or trust:

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2.5. Tax Reference Number:

---

2.6. VAT Registration Number:

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2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

<sup>1</sup>“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7. Are you or any person connected with the bidder presently employed by the state?

**YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

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Name of state institution at which you or the person connected to the bidder is employed:

Position occupied in the state institution:

---

Any other particulars:

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2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

**YES** / **NO**

2.7.2.1. If yes, did you attach proof of such authority to the bid document?

YES / NO

**(NOTE: FAILURE TO SUBMIT PROOF OF SUCH AUTHORITY, WHERE APPLICABLE, MAY RESULT IN THE DISQUALIFICATION OF THE BID).**

2.7.2.1 If no, furnish reasons for non-submission of such proof:

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2.8. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

YES / NO

2.8.1. If so, furnish particulars:

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2.9. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

**YES** / **NO**

2.9.1 If so, furnish particulars.

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---

2.10. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

**YES** / **NO**

2.10.1. If so, furnish particulars.

---

2.11. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

**YES / NO**

2.11.1. If so, furnish particulars:

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---

**2. FULL DETAILS OF DIRECTORS / TRUSTEES / MEMBERS / SHAREHOLDERS.**

<b>Full Name</b>	<b>Identity Number</b>	<b>Personal Income Tax Reference Number</b>	<b>State Number / Employee Peral Number</b>

**3. DECLARATION**

I, THE UNDERSIGNED (NAME) \_\_\_\_\_

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT and I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME OF THE BIDDER	
POSITION	
SIGNATURE	
DATE	



## 12. MUNICIPAL BIDDING DOCUMENT 6.1

**MBD 6.1**

### **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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#### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where



**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged (women owned enterprises, youth, Black persons, Disabled owned enterprises) Copy of ID Document of the directors must be attached to be able to claim points, in-case of disabled persons medical certificate of the director must be attached.		10		
Locality (Municipal services account of where the business is situated must be attached to be able to claim points) with lease agreements services account of lessor must be attached.				
Business situated Tswelopele Jurisdiction		10		
Business situated Lejweleputswa District		8		
Business situated Free State Province		6		

Other than mentioned above		4		
Total Points				

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a

fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

- (e) forward the matter for criminal prosecution, if deemed necessary.



**TSWELOPELE**  
LOCAL MUNICIPALITY  
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### 13. MUNICIPAL BIDDING DOCUMENT 7.1

MBD 7.1

#### CONTRACT FORM - PURCHASE OF GOODS/WORKS

**THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.**

#### **PART 1 (TO BE FILLED IN BY THE BIDDER)**

I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to **Tswelopele Local Municipality** in accordance with the requirements and specifications stipulated in bid: “**TENDER NUMBER – SCM / TSW / 02/2022: APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR PERIOD ENDING 30 JUNE 2025 – RE-ADVERT.**”

1. at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:

- (i) Bidding documents, *viz*
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Technical Specification(s);
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination;
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Any other conditions entailed in this tender document
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorized to sign this contract.

<b>NAME (PRINT)</b>	
<b>CAPACITY</b>	
<b>NAME OF FIRM</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	
<b>WITNESSES 1</b>	

**CONTRACT FORM - PURCHASE OF GOODS/WORKS**

**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

I, \_\_\_\_\_ in my capacity as the Municipal Manager of Tswelopele Local Municipality accept your bid under reference number **“TENDER NUMBER – SCM / TSW / 02/ 2022: APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR PERIOD ENDING 30 JUNE 2025” RE-ADVERT.**

1. for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
  
2. An official order (Service Level Agreement) indicating delivery instruction is forthcoming.

3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.
- 4.. I confirm that I am duly authorized to sign this contract.

SIGNED AT \_\_\_\_\_ ON \_\_\_\_\_ 2023

NAME (PRINT)	
SIGNATURE	
WITNESSES 1	



**14. MUNICIPAL BIDDING DOCUMENT 8**

**MBD 8**

**DECLARATION OF BIDDER'S PAST SUPPLY CHAIN  
MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

ITEM	QUESTION	YES	NO
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?</p> <p><b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b></p>	Yes  <input type="checkbox"/>	No  <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p>	Yes  <input type="checkbox"/>	No  <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.6.1	If so, furnish particulars:		

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME)**

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**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS/ARE TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

<b>NAME OF BIDDER</b>	
<b>POSITION</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	



# TSWELOPELE

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## 15. MUNICIPAL BIDDING DOCUMENT 9

**MBD 9**

### **CERTIFICATE OF INDEPENDENT BID DETERMINATION**

1. This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> (*1 Includes price quotations, advertised competitive bids, limited bids and proposals*) invited.
  
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds (*2 Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete*).
  
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;

- b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid: “: **TENDER NUMBER – SCM / TSW / 02/ 2021-2022: APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR PERIOD ENDING 30 JUNE 2025.” RE-ADVERT**

in response to the invitation for the bid made by Tswelopele Local Municipality do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of \_\_\_\_\_ that:

(Name of Bidder)

- i. I have read and I understand the contents of this Certificate;

- ii. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
  - iii. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
  - iv. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
  - v. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
    - a) has been requested to submit a bid in response to this bid invitation;
    - b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    - c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> (<sup>3</sup> *Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill*

*and knowledge in an activity for the execution of a contract*) will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) Bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts,

bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

<b>NAME OF BIDDER</b>	
<b>SIGNATURE</b>	
<b>POSITION</b>	
<b>DATE</b>	

**16. DECLARATION BY TENDERER**

I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender document and that I / we accept the conditions in all respects.

I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of \*my / our tender and that I / we elect *domicillium citandi et executandi* (physical address at which legal proceedings may be instituted) in the Republic at:

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I / We accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving in me / us under this agreement as the principal liable for the due fulfilment of this contract.

I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender; that the price quoted cover all the work / items specified in the tender documents and that the price(s) cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

I / We furthermore confirm that my / our offer remains binding upon me / us and open for acceptance by the Purchases / Employer during the validity period indicated and calculated from the closing date of the bid.

<b>SIGNATURE</b>	
<b>CAPACITY</b>	
<b>NAME (PRINT)</b>	
<b>NAME OF FIRM</b>	
<b>DATE</b>	

## 17. CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT:

REQUIREMENTS / CHECKLIST	YES	NO
<p><b>Authority to Sign a Bid</b> Is the form duly completed and is a <b>certified copy</b> of the <b>resolution</b> attached?</p>		
<p><b>Registration documents of the bidder</b> Is Registration Documents (Certificate of incorporation / CK Forms) attached?</p>		
<p><b>Tax Clearance Certificate</b> Is a <b>VALID</b> Tax Clearance Certificate attached? Or SARS Pin?</p>		
<p><b>MBD 4</b> (Declaration of Interest) Is the form duly completed and signed?</p>		
<p><b>MBD 6.1</b> (Preference Points claim form for purchases/services) Is the form duly completed and signed? Is a <b>CERTIFIED</b> copy of the <b>ID COPIES AND ALL OTHER RELEVANT DOCUMENTS TO CLAIM POINTS</b></p>		
<p><b>MBD 7.1</b> (Contract form - purchase of goods/works) Is the form duly completed and signed?</p>		
<p><b>MBD 8</b> (Declaration of Past Supply Chain Practices) Is the form duly completed and signed?</p>		
<p><b>MBD 9</b> (Certificate of Independent Bid Determination) Is the form duly completed and signed?</p>		

<p><b>Certificate of Payment of Municipal Accounts</b></p> <p>Evidence that municipal rates and taxes are not in arrears for more than three months for both the company and its registered Directors (this should be for any registered office, not necessarily within Tswelopele Local Municipality, in case of lease agreement should be accompanied by the service account of the lessor (No exceptions).</p>		
<p><b>OHASA</b> (Occupational Health and Safety) Is the form duly completed and signed?</p> <p>Is a valid <b>Letter of Good Standing</b> from the Compensation Commissioner attached?</p>		
<p><b>Form of Indemnity</b></p> <p>Is the form duly completed and signed?</p>		
<p><b>Specifications</b></p> <p>Is the form duly completed and signed?</p>		
<p><b>Form of Offer</b></p> <p>Is the form duly completed and signed?</p>		
<p><b>COIDA</b></p> <p>is COIDA attached? in case that there are no employees please attached letter from department of labour indicating that your company do not have employees.</p>		
<p><b>Certificate to sell or distribute Diesel</b></p> <p>Is the certificate to sell of distribute diesel attached?</p>		