

TENDER NUMBER: DBN/OPS(BAC) 049

ANNEXURE 2

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FORM A:	NVITATION TO BID									
		PA	RT A							
YOU ARE HERE PRASA	BY INVITED TO BID FOR R	EQUIREMEN	NTS OF TI	·					BLIC EN	ITITY) -
BID NUMBER:	DBN/OPS(BAC) 049	CLOSING I	DATE:	08 C	ОСТОЕ	BER C	LOSIN ME:	G	12H00)
	APPOINTMENT OF A	PANEL OF	SERVIC	E PR		ERS FC	R GE		L BU	ILDING
DESCRIPTION	MAINTENANCE ON AS AN	ID WHEN RE	QUIRED	BASIS	FOR 3	36 MON	THS IN	THE K	ZN RE	GION
BID RESPONS TENDERBOX I PRASA KZN R	•	DEPOSITE		D SIGN	A WR	RITTEN (CONTR	RACT F	ORM (S	<u>SBD7).</u>
SUPPLIER INFO	RMATION	T								
NAME OF BIDDI	ER									
POSTAL ADDRE	SS									
STREET ADDRE	ESS		Г			ı				
TELEPHONE NUMBER		CODE	CODE NUMBER							
CELLPHONE NUMBER			T			1				
FACSIMILE NUM	MBER	CODE				NUMBI	ER			
E-MAIL ADDRES	SS									
VAT REGISTRA	TION NUMBER		T			T	-			
		TCS PIN:			OR	CSD N	o:	1		
	ACCREDITED IVE IN SOUTH AFRICA OS /SERVICES /WORKS	□Yes [IF YES EN PROOF]	ICLOSE	□No	FOR SUP THE /SEF	EYOU A REIGN B. PLIER F GOODS RVICES PRKS	OR		es ES ANS T B:3 B	
	BIDDER ER WHICH THIS BID IS proof of authority to sign				DAT	E		1		



this bid; e.g. resolution of directors, etc.)



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With effect from **09 SEPTEMBER 2025** the tender documents can be downloaded on National Treasury e-tender website

1. A compulsory tender briefing meeting with representatives of the Employer will take place at

VENUE: PRASA KZN RAIL, 65 MASABALALA YENGWA AVENUE, GREYVILLE, DURBAN

STATION, ROOF LEVEL ENTRANCE FOR PRASA RAIL KZN

TIME: 10H00

DATE: 15 SEPTEMBER 2025

- 2. Arrangements can be made to make bids available before closing date provided that the prospective bidder has attended the compulsory briefing meeting.
 - Bidders failing to attend the compulsory tender briefing session will be disqualified.

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<u>Description:</u> APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR GENERAL BUILDING MAINTENANCE ON AS AND WHEN REQUIRED BASIS FOR 36 MONTHS IN THE KZN REGION

I/We declare that I/We ha me/us.	ave read the above-mentioned notice and t	that it is understood by
Signed at	on this (day) of	(month) 20
BIDDER :	Signature	





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FORM B: TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
1.3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.
	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2.	TAX COMPLIANCE REQUIREMENTS BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE www.sars.gov.za .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF $\ \ TCS$ / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA?
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? YES □ NO
CO	HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX MPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE EVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE. NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.



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Request number:

FORM D: SITE INSPECTION / PRE-TENDER BRIEFING SESSION (COMPULSORY)

4				
Request for Proposal:		NANCE ON AS A	RVICE PROVIDERS F ND WHEN REQUIRED	
Attendance				
This is to certify that inspection / tender briefing s	ession to which this e	nquiry relates.	_ has / have today atten	ded the site
THUS DONE and SIGN	IED at			on this
	ay of			
u	ay 01			
for / on behalf of PRASA			Designation	
			<u> </u>	
Acknowledgement				
This is to certify that the B Specification / Special Con Schedule of Prices, together carrying out of the proposed	ditions, Specifications or with the drawings e	s and / or Bills of enumerated therei	Quantities / Schedule	of Quantities /
THUS DONE and SIGNED	at			
on this				
OII tills	_ uay oi			
DULY AUTHORISE	SIGNATORY(IES)	WITNESSES		
1.		1.		_
				_
3.		3.		-





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FORM E: STATEMENT OF WORKS SUCCESSFULLY CARRIED OUT BY BIDDER

CURRENT TENDER DETAIL	.s
Request number:	DBN/OPS(BAC)049
Request for:	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR GENERAL BUILDING MAINTENANCE ON AS AND WHEN REQUIRED BASIS FOR 36 MONTHS IN THE KZN REGION

Bidders <u>must</u> state particulars of the works successfully carried out							
CLIENT	TEL. NUMBER	NATURE OF WORKS	VALUE OF WORKS FOR WHICH BIDDER WAS DIRECTLY RESPONSIBLE	CONTRACT/ PROJECT PERIOD			

If the space provided above is insufficient for all the information, Bidder should furnish the information separately.



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FORM F: SECURITY SCREENING FORM

I/We the under-signed in my/our capacity as indicated below hereby declare that I/we do not have previous conviction/s or civil Judgment/s registered against my/our name/s. I further confirm that there is no criminal or civil proceeding pending or being instituted against me or the Institution. I also declare that there are no Criminal Investigations pending against me or the Institution.

SECTION 1

*to be completed by the Bidder (Compulsory)

To be completed by the Bidder (Compulsory)	
Name of Company/Trust/Partnership	Registration number of Company/Trust No
Physical Address	Vat Registration Number
	3
Name of Auditing Firm	Previous Name/s of Company
Name of Additing Firm	Trevious Namers of Company
Contact no (Lond line)	
Contact no. (Land line)	
Name of Holding Company if any	Tender Number
manie of ficiality company it any	Toridor Maribor
raine or riolang company it any	remain rambor
Tax Number/PIN Number	Tender Hamber
	Banking Details
	Banking Details
	Banking Details Bank Name:
	Banking Details Bank Name: Acc Number:

SECTION 2

	Directors'/Trustees'/Partners' or Principals' Details							
Nan	ne & Surname	Identity Number	Date of Appointment	Shares				
1.								
2.								
3.								
4.								

^{*}If the company has more than five directors/principals a list of all shareholders must be appended as Annexure "A"





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OLUTION 3 OTHER APPRICABLE FOR THE SECURITY FIGURE	SECTION 3	Only applicable for the Security Provider
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Name of Company/Trust/Partnership	PSIRA Registration Number

Please attach a letter of GOOD STANDING from PSIRA

SECTION 4

	Declaration of all Judgments (Directors & Company) and Outstanding Debt								
D	ire	ctor / Company	Reason for Judgment	Date of Judgment	Nature of Debt	Amount			
1									
2									
3									

^{*}If more than five incidents are listed, attach a list as annexure "C"

SECTION 5

I/V	I / We the under-mentioned in my / our capacity as indicated hereby declare that I am / we are not			
insc	insolvent nor have been liquidated or any steps in this regard have been taken or are pending			
aga	against me / us. I /We further declare that I/We have not been part of an entity which was			
liquidated in the last 5 years.				
•		•		
•	Full Name(s)	ID Number	Capacity	Signature
1.			Capacity	Signature
1. 2.			Capacity	Signature

SECTION 6

DECLARATION AND ACKNOWLEDGEMENT OF CONSENT

Date



BIDDER'S DULY AUTHORISED SIGNATORY



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FORM- G: ACKNOWLEDGMENT

I / We, as duly authorised to sign on behalf of the Tenderer, hereby certify that the information provided is true and correct. If information is found to be incorrect, PRASA may in addition to other remedies; blacklist the supplier in question, circulate and publicise the nature of the contravention to all potential users of the supplier (both in the public and private sectors).

	THUS DONE and SIGNED at		
	on this day of		
	DULY AUTHORISED SIGNATORY(IES)	WITNESSES	
1.		1	
2.		2.	
3.		3	





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SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

 YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.





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2.2	Do you, or any person connected with the bidder, have a relationship with any person				
	who is employed by the procuring institution? YES/NO				
2.2.1	If so, furnish particulars:				
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO				
2.3.1	If so, furnish particulars:				
2	DECLARATION				
3	DECLARATION				
subm	e undersigned, (name) in itting the accompanying bid, do hereby make the following statements that I certify to see and complete in every respect:				
3.1	I have read and I understand the contents of this disclosure;				
3.2	I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;				
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.				
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.				
3.4	The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.				

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.





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- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

With Regards to Joint Venture or Consortium, all parties must complete and sign the SBD 4

Signature	Date
Position	Name of bidder





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SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.





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1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 - rac{Pt - P\,min}{P\,min}
ight)$$
 or $Ps = 90\left(1 - rac{Pt - P\,min}{P\,min}
ight)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender



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3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + rac{Pt-P\,max}{P\,max}
ight)$$
 or $Ps = 90\left(1 + rac{Pt-P\,max}{P\,max}
ight)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax= Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence Required for Specific Goals
Black Woman Owned	10		Certified copy of the identity document of the owners
Black Youth Owned	5		Certified copy of the identity document of the owners
Black Person with disabilities	5		Certified copy of identity document of the owner/s (Copies of Directors' ID) and Doctors note confirming the disability
Total:	20		

The ownership will also be checked through the CSD report.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
4.4.	Company registration number:
4.5.	TYPE OF COMPANY/ FIRM
	 □ Partnership/Joint Venture / Consortium □ One-person business/sole propriety □ Close corporation □ Public Company □ Personal Liability Company □ (Pty) Limited □ Non-Profit Company □ State Owned Company [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify





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that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	