



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (STATE SECURITY AGENCY)					
BID NUMBER:	SSA/11/2026/27	CLOSING DATE:	21 AUGUST 2026	CLOSING TIME:	11:00
COMPULSORY BRIEFING SESSION		07 AUGUST 2026		Time	10:00
DESCRIPTION:	AI-DRIVEN VIDEO MANAGEMENT SYSTEM				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SSA HEADQUARTERS RECEPTION					
MUSANDA COMPLEX					
1 JOE NHLANHLA STREET					
PRETORIA					
0181					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:					
CONTACT PERSON	Ms. Tondani Mdunge				
TELEPHONE NUMBER	+27 (12) 427 5070				
E-MAIL ADDRESS	tondiM@ssa.gov.za				

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
CONTRACT PERSON					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TOTAL BID PRICE INCLUDING VAT					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE NO:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		TICK APPLICABLE BOX ☐ Yes ☐ No
A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE					
ARE YOU A SOUTH AFRICAN BASED ACCREDITED REPRESENTATIVE / SUPPLIER FOR THE GOODS / SERVICES / WORKS OFFERED?	☐ Yes ☐ No (IF YES ENCLOSE PROOF)		ARE YOU A FOREIGN BASED ACCREDITED REPRESENTATIVE / SUPPLIER FOR THE GOODS / SERVICES / WORKS OFFERED?		☐ Yes ☐ No (IF YES, ANSWER THE QUESTIONNAIRE BELOW)

QUESTIONNAIRE FOR BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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DEFINITIONS

The rules of interpretation and defined terms contained in the General Conditions of Contract (GCC) shall apply to this invitation to bid unless the context requires otherwise.

In addition the following terms used in this invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

SSA	State Security Agency.
Invitation to bid	Invitation to bid comprising: ○ The cover page and the table of content and definitions ○ Part 1 which details the Conditions of Bid ○ Part 2 which details the Terms of Reference relating to the service ○ Part 3 which contains all the requisite bid forms and certificates; As read with GCC – General Conditions of Contract
Services	Defined services on the cover page of this invitation to bid and described in detail in the Terms of Reference;
Specifications / Terms of Reference	Specifications or terms are contained in Part 2 of this invitation to bid;

Part 1

CONDITIONS OF BID

1. BACKGROUND AND INTRODUCTORY PROVISIONS

Refer to Part 2 of this invitation to bid for background and introductory information relating to the Term of Reference (TOR) for this invitation to bid.

2. OFFER AND SPECIAL CONDITIONS

2.1 Without detracting from the generality of clause below, bidders must submit a completed and signed and requisite bid forms attached as Part 3 of this invitation to bid with their bid. Bidders must take careful note of the conditions of award contained in this invitation to bid.

2.2 **All bids submitted in reply to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**

2.3 **It is a requirement that tax matters of bidders must be complaint with SARS when submitting, during and at the award of this tender.**

2.4 In the event that any form or certificate provided in Part 3 of this invitation to bid does not have adequate space for the bidders to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

3. CLOSING TIME OF BIDS AND PROVISIONS RELATING TO SUBMISSION OF BIDS

3.1 The closing date and time for the receipt of bids in response to this invitation to bid are detailed on the cover page of this invitation to bid.

3.2 Bids can be submitted on the E-tender portal or to the State Security Agency in a sealed envelope bearing the bid number, bid description and closing date.

3.3 All bids must be submitted before the closing time and date.

4. ENQUIRIES

Should any bidders have any enquiries relating to this invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the contact details stipulated. Bidders are given until two (2) days before the closing date to

forward enquiries regarding this invitation to bid.

5. COMPULSORY BID BRIEFING/SESSION

Attendance of any compulsory briefing sessions by bidders is mandatory.

6. TAX CLEARANCE

The bidders should have compliant tax matters with SARS when submitting bid documentation. A pro forma application for Tax Clearance Certificate (SBD 2) is attached as Part 3 – Schedule B. Bidders must take specific note of the conditions stipulated in SBD 2. Tax clearance certificate and B-BBEE certificate must be renewed every 12 months and must be submitted to Supply Chain Management (SCM).

7. PRICING

7.1 The bidders must submit details regarding the bid price for the services/goods on the Pricing Schedule form/s attached as Part 3 – Schedule C which completed must be submitted together with the bid.

7.2 Pricing stipulated must be **INCLUSIVE OF VALUE ADDED TAX (VAT)**.

7.3 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 3 – Schedule C.

7.4 The total price including VAT should be transferred to SBD 1 (cover page).

8. DECLARATION OF INTEREST

The bidders should submit a duly signed Declaration of Interest (SBD 4) attached as Part 3 – Schedule D which completed must be submitted together with the bid.

9. QUALIFICATIONS OF BIDDERS

Bidders must submit detailed information together with their bid and disclose the experience in the relevant trade together with present contracts. These details should be submitted on the form attached as Part 3 – Schedule F which completed must be submitted together with the bid.

10. PARTNERSHIPS AND LEGAL ENTITIES

In the case of the bidders being a partnership, close corporation or a company all certificates reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted on the form attached as Part 3 – Schedule G which completed must be submitted together with the bid.

11. CONSORTIUM / JOINT VENTURE

11.1 It is recognized that bidders may wish to form consortia to provide the services/goods.

11.2 A bid in response to this invitation to bid by a consortium shall comply with the following

Requirements:-

11.2.1 It shall be signed so as to be legally binding on all consortium members;

11.2.2 One of the members shall be nominated by the others as authorised to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;

11.2.3 The lead member shall be the only authorized party to make legal statements, communicate with the SSA and receive instructions for and on behalf of any and all the members of the consortium;

11.2.4 A copy of the agreement entered into by the consortium members shall be submitted with the bid;

11.2.5 Each member of the consortium must submit a B-BBEE status level verification certificate;

11.2.6 Each member of the consortium must be tax compliant with SARS;

11.2.7 Preference points will only be awarded when a consolidated B-BBEE Certificate is submitted; and;

11.2.8 Members should be registered on the Central Supplier Database (CSD) or be willing to register on this database.

12. ORGANISATIONAL PRINCIPLES

The bidders should submit a clear indication of the envisaged authorised organisational principles, procedures and functions for an effective delivery of the required services/goods. These details should be submitted on the form attached as Part 3 – Schedule H which completed must be submitted together with the bid.

13. DETAILS OF THE PROSPECTIVE BIDDERS NEAREST OFFICE TO THE LOCATION OF THE CONTRACT

The bidders should provide full details regarding the bidders nearest office base in the province (see Part 3 of this invitation to bid). These details should be provided on the form attached as Part 3 – Schedule I which completed must be submitted together with the bid.

14. FINANCIAL PARTICULARS

Bidders must provide full details regarding its financial particulars and standing, which particulars should be submitted on the form attached as Part 3 – Schedule J which completed must be submitted together with the bid.

15. PREFERENCE POINTS CLAIM FORMS

Part 3- Schedule E contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations, 2022 to be completed and signed by the bidder to the extent applicable and returned with this bid.

16. VALIDITY

Bid documentation submitted by the bidders will be valid and open for acceptance for a period of **(150) one hundred and fifty** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

17. ACCEPTANCE OF BIDS

17.1 The SSA does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the Department.

17.2 The SSA reserves the right to award the bid in wholly or in part thereof.

18. NO RIGHTS OR CLAIMS

- 18.1 Receipt of the invitation to bid does not confer any right on any party in respect of the services/goods or in respect of or against the SSA. The SSA reserves the right, in its sole discretion, to withdraw by notice to bidders any services/goods or combination of services/goods from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the services/goods as a result of their participation in the bid process.
- 18.2 The SSA, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the services/goods or any other costs, expenses or liabilities of whatsoever nature and howsoever incurred by bidders in connection with or arising out of the bid process.
- 18.3 It should be noted that no advance payments can be entertained, however milestone based payments are supported. As such, it is required that a milestone based payment schedule be included in the bid.

19. NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

- 19.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" basis with the approval of the SSA.
- 19.2 In the event that the bidders are appointed pursuant to this invitation to bid such bidders may be subject to security clearance prior to commencement of any services or the supply any goods.

20. ACCURACY OF INFORMATION

- 20.1 The information contained in the invitation to bid has been prepared in good faith. The SSA nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made

available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.

- 20.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidders should conduct its own independent analysis of the operations to the extent required to enable it to respond to this invitation to bid.

21. COMPETITION

- 21.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.
- 21.2 In general, the attention of bidders is drawn to Section 4(1) (iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.
- 21.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this invitation to bid they are encouraged to discuss their position with the competition authorities before submitting response.
- 21.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

22. RESERVATION OF RIGHTS

- 22.1 Without limitation to any other rights of the SSA (whether otherwise reserved in this invitation to bid or under law), the SSA expressly reserves the right to:-
- 22.1.1 Request clarification on any aspect of a response to this invitation to bid received from the bidders, such requests and the responses to be in writing;
- 22.1.2 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion; and
- 22.2 Reject all responses submitted by bidders and to embark on a new bid process.

23. SECURITY REQUIREMENTS

- 23.1 **Security clearances:** The bidders, bidder's (principals or joint venture contractors) employees and sub-bidders **are** required at all times during the contract period to be in possession of valid security clearances to the level determined by SSA commensurate with the nature of the project

activities they are involved in. The cost of obtaining suitable clearances is for the account of the bidders.

23.2 The bidders/vendors shall supply and maintain a list of personnel involved on the account indicating their clearance status. Negative or failure of security clearance by the bidders, bidder's (principals or joint venture contractors) employees or partners at any stage during the contracting or contract period and lack of or inability to obtain acceptable replacements by the bidders/contractors may lead to the cancellation of the contract. The bidders and their sub-bidders will be re-vetted for every event during the period of contracting.

23.3 All employees of the bidders/sub-bidders directly involved in the contract may be required to sign an "Oath of Secrecy" and be bound to the Protection of Information Act, 1982 (Act 84 of 1982).

24. PRICE NEGOTIATION

24.1 The award of the tender may be subjected to price negotiation with the preferred bidders.

25. PERIOD FOR THIS PROJECT

25.1 This is going to be an outright purchase of the required software and equipment. Furthermore, the bidders will have to sign a Service Legal Agreement (SLA) for the maintenance and support as defined in TOR contained in Part 2 of this invitation to bid.

26. RESPONSIBILITIES BY THE BIDDER (NON NEGOTIABLE)

26.1 Bids must be completed in full. Bids that are not completed in full, have missing documentation, missing pages from the Supplier Bid Document (SBD) forms or where the required bid documents have not been signed, will not be considered for further evaluation.

Part 2

TERMS OF REFERENCE

AI-DRIVEN VIDEO MANAGEMENT SYSTEM

1. INTRODUCTION

- 1.1. This document details the terms of reference including the specifications for the acquisition and implementation of an AI-Driven Video Management System (VMS). This will include the acquisition of hardware, software, training, maintenance and services as required.

2. BACKGROUND

- 2.1. The SSA has a requirement for the supply and deployment of a feature rich and technologically advanced VMS. The system will typically be deployed over multiple existing Closed-Circuit Television (CCTV) monitored remote sites that will be managed through a single supervisory master site where the system operators would also be accommodated.
- 2.2. The system will run in parallel with the existing VMS and will be responsible for obtaining a duplicate subset of video footage from such systems and provide functionality to record camera feeds, perform AI-driven analytics on footage, store and handle detected events, incidents, watch-lists, video snippets around detected events, display selected live feeds on a wallboard, support operator functionality, etc.
- 2.3. The system must be capable of all the required capabilities without interfering with the existing VMS whatsoever, making use of or being dependent, on any available camera or existing VMS features.

3. SCOPE

- 3.1. Bidders are invited to prepare and submit, before the closing date, a comprehensive bid with firm pricing for a VMS as per the requirements detailed in the attached Annexure(s).

4. **BID REQUIREMENTS**

4.1. The proposed VMS must conform to all requirements as detailed in the attached Annexure(s).

4.2. **Additional evaluation criteria**

4.2.1. Additional information/requirements required from bidders includes but is not limited to:

- Full technical specifications of equipment.
- Warranties.
- Software license conditions.
- Other proprietary license conditions.
- General commercial terms and conditions.
- Service level agreements (SLAs).
- Maintenance and support agreements.
- Non-disclosure agreements (NDAs).
- Local (in SA) company representation.

4.2.2. Sufficient information must be included in the bid to enable the SSA to evaluate the bid on the requirements mentioned above.

4.2.3. At the discretion of the organisation, it might require a prospective bidder to supply and implement a representative evaluation system for the purpose of hands-on evaluation in order to determine whether a prospective solution meets or exceeds the minimum threshold requirement. The bid should cater for an evaluation system for a period of at least 14 days. If a Non-Disclosure Agreement (NDA) is required for the evaluation system, it must be supplied with the Bid.

4.2.4. Information provided by bidders will be handled and treated confidentially and used only for the purposes of this bid.

5. **THE EVALUATION CRITERIA**

5.1. Bids will be evaluated according to a four stage process, including administrative compliance

5.2. **Administrative Compliance (Bid documents as per the table below).**

ADMINISTRATIVE REQUIREMENTS				
Item No	Document that must be submitted	YES √	NO x	Comments
1	Invitation to Bid – SBD 1(Cover page)			
2	Schedule A – General Conditions of Contract			

ADMINISTRATIVE REQUIREMENTS				
Item No	Document that must be submitted	YES √	NO x	Comments
3	Schedule B - Original and valid Tax Clearance Certificate as stipulated (SBD 2)			When is it expiring:
4	Schedule C - Pricing Schedules (SBD3.2)			
5	Bidders declaration – SDB 4 also submit mandatory documents			
6	Schedule E: Preference Points Claimed (SBD 6.1) B-BBEE Certificate			
7	Schedule F -Schedule - Qualifications and Experience			
8	Schedule G - Organizational Type			
9	Schedule H - Organizational Structure			
10	Schedule K – Security Clearance Requirements (SBD0)			Bidders must be willing to undergo security vetting assessment.
11	Registration on Central Supplier Database (CSD). In case of a/joint Venture arrangement, all Bidder(s) members must also submit all the mandatory documents			CSD Registration No; MAAA_____
12	On CSD: In case of Joint Venture arrangement, all Bidder(s)/members must also submit tax compliance status			
13	Compliance with all Tax Clearance requirements:			
14	Compliance with all BBBEE requirements:			

5.3. First Stage – Mandatory Requirements

- 5.3.1. Only bids that demonstrated clearly to the SSA that the mandatory and minimum requirements are met will be considered for evaluation.

5.4. Second Stage – Technical Proposal/Demonstration

- 5.4.1. Bids will be evaluated in terms of the evaluation criteria as indicated in the attached Annexure(s).
- 5.4.2. Bidders will be expected to submit a detailed proposal which will be evaluated against the mentioned criteria.
- 5.4.3. A System Demonstration is required through which the bidders should demonstrate system functionality to establish the level of compliance with the related requirements stated in the Terms of Reference.

5.5. **Third Stage – System Evaluation**

- 5.5.1. At the discretion of the organisation, prospective bidders might be required to supply and implement a representative system for the purpose of hands-on evaluation in order to determine whether a prospective solution meets or exceeds the minimum threshold requirement. The bid should cater for an evaluation period for this representative system of at least 14 days

5.6. **Fourth Stage - Evaluation in terms of the 80/20 Preference Point Systems**

- 5.6.1. Further evaluation of the bid will be in accordance with the 80/20 preference point system prescribed in the Preferential Procurement Regulations 5 and 6 of the Preferential Procurement Policy Framework Act 5 of 2000, as revised in 2022 (See Schedule E).

ANNEXURE A: AI-DRIVEN VIDEO MANAGEMENT SYSTEM REQUIREMENTS

A.1. MINIMUM REQUIREMENTS AND SPECIFICATIONS

1. Technical specifications and warranty requirements that must be met are given below.
2. Licenses to be on premises licenses enabling concurrent usage.

A.2. MANDATORY REQUIREMENTS AND SPECIFICATIONS

The table below lists the minimum and mandatory requirements whether administrative, technical or functional that a Bid/Solution must meet. Relevant proof of compliance with mandatory requirements to be submitted with the Bid.

Item No.	AI-DRIVEN VIDEO MANAGEMENT SYSTEM	Comply Yes/No
	Users	
1.	Minimum of Twenty (20) On-Premise Perpetual Licenses enabling concurrent usage.	Yes / No
	System Functionality	
2.	Mandatory functionality required is as per the following references:	
	1. The system should constitute an on premise implementation and not be public cloud based or externally hosted.	Yes / No
	2. The system should be flexible and include extensive abilities to interface with, collect and store video data from a disparate set of video data sources that can deliver potentially very large volumes of video data in different formats over multiple sites. The minimum capacity that it should be able to scale to is 3000 cameras per site for a minimum of 30 sites.	Yes / No
	3. Provide server based non-camera dependent Automated Facial Recognition (AFR) on video source data against multiple watch-lists.	Yes / No
	4. Provide server based non-camera dependent License Plate Recognition (LPR) capabilities on video source data against multiple watch-lists.	Yes / No
	5. Provide server based non-camera dependent Crowd Detection and Crowd based Analytics (CDS) capabilities on video source data.	Yes / No
	6. Provide server based non-camera dependent Object and Behaviour Detection and analytics (OBD) on video source data.	Yes / No

Item No.	AI-DRIVEN VIDEO MANAGEMENT SYSTEM	Comply Yes/No
	System Evaluation	
3.	Bid makes provision for Evaluation System.	Yes / No
	System Supply, Track Record and Experience	
4.	1. The bidders must be: • A South African Original Equipment Manufacturer (OEM) of the equipment / technology; or • An officially appointed South African owned agent / representative / reseller of a foreign OEM for the equipment / technology, that can provide the required solution and services as defined herein.	Yes / No
	2. No “grey goods or services” will be accepted (submit proof).	Yes / No
	3. The bidders must have the required skills, a minimum of 3 years’ experience, and a proven track record in the execution of projects in this domain to a similar size and scale foreseen for this implementation, to provide the required equipment, software and services. Please provide sufficient proof.	Yes / No
	4. Any individual that will form part of the implementation and support team must be a South African citizen and have at least three (3) years relevant technical experience in the deployment and/or support of the proposed system. Please provide proof and experience on individual CVs.	Yes / No
	Maintenance & Support	
5.	Standard Maintenance & Local Support as per section A.3.2.4.1 for Maintenance & Support requirements.	Yes / No
	Training	
6.	Training requirements provided as per A.3.2.4.3.	Yes/No
	Hardware	
7.	All hardware (Servers, Storage, Workstations, etc. required) as per A.3.2.3 included.	Yes/No
	Services	
8.	All services to be provided included as per A.3.2.4.4.	Yes/No

A.3. SOLUTION REQUIREMENTS

DEMONSTRATION OF THE SOLUTION IS A REQUIREMENT TO DETERMINE THE BELOW COMPLIANCE.

A.3.1. INSTRUCTION AND EVALUATION CRITERIA

- (a) The bidder **must provide a response to all the solution requirements by rating their solution against the stipulated requirement according to the rating scheme indicated below.**
- (b) The bidder **must provide substantiating evidence and a reference (e.g. chapter, section, page number) to locate the evidence in the bid response** to fully satisfy compliance with the technical requirements.
- (c) Additional information can be provided in the notes field especially for partially satisfied requirements in order to indicate the extent of compliance. Bidders will be invited to demonstrate their product to verify the below compliance before proceeding to the next phase.
- (d) The rating scheme according to which requirement compliance will be rated are as follows:
 - 0 - Solution does not meet the requirement.
 - 1 - Solution partially meets the requirement (comment on the extent of meeting the requirement)
 - 2 - Solution fully meets the requirement.
- (e) **Minimum Threshold:** A total score will be calculated from the overall rating values added together. The total score will also be normalized to a percentage. Only bidders that have met the **minimum threshold indicated below** will be considered for further candidature in the process going forward.

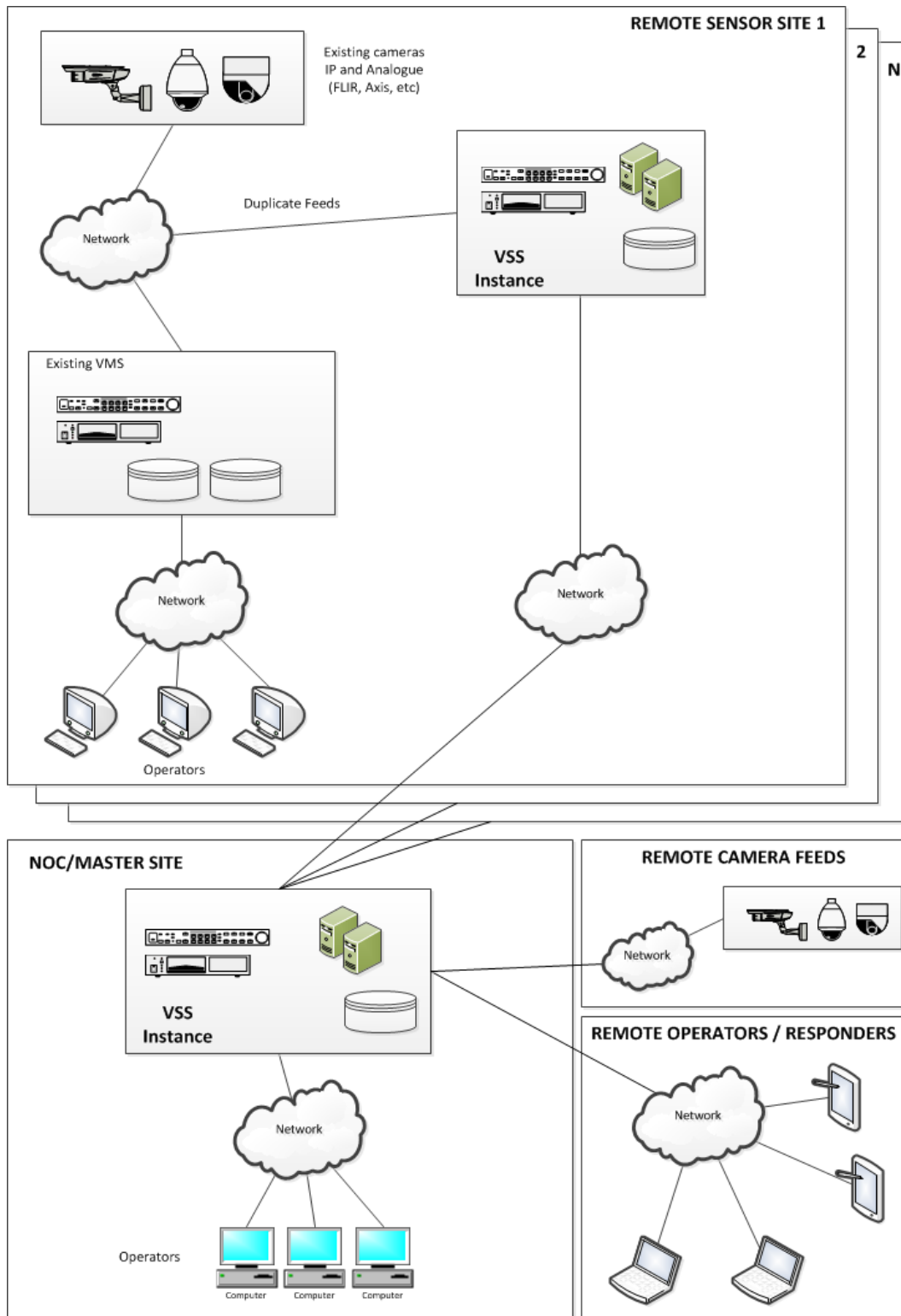
Minimum Threshold Score = 155 out of 206

Minimum Threshold Percentage = 75%

- (f) **Evaluation System:** At the discretion of the organisation, it might require a prospective bidder to supply and implement a representative evaluation system for the purpose of hands-on evaluation in order to determine whether a prospective solution meets or exceeds the minimum threshold requirement. The bid should cater for an evaluation system for a period of at least 14 days. If a NDA is required for the evaluation system, it must be supplied with the Bid.

A.3.2. FUNCTIONAL REQUIREMENTS

The typical envisaged high-level architecture of the system is illustrated in the diagram below:



The envisaged VMS solution should support the typical deployment architecture as depicted above for illustration purposes. It is however recognized that it will be vendor dependent. Each vendor should therefore submit their solution architecture in this regard for evaluation. It constitutes a National Operations Centre (NOC) site as the master site and multiple (up to N) remote sensor sites.

Remote Sensor Sites typically constitutes existing CCTV monitoring capacity with related cameras, Video Management Systems (VMS) and operators. A parallel video management capacity is to be established with the duplication of selected camera feeds into an onsite VMS instance which is to provide for the ingestion, recording, retention, processing, analytics, operator interfacing, master site interfacing ability, etc. This should be accomplished in a way not to infringe on existing operations.

The solution must be capable of all the required capabilities without interfering with the existing VMS whatsoever, making use of or being dependent, on any available camera or existing VMS features.

The NOC/Master site would typically accommodate a VMS instance with capacity to interface with remote sensor sites, remote or locally derived camera feeds and system operators and typically provide functionality and capacity to record camera feeds, store and handle events, incidents, watch-lists, analytical outcomes, video snippets around detected events, display selected live feeds on wallboard, support operator functionality, etc.

Interfacing of system instances would typically take place over a secured Wide Area Network (WAN) between remote sensor sites and the NOC master site. The capacity of sites will typically vary. It can include large, medium and small sites with indicative capacities of large (> 2000 cameras), medium (<1000 cameras) and small (<500 cameras) sites.

The ability should also exist to securely interface remote/field operators and responders to the NOC site instance for conducting field operations and response related activities.

A preference is voiced for Dell hardware where possible. The organization is already invested in this brand as far as skills availability, training and experience is concerned. It will also harmonize compatibility with other existing systems and ease system administration efforts.

A.3.2.1. Deployment Requirements (First Phase)

It is foreseen that the above described configuration would unfold in phases over time. The first phase (initial) deployment that needs to be acquired and implemented would constitute four remote sensor sites and the NOC master site. The deployment for this phase will also typically be

sequential starting with one remote site and the master site and progressing with other remote sites up to four.

Although remote sites will differ and camera capacity might range between < 500 and > 3000 cameras per site, only feeds from a selected subset will be ingested and processed. The table below proposes the deployment dimensioning that should be assumed for a first phase deployment. It should however be noted that the deployment scenario should remain flexible and that the ability should exist to move capacity for the ingestion and processing of camera feeds between sites, i.e. to downsize a site or sites in favour of upsizing another site(s) within the total acquired capacity constraint.

The dimensioning parameters indicated below are on a per site basis whether constituting a remote site or the NOC master site.

Parameter	Dimension	Comment
# Remote Sensor Sites	4	Total number of Remote Sensor Sites that must be deployed.
# NOC Master Sites	1	Total number of NOC Master Sites that must be deployed.
Per Remote Sensor Site		
Total Camera Feeds	Range of < 500 to > 3000	Typical available feeds on per site basis.
# Camera Feeds to be Ingested	150	Initial estimated priority feeds.
# Feeds for Facial Recognition Analytics	150	Estimated feeds for facial recognition analytics.
# Feeds for LPR/ANPR Analytics	25	Estimated feeds for LPR / ANPR analytics.
Retention Period	30 days	Data retention period.
Bandwidth Available	500 Mbps	Estimate of network bandwidth available between Remote Site and NOC.

Parameter	Dimension	Comment
NOC Master Site		
# Operators	20	Initial amount of operators.
# Live Feeds	50	Estimated number of live feeds brought back to NOC for Operators and Wallboard consumption.
# Camera Feeds	50	Remote/Local camera feeds to be ingested at Master Site.
# Feeds for Facial Recognition Analytics	25	Estimated feeds for facial recognition analytics.
# Feeds for LPR/ANPR Analytics	10	Estimated feeds for LPR / ANPR analytics.
Events, Incidents, Detections, etc.	All	All detections, events, incidents from analytics and otherwise brought back to NOC Site.
Retention Period	30 days	Data retention period.

Please refer to the instructions contained in section **A.3.1 INSTRUCTION AND EVALUATION CRITERIA** for interpreting and completing the tables contained below.

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
1.	Deployment Requirements		
1.	Provide proposal that satisfy the above stated minimum deployment requirements.	[]	
Notes:			
2.	Remote Sensor Site		
	The Remote Sensor Site would constitute the following aspects:		
1.	Parallel VMS instance interfacing through the duplication of feeds from existing IP cameras (including FLIR & Axis) and potentially analogue cameras through DVRs.	[]	
2.	Provide for ingesting, recording, processing & analytics based on the supplied dimensioning scenarios.	[]	

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
3.	Interface with NOC Site VMS Instance to typically provide functionality and capacity to store and handle events, incidents, watch-lists, analytical outcomes, video snippets around detected events, display selected live feeds on Wallboard, support operator functionality, etc.	[]	
Notes:			
3.	NOC Master Site		
	The NOC Master Site would constitute the following aspects:		
1.	VMS Instance interfacing with remote site VMS Instances over secured WAN with indicated estimate capacity.	[]	
2.	Capacity to typically store detections, incidents, events, watch-lists, analytical outcomes, video snippets around detected events, display selected live feeds on Wallboard, support operations, command and control, reporting, response etc.	[]	
Notes:			

Score ____ / 6 x 2 (12)

A.3.2.2. Functional Requirements

The envisaged VMS System should provide for the following high-level functional characteristics:

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
1.	Architecture and Infrastructure		
	It should include the following abilities:		
1.	System should constitute an on premise implementation and not be public cloud based or externally hosted.	Mandatory	
2.	The architecture of the system to be employed should be proven to be scalable and should as near as possible be linear in terms of performance and throughput with growth.	[]	

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
3.	It should support the acquisition, processing, analysis and storage of vast volumes of video information which can run into multitudes of petabytes with the possibility and headroom for further expansion.	[]	
4.	The system should have a minimum design life of 10 years in all aspects.	[]	
5.	A system implementation comprising of software based solutions over proprietary hardware or equipment based solutions as far as possible.	[]	
6.	Should employ as far as possible Commercial-Off-The-Shelf (COTS) available computer, server, networking and storage equipment, interconnected on standards based Local Area Network (LAN) and Storage Area Network (SAN) infrastructure, running application software implementing the various processes required to achieve total system implementation.	[]	
7.	The architecture should support a multi-instance geographical distributed deployment configuration of a Master site interacting with various distributed Remote sites in a secure fashion over a Wide Area Network (WAN) of varying bandwidth.	[]	
8.	The system should provide extensive customization and integration abilities typically through the exposure of Application Programming Interfaces (APIs).	[]	
Notes:			
2.	Video Source System Interfacing		
1.	A critical function of the system should be its flexible and extensive abilities to interface with, collect and store video data from a disparate set of Video Data Sources that can deliver potentially very large volumes of video data in different formats over multiple sites. Minimum capacity that it should be able to scale to 3000 cameras per site for minimum of 30 sites.		Mandatory

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
2.	Video Data Source types that should be supported should at least include: a. Seamless integration with existing CCTV Camera streams (IP based, via industry standard interfaces) without adversely effecting existing control systems; b. Video footage streamed from other camera sensors e.g. body cams, drone payloads, etc.; c. Collection from VMS (e.g. FLIR) typically via APIs. Should support a diverse array of commercial VMS Systems; d. Video files realized in file system based repositories.	[] [] [] []	
3.	The ability should exist to interface with Video Data Source Systems in both a buffered (to accommodate unstable connections), repository based and real-time streaming fashion.	[]	
4.	Depending on the source(s), the Video Data Source Systems have delivery throughput rates varying between kbps and several Tbps. The Video Management system must be able to cater for the sum of such rates from both an ingestion, processing and storage perspective.	[]	
Notes:			
3.	Video Information Processing & Analytics		
1.	Facial Recognition (FRS)		
1.	The system should provide facilities for automated facial recognition on persons of interest as referenced against multiple Watch lists configurable within the system.		Mandatory

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
2.	It should include the ability to: a. Perform n:n comparison of faces against multiple Watch lists. b. Overcome active avoidance techniques by the subject of interest such as style changes and disguise, e.g. through facemasks, hair style changes, clothing, wearables, etc. c. Support changes brought about by ageing. d. Be ethnicity independent. e. Support various situational conditions such as: Low light conditions, Indoor & outdoor conditions, partial or angular view, multiple subjects/people in a scene, PTZ based scenes, brief subject appearance, etc. f. Support real-time recognition against live video and forensic recognition against recorded video. g. Provide a very high degree of true positive detection > 98%. h. Provide effective detection on very small images < 100 x 100 pixels. i. Provide highly performant detection.	[] [] [] [] [] [] [] []	
3.	The system should provide the ability for Operators to be notified of Facial Recognition/detection events and allow the analysis of video feeds around such events.	[]	
4.	The ability should exist to search for Faces of interest in historic video data contained within the system.	[]	
5.	The system should support export of video information related to and reporting on facial recognition/detection events.	[]	
Notes:			
2.	License Plate Recognition (LPR)		
1.	Provide License Plate Recognition (LPR) related analytical capabilities on video source data against multiple Watch lists of vehicles of interest.		Mandatory

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
2.	It should include the ability to: a. Perform n:n comparison of license plates against multiple Watch lists. b. Provide a high degree of character recognition accuracy (OCR reliability). c. Support recognition across plate formats, i.e. national, international standards, custom plates, etc. d. Support detection in various situational/environmental conditions such as: Low light and adverse weather conditions, high speed vehicles (>200km/h), multi-lane and wide field of view, etc. e. Support real-time recognition against live video and forensic recognition against recorded video. f. Provide a very high degree of true positive detection > 95%. g. Provide highly performant detection.	[] [] [] [] [] [] []	
3.	The system should provide the ability for Operators to be notified of LPR detection events and allow the analysis of video feeds around such events.	[]	
4.	The ability should exist to search for License Plates in historic video data contained within the system.	[]	
5.	The system should support export of video information related to and reporting on LPR detection events.	[]	
Notes:			
3.	Crowd Detection/Analytics (CDS)		
1.	Provide Crowd Detection and Crowd based Analytics (CDS) capabilities on video source data.		Mandatory
2.	It should include the ability to: a. Crowd size estimation (accuracy target of >90%). b. Detection of unusual crowd behaviour, e.g. loitering, stampedes, sudden dispersals, aggressive behaviour, etc. c. Support various situational conditions such as: Low light conditions, Indoor & outdoor conditions, handle high density conditions, adapt to occlusion, etc. d. Support real-time recognition against live video and forensic recognition against recorded video. e. Provide highly performant detection.	[] [] [] [] []	

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
3.	The system should provide the ability for Operators to be notified of detection events and allow the analysis of video feeds around such events.	[]	
4.	The ability should exist to search for instances of crowd formation and behaviour in historic video data contained within the system.	[]	
5.	The system should support export of video information related to and reporting on crowd related detection events.	[]	
Notes:			
4.	Object & Behaviour Detection (OBD)		
1.	Provide Object and Behaviour Detection and analytics (OBD) capabilities on video source data.	Mandatory	
2.	It should include the ability to: a. Real-time detection and classification of objects. b. Support a wide variety of object types, e.g. humans, bags, vehicles, weapons, etc. c. Support object tracking across multiple cameras/zones. d. Detection of behaviour, e.g. loitering, fighting, running, aggression, intrusion, etc. e. Support various situational conditions such as: Low light conditions, Indoor & outdoor conditions, non-ideal weather conditions, adapt to occlusion, etc. f. Support real-time recognition against live video and forensic recognition against recorded video. g. Provide highly performant detection.	[] [] [] [] [] [] []	
3.	The system should provide the ability for Operators to be notified of detection events and allow the analysis of video feeds around such events.	[]	
4.	The ability should exist to filter on or search for objects of interest and instances of specific behaviour in historic video data contained within the system.	[]	
5.	The system should support export of video information related to and reporting on related detection events.	[]	
Notes:			

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
4.	Operator/User Functionality		
1.	User Interface and Dashboard		
1.	Unified user interface and dashboards to visualize, monitor and control all system aspects, including command and control, operations management, situational awareness, watch-list management, event notification, incident management, analysis, processing, analytics, reporting and dissemination, response management, etc.	[]	
2.	Support for projection and visualization in multi-monitor and video wall environments.	[]	
3.	Customization of UI environment layout, e.g. configuration of live views, map view, events views, etc.	[]	
4.	Dashboard UIs summarizing and presenting relevant information at a glance, including the ability to drill down into relevant areas of interest for further detail visualization.	[]	
5.	Bookmarking or video tagging for incidents of interest.	[]	
6.	Timeline navigation of video feeds to rapidly locate and analyse events.	[]	
7.	Snapshot and video clip management and export.	[]	
8.	Support thin mobile/web client for remote access and monitoring.	[]	
9.	Secure VPN access for remote field operators and responders.	[]	
Notes:			
2.	Live Monitoring, Search and Forensic Analysis		
1.	Support the display of multiple live video feeds with information and detection overlays, e.g. bounding boxes, tags, metadata, etc.	[]	
2.	Where applicable, display of confidence scores associated with detections, e.g. 98% face match.	[]	

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
3.	Provide real-time alerts for events such as: a. Watch-list face matches. b. License plate detections. c. Crowd related activities, e.g. formation, aggressive behaviour, abnormal movement, etc. d. Suspicious objects, e.g. abandoned baggage, weapons, etc. e. Suspicious behaviour, e.g. aggressiveness, intrusion, fighting, etc.	[] [] [] [] []	
4.	Color-coding of alerts based on prioritization/severity, e.g. High, Medium, Low, etc.	[]	
5.	Ability to manage alerts, i.e. to acknowledge, annotate, escalate or dismiss, etc.	[]	
6.	History of alerts with operator actions.	[]	
7.	Ability to track persons of interest over camera source feeds.	[]	
8.	Ability to search for face(s) based on provided image or enrolled entity.	[]	
9.	Ability to filter searches based on parameters such as time, camera feed, watch-list group, etc.	[]	
10.	Querying of full or partial license plate numbers.	[]	
11.	Search for specific object types with specific attributes, e.g. female human with red clothes, etc.	[]	
12.	Search for specific behavioural event types, e.g. loitering, intrusion, fighting, etc.	[]	
13.	Ability to view and analyse video stream(s) around detected events, etc.	[]	
14.	Dashboard displays to display relevant summarized, overview, statistical, etc. information.	[]	
Notes:			
3.	Watch-list and Rule Management		
1.	Functionality to create, populate and manage multiple watch-lists related to facial recognition and license plate detection.	[]	
2.	Ability to import/export watch-lists from/to external repositories and/or files.	[]	
3.	Ability to group and prioritize watch-lists, e.g. VIPs, Staff, Suspects, etc.	[]	

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
4.	Add, edit, and remove entities from watch-lists.	[]	
5.	Support for whitelists and whitelist management.	[]	
6.	Creation and management of rules, parameters and thresholds governing crowd, object and behaviour detection.	[]	
Notes:			
4.	Reporting and Response		
1.	Functionality to create, compile and manage incident, intelligence and management reports.	[]	
2.	Ability to rapidly disseminate reports to management and designated situation responders.	[]	
3.	Ability to customize reports according to operational needs.	[]	
4.	Ability to rapidly task/dispatch the nearest, best-qualified, available responders or resources according to Standard Operating Procedures (SOPs) for dealing with specific incidents.	[]	
5.	Ability to interactively communicate and coordinate with responders and receive feedback on incident progress and resolution.	[]	
6.	Ability to export reports for dissemination or compliance.	[]	
7.	Ability to monitor and manage active incidents from anywhere up to completion.	[]	
Notes:			
5.	Information Security		
1.	Extensive integrated functionality around information security in areas such as: user account administration, user authentication & authorisation (multifactor authentication, single sign-on), etc.	[]	
2.	The system must employ an extensive and fine grained user right and security model that will govern access to information and functionality of the system. It should also take into account the level of sensitivity of information contained in Watch-lists, reports, etc.	[]	

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
3.	Comprehensive audit trails must be maintained on all user and administrator activities and a likewise reporting mechanism must exist in this regard.	[]	
Notes:			

Score ____ / 96 x 2 (192)

A.3.2.3. Hardware Requirements

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
1.	Remote Sensor Site		
1.	Include all required hardware and system specific infrastructure for the indicated deployment scenario. Also include an estimate of power and cooling requirements for equipment to be deployed. A preference is voiced for Dell hardware where possible. The organization is already invested in this brand as far as skills availability, training and experience is concerned. It will also harmonize compatibility with other existing systems and ease system administration efforts.		Mandatory
2.	Server-side hardware to be deployed in 19 inch rack(s) with biometric access control.		Mandatory
Notes:			

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference																						
2.	NOC Master Site																								
1.	Include all required hardware and system specific infrastructure for the indicated deployment scenario. Also include an estimate of power and cooling requirements for equipment to be deployed. A preference is voiced for Dell hardware where possible. The organization is already invested in this brand as far as skills availability, training and experience is concerned. It will also harmonize compatibility with other existing systems and ease system administration efforts.		Mandatory																						
2.	Server-side hardware to be deployed in 19 inch rack(s).		Mandatory																						
3.	A total of 10 (Ten) Operator workstations are required. The workstations should conform to the minimum specification similar to the system listed below. <table><tr><td>Technical Specs</td><td>Dell Precision 3680 Tower i7</td></tr><tr><td>Chassis</td><td>Tower 3LFF</td></tr><tr><td>Processor</td><td>Intel Core i7-14700 5.4GHz 20-core</td></tr><tr><td>Operating System</td><td>Windows 11 Pro</td></tr><tr><td>Memory</td><td>64GB (2x32GB) UDIMM 4400MT/s</td></tr><tr><td>OS Drive</td><td>500GB M.2 SSD</td></tr><tr><td>GPU</td><td>Support at least 2 x QHD DP Monitors</td></tr><tr><td>Embedded Networking</td><td>Gigabit Ethernet RJ-45 ports (1000Base-T)</td></tr><tr><td>Keyboard and Mouse</td><td>Dell Pro Keyboard & Mouse</td></tr><tr><td>Power Supply</td><td>500W Power Supply</td></tr><tr><td>Monitors</td><td>2 x 24 inch Dell QHD DP 5ms 16:9 ratio</td></tr></table>	Technical Specs	Dell Precision 3680 Tower i7	Chassis	Tower 3LFF	Processor	Intel Core i7-14700 5.4GHz 20-core	Operating System	Windows 11 Pro	Memory	64GB (2x32GB) UDIMM 4400MT/s	OS Drive	500GB M.2 SSD	GPU	Support at least 2 x QHD DP Monitors	Embedded Networking	Gigabit Ethernet RJ-45 ports (1000Base-T)	Keyboard and Mouse	Dell Pro Keyboard & Mouse	Power Supply	500W Power Supply	Monitors	2 x 24 inch Dell QHD DP 5ms 16:9 ratio		Mandatory
Technical Specs	Dell Precision 3680 Tower i7																								
Chassis	Tower 3LFF																								
Processor	Intel Core i7-14700 5.4GHz 20-core																								
Operating System	Windows 11 Pro																								
Memory	64GB (2x32GB) UDIMM 4400MT/s																								
OS Drive	500GB M.2 SSD																								
GPU	Support at least 2 x QHD DP Monitors																								
Embedded Networking	Gigabit Ethernet RJ-45 ports (1000Base-T)																								
Keyboard and Mouse	Dell Pro Keyboard & Mouse																								
Power Supply	500W Power Supply																								
Monitors	2 x 24 inch Dell QHD DP 5ms 16:9 ratio																								
Notes:																									

A.3.2.4. Non-Functional Requirements

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
1.	Maintenance & Support		
1.	Hardware must be supplied with a minimum 3 year, preferably 5 year warranty at a minimum of Next Business Day support level.	Mandatory	
2.	A Service Level Agreement (SLA) for maintenance and support is required. Note: there will be no remote access for any support services to both the NOC Master Site and the Remote Sensor Sites. Where remote access to Remote Sensor Sites is required, remote access from the NOC Master Site will be granted.	Mandatory	
3.	Provide definition and costing of the software maintenance and support as part of the overall maintenance and support model for the following scenarios (minimum of one scenario is mandatory). a. Renewal for a period of one year paid on an annual basis. b. Renewal for a period of five years paid on an annual basis. c. After expiry of the initial five year period, annually and for an additional extended period. Note: for purposes of costing the software maintenance and support the locations of the sites should be assumed as follows: - Pretoria, NOC Master Site - Johannesburg, 2 Remote Sensor Sites - Cape Town, 1 Remote Sensor Site - Durban, 1 Remote Sensor Site	Mandatory	
Notes:			
2.	Scalability		
1.	The system should be highly scalable in all of its dimensions and aspects due to potential future expansion of sources, processing requirements and operations related demands.	[]	
Notes:			

Identifier	Requirement Statement – Provide Reference to Substantiating Evidence and Evaluation Criteria (used to evaluate the bid)	Rating 0/1/2	Evidence Reference
3.	Training		
1.	Extensive and detailed training should be provided in the following areas: a. System Operation/Usage training for a minimum of 15 Operators/Users. b. System Administration / Configuration / Software Maintenance / Hardware Maintenance training for a minimum of 5 System Administrators. This should enable System Administrators to be able to perform first line support, including the installation of software patches / updates and upgrades. Training may be provided on a Virtual basis.		Mandatory
Notes:			
4.	Services		
1.	Services for the delivery, deployment, installation, configuration and commissioning of the system are required and to be included. Note: for purposes of costing the services the locations of the sites should be assumed as follows: - Pretoria, NOC Master Site - Johannesburg, 2 Remote Sensor Sites - Cape Town, 1 Remote Sensor Site - Durban, 1 Remote Sensor Site		Mandatory
Notes:			

Score ____ / 1 x 2 (2)

Total Score ____ / 103 x 2 (206)

Total Score (Percentage) ____ / (Total Score / 206) * 100

Part 3 – Schedule A

General Conditions of Contract and Special Conditions of Contracts

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

SEE ATTACHED GCC

Part 3 – Schedule B

Application for Tax Clearance Certificate

TAX CLEARANCE REQUIREMENTS IT IS A CONDITION OF BIDDING:-

1. It is an absolute requirement that the taxes of the successful bidder **must** be in order or that satisfactory arrangements have been made with the Receiver of Revenue to meet his / her obligations.
2. The attached form, Application for Tax Clearance Certificate (in respect of bids), must be completed by the bidder in all respects and submitted to the Receiver of Revenue where the bidder is registered for tax purposes. That Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for 6 months from date of issue. This Tax Clearance Certificate must be submitted in the original together with the bid. Failure to submit an **original** and valid Tax Clearance Certificate at the time of submission of the bid **shall** invalidate the bid.
3. In bids where Consortia/ Joint Ventures /Sub-Contractors are involved each party must submit a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificate are available at any Receiver's Office.

APPLICATION FOR TAX CLEARANCE CERTIFICATE (IN RESPECT OF OFFERORS)

1. Name of taxpayer / bidder: _____
2. Trade name: _____
3. Identification number:

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4. Company/Close Corporation registration number:

--	--	--	--	--	--	--	--	--	--
5. Income tax reference number:

--	--	--	--	--	--	--	--	--	--
6. VAT registration number (if applicable):

--	--	--	--	--	--	--	--	--	--
7. PAYE Employer's registration number

--	--	--	--	--	--	--	--	--	--

(If applicable)

Signature of contact person requiring Tax Clearance Certificate:

Name: _____

Telephone Number: Code: _____ Number: _____

Address: _____

DATE: ____/____/____

PLEASE NOTE THAT THE COMMISSIONER OF THE SOUTH AFRICAN REVENUE SERVICE (SARS) WILL NOT EXERCISE HIS DISCRETIONARY POWERS IN FAVOUR OF ANY PERSON WITH REGARD TO ANY INTEREST, PENALTIES AND/OR ADDITIONAL TAX LEVIABLE DUE TO THE LATE OR UNDER PAYMENT OF TAXES, DUTIES OR LEVIES OR THE RENDITION OF RETURNS BY ANY PERSON AS A RESULT OF ANY SYSTEM NOT BEING YEAR 2000 COMPLIANT.

Part 3 – Schedule C

SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

**NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES
SPECIFIED IN THE BIDDING DOCUMENTS.**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A
SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY
POINT**

Name of Bidder.....	Bid number:
Closing Time: <u>11:00</u>	Closing date:

OFFER TO BE VALID FOR **150** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
-------------	----------	-------------	--

Required by:

- At:

Brand and model

Country of origin

- Does the offer comply with the specification(s)? *YES/NO

If not to specification, indicate deviation(s)

Period required for delivery

- Delivery: *Firm/not firm

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

Part 3 – Schedule D

BIDDER'S DISCLOSURE

SBD4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- a. I have read and I understand the contents of this disclosure;
- b. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- c. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- d. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- e. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- f. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- g. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Part 3 – Schedule E

SBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2022**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated not to exceed **R50 000 000** (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

1.4 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.6 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6 **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.7 **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9 **“EME”** means any enterprise with an annual total revenue of R5 million or less.
- 2.10 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **“non-firm prices”** means all prices other than “firm” prices;

- 2.13 **“person”** includes a juristic person;
- 2.14 **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.16 **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.17 **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

- 5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.
- 5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity provided that the entity submits their B-BBEE status level certificate.

- 5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the subcontract.

6. BID DECLARATION

- 6.1. Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

- 7.1 B-BBEE Status Level of Contribution: =(maximum 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8. SUB-CONTRACTING

- 8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?
.....%
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor?
.....
- (iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

9 DECLARATION WITH REGARD TO COMPANY/FIRM

- 9.1 Name of company/firm :
- 9.2 VAT registration number :
- 9.3 Company registration number :

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such

cancellation;

- (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution

WITNESSES:

1.

2.

.....
SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS:.....

.....

.....

Part 3 – Schedule F

Qualification and Experience

- 1. Details of the extent of the company activities and business, e.g. branches etc.:**
- 2. A list of existing and/or previous contracts relating to similar services:**

Description of work and value	Period		Organization	Contact Person	Contact No
	Start date	End date			

3. Details of Qualifications of the Project Manager and the Key Personnel:

Name	Designation	Qualifications

.....

SIGNATURE OF (ON BEHALF OF) COMPANY

Part 3 – Schedule G

Organization Type

PARTNERSHIP/CLOSED CORPORATION/COMPANY
(Delete which is not applicable)

The bidder comprises of the following partners/members/directors:

1. NAME _____
ADDRESS : _____
ID NUMBER: _____

2. NAME : _____
ADDRESS : _____
ID NUMBER: _____

3. NAME : _____
ADDRESS : _____
ID NUMBER: _____

4. NAME : _____
ADDRESS : _____
ID NUMBER: _____

5. NAME : _____
ADDRESS : _____
ID NUMBER: _____

.....

SIGNATURE OF (ON BEHALF OF) BIDDER

Part 3 – Schedule H

Organisational Structure

- 1. Provide full details of the organizational structure which will be utilized in the provision of the Services (including where appropriate an organogram)**

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

In the presence of:

1. _____
2. _____

Part 3 – Schedule I

Details of Supplier's Office

1. Physical address of supplier's office

2. Telephone No of office: _____

3. Time period for which such office has been used by supplier: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

NAME IN CAPITAL LETTERS

In the presence of:

1. _____

2. _____

Part 3 – Schedule J

Financial Particulars

This schedule must be completed by the bidder and submitted together with the bid. Documentary proof confirming availability of financial resources to execute the contract from the bidder's financial institution and /or Audited Financial Statements must be submitted with the bid. If this requirement is not complied with in full the bid will be considered invalid

Nature of Service: _____

Name of bidder: _____

Bid Number: _____

	<u>FINANCIAL POSITION OF BIDDER</u> I/we hereby certify that I/we have the necessary financial capacity and resources to execute the above contract successfully for the bid amount. I / we hereby attach letter confirming availability of financial resources from the financial institution. I / we give the SSA permission to contact the financial institution below to confirm the information provided. In the absence of the above, a letter confirming that the bidder has applied for financial assistance from any financial institution and that the institution is willing to favourably consider such application in the event that the bidder is successful, will also satisfy the Department.
NAME OF FINANCIAL INSTITUTE	
ADDRESS	
TEL.NO	
FAX NO.	
CONTACT PERSON	

SIGNATURE OF (ON BEHALF OF) BIDDER

NAME IN CAPITALS

In the presence of:

1. _____

2. _____

Part 3 – Schedule K

SECURITY CLEARANCE REQUIREMENTS

It is a condition of bid that the successful bidder obtains a positive security clearance by undergoing and co-operating with the vetting officers who will conduct a vetting process on both the company and the individuals who will be involved in the project.

1. In order to meet these requirement bidders are required to complete in full the attached forms:
 - a. Declarations
 - b. Security Questionnaire for Security Clearance Purposes
2. The bidder must supply all documents as outlined in “Company document requirements” with the proposal on or before the closing date or when called upon to do so within a specified period determined by the State Security Agency (SSA).
3. The level of security clearances will be determined by SSA commensurate based on the nature of the project activities the employee will be involved in.
4. The cost of obtaining suitable clearances is for the account of the vendors.
5. The vendors shall supply and maintain a list of personnel involved on the project indicating their clearance status.
6. The default requirement on security clearance is “confidential”. Any other environment specified will have a “secret” security clearance requirement.
7. Non-cooperation with the vetting officers may result in a Vendor being disqualified from the bidding and/or appointment process.
8. I/We agree that any action arising from this contract may in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgement which may be pronounced against me/us as a result of such action.

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 7 ABOVE SHOULD THIS DECLARATION PROVE TO BE FALSE OR FAIL TO COOPERATE DURING THE VETTING PROCESS.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

Security Clearance: Documentation Requirement for Companies

1. In terms of The National Strategic Intelligence Act 39 of 1994 as amended by the National Strategic Intelligence Act 67 of 2002 section 2A, members of the SSA may, in a prescribed manner, gather information relating to criminal records, financial records, personal information or any other information which is relevant to determine your security competence.
2. Please submit certified copies of the following documentation:
 - **Audited Financial Statements (To include Income Statement ,Balance Sheet, & Cash Flow Statements for a period of two years)**
 - **Bank statements of all accounts held, covering the last six (6) months.**
 - **Company Registration Certificate**
 - **Name Change Certificate / Amended Founding Statement (If Applicable)**
 - **List of Employees /Contractors who require access to the premises AND Identity Documents**
 - **Name & Contact details of Auditing / Accounting Firm**
 - **List of 5 major creditors and contact details**
 - **Letters declaring Members or director's involvement in associated businesses (Names and registration numbers of all companies associated with the Members / Directors)**
 - **Three (3) Letters of Recommendation**

SUBMIT IN A SEPARATE ENVELOPE MARKED "SECURITY REQUIREMENTS"

If you have submitted bids in SSA in the past 3 months, do not submit these documents.

DECLARATIONS

A. Does the business meet the government's Black Economic Empowerment requirements as per the relevant industry charter?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

B. Do you declare that the business is NOT a BEE front company?

Yes: No:

If NO Explain:

.....
.....
.....
.....
.....

C. Does the business have any associated family? Friends or business associates in the employ of the Ministry of Intelligence?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

CONFIDENTIAL

D. Do any of the above mentioned in Declaration C have any financial interest in the business?

Yes: No:

If YES Explain:

.....
.....
.....

.....
.....
.....

E. Do you declare that the company is currently in a stable and sustainable financial position?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

F. Has the business done any work for a foreign government institution intelligence agency?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

G. Has the business or any of its principals/ employees obtained a security clearance from any foreign or local governmental institution?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

CONFIDENTIAL

THE CONTENTS OF THIS DECLARATION FORM MUST BE CERTIFIED AS CORRECT

Hereby the undersigned certifies that:

1. Note is taken that the completed declaration is for official use only and will be treated as strictly **CONFIDENTIAL**.
2. The information stated in this declaration is accurate and true and note is taken that false information will have a negative effect on the security clearance of the company and its principals.
3. The signatory will be held immediately responsible for any fraudulent or incorrect information provided.

Company:

Respondents name:

I.D. number:

Position:

Date:

Signature: