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Our Ref: RFB 3249-2026
Enquiries: Themba Leburu
Tel: +27 538 028 959
Date: 28 May 2026

REQUEST FOR BID

PROSPECTIVE BIDDERS

RFB 3249-2026 (RFB 387010): REQUEST FOR BID FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR A SUITABLE OFFICE SPACE FOR SITA BHISHO THROUGH AN OPERATING LEASE AGREEMENT FOR A PERIOD OF FIVE (5) YEARS.

Bidders are invited to submit tender for RFB 3249-2026: Request for bid for the appointment of a service provider for a suitable office space for SITA Bhisho through an operating lease agreement for a period of five (5) years.

1. The **Publication Date** for the RFB is **28 May 2026** and the **closing date** for RFB submission is **23 June 2026** at 11:00 a.m.
2. A non-compulsory virtual briefing session will be held on **09 June 2026** at 11:00 a.m. via <https://teams.microsoft.com/join/319921400252770?p=72YcVERZcZU87L4Y3W>
3. **Notes to the bidders:**

Bidders must ensure they are registered on the Central Supplier Database and that all its company details have been updated on the CSD.

The following will apply for this Bid:

- **CLOSING OF BIDS** - Bidders must submit their Bid responses at https://suppliers.sita.co.za/OA_HTML/AppsLocalLogin.jsp
- **BID PRICING SCHEDULE** - Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: https://suppliers.sita.co.za/OA_HTML/AppsLocalLogin.jsp	

All queries to this bid must be submitted in writing to the following email address:
themba.leburu@sita.co.za

Non-Executive Directors:

Ms Sedzani Mudau (Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
Mr Omega Shelembe

Executive Directors:

Mr Magatho Mello (Managing Director), Ms Carmen Le Grange (Interim Chief Financial Officer)

Company Secretary:

Ms. B Laka

Yours sincerely



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Athini Ndungane
Procurement Manager (Acting)
CC/ Tender office

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