

## **SHEQ REQUIREMENTS**

### **HEALTH AND SAFETY**

- Annexure B: SHE requirement for tender enquiries;
- OHS plan must be aligned with the OHS specification and scope of work.
- Costing for Safety Health and Environmental management (the following are minimum requirements but not limited, medical fitness assessment, PPE, Trainings);
- Baseline Risk Assessment (BRA: Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA
- Valid Letter of Good Standing; policy signed by CEO/ MD; and
- OHS Competency (Consider scope of work, risks, SHE plan and applicability) CV,s and qualifications / certificates (LMI & LME certificates).

Upon contract awarding, the successful contractor should submit a safety file within 2 weeks prior the commencement of activities on site. The safety file must be as per the issued OHS specification.

### **ENVIRONMENTAL REQUIREMENTS**

- Environmental Policy signed by CEO or COO of the company
- Appointment of the Pest Control Officer
- Pest Control Officer Certificate
- Waste Management Plan
- Proof of Waste Management Training
- List of chemicals and pesticides to be used for cleaning and MSDS

## **QUALITY REQUIREMENTS**

### **Quality Requirements (Category 4)**

#### **Section A: Objective evidence of documented QMS that is not certified but complies with ISO 9001**

A.1 Quality Method statement based on scope. (Method Statement Template-Ref 240-126469599)

A.2 Quality Policy Approved by top management.

A.3 Quality Objectives Approved by top management.

#### **SECTION B: Evidence of QMS in operation**

B.1 Documented information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role)

B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers.

#### **SECTION E: User defined additional Requirements & miscellaneous**

E.1 Form A is completed and signed.