

	Strategy	Maintenance
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Title: **Tender Technical Evaluation Strategy for Supply and delivery of spares material for C&I Maintenance at Camden Power station**

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1. INTRODUCTION

The reliable and accurate operation of C&I (Control and Instrumentation) equipment are dependent on periodic purchasing of materials and instrumentation. The types of materials and instruments coincide with the availability of the plant. The guideline provides information relevant to typical C&I equipment at Camden Power Station. The aim of purchasing new materials is to restore the condition of all C&I equipment and to verify the operation of equipment to provide assurance of the integrity of the C&I functionality to ensure the plant is available and reliable. The intent of the guideline is to support current improvement strategies such as spares management as well as the risk-based index strategies applied to the maintenance work activities.

2. SUPPORTING CLAUSES

2.1 SCOPE

- Supply and deliver C&I equipment and spare instruments.
- Provide calibration certificates for specific instrument(s).

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document shall apply to Camden Power Station C&I Maintenance.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] 240-168966153: Generation Tender Technical Evaluation Procedure, Rev. 1

2.2.2 Informative

- [1] ISO 9001: Quality Management Systems

2.3 DEFINITIONS

N/A

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2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
ISO	International Organization for Standardization
C&I	Control And Instrumentation
SAP	Systems Applications and Products
TET	Technical Evaluation Team
LDV	Light Duty Vehicles

2.5 ROLES AND RESPONSIBILITIES

Compiler	The document compiler is responsible for ensuring that this document is up-to-date and that this document is not a duplication of an existing documentation, regarding the document's objectives and content.
Functional Responsibility (Discipline Manager)	The Functional Responsible Person shall determine if the document is fit for purpose before the document is submitted for authorisation.
Authoriser (Middle Manager Maintenance)	The document authoriser is a duly delegated person with the responsibility to review the document for alignment to business strategy, policy, objectives and requirements. He/she shall authorise the release and application of the document.

2.6 PROCESS FOR MONITORING

The implementation of this document will be monitored by C&I Maintenance during the procurement process.

2.7 RELATED/SUPPORTING DOCUMENTS

N/A

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

Mandatory Technical Evaluation Criteria (gatekeepers) are 'must meet' criteria. These criteria shall not be weighted, or point scored but shall be assessed on a Yes/No basis as to whether the criteria are met. An assessment of 'No' against any criterion shall technically disqualify the tenderer and shall not be further evaluated against Qualitative Criteria.

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Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion.

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

Table 1: Technical Scoring Methodology

SCORE	PERCENTAGE (%)	DESCRIPTION
5	100	COMPLIANT <ul style="list-style-type: none">• Meet the technical requirement(s) AND,• No foreseen technical risk(s) in meeting technical requirements
4	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS <ul style="list-style-type: none">• Meet the technical requirement(s) with,• Acceptable technical risks AND/OR.• Acceptable exceptions AND/OR.• Acceptable conditions
2	40	NON-COMPLIANT <ul style="list-style-type: none">• Does not meet the technical requirement(s) AND/OR Unacceptable technical risk(s) AND/OR;• Unacceptable exceptions AND/OR;• Unacceptable conditions
0	0	TOTALLY DEFICIENT/NON-RESPONSIVE

3.2 TET MEMBERS

Table 2: TET Members

TET number	TET Member Name	Designation
TET 1	Gugu Sishange	C&I Technician
TET 2	Thabi Mampa	C&I Technician

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3.3 MANADATORY TECHNICAL EVALUATION CRITERIA

Table 3: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	Suppliers must provide material data sheet per item, as listed on the Scope of work together with the confirmation letter from manufacture.	Suppliers must attach a detailed material data sheet with specifications of the required items.	To ensure that correct and quality materials are delivered and full support from the manufacture without delay on lead time.

3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 4: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)	Floor (0)	Kick In (2)	Average (4)	Ceiling (5)
1.	Proof of Track Record		50					
	1.1 Purchase Orders and Signed Delivery Notes of Similar Spares	Supplier has Supplied and Delivered Similar spares in the past 3 years. Please attach: 5 Purchase Orders as proof AND Signed Delivery Notes.			No Purchase Order and Delivery Note.	1 – 2 Similar Purchase Orders and Signed Delivery Notes in the past 3 years.	3 – 4 Similar Purchase Orders and Signed Delivery Notes in the past 3 years.	5 Similar Purchase Orders and Signed Delivery notes in the past 3 years.
	1.2 Lead Time to Deliver	Program indicating key milestones from PO award to delivery of spares in your company letter head with contactable references.			More than 4 Months.	From 2 to 4 Months	From 21 (3 weeks) to 60 Days (2 months)	Less than 21 Days.
	1.3 Letter from the Manufacture	Manufactures letter must indicating full support and commitment on their lead time			More than 4 Months.	From 2 to 4 Months	From 21 (3 weeks) to 60 Days (2 months)	Less than 21 Days.

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	Qualitative Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)	Floor (0)	Kick In (2)	Average (4)	Ceiling (5)
1.	Proof of Transportation		10					
3.1	Logistics Management	C&I Materials are fragile and require the relevant mode of transportation to avoid damage of goods. Please attach: Proof of Ownership of LDV (Must be certified)		10	No required document(s) provided OR Documents provided and not certified.	Copy proof of LDV ownership provided.		
				TOTAL: 100				


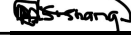
3.5 TET MEMBER RESPONSIBILITIES

Table 5: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3	TET 4	TET 5	TET 6	TET 7
1	X	X	X	X	X	X	X
Qualitative Criteria Number	TET 1	TET 2	TET 3	TET 4	TET 5	TET 6	TET 7
1.1	X	X	X	X	X	X	X
1.2	X	X	X	X	X	X	X
2.1	X	X	X	X	X	X	X
3.1	X	X	X	X	X	X	X

4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
Andrew Botshe	C&I Maintenance Manager	
Gugu Sishange	Technician	

5. REVISIONS

Date	Rev.	Compiler	Remarks
29 October 2024	01	Gugu Sishange	First Draft

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

- Thabisile Mampa

7. ACKNOWLEDGEMENTS

The author would like to thank all parties involved for their contribution and following individuals who compiled the first revision of this document:

- Andrew Botshe
- Nicholas Nelani

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