



Post Office

ORKNEY POST OFFICE

**GENERAL BILLS OF QUANTITIES
ONLY TO BE USED WITH A
LUMP-SUM CONTRACT FOR
ELECTRICAL & MAINTENANCE WORK TO BE DONE**

.....
NAME OF CONTRACTOR

INDEX

ORKNEY POST OFFICE						
		GENERAL NOTES	Page 1			
		SUMMARY	Page 2			
		ELECTRICAL WORK	Page 3			
		GLAZING	Page 4			
		ALUMINIUM DOOR FRAME	Page 5			
		PAINTING	Page 6			
		DRYWALLING	Page 7			
		CEILING	Page 8			
		SECURITY	Page 9			

GENERAL NOTES

ORKNEY POST OFFICE	
1	The Conditions of Contract and Contract Agreement issued by the S A Post Office Limited, this Bill of Quantities and the set of drawings will form the base for the contract to supply and install the Building, Shopfitting and Electrical work for the ORKNEY POST OFFICE
2	The removal and replacement of materials and / or workmanship that do not conform to specification shall not constitute grounds for extension of the contract period.
3	Responsible person at the South African Post Office during the contract period will be: -----WIKUS DU PLESSIS-----
4	Site of work to be done:ORKNEY POST OFFICE
5	Contract period : Three Weeks
6	The rates of all items in this bill shall include all manufacturing-, delivery- and installation costs, excluding VAT.
7	This bill is not divided into trades and the rate for each item described shall include all trades related to the specific item.
8	In all cases the tenderer shall ensure that the amount of his tender incorporates all statutory taxes, duties and levies and that nothing but value added tax (VAT) remains to be added thereto.
9	Provision is made in the summary of these bills of quantities for the inclusion of Value Added Tax (VAT).
10	All work must adhere to SABS 0400 and Local Authority Standards and Regulations and Occupational Health & Safety Workplace Manual
11	All measurements must be made sure of with preparation of quotation and for work to be carried out, correctly.
12	New signs must be erected according to Occupational Health & Safety at Work Place

	Orkney Post Office	No	Units	Rate	Amount
	NOTE 1: The rates of all items in this bill shall include manufacturing-, delivery- and installation costs, excluding VAT.				
	NOTE 2: All electrical work shall be in accordance with ECB code of conduct and SABS 0142.				
	NOTE 3: All certificates of compliance required by law shall be obtained by the contractor before the final acceptance of the electrical installation will be done.				
	NOTE 4 All luminaries to bear SANS 1464 Safety mark				
	NOTE 5 All electrical fittings to bear SABS safety mark				
	NOTE 6 Electrical installation all in accordance with electrical drawings 1E, 2E, 3E and 4E				
1	Remove all cut, redundant or damaged cabling, power skirting, ducting, etc from walls, floors and ceilings and cart away from site.	1	item		
2	Existing vandalized 3 phase electrical DB to be newly populated with all new CBI circuit breakers or similar according to electrical regulations. Circuit breakers installed to accommodate all plugs, switches, lights, geyser etc. throughout the office. Provide wiring and do all necessary wiring and connections. Test and repair all circuits. On completion new legend for DB to be provided and installed.	2	item		
3	Replace and install a supply cable with new from meter all the way up to the main DB. (Back to Back. Connect to main DB Do all the necessary connections according to electrical regulations.	1	L/m		
4	Supply and install a new cable feeding from Main DB to DB/B in the parcel room and Depot all in accordance to the electrical regulations. Do all the necessary connections to both Main and DB/D	25	L/m		
5	Remove damaged four feet light fitting in the strong rooms and replace with a new four feet Phillips double LED fluorescent fittings or similar complete with LED tubes. Leave light fittings In perfect working condition.	6	no		
6	Remove damaged fluorescent light fittings on the box section and replace with a new five feet Phillips double LED fluorescent fittings or similar complete with LED tubes. Leave light fittings In perfect working condition.	14	no		
7	Remove damaged fluorescent light fittings in the building and replace with a new five feet Phillips double LED fluorescent fittings or similar complete with LED tubes. Leave light fittings In perfect working condition.	36	no		
8	Provide and install and connect new surfix cabling to all light fittings, light switches and circuit breakers throughout the entire Post Office building. All in accordance to the electrical regulations.	800	L/m		
9	Provide and install and connect new surfix cabling to all wall sockets and circuit breakers throughout the entire Post Office building. All in accordance to the electrical regulations.	500	L/m		
10	Replace all missing single lever light switches in the building with new CBI or similar switches.	12	no		
11	Replace all missing double wall sockets and replace with new in the building with new CBI or similar double wall sockets.	15	no		
12	Replace all missing double dedicated wall sockets and replace with new in the building with new CBI or similar double wall sockets.	10	no		
13	Replace damaged boll light fittings with new including 14W energy saving globe in the Men's toilet in the Post Office section.	1	no		
14	COUNTERS				
14,1	EXCELL POS. Electrical DB to be newly populated with all new CBI circuit breakers or similar according to electrical regulations. Circuit breakers installed to accommodate all normal and dedicated plugs servicing all counters, including dedicated plugs in cashiers office. Provide wiring and do all necessary wiring and connections. Test and repair all circuits. On completion new legend for DB to be provided and installed.	1	item		
14,3	Provide and install Normal single Socket Outlet, 16 Amp, Installed in Power Skirting including all cabling from DB/B. All necessary connections to be done on both DB/B and socket Normal Plug, WHITE, Fitted with all accessories, 10m Cable (Red Black, Earth Bare copper, 2.5 MM)	10	no		
14,4	Dedicated single Socket Outlet, 16 Amp, Installed in Power Skirting including all cabling from DB/B. All necessary connections to be done on both DB/B and socket Dedicated Plug, RED, Fitted with all accessories, 10 m Cable (Red Black, Earth Bare copper, 2.5 MM)	10	no		
17	Inspect and test entire electrical installation throughout the office. Do the repairs needed and provide an Electrical COC on completion.	1	no		
ELECTRICAL carried to summary					

			Refurbishment of
<u>GLAZING:</u>	QTY	RATE	AMOUNT
<p><u>PREAMBLES</u></p> <p><i>For preambles refer to "Model Preambles for Trades (September 2008 Edition)" as recommended and published the Association of South African Quantity Surveyors</i></p> <p>Replace broken window glass with clear glass, as existing. (1150 x 800mm) Sizes of window glass must be confirmed on site</p> <p>Replace missing safety glass at partitioning</p>	8m ²	1	
GLAZING carried to summary			

ALUMINIUM DOOR FRAME AND DOORS			
	QTY	RATE	AMOUNT
<p><u>NOTE:</u></p> <p>The rates of all items in this bill shall include manufacturing-, delivery- and installatio cost, excluding VAT.</p> <p><u>ALUMINIUN DOOR FRAMES AND DOORS:</u></p> <p>Repair aluminium door frames and doors to original status, replace door locks and door handles, same as existing.</p> <p>ALUMINIUM DOOR FRAME AND DOORS carried to summary</p>	2		

DRYWALLING			
	QTY	RATE	AMOUNT
<p><u>PREAMBLES</u></p> <p><i>For preambles refer to "Model Preambles for Trades (September 2008 Edition)" as recommended and published the Association of South African Quantity Surveyors</i></p> <p><u>Repair drywalls to manufacturers spesifications and sand to even</u></p> <p>Passage between Depot office and post boxes</p> <p>DRYWALLING carried to summary</p>	3m ²		

CEILINGS			
	QTY	RATE	AMOUNT
<p>NOTE:</p> <p>The rates of all items in this bill shall include manufacturing-, delivery- and installatio cost, excluding VAT.</p> <p>NOTE:</p> <p>All ceilings must be constructed in accordance with SABS 082.</p> <p>Supply and replace broken ceiling boards with simular ceiling boards, same as existing.</p> <p>Move Acoustic ceiling boards that is lying ontop of acoustic ceiling into position and replace missing acoustic boards with simular acoustic boards</p>	<p>Item</p> <p>Item</p>		
<p>CEILINGS carried to summary</p>			

		<u>0</u>		
		Refurbishment of		
BILL 10	<u>SECURITY:</u>	QTY	RATE	AMOUNT
<u>PREAMBLES</u> <i>For preambles refer to "Model Preambles for Trades (September 2008 Edition)" as recommended and published the Association of South African Quantity Surveyors</i>				
1.	<u>MAIN ENTRANCE 1:</u> Replace lock of Retractable security Trelidor	1	Item	600,00
2.	<u>MAIN ENTRANCE 2:</u> Replace retractable security Trelidor with new Trilidor, same as existing	1	Item	
3.	<u>PROVIDE DOOR LOCK:</u> Provide and place door lock for double wooden door at post boxes	1	Item	
SECURITY carried to summary				

SUMMARY

NAME OF CONTRACTOR:					
Bill:	ORKNEY POST OFFICE	Page			Amount R.c
1	ELECTRICAL WORK	3			
2	GLAZING	4			
3	ALUMINIUM DOOR FRAME	5			
4	PAINTING	6			
5	DRYWALLING	7			
6	CEILING	8			
7	SECURITY	9			
	TOTAL	Carried to tender form			