

TENDER NO. 350Q/2021/22



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM - 518 | Approved by Branch Manager: 03/04/2020

Version: 5

Page 1 of 372

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

TERM TENDER FOR HARD SURFACING, RESURFACING AND ANCILLARY WORKS FOR ROAD AND PATHWAYS IN THE CITY OF CAPE TOWN

Framework Contract Period: From commencement date not exceeding 36 months

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 36** of this document
- Table 1: Preference Schedule (B-BBEE contribution) is on **page 139** of this document

ISSUED BY:	COMPILED BY:	For official use.
MANAGER: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES Union Avenue Newlands CAPE TOWN 8001	COMMUNITY SERVICES AND HEALTH: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES Union Avenue Newlands CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

March 2022 |

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

FILE REFERENCE NO: |

CITY OF CAPE TOWN

DIRECTORATE: COMMUNITY SERVICES & HEALTH: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES

CONTRACT NO. 350Q/2021/22

TERM TENDER FOR HARD SURFACING, RESURFACING AND ANCILLARY WORKS FOR ROAD AND PATHWAYS IN THE CITY OF CAPE TOWN

General Tender Information

TENDER ADVERTISED	:	27 May 2022
CIDB CONTRACTOR GRADING DESIGNATION	:	7CE or higher
SITE VISIT/CLARIFICATION MEETING	:	10h00 on 10 June 2022 (A non-compulsory but strongly recommended meeting with the representative of the Employer will take place virtually via Skype. Please follow this link https://meet.capetown.gov.za/layaan.leukes/6VS1RJY to join Skype meeting. Please send an email layaan.leukes@capetown.gov.za for the link to the virtual meeting at least 2 days prior to the meeting date and time.)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Skype
CLOSING DATE	:	29 June 2022
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 116 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH

REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

DIRECTORATE: COMMUNITY SERVICES & HEALTH: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES

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TERM TENDER FOR HARD SURFACING, RESURFACING AND ANCILLARY WORKS FOR ROAD AND PATHWAYS IN THE CITY OF CAPE TOWN

Contents			
Number	Heading	Colour	Page No
VOLUME 1			
The Tender			
Part T1: Tendering procedures			
T1.1	Tender Notice and Invitation to Tender	White	2 to 4
T1.2	Tender Data	Pink	5 to 32
VOLUME 2			
Part T2: Returnable documents			
T2.1	List of Returnable Documents	Yellow	35
C1.1	Form of Offer and Acceptance	Yellow	36 to 39
C1.2	Contract Data (data provided by the Contractor)	Yellow	40
C2.2	Schedule of Rates (please see clause C.2.13.3)	Yellow	41 to 88
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	89 to 144
VOLUME 3			
Draft Contract			
Part C1: Agreements and Contract Data			
C1.2	Contract Data (data provided by the Employer)	Yellow	147 to 166
C1.3	Form of Performance Guarantee	White	167 to 170
C1.4	Form of Advance Payment Guarantee	White	171 to 174
C1.5	Occupational Health and Safety Agreement	White	175
C1.6	Protection of the Environment Declaration	White	176
C1.7	Insurance Broker's Warranty	White	177
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	178 to 180
C1.9	Works Project Acceptance/Refusal Notice	White	181
Part C2: Pricing data			
C2.1	Pricing Assumptions	Yellow	183 to 185
Part C3: Scope of Work			
C3.1	Description of the Works	Blue	187 to 189
C3.2	Engineering	Blue	190 to 191
C3.3	Procurement	Blue	192 to 193
C3.4	Construction	Blue	194 to 295
C3.5	Management	Blue	296 to 333
C3.6	Annexes	Blue	334 to 340
Part C4: Site information			
C4	Site Information	Green	341 to 347
Part 4 : Drawings		White	348 to 372

Part T1: Tendering procedures

	Pages
T1.1 Tender Notice and Invitation to Tender.....	2 – 4
T1.2 Tender Data.....	5 – 32

CITY OF CAPE TOWN

DIRECTORATE: COMMUNITY SERVICES & HEALTH: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES

CONTRACT NO. 350Q/2021/22

TERM TENDER FOR HARD SURFACING, RESURFACING AND ANCILLARY WORKS FOR ROAD AND PATHWAYS IN THE CITY OF CAPE TOWN

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN, DIRECTORATE: COMMUNITY SERVICES AND HEALTH: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES**, invites tenders for Tender No. **350Q/2021/22: TERM TENDER FOR HARD SURFACING, RESURFACING AND ANCILLARY WORKS FOR ROAD AND PATHWAYS IN THE CITY OF CAPE TOWN.**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 7CE or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017.

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **27 May 2022**.

A non-refundable tender fee of R300.00 is required on collection of the tender document by cash or EFT.

Queries relating to any issues in these documents may be addressed to Mr L Leukes, Tel No. 0842337600, e-mail layaan.leukes@capetown.gov.za.

(A non-compulsory but strongly recommended meeting with the representative of the Employer will take place virtually via Skype on **10 June 2022** starting at **10:00**.)

The closing time for receipt of tenders is **10:00** on **29 June 2022**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

By submitting a tender to the City of Cape Town (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1 that the tenderer has been informed of the purpose of the collection and processing of its personal Information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;
- 1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;

- 1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which was originally collected;
- 1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and
- 1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.

A non-compulsory but strongly recommended meeting with the representative of the Employer will take place virtually via Skype. Please send an email to layaan.leukes@capetown.gov.za for the link to the virtual meeting at least 2 days prior to the meeting date and time.

CITY OF CAPE TOWN

DIRECTORATE: COMMUNITY SERVICES & HEALTH: PLANNING, DEVELOPMENT AND PROJECT MANAGEMENT OFFICES

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LOCALITY PLAN – SKYPE MEETING

<https://meet.capetown.gov.za/layaan.leukes/V6VS1RJY>