



## REQUEST FOR QUOTATION (RFQ)

DATE ISSUED	14 July 2022
PROJECT NAME	Supply and delivery of IT Parts :Tools: Equipment
CLOSING DATE AND TIME	19 July 2022 @12H00
DELIVERY TIME	
NAME OF PROPOSER/TENDERER	
TELEPHONE NUMBER	
CSD SUPPLIER NUMBER (MA NUMBER)	
FAX NUMBER	
EMAIL ADDRESS	
PHYSICAL ADDRESS	
COMPANY REGISTRATION NUMBER	
VAT REGISTRATION NUMBER	
QUOTE PRICE (INCL VAT)	
ENQUIRY:           NAME: TEL: E-MAIL:	Palesa Mogale +27 12 334 5121 / +27 12 334 5000 pmogale@sansa.org.za.
SPECIFICATION OF THE PRODUCT/SERVICE REQUIRED	Supply and delivery of IT Parts:Tools:Equipment. 1. PC & NETWORK TOOL KIT = 1 Box 2.RJ45 = X 50 3. RJ45 Ethernet plug connector = X 50 4. RJ4 Single wall 8 contact = X 20 5. Cat5/6 UTP cable 500 meters = 1 Box 6. Trunking PVC 16mm x 25mm x 20m = X 1 7.Trunking PVC 100M x 40mm x 10m = X 1 8. Wall plug and Screws 6 x 40mm x 40packs = X 1 9. HDMI to VGA converter 10. VGA to HDMI converter

Number	Description	Quantity
1.	PC & NETWORK TOOL KIT – BOX <b>-INCLUDING BELOW ITEMS</b>	1 Box
	Hacksaw	1
	Screwdrivers	1
	Spanner	1
	Adjustable wrench	1
	utility knife	1
	measuring tape	1
	hammer	1
	pliers	1
	tester pencil	1
	cutter	1
	drill bits	1
	21 V x 2 LI-LION Cordless Hammer Drill	1
	Wire stripper cutter	1
	All Purpose Snip	1
	Solder aid tools	1
	DE soldering pumps	1
	Heat Sink	1
	Slip joint plier 154mm	1
	IC extractor	1
	Blow brush (ø56mm)	1
	10 pcs electronic combination	1
	wrench (inch) or (metric	1
	Flux bottle (2 pcs/pack)	1
	5 pcs needle file set	1
	7 pcs hex key set (inch) or (metric)	1
	Dual colour side cutting plier 165 mm	1
	Dual colour long nose plier 165mm	1
	Cramping tool	1

2	2.RJ45	50
3	3. RJ45 Ethernet plug connector = X 50	50
4	4. RJ4 Single wall 8 contact = X 20	20
5	5. Cat5/6 UTP cable 500 meters = 1 Box	1Box
6	6. Trunking PVC 16mm x 25mm x 20m = X 1	1
7	7.Trunking PVC 100M x 40mm x 10m = X 1	1
8	8. Wall plug and Screws 6 x 40mm x 40packs = X 1	1
9	9. HDMI to VGA converter	2
10	10. VGA to HDMI converter	2

Email quotation with the RFQ document to: Palesa Mogale on [pmogale@sansa.org.za](mailto:pmogale@sansa.org.za).

## ANNEXURE A

### BIDDER'S DISCLOSURE (SBD 4)

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

#### COMPLIANCE WITH PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013) ("POPIA")

1. The Constitution guarantees citizens the right to privacy, including the right not to have the privacy of their communications infringed.

2. POPIA aims to promote the protection of privacy through the application of its guiding principles for the processing of personal information in a context-sensitive manner.

#### **Committed to your Privacy**

3. SANSA fully comprehends that your personal and company information is valuable to you; your privacy is just important to SANSA. SANSA commits to safeguarding and lawfully processing your personal information.

#### **Purpose for Processing your Personal Information**

4. SANSA collects, holds, uses and discloses your personal information mainly to provide you with access to its services. SANSA will only process your personal information for a purpose you would reasonably expect, including:

- Complying with any legal and regulatory requirements such as contract agreements, etc.
- Confirming, verifying and updating your details.
- Invoicing or paying you to ensure payment and tax compliance.

5. SANSA may collect your personal information which may include your first name and last name, company name and its registration number, identity numbers, email address, physical or postal address, other contact information, banking details, etc.

#### **Consent to Disclose and Share your Personal Information**

6. SANSA may need to share your personal information, with third parties, to provide advice, and/or services. Where SANSA shares your personal information, it will take all reasonable precautions to ensure that the third party will treat your personal information with the same level of protection as required by SANSA.

#### **Request and Access to your Personal Information**

7. Should you require further information on this or have any concerns about how your personal information is processed or used, you can contact SANSA's Information Officer: Ms Andiswa Mlisa on 012 844 0358 and [amlisa@sansa.org.za](mailto:amlisa@sansa.org.za)

8. You can request access to the personal information SANSA has on you at any time. If you think that SANSA has outdated information, you may request to update or correct it. You can also opt-out and request the removal of your

personal information at any time. If there are any lawful reasons for requiring SANSa to retain any information, SANSa will advise so.

9. PLEASE TAKE NOTE that your personal information is securely hosted on infrastructure / system managed by SANSa. SANSa assures you that your information will not be shared for any marketing or promotional purposes without your consent.

10. SANSa will continue to manage, monitor, refine and develop policies, processes and systems. This will ensure that SANSa takes every practical and reasonable step(s) to ensure data protection, is in line with POPIA.

**END**