



a world class African city

|  |  |                              |
|--|--|------------------------------|
| RFQ NR   | COJ0084-25/26  |                              |
| ADVERT DATE  | 28 JANUARY 2026  |                              |
| CLOSING DATE   | 04 FEBRUARY 2026   |                              |
| CLOSING TIME   | 10:30 am   |                              |
| DESCRIPTION OF GOOD/SERVICES   | SUPPLY AND DELIVERY OF LEATHER JACKETS   |                              |
| COMPULSORY REQUIREMENTS  | Designated Sector  | Stipulated minimum Threshold |
|  | LEATHER  | 100%                         |
| ADDITIONAL COMPULSORY REQUIREMENTS   | <p>SAMPLES WILL BE REQUEST FROM SHORTLISTED SUPPLIERS.</p> <p>FAILURE TO QUOTE FOR ALL ITEMS, TO COMPLETE AND SIGN LOCAL CONTENT ANNEXURES, WILL AUTOMATICALLY DISQUALIFY THE BID.</p> |                              |
| DEPARTMENT   | PUBLIC SAFETY  |                              |
| CONTACT PERSON   | ELIZABETH SKOSABA  |                              |
| CONTACT NUMBER   | <a href="mailto:Elizabethsk@joburg.org.za">Elizabethsk@joburg.org.za</a><br>067 099 9238   |                              |
| <b>TO BE DEPOSITED INTO QUOTATION BOX, AT SAPPI BUILDING (RECEPTION), 48 AMESHOFF STREET BRAAMFONTEIN, JOHANNESBURG (OPP. FOOD LOVERS &amp; DISCHEM)</b> |  |                              |

1. Conditions of Quotation, Form A.
2. Specification, Form B
3. RFQ Checklist
4. Form of Quotation and Form of Acceptance, Form C
5. Statement of Authorization, Form D
6. MBD 4: Declaration of Interest, Form E
7. MBD 8: Declaration of Tenderer's past Supply Chain Management Practices, Form F
8. MBD 9: Certificate of Independent Bid Determination, Annexure G
9. Declaration on State of Municipal Account., Form H
10. Article of Agreement in terms of the Occupational Health and Safety act, 1993, Form I
11. MD1 6.1: Preference points claim form in terms of the preferential procurement regulations 2022, Form J
12. MBD 6.2: Declaration Certificate for Local Production and Content with annexures, Form K

**N.B: TENDERERS ARE REMINDED THAT ALL FORMS ARE TO BE SIGNED OR THE RFQ WILL BE DISQUALIFIED.**

Quotations will be received on the closing dates and times shown and must be enclosed in separate sealed envelopes, bearing the applicable quotation description and reference number as well as the closing time and due date, and must be addressed to the GROUP HEAD: STRATEGIC SUPPLY CHAIN MANAGEMENT, 15<sup>TH</sup> FLOOR METRO CENTRE, 158 CIVIC BOULEVARD STREET, BRAAMFONTEIN, and placed in the quotation box indicated above. Quotations will be opened at the latter address at the time indicated.

SUPPLIER NAME: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

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EMAIL ADDRESS: \_\_\_\_\_

SARS PIN CODE: \_\_\_\_\_

CENTRAL SUPPLIER DATABASE NUMBER: \_\_\_\_\_

**COJ DATABASE NUMBER** \_\_\_\_\_

**Initials**

**CHECKLIST**  
**RFQ NR:** COJ0084-25/26

**PLEASE USE THIS CHECKLIST TO VERIFY WHETHER ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.**

| No  | Details  | ✓ |
|-----|--|---|
| 1.  | Original Certified Copy of Company Registration Document   |   |
| 2.  | Rates & Taxes Invoice for Company OR Original Certified Copy of Lease Agreement OR Affidavit from the Lessor Certified by the Commissioner of Oath / SAPS                            |   |
| 3.  | Rates and Taxes Invoice for All the Directors of the Company OR Original Certified Copy of Lease Agreement OR Affidavit from the Lessor Certified by the Commissioner of Oath / SAPS |   |
| 4.  | Declaration on State of Municipal Account (Attached)   |   |
| 5.  | MBD 4: Declaration of Interest (Attached)  |   |
| 6.  | MBD 9: Certificate of Independent Bid Determination. (Attached)  |   |
| 7.  | MD1 6.1: Preference points claim form in terms of the preferential procurement regulations 2022, (Attached)  |   |
| 8.  | MBD 6.2: Local Content for the Designated Sector (Attached)  |   |
| 9.  | Conditions of Quotation, Form A  |   |
| 10. | Form of Quotation and Form of Acceptance, Form C   |   |
| 11. | Statement of Authorisation, Form D   |   |
| 12. | MBD 8: Declaration of Tenderer Past SCM Practices, Form F  |   |
| 13. | Article of Agreement in terms of the Occupational Health and Safety Act, Form I  |   |
| 14. | Original Certified Copy of B-BBEE certificate or Sworn Affidavit.  |   |
| 15. | Original Tax Clearance Certificate or SARS One-Time Pin Code   |   |
| 16. | Training Suppliers to be accredited with SETA (Certified Copy to be attached) (IF REQUIRED)  |   |
| 17. | Catering Suppliers to submit a Health Certificate (Certified Copy to be attached) (IF REQUIRED)  |   |
| 18. | Construction/Building Maintenance to submit CIDB Registration (Certified Copy to be attached) (IF REQUIRED)  |   |
| 19. | Have all price alterations been signed for?  |   |
| 20. | Has the Quotation been signed?   |   |

**SIGNATURE** \_\_\_\_\_

**NAME** \_\_\_\_\_

**Initials**

**CONDITIONS OF QUOTATION:**

- 1 Quotation documents must be completed in black ink.
- 2 The lowest price or any quotation will not necessarily be accepted, and the City of Johannesburg reserves the right to accept the whole or any portion of a quotation.
- 3 Quotations are to remain open for acceptance for a period of thirty (30) days effective from the date on which they are lodged and shall be accepted at any time within the said period of thirty (30) days.
- 4 Tenderers are requested to furnish the full registered name of the tendering company/supplier on the Form of Quotation and Form of Acceptance, Form B.
- 5 Tenderers are also required to sign each page of the Form of Quotation and Form of Acceptance, Form B, in the space provided at the bottom of each page.
- 6 In the event of a mistake having been made on the price schedule it shall be crossed out in ink and be accompanied by an initial at each and every price alteration. Corrections in terms of price may not be made by means of a correction fluid such as Tipp- Ex or a similar product. If correction fluid has been used on any specific item price, such item will not be considered. No correction fluid may be used in a Bill of Quantities where prices are calculated to arrive at a total amount. If correction fluid has been used, the quotation as a whole will not be considered. The Municipality will reject the quotation if corrections are not made in accordance with the above.
7. **NO PRICE INCREASES WILL BE CONSIDERED.**
- 8 If items are not quoted for, a line must be drawn through the space in pen.
- 9 All goods or services purchased will be subject to CoJ SCM Policy and Procedures. A copy of said conditions is available on the CoJ website.
- 10 All purchases will be made through an official purchase order form. Therefore, no goods must be delivered, or services rendered before an official purchase order has been forwarded to and accepted by the successful bidder.
- 11 To participate in the City's Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on the City's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit and on the CoJ website. The City will only deal with the registered and accredited suppliers on its Database.
- 12 All prices must be quoted in South African currency (SA rand)

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- 13 All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non – VAT Vendors.
- 14 All prices submitted must be firm. “Firm” prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
- 15 All prices and details must be legible/readable to ensure the quotation will be considered for adjudication.
- 16 Prices quoted must be all inclusive of delivery charges and goods must be delivered **to the address indicated on the quotation page**.
- 17 The successful company must provide labor for off-loading/delivering.
- 18 Quantities are given in good faith and without commitment to the City of Johannesburg. The City reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
- 19 **The CoJ will not conduct business with an entity which does not comply with the Codes of Good Practice on BBBEE as published from time to time by the Minister of Trade and Industry**
- 20 **Quotations must be deposited into the quotation box at the location indicated on the cover page. THE CITY OF JOHANNESBURG DOES NOT TAKE RESPONSABILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**

## 21 FORWARD EXCHANGE RATE COVER

In the event of price/prices being based on the exchange rate, the successful tenderer/s will be required to obtain exchange rate cover in order to protect the Municipality against exchange rate variations.

Proof must be provided that forward Exchange Rate cover has been taken out within 14 days after an order has been placed.

If proof that cover was taken out within 14 days after the order has been placed, is not submitted to the City of Joburg, with the invoice, the contract price adjustment will not be accepted, and the contract may be cancelled.

## 22 EXECUTION OF ORDERS

Tenderers are reminded that orders placed against accepted quotations are to be executed in strict accordance with the accepted specification and within the quoted delivery period. In this regard, the attention of tenderers is drawn in particular to Clause 20 of the Municipality's General Conditions Applicable to the Consideration of Written Quotations (Supply chain Management Policy), which is available on request and/or also available on the Municipality's website, [www.joburg.org.za](http://www.joburg.org.za)

## 23. OCCUPATIONAL HEALTH AND SAFETY

The successful tenderer will be required to comply with the requirements of the Occupational Health and Safety Act and regulations.

## 24. COPYRIGHT/PATENT RIGHTS

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Copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed, by a consultant/trainer in the course of the consultancy service is vested in the Municipality.

**25. SUPPLIER REGISTRATION**

Prospective tenderers are required to register as suppliers/service providers on the City of Johannesburg supplier database prior to quoting. The tenderer is required to record the vendor number in the space provided on the cover page of this quotation document.

26 The municipality reserves the right, to cancel and re-issue the quotation.

**27 A valid Tax Clearance Certificate or the SARS Pin of the Company should be submitted with this quotation document. In cases where the tenderer has not submitted a Tax Clearance Certificate/SARS Pin, the Municipality reserves the right to at any time after the closure of the tender, but before the award of the tender, request from the tenderer to provide the valid Tax Clearance Certificate or a SARS Pin within 48 hours from date of notification. Bidders should note, that in accordance with legislation, no contract may be awarded to a/an person/entity who/which has failed to submit a Valid Tax Clearance Certificate issued by the South African Revenue Service (SARS), certifying that the taxes of that person/entity are in order, or that suitable arrangements have been made with SARS/SARS pin to enable the City of Johannesburg to verify that the Company is tax compliant.**

**Each party to a consortium/joint venture should submit a separate tax clearance certificate or SARS Pins.**

28 Quotations must be enclosed in separate sealed envelopes, bearing the RFQ Number, closing time and due date.

**29 PLEASE NOTE THAT NO PRICE CHANGES WILL BE ALLOWED AFTER THE CLOSING DATE AND TIME OF THE QUOTATION.**

**30 FALSE DECLARATION ON MUNICIPAL BIDDING DOCUMENTS FORM (MBD) MAY LEAD TO AUTOMATIC DISQUALIFICATION.**

**31 NB! RECOMMENDED BIDDER WILL BE SUBJECTED TO VETTING PROCESS**

**32 ALL PAGES MUST BE INITIALED**

**33 EVALUATION CRITERIA:**

**VALIDITY OF RFQ: 30 DAYS**

**OFFICE USE ONLY:**  
**PRICE/S TO BE VAT EXCLUSIVE**

RFQ'S will be evaluated on the basis of the 80:20-point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000).

Firstly, Service Providers will be evaluated in terms of the stipulated minimum threshold for local production and content as follows: -

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**LOCAL CONTENT**

| DESIGNATED SECTOR | Stipulated minimum threshold |
|-------------------|------------------------------|
| LEATHER           | 100%                         |

South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 must be used to calculate local content. The following formula to calculate local content must be disclosed in the bid documentation:

The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = 1 - \left( \frac{x}{y} \right) * 100$$

Where:

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid.

**1.1. A bid will be disqualified if –**

(a) This Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation.

**N.B Bidders that fails to comply with requirements for local content will be disqualified and not considered for Price and BBBEE Evaluation.**

1,2

**OFFICE USE ONLY:**  
**PRICE/S TO BE VAT EXCLUSIVE**

RFQ'S above R30 000,00 to a maximum of R750 000,00 VAT Inclusive will be evaluated on the basis of the 80:20-point system as stipulated in the Preferential Procurement Policy Framework Act (Act No. 5 of 2000), Preferential Procurement Regulations, 2022 and SCM practice note: 02/2023 and 01/2024

Points will be allocated as follows:

| Points for price:  | 80 | Allocated Points<br>(80/20 system) |
|--|----|------------------------------------|
| Preferential Goals (Max of 20):  | 20 |                                    |
| Preferential Goals   |    |                                    |
| Business owned by 51% or more –Black Youth                                   |    | 10                                 |
| Enterprise located within the City of Johannesburg Metropolitan Municipality |    | 10                                 |
|  |    |                                    |

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***I HEREWITHT CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED CONDITIONS.***

**SIGNATURE**\_\_\_\_\_

**NAME**\_\_\_\_\_

**Initials**

## **CENTRAL SUPPLIER DATABASE**

The Central Supplier Database maintains a database of organisations, institutions and individuals who can provide goods and services to government. The CSD will serve as the single source of key supplier information for organs of state from 01 April 2016 providing consolidated, accurate, up-to-date, complete and verified supplier information to procuring organs of state.

Prospective suppliers interested in pursuing opportunities within the South African government are encouraged to self-register on the Central Supplier Database. This self-registration application represents an expression of interest from the supplier to conduct business with the South African government. Once submitted, your details will be assessed for inclusion on the Central Supplier Database.

**NB: Suppliers are still required to register on the City of Johannesburg Supplier Database or keep up to date their registration profiles on the City of Johannesburg Supplier Database.**

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**RFQ NR: COJ0084-25/26 SUPPLY AND DELIVERY OF LEATHER JACKETS**

This specification covers the material and makes of 66 x leather jackets for Public Safety. Colour: Black or Brown or Navy Blue.

This specification covers the material, cut, make and trim 1 of leather jackets for female personnel of Public Safety.

**NOTE 1:** Attention is drawn to Annex A.

**NOTE 2:** Attention is drawn to paragraph B-1.6 of Annex B.

**1. DEFINITIONS AND ABBREVIATIONS**

For the purpose of this specification, the definitions given in SANS 10371 "Terms and definitions for clothing" and the following shall apply:

**nominal:** subject to the tolerances normal to good manufacturing practice.

**SANS:** South African National Standard.

**2. STYLE**

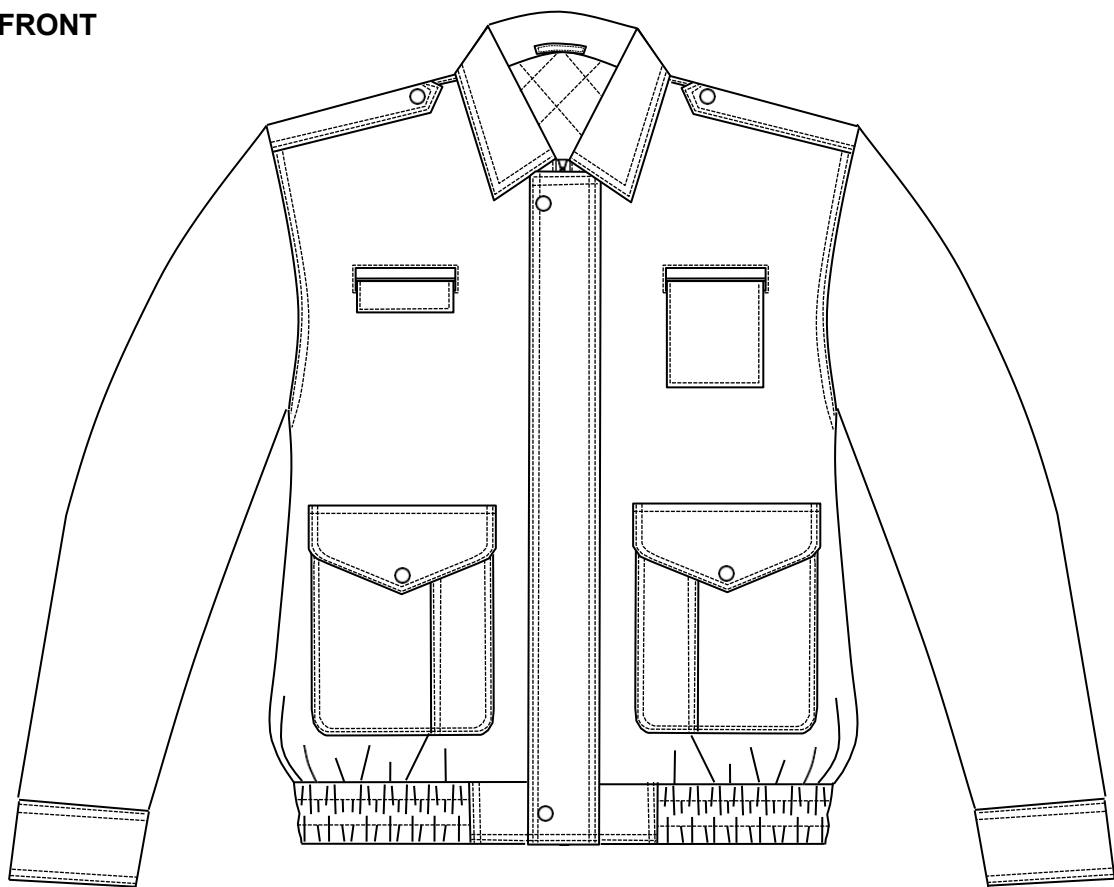
The style is as follows:

- ◆ single breasted.
- ◆ storm flap:
  - conceal the slide fastener front closure.
  - fitted with press-stud fasteners.
- ◆ shoulder straps.
- ◆ back yoke.
- ◆ front facings.
- ◆ one-piece collar.
- ◆ two side patch pockets.
- ◆ two double jetted breast pockets with flaps.
- ◆ two-piece set-in sleeves:
  - sleeves to be long.
  - separate cuffs with press-stud fastening.
- ◆ have an elasticized waistband.
- ◆ fully lined (body and sleeves):
  - lining to be backed with wadding.
  - left inside lining to be fitted with a welt pocket.

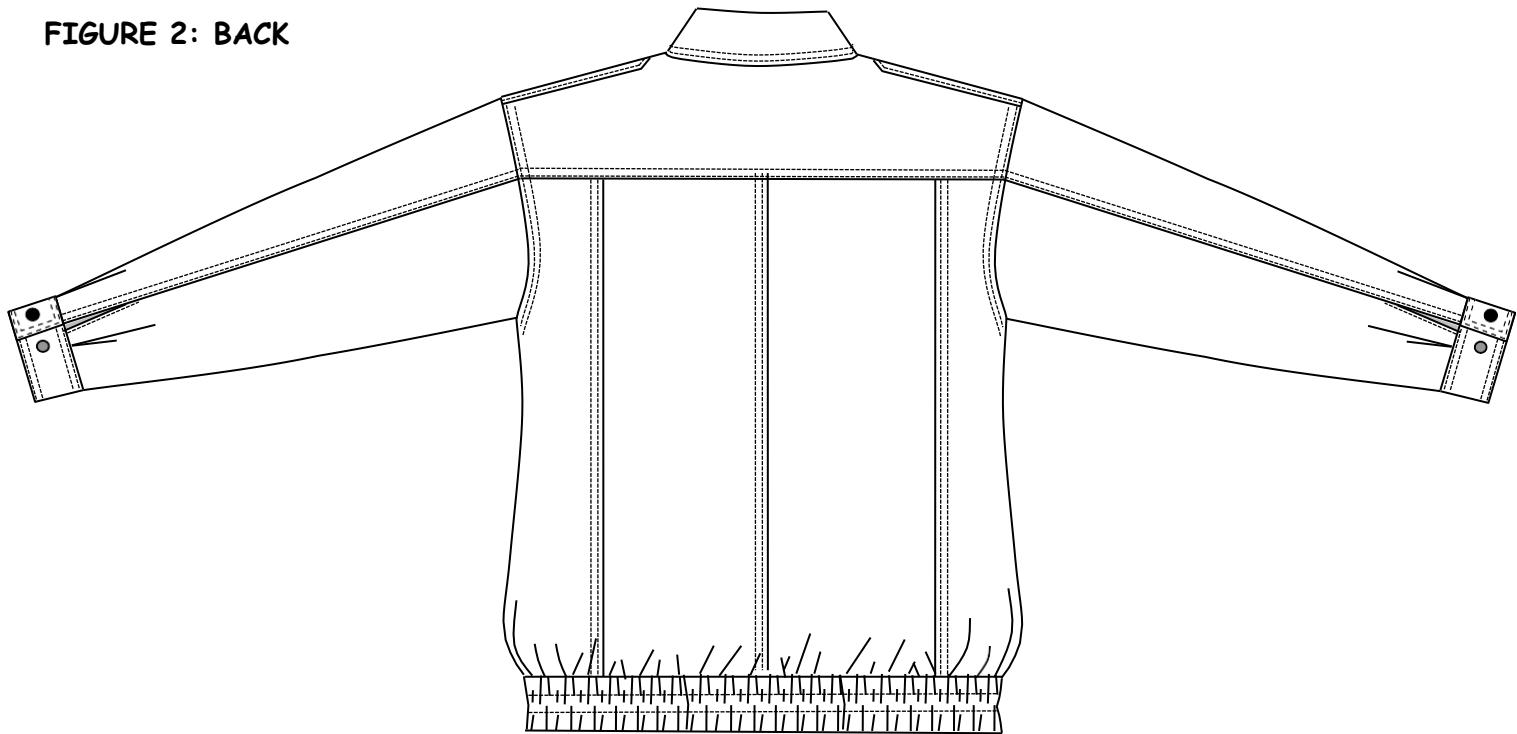
### 3. ILLUSTRATIONS

Illustrations are not to scale and are for guidance only.

**FIGURE 1: FRONT**



**FIGURE 2: BACK**



## 4. MATERIALS - GENERAL

No materials will be supplied by the Public Safety Department.

## 5. COMPONENT MATERIALS

The following materials shall be supplied and used by the manufacturer. Trim charts shall also be submitted by the manufacturer (see Annex B).

### 5.1 OUTER MATERIAL

- ♦ Made from chrome-tanned sheepskin with **a very soft handle as agreed upon**.
- ♦ **Commercially known as nappa leather.**
- ♦ Leather shall be full-grained.
- ♦ Leather shall not be pipy, loose-grained, hard or bony.
- ♦ The leather shall be free from imperfections and blemishes, i.e. tick marks, vein marks, that affect the appearance or may affect the serviceability of the garment.
- ♦ The feel of the leather shall be smooth and pliable and shall have a tight grain.
- ♦ The leather shall be through dyed.
- ♦ To comply with the requirements of table 1.
- ♦ Colour to be an acceptable match to the approved colour.

### 5.2 INTERLINING

- 5.2.1 an acceptable fusible interlining
- 5.2.2 to comply with the requirements of SANS 1254 "Fusible interlinings"
- 5.2.3 mass per area to be suitable for use in the collar, front facing, collar, pockets, cuff and waistband.
- 5.2.4 capable of withstanding the same washing and drying procedures as specified for the outer garment.

**The selection of interlining of appropriate mass per unit area to be determined by consultation with the supplier of the interlining.**

### 5.3 LINING

- 5.3.1 polyester lining that complies with the requirements for type L61P SANS 1387-7 "Woven cotton and similar apparel fabrics – Part 7: Jacket linings"
- 5.3.2 colour to be an acceptable match to the colour of the outer material

### 5.4 SLIDE FASTENER

- 5.4.1 to comply with the requirements of SANS 1822 "Slide fasteners"
- 5.4.2 to comply with the requirements for performance class C slide fasteners
- 5.4.3 brass chain (teeth)
- 5.4.4 one-way open end
- 5.4.5 colour to be an acceptable match to the colour of the outer material

**Table 1 - Outer material requirements**

| 1  | 2           | 3   |
|--|-------------|---|
| Property   | Requirement | SANS number<br>(unless otherwise indicated) |
| <b>Shrinkage temperature</b> °C, min. ....                             | 95          | 3380  |
| <b>Grease content (on a moisture-free basis)</b> , %, ....             | 15,0 – 16,4 | 5618  |
| <b>Chromic oxide content (on a moisture-free basis)</b> , %, min. .... |             | 5398-1                                      |
| 2,4  |             |   |
| <b>pH value</b> , min. ....  | 3,5         | 4045  |
| <b>Sulphated ash content</b> , %, max. ....                            | 2,0         | 5620  |
| <b>Adhesion of finish</b> , N/cm, min.                                 |             | 11644                                       |
| Dry ....   | 2,0         |   |
| Wet ....   | 2,0         |   |
| <b>Distension</b> , mm, min.   |             | 5669  |
| Finish crack ....  | 80          |   |
| <b>Flex endurance</b> (flexometer)                                     |             | 1049  |
| After 10 000 cycles ....   |             | No cracks                                   |
| After 30 000 cycles ....   |             | No cracks                                   |
| After 100 000 cycles ....  |             | No cracks                                   |
| <b>Resistance to to-and-fro rubbing</b> , rating, min.                 |             | 11640                                       |
| After 200 dry cycles ....  | 4 – 5       |   |
| After 50 wet cycles ....   | 4 – 5       |   |
| <b>Colour fastness to perspiration</b> , rating, min.                  |             | 105-E04                                     |
| pH 5,5 and 8,0   |             |   |
| Change in colour ....  | 4           |   |
| Staining of adjacent fabrics ....                                      | 3 – 4       |   |

## 5.5 ELASTIC WEBBING

5.5.1 to be of minimum width 60 mm.

5.5.2 to comply with the requirements for type 1 of SANS 142 "Narrow elastic fabrics and strip".

## 5.6 PRESS-STUD FASTENERS

5.6.1 acceptable brass base press-stud fasteners.

5.6.2 heavy duty type.

5.6.3 to have an antiqued brass appearance.

5.6.4 to consist of a cap, socket, stud and post.

5.6.5 nominal outside diameter of female section to be 15 mm.

5.6.6 male and female type..

5.6.7 smooth finish

## 5.7 WADDING

5.7.1 a 100% polyester wadding.

5.7.2 mass per area to be such as fit for purpose.

## 5.8 THREADS

5.8.1 to comply with relevant requirements of SANS 1362 "Sewing threads".

5.8.2 colour to be an acceptable match to the colour of the outer material.

## **5.9 SEWING AND TOP-STITCHING THREAD:**

- 5.9.1 polyester-and-cotton core-spun **OR** staple polyester.
- 5.9.2 ticket No 40 for sewing of leather.
- 5.9.3 ticket No 80 or 120 for sewing of lining.

## **6. WORKMANSHIP**

### **6.1 THE JACKETS SHALL BE:**

- ◆ cut and made with first-class workmanship throughout.
- ◆ of uniform and acceptable make, colour and finish.

### **6.2 SHALL BE FREE FROM:**

- ◆ defects, that affect their appearance or may affect their serviceability (or both).
- ◆ marks, spots and/or stains incurred in the making-up.
- ◆ sober labels.

### **6.3 SEAMS AND STITCHES SHALL BE:**

- ◆ smooth and uniform.
- ◆ free from twists, pleats and puckers.
- ◆ sufficiently extensible to avoid seam cracking and undue shrinkage in use.

### **6.4 ENDS OF SEWING SHALL BE:**

- ◆ trimmed and loose threads removed.
- ◆ back-tacked if unsecured.

## **7. SIZES AND DIMENSIONS**

The jackets shall be custom made, ie. made to measure.

The successful bidder shall be responsible to measure the qualifying Public Safety officials that are to be issued with leather jackets.

## **8. MAKE**

**Illustrations are not to scale and are for guidance only, and unless inconsistent with the text, all measurements are nominal.**

### **8.1 FOREPARTS**

***NOTE: The fastening and attachment of the storm flap as described below is that of a male jacket.***

## 8.2 GENERAL

- ♦ be single breasted.
- ♦ each forepart to consist of a single panel.
- ♦ fasten with a slide fastener.
  - to extend from the gorge seam to the bottom edge of the waistband.
  - stringers to be sandwiched between the front facing and front edge of forepart edge.
  - edge-stitched 2 mm from the front edges respectively.
  - covered with a storm flap.
- ♦ each forepart be fitted with a side patch pocket with a flap.
- ♦ each forepart shall be fitted with a male section of a press-stud at the shoulder seam area that corresponds with the female press-stud in the shoulder strap.
- ♦ shoulder seams shall be positioned on the natural shoulder line and shall be top-stitched 2 mm and 8 mm.
- ♦ be fully lined with lining.

### 8.2.1 LEFT FOREPART

- ♦ be fitted with a storm flap.
- ♦ fitted with a double jetted chest pocket with a flap that shall be long enough to accommodate the metal chest badge of nominal finished diameter 60 mm.

### 8.2.2 RIGHT FOREPART

- ♦ be fitted with a single press-stud (excluding press-stud in waistband):
  - male section.
  - in a corresponding position to the female section on the storm flap (see 9.2).
- ♦ fitted with a double jetted chest pocket with a flap to accommodate the dimensions of the name plate (dimensions to be given by Public Safety).

## 8.3 STORM FLAP

- ♦ overlap left over right.
- ♦ be lined with outer material.
- ♦ interlined with interlining.
- ♦ of finished width 65 mm.
- ♦ extend from 20 mm below the gorge seam to the bottom edge of the jacket.
- ♦ be sewn to the left forepart, 25 mm from the front edge, by means of a 2 mm and 8 mm edge- stitching.
- ♦ such that all free edges shall be top-stitched 2 mm and 8 mm.
- ♦ be fitted with two press-studs:
  - female sections.
  - positioned 15 mm from the front free edges (centres).
  - top fastener shall be centred 15 mm from the top edge of the flap.
  - bottom press-stud section shall be centred 15 mm from the bottom edge of the flap.

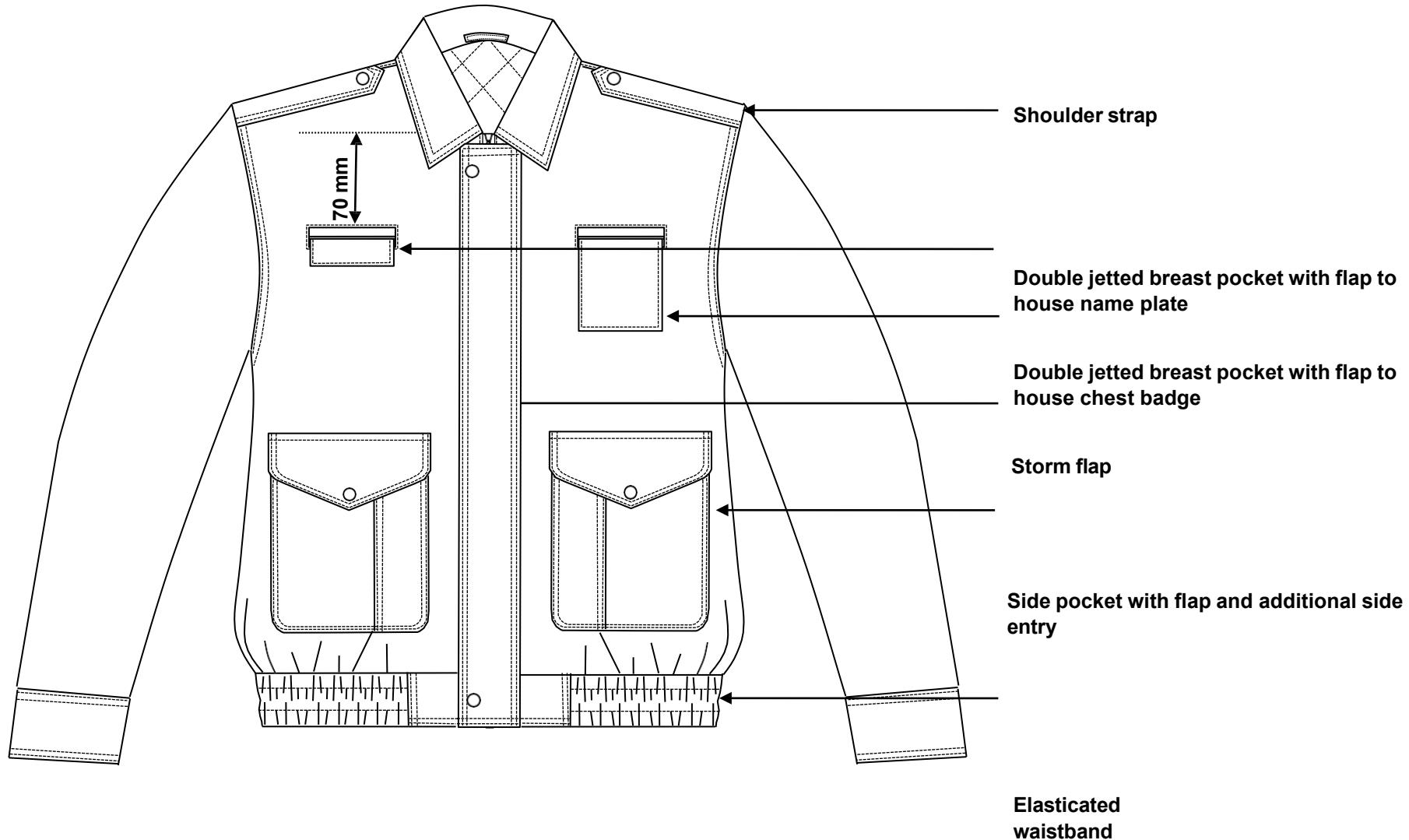


Figure 3 – Design features on front

## 8.4 POCKETS

### 8.4.1 GENERAL

**Each jacket shall have:**

- ◆ two double jetted breast pockets with flaps, one on each forepart.
- ◆ two side patch pockets.
- ◆ one lining in-breast pocket.

### 8.4.2 DOUBLE JETTED BREAST POCKETS

**Each pocket to:**

- ◆ be horizontal.
- ◆ be a double jetted pocket:
  - jets to be of finished depth 10 mm.
  - jet to be of finished length 90 mm.
- ◆ be positioned with the top of the pocket mouth 70 mm below the gorge seam (see figure 3).
- ◆ be positioned with the front edge 60 mm from the front edge of the jacket.
- ◆ be top-stitched 3 mm.
- ◆ have a pocket bag of finished depth 14 cm (measured in centre of jettings):
  - to be of lining.
  - to have a bearer of outer material:
    - of finished depth 45 mm.
    - to extend along full width of pocket mouth opening.
- ◆ have a pocket flap:
  - of double folded outer material.
  - interlined with interlining.
  - flap on the left forepart (refers to as when worn) to be of such length as to neatly accommodate the chest badge of diameter 60 mm.
  - flap on the right forepart (refers to as when worn) to be of such length as to neatly accommodate the name plate.
  - width to correspond with the length of the jet.
  - top-stitched 3mm along the outer edges.
  - sewn in on the inside together with the top jet.

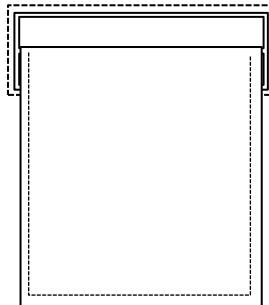


Figure 4 – Breast pocket and flap on left forepart

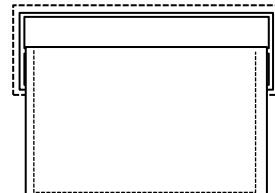
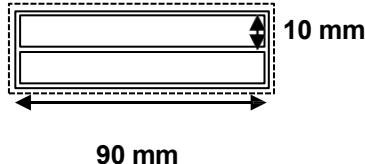


Figure 5 – Breast pocket and flap on right forepart



**Figure 6 – Double jetted breast pockets with flap folded to the inside.**

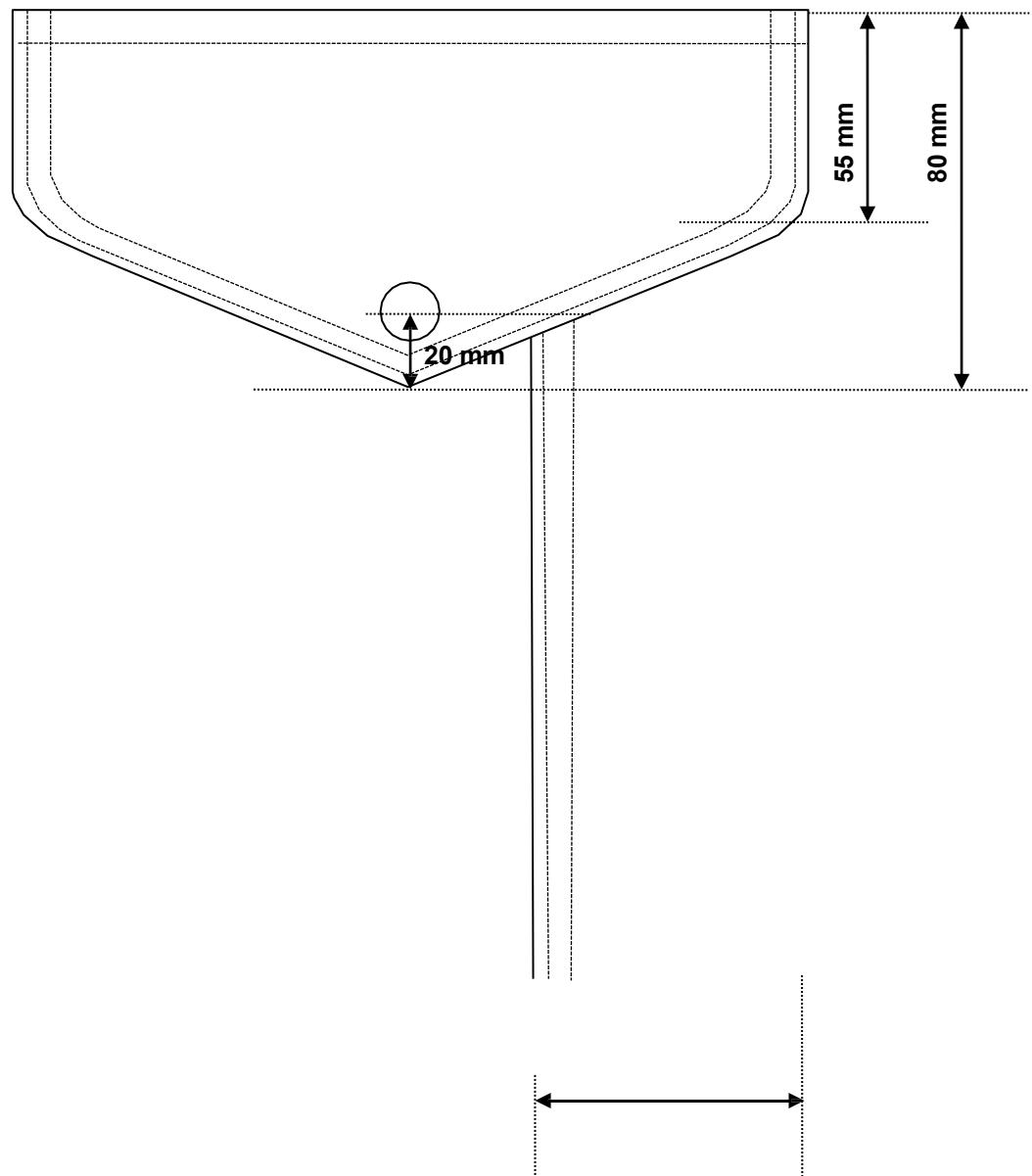
### 8.4.3 SIDE POCKETS AND FLAPS

#### 8.4.3.1 Pockets

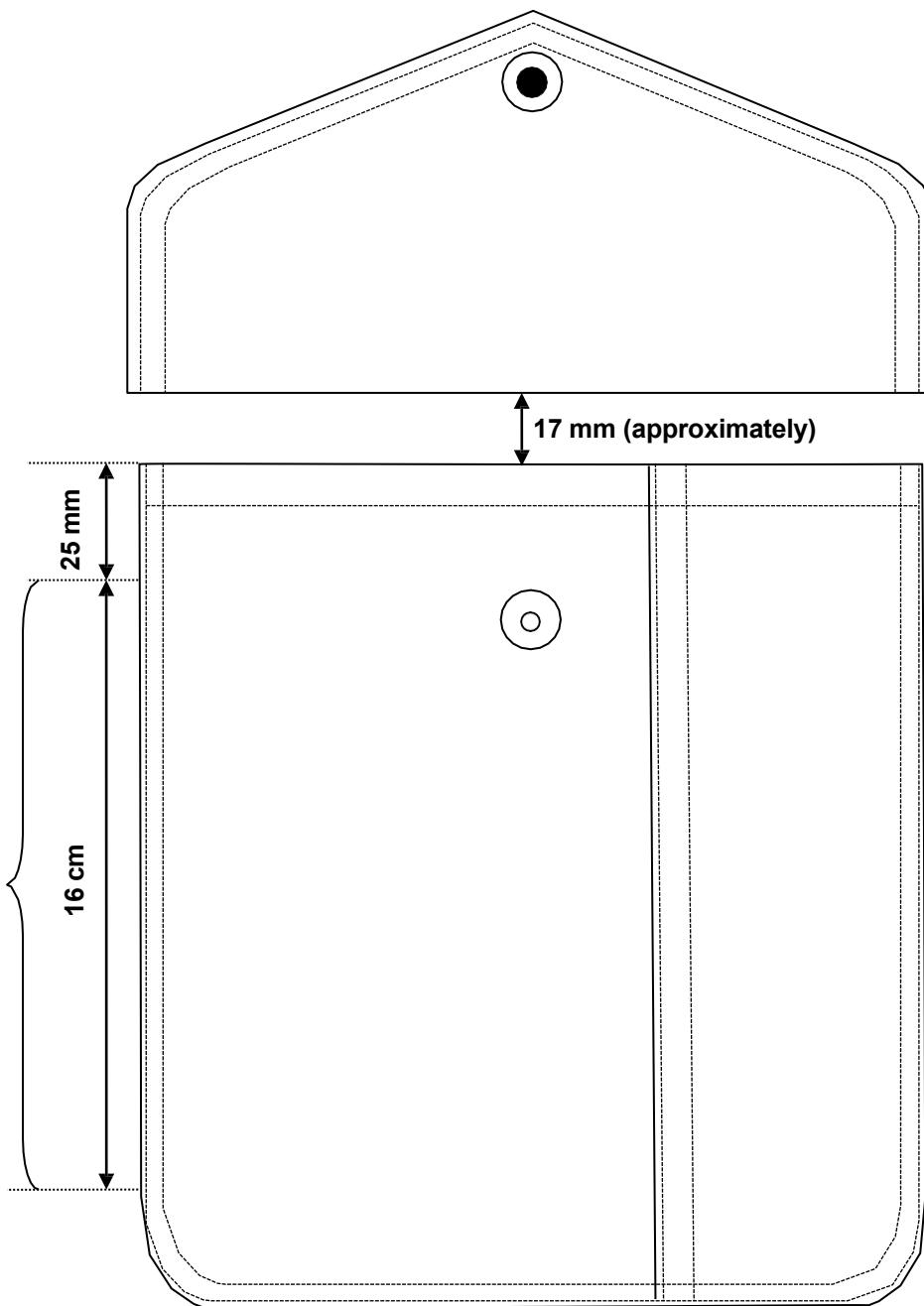
- 8.4.3.1.1 be of outer material.
- 8.4.3.1.2 be interlined with interlining.
- 8.4.3.1.3 be lined with lining and have an additional pocket bag layer of lining.
- 8.4.3.1.4 be a patch pocket with an additional side entry opening.
- 8.4.3.1.5 consist of two panels, a front panel and rear panel:
  - 8.4.3.1.5.1 front panel to be of nominal finished width 60 mm.
  - 8.4.3.1.5.2 vertical panel seam to be edge-stitched 2 mm and 8 mm (positioned on front panel).
- 8.4.3.1.6 have rounded corners.
- 8.4.3.1.7 have a flap.
- 8.4.3.1.8 be such that the side and bottom edges are turned in and edge-stitched 2 mm and 8 mm.
- 8.4.3.1.9 be such that the pocket shall be attached to the forepart along the front edge, bottom edge and partial rear edge (see figure 8):
  - 8.4.3.1.9.1 rear edge shall be left unattached for a length of 16 cm to allow for a side entry.
  - 8.4.3.1.9.2 the side entry shall allow access to the back of the pocket bag.
- 8.4.3.1.10 be such that the front edges of the pockets are parallel to the front edge of the jacket.
- 8.4.3.1.11 be such that the pocket mouth hem is sewn to the lining and stitched down 10 mm.
- 8.4.3.1.12 outer edges of pocket mouth to be properly secured.
- 8.4.3.1.13 pocket mouth to be fitted with a male section of a press-stud that shall be in a corresponding position to the female section in the pocket flap.
- 8.4.3.1.14 positioned with the bottom edge of the pocket 50 mm above the waistband-to-body seam.
- 8.4.3.1.15 of finished width 19 cm and of finished depth 21 cm:
  - 8.4.3.1.15.1 may be graded on the smaller sizes should the pockets be too large to fit onto the forepart and the proportions seem distorted.
- 8.4.3.1.16 be positioned with the front edge of the pocket 60 mm from the front edge of the jacket on size Large and graded on the smaller and larger sizes.

#### 8.4.3.2 Pocket flaps

- 8.4.3.2.1 be of outer material.
- 8.4.3.2.2 be lined with outer material and interlined with interlining.
- 8.4.3.2.3 have rounded corners side corners and a centre mitred point.
- 8.4.3.2.4 edge-stitched 2 mm and 8 mm along the free edges.
- 8.4.3.2.5 width to be such that it shall be 4 mm wider than width specified for pocket.
- 8.4.3.2.6 attached to the body, folded over and stitched down 8 mm along the folded edge.
- 8.4.3.2.7 positioned in such a way that there shall be an approximate 17 mm gap between the inner edge of the flap and the pocket mouth opening.
- 8.4.3.2.8 centred above the pocket.
- 8.4.3.2.9 top outer edges to be properly secured.
- 8.4.3.2.10 fitted with a female section of a presss-stud:
  - positioned with the centre of the press-stud 20 mm above the mitred point of the flap.
  - to be in a corresponding position to the male section on the pocket mouth.
- 8.4.3.2.11 be of finished depth 80 mm in the center of the flap and nominal depth 55 mm at the side edges,



**Figure 7 – Side pocket with closed flap**



**FIGURE 8 – SIDE POCKET WITH OPEN FLAP**

## 8.5 FACINGS

### **EACH FOREPART SHALL HAVE A FACING:**

- ◆ of outer material.
- ◆ lined with interlining.
- ◆ each may be pieced once at a point approximately in line with the side pocket flaps.
- ◆ of finished width 35 mm, measured at the shoulder seam, shaped to 50 mm at the

- ◆ waistband seam.
- ◆ sewn to the body lining.

## 8.6 Lining

- ◆ the body and sleeves to be fully lined with lining.
- ◆ lining to be backed with wadding which shall be quilted to the lining by means of diamond shaped stichings or laminated/fused to each, having a mock diamond shape appearance.
- ◆ sewn to the front, waistband, cuffs and collar.
- ◆ left forepart lining shall incorporate an in-breast pocket.
- ◆ lining-to-facing seam to be top-stitched 2 mm (stitching positioned on the lining).

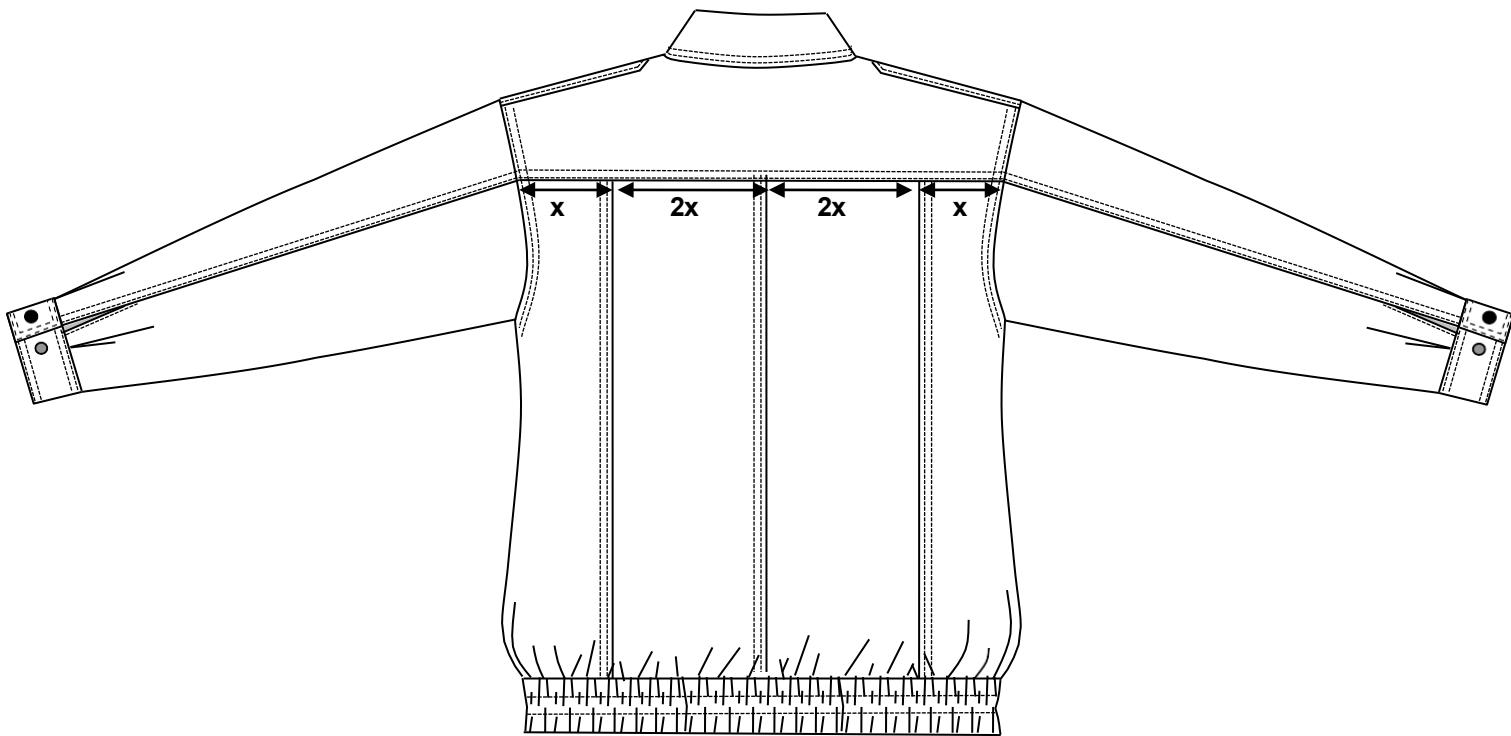
### In-breast pocket:

- ◆ be a weled pocket.
- ◆ welt to be of double folded outer material and of finished depth 20 mm.
- ◆ positioned with the top edge of the welt approximately 30 mm below the base of the scye.
- ◆ positioned with the front edge 40 mm from the front facing.
- ◆ welt to be of finished length 14 cm (may be graded on the smaller sizes, if it does not fit onto the allocated position).
- ◆ pocket bags to be of double folded lining and of finished depth 17 cm (measured from the top edge of the welt).
- ◆ have a bearer of outer material of finished depth 30 mm.
- ◆ width of pocket bag to be 20 mm wider than the welt.

## 8.7 Back

- ◆ consist of the following sections:
  - **back yoke** to measure 14 cm at centre back on size Large and graded on other sizes.
  - **lower section:**
    - to have a centre back seam.
    - to consist of four panels, i.e. two inner panels and two side panels.
    - approximate proportions of back panels are given in figure 9.

be top-stitched 2 mm and 8 mm along the back yoke seam and along all the vertical seams of the lower section



**Figure 9 – Approximate proportions of back panels**

## 8.8 Collar

**The collar to be:**

- ◆ a one-piece, turned-down collar.
- ◆ of outer material.
- ◆ lined with outer material and lining may have a centre back seam.
- ◆ interlined with interlining.
- ◆ constructed in such a way that the:
  - collar shall be of finished depth 80 mm at the centre back.
  - collar shall be of finished depth 90 mm at the points.
- ◆ such that it shall extend from the right front edge to the left front edge (to meet at centre front).
- ◆ edge-stitched 2 mm and 8 mm along the free edges.

## 8.9 Waistband

**The waistband shall be:**

- ◆ of finished width 60 mm.
- ◆ of double folded outer material.
- ◆ cut in three sections (may also be 4 sections, if the back section has a center back seam):
  - two front sections:
    - plain
    - interlined with interlining.
    - edge-stitched 2 mm and 8 mm along the bottom edges and rear edges.
    - of finished length 10 cm.
    - right front section shall be fitted with a male press-stud fastener in a corresponding position to the female section at the base of the storm flap.

- one back section (or two sections, if it has a centre back seam):
  - fitted with a length of elastic webbing.
  - ruched with two rows of equidistantly spaced stitchings
  - of such length that the relaxed and extended measurements of the waistband are comfortable to the wearer.

## 8.10 Shoulder straps

**The shoulder straps shall be:**

- ♦ of outer material.
- ♦ lined with outer material.
- ♦ interlined with fusible interlining.
- ♦ constructed that it shall have a mitred free edge:
  - mitred point to be of finished length 20 mm.
- ♦ of finished width 50 mm at the sleeve insertion seam, tapering to 45 mm at the base of the mitre.
- ♦ edge-stitched 2 mm and 8 mm along the free edges.
- ♦ shall NOT be sewn together with the armhole top-stitchings.
- ♦ fitted with a press-stud:
  - female section.
  - positioned centrally at the base of the mitre.
  - to fasten 35 mm from the body-to-collar seam (centres), with provision that the shoulder strap is at least 12 cm long (measured from sleeve insertion end to base of mitre).
- ♦ positioned in such a way that when the jacket is worn:
  - the centre line of the shoulder strap shall be positioned 5 mm forward of the natural shoulder line.

## 8.11 Sleeves and cuffs

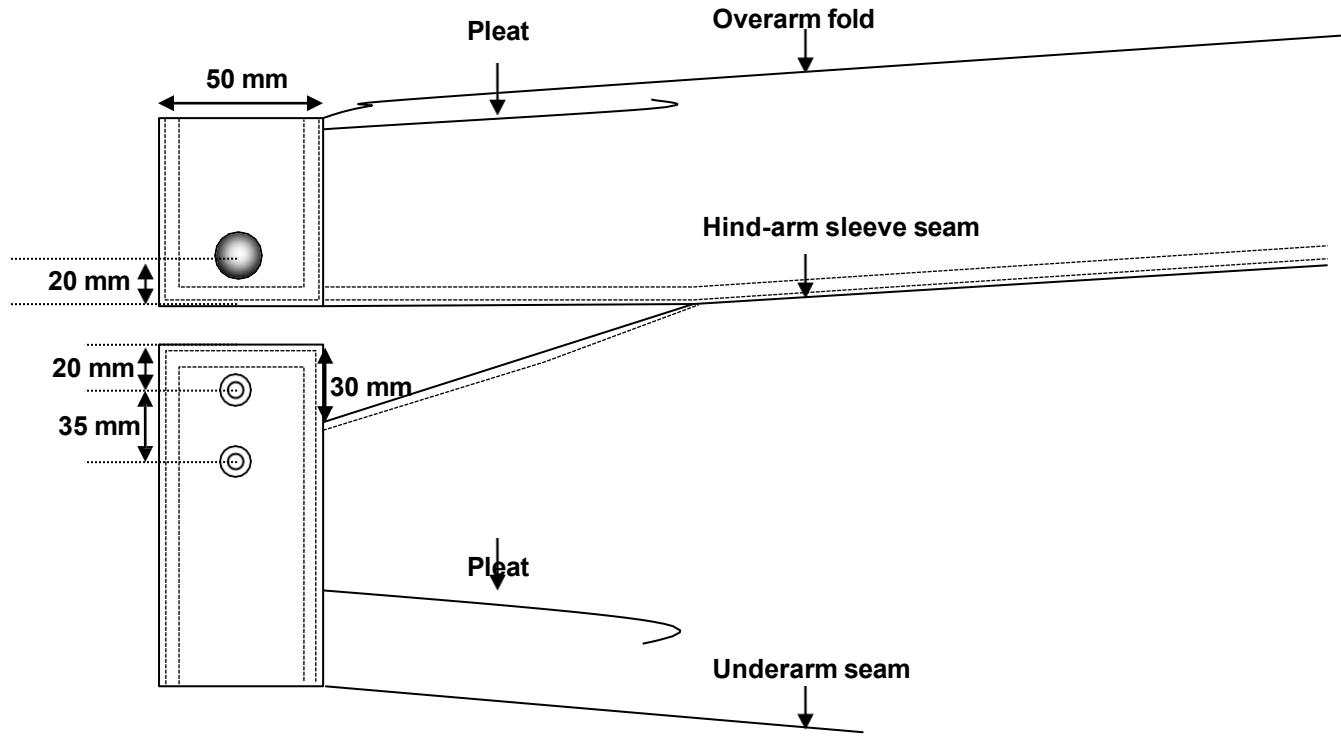
### 8.11.1 Sleeves

- ♦ be long.
- ♦ have a two-piece sleeve.
- ♦ have separate cuffs.
- ♦ be seamed at the underarm position.
- ♦ be seamed at the normal hind-arm seam position which shall have an opening at the cuff end:
  - opening to be of finished length 80 mm.
  - edges to be turned in and stitched to the lining.
- ♦ have two knife pleats, each positioned approximately 40 mm from the sleeve opening respectively:
  - each of nominal depth 15 mm.
- ♦ hind-arm sleeve seam shall be double stitched 2 mm and 8 mm that shall extend from the sleeve insertion seam to the cuff seam.

### 8.11.2 Cuffs

- ♦ of double-folded outer material.
- ♦ interlined with interlining.
- ♦ to have square corners.
- ♦ of finished width 50 mm.
- ♦ to be top-stitched 2 mm and 8 mm along all the edges.
- ♦ one free end shall be aligned with the hind arm seam opening which shall be fitted with a female male press-stud section:
  - studs to be centrally positioned in the width and 20 mm (centres) from the free

- edge of the cuff.
- ♦ other free end shall have an extension of finished length 30 mm:
  - to be fitted with two male press-stud that shall be centrally positioned in the width and 35 mm apart (centres).
  - front stud shall be positioned 20 mm (centres) from the free edge of the cuff.



**Figure 10 – Cuff**

## 8.12 Hanger loop

### The hanger to be:

- ♦ of double folded outer material.
- ♦ of finished length 80 mm.
- ♦ of width 5 mm (after being folded double).
- ♦ securely sewn in with the collar seam at the centre back neck on the inside of the

## 17. STITCHES, SEAMS AND STITCHINGS

jacket.

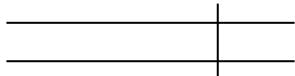
### 17.1. Stitches

**Main seaming of jacket:** single needle lock stitch.

## 17.2. Seams

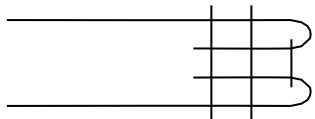
**Seams to be at least 10 mm wide (unless otherwise stated):**

**Main seams:** seam type SSa-1



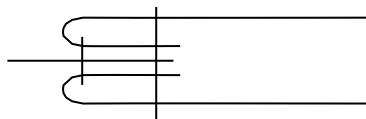
Superimpose two or more plies of material and seam with one row of stitches positioned at the specific distance(s) from the aligned edges.

**Free edges of collar, cuffs and shoulder straps:** seam type SSe-3



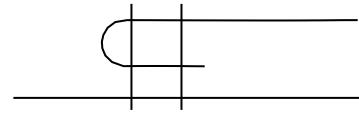
Form seam Type SSa-1, using two plies of material. Then turn back each ply at the seam and seam through the turned edges with the appropriate number of rows of stitches.

**Front edges of foreparts:** Seam type SSq-2



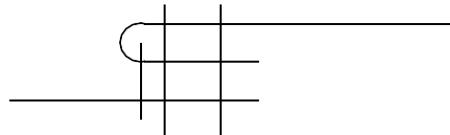
Form seam Type SSa-1, using three or more plies of material. Then turn each outer ply back at the seam and seam with the appropriate number of rows of stitches.

**Attachment of patch pockets:** Seam type LSd-2



Turn in the edge of one ply of material, lap it on the body of a second ply (at the specified distance from the edge of the second ply), and seam with the appropriate number of rows of stitches.

**Sleeve insertion seams and yoke seams:** seam type LSq-3



Form seam type SSa-1, using two plies of material. Then turn back the top ply at the seam and seam with the appropriate number of rows of stitches.

### 17.3. Number of stitches

**The determination of sewing stitches per unit length: use SANS 5278" Sewing stitches per unit length"**

**All seams and top-stitching of leather:**  $25 \pm 2$  per 10 cm.

**Lining seams:**  $40 \pm 4$  per 10 cm.

## 18. SCOPE FOR FEMALE LEATHER JACKETS

This specification covers the material and make of 22 x Female Leather jackets for Public Safety. Colour: Black or Brown or Navy Blue.

This specification covers the material, cut, make and trim 1of leather jackets for female personnel of Public Safety.

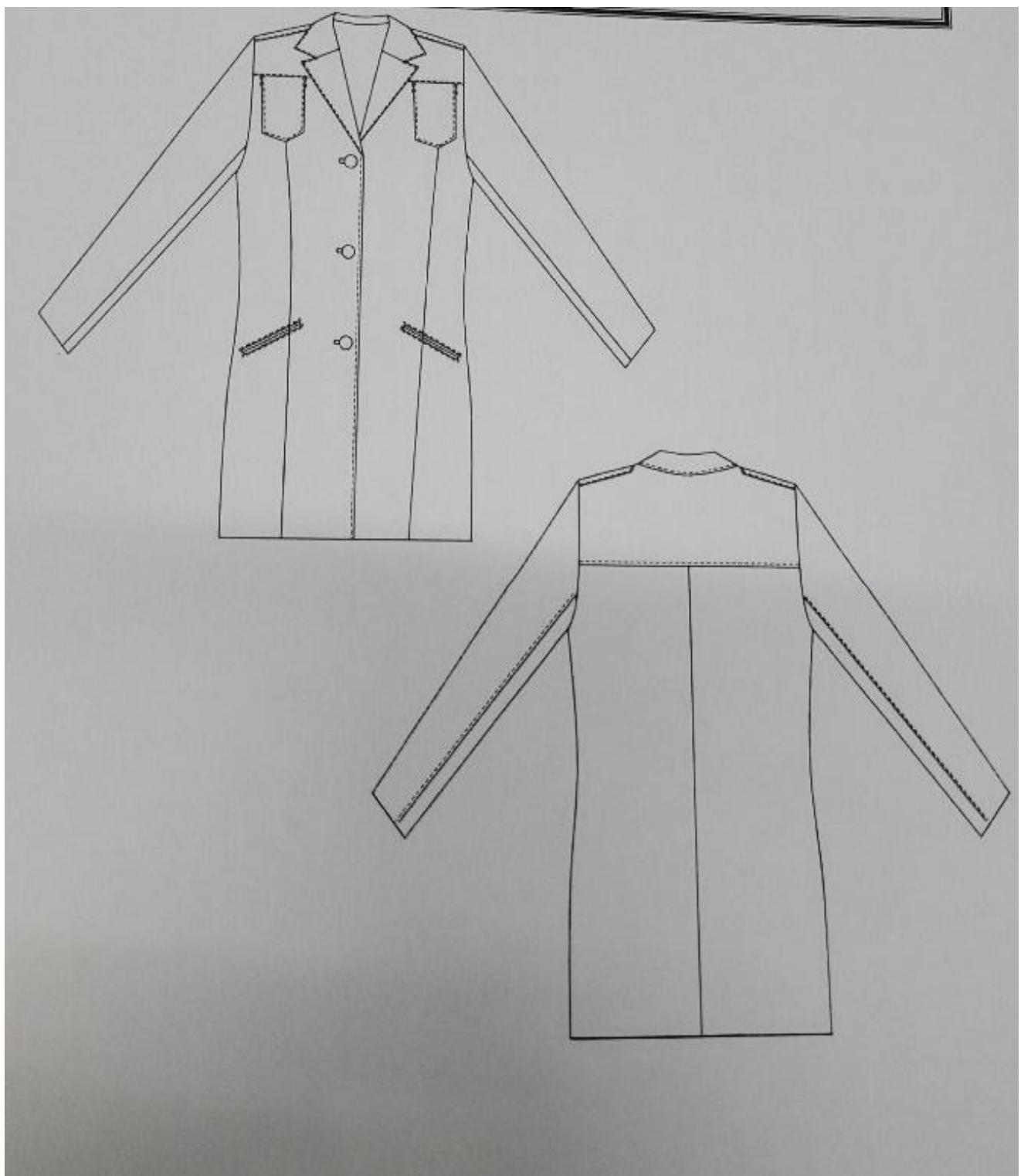
**NOTE 1:** *Attention is drawn to Annex A.*

**NOTE 2:** *Attention is drawn to paragraph B-1.6 of Annex B.*

## 19. STYLE

- ◆ single breasted
- ◆ front button fastening.
- ◆ foreparts to have panels.
- ◆ front to have two slanted double jetted Side pockets.
- ◆ two: single jetted breast pockets with flaps.
- ◆ front and back yokes.
- ◆ shaped side seams.
- ◆ square front bottom edges.
- ◆ centre back seam.
- ◆ shoulder straps with mitred points.
- ◆ lapel collar with step.
- ◆ long sleeves:
  - two-piece.
  - set-in type.
- ◆ fully lined.
- ◆ straight bottom hem.

**20. ILLUSTRATION**



## **21. MATERIALS - GENERAL**

**No materials shall be supplied by the Public Safety.**

## **22. COMPONENT MATERIALS**

**The following materials shall be supplied and used by the manufacturer. Trim charts shall also be submitted by the manufacturer (see Annex B).**

## **23. COMPONENT MATERIALS**

### **23.1. Outer material**

**The outer material shall:**

- ◆ be acceptable nappa leather.
- ◆ be an acceptable black/Brown/Navy Blue colour as agreed upon between the purchaser and the manufacturer.

### **23.2. Interlining**

- ◆ acceptable woven or non-woven interlining
- ◆ suitable for use in leather garments

**The selection of interlining of appropriate mass per unit area to be determined by consultation with the supplier of the interlining**

### **23.3. Lining**

- ◆ a polyester lining.
- ◆ to comply with the requirements for type L61P of SANS 1387-7 "Woven cotton and similar apparel fabrics - part 6: Jacket linings".
- ◆ colour to be an acceptable match to the colour of the outer material.

### **23.4. Jigger buttons**

- ◆ two-hole plastics.
- ◆ dope-dyed.
- ◆ fully impregnated.
- ◆ nominal diameter 15 mm.
- ◆ colour to be an acceptable match to the colour of the outer material.

### **23.5. Shank buttons**

- ◆ nominal diameter 20 mm.
- ◆ covered with outer material.

### **23.6. Shoulder pads**

- ◆ flexible polyester foam shoulder pads.
- ◆ of medium height.

### **23.7. Press-studs**

- ◆ male and female nominal type with dome.
- ◆ intrinsically corrosion resistant metal.
- ◆ female stud to be covered with outer material.
- ◆ nominal outside diameter of dome of female section 17 mm.
- ◆ nominal inside diameter of the hole 8 mm.

### **23.8. Threads**

- ◆ to comply with relevant requirements SNAS 1362 Sewing threads".
- ◆ colour to be an acceptable match to the colour of the outer material and lining.

#### **Sewing thread:**

- ◆ polyester- "-and-cotton core-spun.
- ◆ ticket No 08.

#### **Buttonhole and top-stitching thread:**

- ◆ a mercerised cotton thread.
- ◆ ticket No 36.

## **24. WORKMANSHIP**

### **24.1. The jackets shall be:**

- ◆ cut and made with first-class workmanship throughout.
- ◆ Of uniform and acceptable make, colour and finish.

### **24.2. Shall be free from:**

- ◆ defects, that affect their appearance or may affect their serviceability (or both).
- ◆ marks.
- ◆ Spots.
- ◆ stains, incurred in the making-up.

### **24.3. Seams and stitches shall be:**

- ◆ smooth and uniform.
- ◆ free from twists, pleats, and puckers.
- ◆ sufficiently extensible to avoid seam cracking and undue shrinkage in use.

### **24.4. Ends of sewing shall be:**

- ◆ trimmed and loose threads removed.
- ◆ back-tacked if unsecured.

## **25. SIZES AND DIMENSIONS**

The jackets shall be custom made, ie. made to measure.

The successful bidder shall be responsible to measure the qualifying Public Safety officials that are to be issued with leather jackets.

## 26. MAKE

Illustrations are not to scale and are for guidance only, and unless inconsistent with the text, all measurements are nominal.

### 26.1. Foreparts

#### Foreparts to:

- ◆ consist of two sections:
  - a yoke
  - a lower section
- ◆ be single breasted.
- ◆ have buttonholes:
  - positioned on the right forepart.
- ◆ have buttons:
  - shank buttons positioned on the left forepart, on the outside.
  - jigger buttons positioned on the left forepart, on the inside.
- ◆ be top stitched 2 mm along the seam joining the yoke and the lower section.

#### Each forepart to have/be:

- ◆ a breast pocket.
- ◆ a double jetted side pocket.
- ◆ shaped side seams.
- ◆ a facing.
- ◆ fully lined.
- ◆ square front bottom edges.

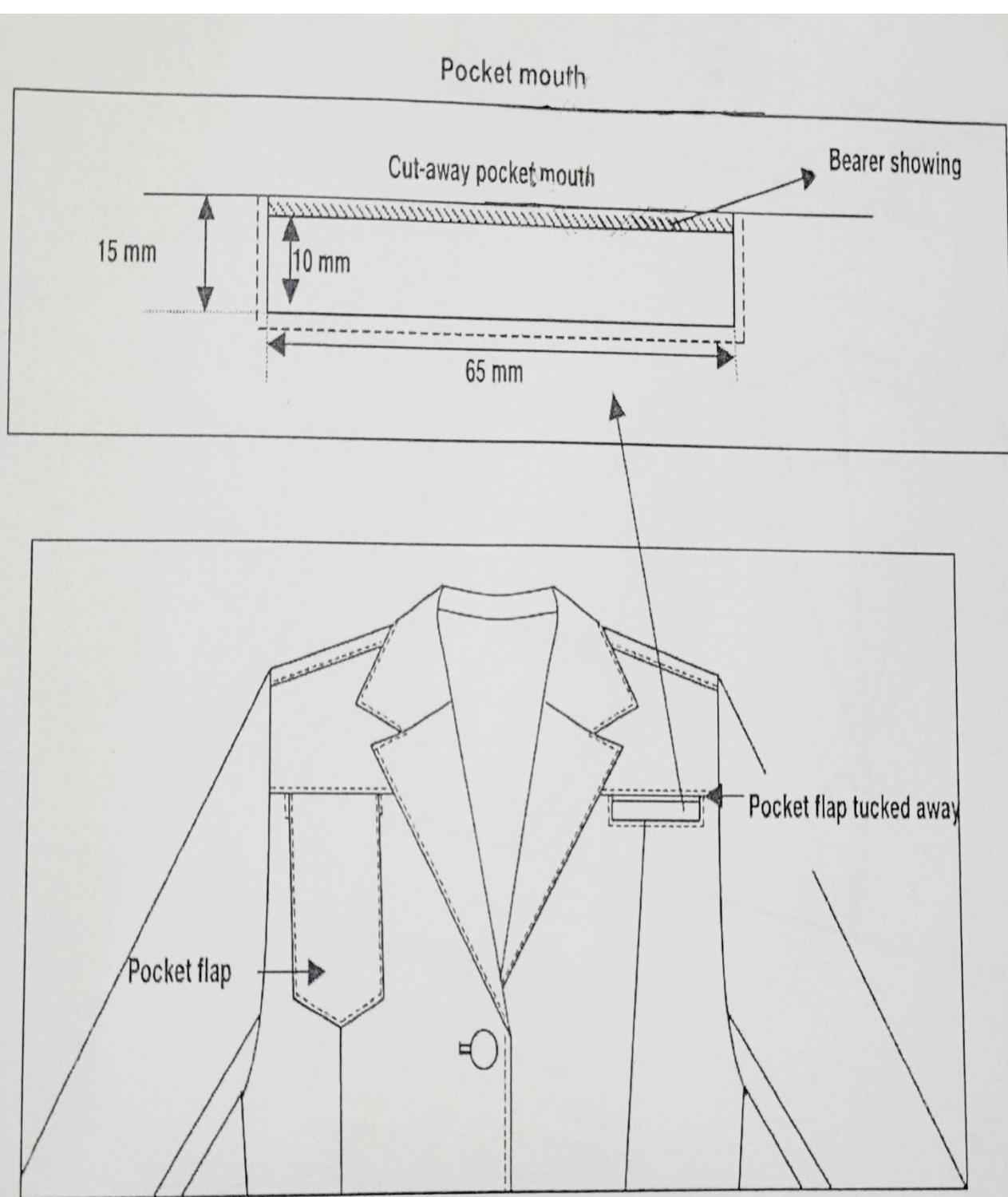
### 26.2. Front yoke

- ◆ shoulder seam to be positioned on the natural shoulder line.
- ◆ of finished length 12,5 cm (measured along the sleeve-insertion seam):
  - on size designation Medium and graded proportionally for smaller and larger sizes.
- ◆ of finished length 50 mm (measured along the front edge from the gorge seam):
  - on size designation Medium and graded proportionally for smaller and larger Sizes.

### 26.3. Pockets and pocket flaps

#### Breast pocket to:

- ◆ be positioned on each forepart in the yoke-to-body seams:
  - centrally positioned over the front panel seam.
- ◆ be single jetted of width 10 mm:
  - of finished length 65 mm.
- ◆ be such that pocket mouth edge is top-stitched 2 mm.
- ◆ have a bearer:
  - of outer material.
  - of depth 30 mm.
  - raw edges to be folded in and attached to the pocket bags.
- ◆ pocket bag:
  - to be of lining.
  - of finished width 75 mm.
  - of finished depth 13 cm.
  - swing type.



#### 26.4. Pocket flap

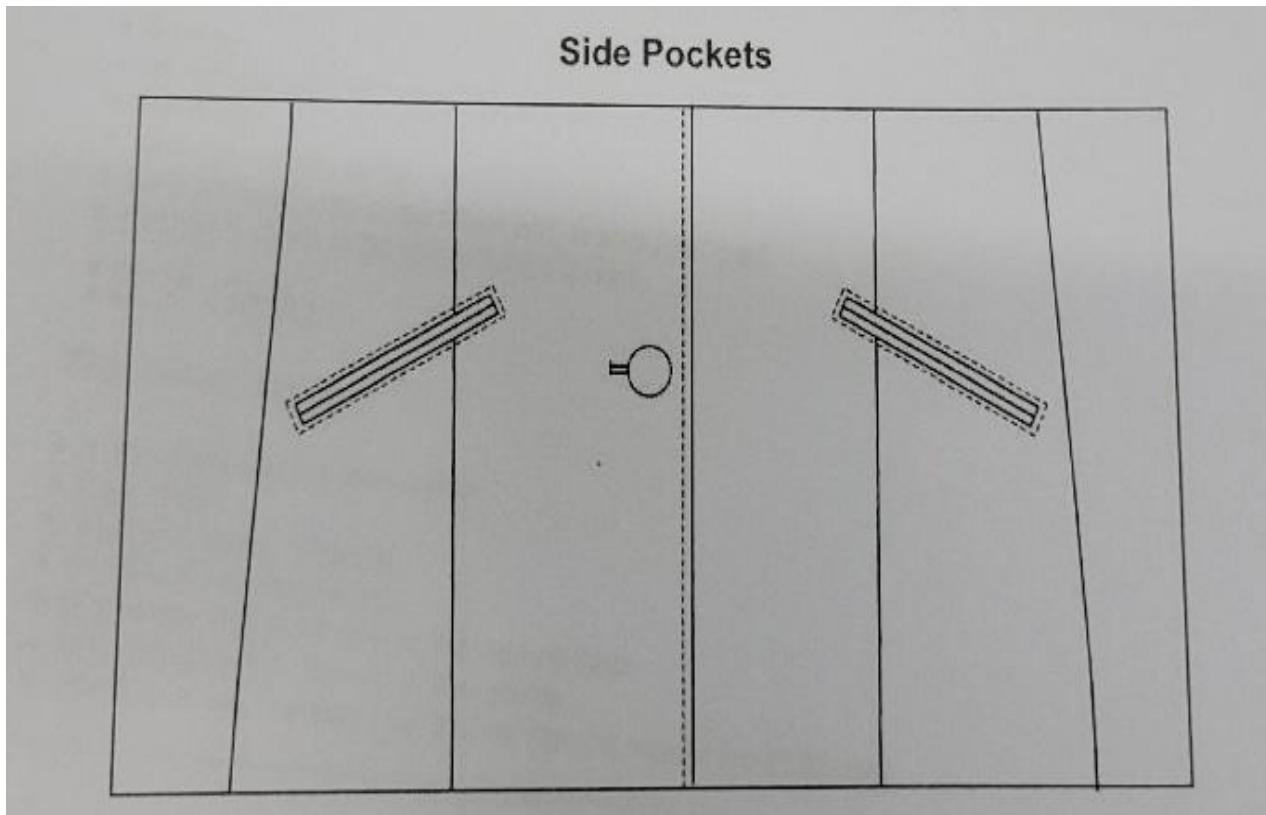
- ◆ to be of outer material.
- ◆ to be lined with outer material.
- ◆ to be interlined with interlining.
- ◆ cut with a mitred point.
- ◆ of finished depth 11 cm to the point, 90 mm at the sides.
- ◆ of finished width 65 mm.
- ◆ sewn in with yoke-to-body seam.
- ◆ centrally positioned inside the pocket mouth opening.
- ◆ to have a 2 mm top-stitching around the free edges.

#### 26.5. Two side pockets

- ◆ slanted:
  - positioned in such a way that they slant down towards the side seam at a 45° angle.
- ◆ double jetted pockets.
- ◆ positioned with the top of the pocket mouth 10 mm forward of the front panel seam.
- ◆ be of finished length 15 cm on size designation Medium and graded proportionally for smaller and larger sizes.

#### 26.6. Pocket bags:

- ◆ of lining.
- ◆ swing type.
- ◆ shall not be caught in with the front panel seam.
- ◆ of finished width 18 cm on size designation Medium and graded proportionally for smaller and larger sizes.
- ◆ of finished depth 17 cm on size designation Medium and graded proportionally for smaller and larger sizes (measured below the mouth end closer to the side seam).



## 26.6. Facing and lining

### **The front facings to be:**

- ◆ of outer material.
- ◆ so cut and made that they conform to the shape of the jacket.
- ◆ such that it may be pieced twice.
- ◆ separate (sewn-on).
- ◆ shall be 30 mm wide at the shoulder seam.
- ◆ shaped to 65 mm at the bottom hem.
- ◆ front edge to be top-stitched 2 mm.
- ◆ to be stitched to the lining.

### **Lining:**

- ◆ body and sleeves shall be lined with lining
- ◆ so cut and made that they conform to the shape of the jacket
- ◆ shall be sewn to the body, hem and facings

## 26.7. Back

### **Back:**

- ◆ to consist of two sections:
  - a yoke.
  - a lower section with a centre back seam.
- ◆ seam joining the yoke and lower section to be top-stitched 2 mm above the join of the seam.

## 26.8. Back yoke

- ◆ of finished length 14 cm (measured from the centre back neck seam).
  - on size designation Medium and graded proportionally OT smaller and larger sizes.
- ◆ of finished length 12,5 mm (measured along the sleeve insertion seam).
  - on size designation Medium and graded proportionally for smaller and larger sizes.

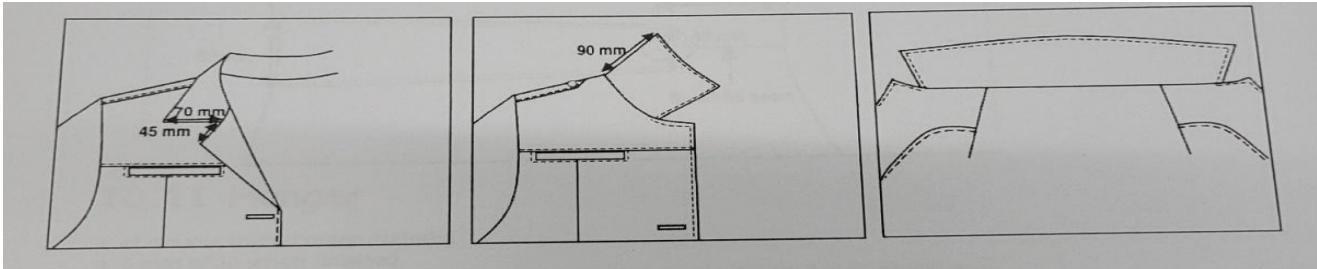
## 26.9. Sleeves

- ◆ be long.
- ◆ be two-piece.
- ◆ set-in type.
- ◆ shall have plain cuffs.
- ◆ each sleeve head to be fitted with a shoulder pad.
- ◆ hind-arm seam to be top-stitched 2 mm.

## 26.10. Collar

### **The collar to be:**

- ◆ a one-piece jacket-type collar.
- ◆ step collar.
- ◆ lined with outer material.
- ◆ interlined with interlining.
- ◆ of finished depth 90 mm at the centre back.
- ◆ of finished length 70 mm at the points.
- ◆ attached in such a way that it shall have a lapel step of 45 mm.



## 26.11. Buttonholes

Right forepart to have:

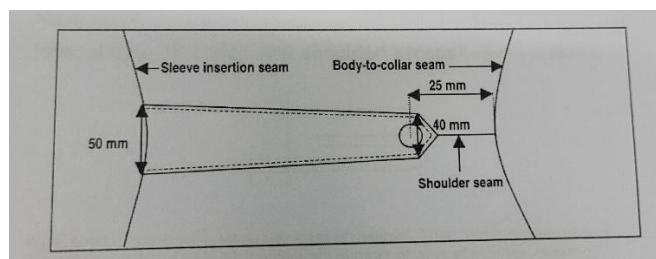
- ◆ three bound-type buttonholes:
  - horizontal.
  - equidistantly spaced.
  - neatly made.
  - double jetted.
  - top-stitched 1mm.
  - of finished length 25 (to neatly accommodate the covered shank buttons).
  - positioned 15 mm from front edge.
  - top buttonhole to be positioned 21 cm below the lapel step.
  - other two buttonholes to be equidistantly spaced at 10 cm mm intervals.

## 26.12. Buttons

- ◆ 6 in total (3 shank and 3 jigger).
- ◆ properly secured.
- ◆ positioned on the left forepart (3 outside and 3 inside).
- ◆ in corresponding positions to that of the relevant buttonholes.

## 26.13. Shoulder straps

- ◆ of outer material.
- ◆ Mitred.
- ◆ finished width 50 mm at the sleeve end.
- ◆ tapering to 40 mm at the mitred end.
- ◆ fasten with press-stud fasteners.
  - positioned 25 mm from the body-to-collar seam
  - centrally positioned on the shoulder seam
- ◆ free edges shall be top-stitched 2 mm.
- ◆ centrally positioned over the shoulder seam.



## 26.14. Hanger

- ◆ of double folded outer material.
- ◆ 5 mm wide when finished.
- ◆ to be centrally secured to the collar-to-back-neck facing on the inside of the coat.

## 26.15. Hems

### Bottom hem:

- ◆ of finished width 30 mm.
- ◆ interlined with interlining.
- ◆ sewn to the lining.

### Sleeve hems:

- ◆ to be of finished width 25 mm.
- ◆ interlined with interlining.
- ◆ sewn to the lining.

## 27. STITCHES, SEAMS AND STITCHING'S

**main seaming:** single needle lock stitch.

**top-stitching:** single needle lock stitch.

**other stitches:** single needle lock stitch.

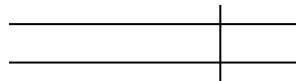
### 27.1. Seams

#### 27.1.1. Seams

Seams to be at least 8 mm wide (unless otherwise stated).

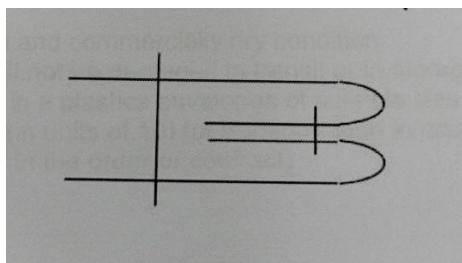
**Jacket and sleeve seams (opened), lining seams:**

**Main seams:** seam type SSa-1



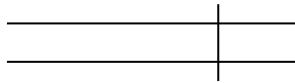
Superimpose two or more plies of material and seam with one row of stitches positioned at the specific distance(s) from the aligned edges.

**Free edges of collar and shoulder straps: seam type SSae- -2**



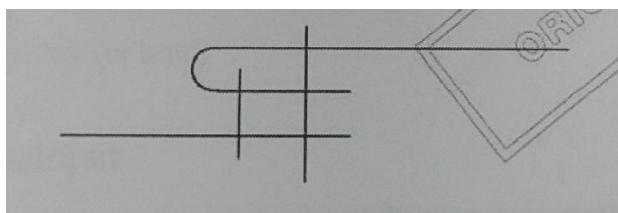
From seam Type SSa-1, using two plies of material. Then turn back each ply at the seam and seam with the appropriate number of rows of stitches, ensuring that when more than one row of stitches is used, one row passes through the folded edges.

**other seams: seam type SSa**



Superimpose two or more plies of material and seam with the appropriate number of rows of stitches positioned at the specific distance(s) from the aligned edges.

**Yoke seams: seam type LSq-2**



Form seam type SSa-1, using two plies of material. Then turn back the top ply at the seam and seam with the appropriate number of rows of stitches.

#### 27.1.2. Number of stitches

**seaming:**  $40 \pm 4$  per 10 cm.

**top-stitching:**  $25 \pm 2$  per 10cm.

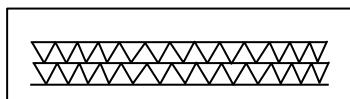
**buttons:** 10-12 per button

## 28. SPECIAL CONDITIONS FOR BOTH MALE AND FEMALE LEATHER JACKETS

### 28.1. Packing

#### 28.1.1. The jackets shall be:

- 28.1.1.1. delivered in a commercially dry condition.
- 28.1.1.2. so packed that they will not be damaged in transit or in storage.
- 28.1.1.3. individually packed in a plastics envelope of suitable size and shape on a hanger.
- 28.1.1.4. unless otherwise specified in the order or contract, acceptably packed for transportation in acceptable container that comply with the following:
  - 28.1.1.4.1. coffin type boxes with a base and lid.
  - 28.1.1.4.2. double sided corrugated board boxes.
  - 28.1.1.4.3. dimensions: 1000 mm x 500 mm x 300 mm.



← Diagram of double sided corrugated board

### 28.2. Marking

#### 28.2.1. Plastics envelopes

Each envelope to be clearly marked with the following information:

- 28.2.1.1. the name and surname of the official.

### 28.3. Additional marking

When so required by the Public Safety, jackets, envelopes or containers (or any combination of these) to bear information additional to that specified above

## 29. NORMATIVE REFERENCES

The following standard documents contain provisions which, through reference in this text, constitute provisions of this specification. All documents are subject to revision and, since any reference to a document is deemed to be a reference to the latest edition of a standard, parties to agreements based on this specification are encouraged to take steps to ensure the use of the most recent editions of the standards indicated below. Information on currently valid national and international standards may be obtained from SABS Standards Division.

**SANS 105-E04/ISO 105-E04, Textiles – Tests for colour fastness – Part E01: Colour fastness to water.**

**SANS 142, Narrow elastic fabrics and strip.**

**SANS 1049, Leather – Physical and mechanical tests – Determination of flex resistance by flexometer method.**

**SANS 1254, Fusible interlinings. SANS 1309, Printed labels for textiles.**

**SANS 1362, Sewing threads.**

**SANS 1387-7, Woven cotton and similar apparel fabrics – Part 7: Jacket linings.**

**SANS 1822, Slide fasteners.**

**SANS 3380/ISO 3380, Leather – Physical and mechanical tests – Determination of shrinkage temperature up to 100 °C.**

**SANS 4045/ISO 4045, Leather – Chemical tests – Determination of pH.**

**SANS 5278, Sewing stitches per unit length.**

**SANS 5398-1/ISO 5398-1, Leather – Chemical determination of chromic oxide content –Part 1: Quantification by titration.**

**SANS 5618, Leather – Matter extractable by petroleum ether.**

**SANS 5669, Measurement of distension and strength of grain of leather by the ball burst test.**

**SANS 10371, Terms and definitions for clothing.**

**SANS 11640, Leather – Test for colour fastness – Colour fastness to cycles of to-and-fro rubbing.**

**SANS 11644, Leather – Test for adhesion of finish.**

## **ANNEXURE A**

### **(Normative)**

#### **Bid sample submission requirements.**

##### **(Unless otherwise specified)**

**NOTE:** A Bid sample is NOT the same as a pre-production sample. A bid sample will serve as a reflection of the bidder's capability, but also be made strictly according to the specific specification's requirements. If a bidder is successful, it does not necessarily mean that the Public Safety regards the original bid sample as a 100% approved sample. After a bid has been awarded, pre-production samples and fit/size range samples will have to be submitted, assessed by a SANAS accredited body and only after approval of the pre-production samples and size/fit range, bulk production may commence.

- A.1 Bid sample to comply with the requirements of the specification.
- A.2 Any deviation from this specification shall be clearly identified and motivated by means of a written report that shall be submitted together with the sample for consideration.
- A.3 Exemption certificates for local content shall be obtained from the Department of Trade and Industry and Competition, if relevant.
- A.4 The bid sample shall be supplied in a size Large.

## ANNEXURE B

### (Normative)

#### **Special conditions of bid (Applicable to the successful bidder)**

##### **B-1 GENERAL**

- B-1.1** The inspection authority will be a SANAS accredited authority.
- B-1.2** One pre-production sample jacket, shall have been inspected, tested and approved by the inspecting authority before bulk production is commenced. **This sample shall be accompanied by a trim chart containing a sample of each component material (as given in 6) and the relevant certificates that prove compliance with the requirements of each component.** It shall be the duty of the manufacturer to give adequate notice to the inspecting authority of the availability of these samples.
- B-1.3** The jackets shall be subject to inspection during the course of manufacture. The inspector shall, during normal working hours, be given all reasonable facilities for carrying out his duties and shall have the right of entry into the contractor's factory and the factory or works of any subcontractor where work on jackets supplied to this specification may be in progress.
- B-1.4** The contractor shall inspect the finished jackets for compliance with the specification before submitting them to the inspecting authority for final inspection.
- B-1.5** Before acceptance, the jackets shall have been inspected and tested by the inspecting authority and found to comply with the requirements of the specification.
- B-1.6** The cost incurred for the assessment of the pre-production samples will be for the BIDDER'S account, unless otherwise stated.

##### **B-2 DOCUMENTATION**

One container of each consignment shall be marked "DOCUMENTS" and in addition to the jackets, shall contain the following:

- a) The packaging slip or delivery note;
- b) where applicable the inspection certificate(s);
- c) a copy of the invoice containing the following information:
  - the order number
  - the financial authority number
  - a full description of the consignment, i.e. quantity, etc

## **ANNEXURE C**

### **(Normative)**

#### **Colour reference**

Due to the fact that colours can change over a period of time, any colour standard which has been registered for a period of **SEVEN YEARS** or more shall be considered obsolete. These standards shall then be allocated an archived status (as opposed to current status) and re- registration shall be required.

**NOTE:** *Before leather is sent to the Inspection Authority for colour registration purposes, the successful bidder shall confirm with the Inspection Authority whether a submission is required or not.*

#### **A. The following scenarios require a submission of leather from the successful bidder:**

1. A colour standard is archived.
2. First time registration is required (CKS 129 colour number does not exist).
3. The custodian of the colour library is out of stock.

#### **B. Requirements for the submission of leather as identified in A:**

1. The leather shall be used to make new colour swatches which shall be the responsibility of the custodian of the colour library.
2. The cost of the leather shall be incorporated into the relevant bid submission.

## **INFORMATION TO BIDDERS**

### **Enquiries:**

**All enquiries to be addressed in writing to:**

***Elizabeth Skosana: Manager Procurement***

***Email: [elizabethsk@Joburg.org.za](mailto:elizabethsk@Joburg.org.za)***

**FORM C****RFQ NR:****FORM B: FORM OF QUOTATION AND FORM OF ACCEPTANCE**

Will the quoted price remain firm for a period of 30 days? (YES/NO)

If not: State the validity period \_\_\_\_\_

Is/Are the price/s quoted subject to the 2,5% settlement discount (YES/NO) \_\_\_\_\_

Is/Are the tender price firm until completion of order/work? (YES/NO) \_\_\_\_\_

If not:

(a) Submit the cost factors which will be taken into account in the event of price increase/decrease, as well as the compilation of the tender price/s, i.e. cost price, transport cost, margin of profit, etc (clause of the Specification and Additional Conditions of Tender, Form A, refers)

|              | %   | INDEX FIGURE AND BASE DATE (EG. SEIFSA TABLE E1 JUNE 1992) |
|--------------|-----|--|
| Material     |     |  |
| Labour       |     |  |
| Transport    |     |  |
| Profit       |     |  |
| OTHER        |     |  |
| 1            |     |  |
| 2            |     |  |
| 3            |     |  |
| <b>TOTAL</b> | 100 |  |

NB. If prices are variable due to fluctuation in the exchange rate, the acceptance of any order will be subject to forward cover taken out by yourselves.

SIGNATURE OF TENDERER:.....

FORM OF QUOTATION AND FORM OF ACCEPTANCE (contd)  
Group Head: SSCM City  
of Johannesburg

Sir/Mam,

I/We the undersigned, having examined the specification, hereby offer to supply, deliver and offload the items in accordance therewith, at the following price:

**PRICING SCHEDULE**

| <b>BRANDED MARKETING MATERIALS</b> |                       |            |  |                                   |
|------------------------------------|-----------------------|------------|--|-----------------------------------|
| <b>No.</b>                         | <b>Item</b>           | <b>Qty</b> | <b>Price per Item in R<br/>(Excl. VAT)</b> | <b>Total in<br/>R (excl. VAT)</b> |
| <b>1</b>                           | Male leather Jackets  | <b>48</b>  |  |                                   |
| <b>2</b>                           | Ladies Leather Jacket | <b>22</b>  |  |                                   |
| <b>TOTAL (EXCLUDING VAT)</b>       |                       |            |  |                                   |

FORM OF QUOTATION AND FORM OF ACCEPTANCE (contd)

Is the Company VAT Registered? (YES/NO): \_\_\_\_\_

VAT Number: \_\_\_\_\_

VENDOR NUMBER \_\_\_\_\_

VENDOR SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF PERSON/S AUTHORISED TO SIGN QUOTATIONS:

| NAME | ID NUMBER | CAPACITY | SIGNATURE |
|------|-----------|----------|-----------|
|      |           |          |           |
|      |           |          |           |
|      |           |          |           |

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.

REGISTERED NAME OF TENDERING COMPANY/SUPPLIER: - (IN BLOCK LETTERS)

\_\_\_\_\_

COMPANY REGISTRATION NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FAX NUMBER:  
\_\_\_\_\_

AS WITNESSES:

1 \_\_\_\_\_

(NAME & SURNAME IN BLOCK LETTERS)

2 \_\_\_\_\_

(NAME & SURNAME IN BLOCK LETTERS)

**STATEMENT OF AUTHORISATION**

IF THE TENDERER IS A COMPANY OR FIRM, STATE ON WHAT AUTHORITY THE UNDERSIGNED HAS THE AUTHORIZATION TO SIGN THE TENDER DOCUMENTS, FOR EXAMPLE: COMPANY'S RESOLUTION OR PROCURATION OR STATUTES OF PARTNERSHIP, ETC.

I/We the undersigned is/are authorized to enter into this contract on behalf of

.....  
.....  
.....  
.....

..... by authority of .....

dated ..... a certified copy of which may be attached to this tender.

**SIGNATURE:**

1. \_\_\_\_\_ ID NR \_\_\_\_\_ DATE: \_\_\_\_\_

2. \_\_\_\_\_ ID NR \_\_\_\_\_ DATE: \_\_\_\_\_

**WITNESSES:**

1. \_\_\_\_\_ ID NR \_\_\_\_\_ DATE: \_\_\_\_\_

2. \_\_\_\_\_ ID NR \_\_\_\_\_ DATE: \_\_\_\_\_

**NB:**

**PROOF IS REQUIRED THAT THE COMPANY HAS BEEN REGISTERED  
AND DOES IN FACT EXIST, AND THAT THE PERSONS WHO HAVE  
SIGNED THE TENDER DOCUMENT HAVE INDEED BEEN SO  
AUTHORIZED**

**MBD 4: DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
  - 3.1 Full Name of bidder or his or her representative:.....
  - 3.2 Identity Number: .....
  - 3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):.....
  - 3.4 Company Registration Number: .....
  - 3.5 Tax Reference Number:.....
  - 3.6 VAT Registration Number: .....
  - 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
  - 3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ....

.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ..... **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....  
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....  
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....

**NO**

4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
|-----------|-----------------|-----------------------|
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

**FORM F**

**MBD 8: DECLARATION OF TENDERER PAST SUPPLY  
CHAIN MANAGEMENT PRACTICES**

1. This Municipal Tender Document must form part of all tenders/quotations invited.
2. It serves as a declaration to be used by Municipalities and Municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The tender of any tenderer may be rejected if that tenderer, or any of its directors have:
  - a. abused the Municipality's / Municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, Municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the tender:**

| Item  | Question   | Yes                             | No                             |
|-------|--|---------------------------------|--------------------------------|
| 4.1   | Is the tenderer any of its directors listed on the National Treasury's database as a company or persons prohibited from doing business with the public sector?<br><b>(Companies for persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> (listen to the other side) rule was applied).</b>   | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars:  |                                 |                                |
| 4.2   | Is the tenderer or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?<br><b>(To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012)3265445)</b> | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars:  |                                 |                                |
| 4.3   | Was the tenderer or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?   | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.3.1 | If so, furnish particulars:  |                                 |                                |

2/...

|       |  |                                 |                                |
|-------|--|---------------------------------|--------------------------------|
|       |  |                                 |                                |
| 4.4   | Does the tenderer or any of its directors owe any Municipal rates and taxes or Municipal charges to the Municipality / Municipal entity, or to any other Municipality / Municipal entity, that is in arrears for more than three months? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars:  |                                 |                                |
| 4.5   | Was any contract between the tenderer and the Municipality / Municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or to comply with the contract?                      | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.5.1 | If so, furnish particulars:  |                                 |                                |

### CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) ..... CERTIFY THAT  
THE INFORMATION FURNISHED ON THIS DECLARATION FORM TO BE TRUE AND  
CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE  
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**SIGNATURE**

.....  
**DATE**

.....  
**POSITION**

.....  
**NAME OF TENDERER**

**MBD9: CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

**<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.**

**<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.**

## **CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

**Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

**CITY OF JOHANNESBURG**  
**FINANCE DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT**

**DECLARATION ON STATE OF MUNICIPAL ACCOUNTS**

A Any bid will be rejected if:

Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

1. Name of bidder ..... ii.

Registration Number .....

iii. Municipality where business is situated

.....

iv. Municipal account number for rates .....

v. Municipal account number for water and electricity .....

vi. Names of all directors, their ID numbers and municipal account number.

1. ....

2. ....

3. ....

4. ....

5. ....

6. ....

7. ....

C Documents to be attached.

1. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
2. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)

3. Proof of directors

***I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:***

.....  
.....

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

ARTICLE OF AGREEMENT IN TERMS OF THE OCCUPATIONAL SAFETY ACT, 1993  
BETWEEN

**The CITY OF JOHANNESBURG**  
(Hereinafter referred to as the  
"EMPLOYER")

AND

.....  
.....  
.....  
.....

Herein represented by ..... in his/her capacity as .....

duly authorised as per Form D , Attached hereto,(herein after referred to as the (CONTRACTOR")  
WHEREAS the CONTRACTOR is the mandatory of the EMPLOYER as contemplated in an

agreement in respect of .....

.....(RFQ Description)

RFQ number.....

AND WHEREAS the Occupational Health and Safety act, 1993 (Act 85 of 1993, hereinafter referred to as the "ACT"), imposes certain powers and duties upon the EMPLOYER.

AND WHEREAS the parties have agreed to enter into an agreement in terms of the ACT. NOW THEREFORE the parties agree as follows:

- (a) The CONTRACTOR undertakes to acquaint the appropriate officials and employees of the CONTRACTOR with all relevant provisions of the ACT and the regulations promulgated in terms thereof.
- (b) The CONTRACTOR undertakes that all relevant duties, obligations and prohibitions imposed in terms of the ACT and Regulations will be fully complied with. Provided that should the EMPLOYER prescribe certain arrangements and procedures, that same shall be observed and adhered to by the CONTRACTOR, his officials and employees. The CONTRACTOR shall bear the onus of acquainting himself/herself/itself with such arrangements and procedures.
- (c) The CONTRACTOR hereby accepts sole liability for such due compliance with the relevant duties, obligations, prohibitions, arrangements and procedure, if any, imposed by the ACT and Regulations and the EMPLOYER expressly absolves the EMPLOYER from itself being obliged to comply with any of the aforesaid duties, obligations, prohibitions, arrangements and procedure as the case may be.
- (d) The CONTRACTOR agrees that any duly authorised officials of the EMPLOYER shall be entitled, although not obliged, to take such steps as may be necessary to ensure that the CONTRACTOR has complied with the undertakings as more fully set out in paragraphs (a) and (b) above, which steps may include, but shall not be limited to, the right to inspect any appropriate site or premises occupied by the CONTRACTOR, or to inspect any appropriate records held by the CONTRACTOR or to take such steps it may deem necessary to remedy the default of the CONTRACTOR at the cost of the CONTRACTOR.

(e) The CONTRACTOR shall be obliged to report forthwith to the EMPLOYER any investigations, complaint or criminal charge which may arise as a consequence of the provisions of the ACT and Regulations, pursuant to work performed in terms of this agreement, and shall, on written demand, provide full details in writing of such an investigation, complaint or criminal charge as the case may be.

Thus signed at JOHANNESBURG for and on behalf of the EMPLOYER on this the

..... day of ..... 20.....

AS WITNESSES:

1. .....

2. .....

SIGNATURE .....

NAME AND SURNAME.....

CAPACITY.....

Thus signed at ..... for and on the behalf of the CONTRACTOR on this  
the..... day of..... 2022

AS WITNESSES:

1. .....

2. .....

SIGNATURE .....

NAME AND SURNAME.....

CAPACITY.....

**MBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL  
CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE  
TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

---

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

|  | <b>POINTS</b> |
|--|---------------|
| <b>PRICE</b>                                     | <b>80</b>     |
| <b>SPECIFIC GOALS</b>                            | <b>20</b>     |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b>    |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences,

in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 6.1. POINTS AWARDED FOR PRICE

#### 6.1.1. THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 6.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 6.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

## 7. POINTS AWARDED FOR SPECIFIC GOALS

7.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

7.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

| THE SPECIFIC GOALS<br>ALLOCATED POINTS IN TERMS<br>OF THIS TENDER | MEANS OF<br>VERIFICATION<br>DOCUMENTS<br>REQUIRED  | NUMBER OF<br>POINTS<br>ALLOCATED<br>(80/20<br>SYSTEM) | NUMBER OF<br>POINTS CLAIMED<br>(80/20 SYSTEM)<br>(TO BE<br>COMPLETED BY<br>THE TENDERER) |
|---|--|---|--|
| <b>GOAL 1: DESIGNATED GROUP</b>                                   |  |   |  |
| Business owned by 51% or more –<br><b>Black Youth</b>             | CSD report, Valid<br>BBBEE Certificate/<br>affidavit Sworn<br>under oath, ID copy<br>of owner/s of the<br>business AND | 10  |  |

|  |  |           |  |
|--|--|-----------|--|
|  | <b>Shareholder's certificate</b>                 |           |  |
| <b>GOAL 2: SPECIFIC GOAL</b>   |  |           |  |
| Enterprise located within city of Johannesburg Metropolitan Municipality | <b>CSD report and proof of municipal account</b> | <b>10</b> |  |

### **DECLARATION WITH REGARD TO COMPANY/FIRM**

7.3. Name of company / firm .....

7.4. Company registration number: .....

7.5. **TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One-person business/sole proprietor
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

7.6. I, the undersigned, who is duly authorised to do so on behalf of the company / firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company / firm for the preference(s) shown and I acknowledge that:

- a) The information furnished is true and correct;
- b) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- c) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- d) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such

cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....

**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

## **MBD 6.2: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### **1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x        is the imported content in Rand  
y        is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedti.gov.za/industrialdevelopment/ip.jsp> at no cost.**

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

| <u>Description of services, works or goods</u> | <u>Stipulated minimum threshold</u> |
|--|-------------------------------------|
|  | 100 %                               |

3. Does any portion of the goods or services offered have any imported content?

(*Tick applicable box*)

|     |    |
|-----|----|
| YES | NO |
|-----|----|

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.resbank.co.za](http://www.resbank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| <b>Currency</b> | <b>Rates of exchange</b> |
|-----------------|--------------------------|
| US Dollar       |                          |
| Pound Sterling  |                          |
| Euro            |                          |
| Yen             |                          |
| Other           |                          |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Institution):

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on

[http://www.thedti.gov.za/industrial\\_development/p.jsp](http://www.thedti.gov.za/industrial_development/p.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names), do hereby declare, in my capacity as ..... of .....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

|  |   |
|--|---|
| Bid price, excluding VAT (y)                                       | R |
| Imported content (x), as calculated in terms of SATS 1286:2011     | R |
| Stipulated minimum threshold for local content (paragraph 3 above) |   |
| Local content %, as calculated in terms of SATS 1286:2011          |   |

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.**

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Initials**

## ANNEXURE C

## LOCAL CONTENT DECLARATION - SUMMARY SCHEDULE

|      |                           |                 |
|------|---------------------------|-----------------|
| (C1) | Tender Number             | COJ0084-25/26   |
| (C2) | Tender description        | LEATHER JACKETS |
| (C3) | Designated product(s)     | LEATHER         |
| (C4) | Tender Authority          |                 |
| (C5) | Tendering Entity Name     | City of Jo'burg |
| (C6) | Tender Exchange Rate      | Pula   EU   GBP |
| (C7) | Specified local content % | 100%            |

**Note:** VAT to be excluded from all calculations

| Calculation of local content |  |                                 |                         |   |                |             |                            | Tender summary  |                    |                                 |                        |
|------------------------------|--|---------------------------------|-------------------------|---|----------------|-------------|----------------------------|---|--------------------|---------------------------------|------------------------|
| Tender Item numbers          | List of items                                  | Tender price - each (Excl. VAT) | Exempted imported value | Tender value net of exempted imported content | Imported value | Local value | Local content % (per item) | Tender Quantity   | Total tender value | Total exempted imported content | Total imported content |
| (C8)                         | (C9)   | (C10)                           | (C11)                   | (C12)   | (C13)          | (C14)       | (C15)                      | (C16)   | (C17)              | (C18)                           | (C19)                  |
| 1                            | Male leather Jackets<br>Ladies Leather Jackets |                                 |                         |   |                |             |                            | 48  |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | 22  |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | (C20) Total tender value                                |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | (C21) Total Exempt imported content                     |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | (C22) Total Tender value net of exempt imported content |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | (C23) Total imported content                            |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | (C24) Total local content                               |                    |                                 |                        |
|                              |  |                                 |                         |   |                |             |                            | (C25) Average local content % of tender                 |                    |                                 |                        |

Signature of tenderer from Annexure B

Date: \_\_\_\_\_



## Annexure D

## Imported Content Declaration - Supporting Schedule to Annexure C

|      |                       |                 |    |     |  |
|------|-----------------------|-----------------|----|-----|--|
| (D1) | Tender Number         | COJ0084/25/26   |    |     |  |
| (D2) | Tender description    | LEATHER JACKETS |    |     |  |
| (D3) | Designated product(s) | LEATHER         |    |     |  |
| (D4) | Tender Authority      | COJ             |    |     |  |
| (D5) | Tendering Entity Name |                 |    |     |  |
| (D6) | Tender Exchange Rate  | Pula            | EU | GBP |  |

**Note: VAT to be excluded from all Calculations**

#### A. Exempted Imported Content

(D19) Total exempt imported value

This total must correspond with Annexure C - C21

**B. Imported directly by the Tenderer**

(D32) Total imported value by Tenderer

**C. Imported directly by 3rd party to the Tenderer**

10.000 10.000

#### D. Other foreign currency payments

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported contents & foreign currency payments - (D32, D45) & (D52) above

**This total must correspond with Annexure C - C23**

## ANNEXURE E

## LOCAL CONTENT DECLARATION - SUPPORTING SCHEDULE TO ANNEXURE E

|      |                       |                    |
|------|-----------------------|--------------------|
| (E1) | Tender Number         | COJ0084-25/26      |
| (E2) | Tender description    | LEATHER JACKETS    |
| (E3) | Designated product(s) | LEATHER            |
| (E4) | Tender Authority      | Metro municipality |
| (E5) | Tendering Entity Name | City of Jo'burg    |

**Note: VAT to be excluded from all Calculations**

**Signature of tenderer from Annexure B**

Date: