

## COMPULSORY BRIEFING SESSION

**DESIGN, SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BIRD PROOFING SYSTEM FOR TRANSNET SOC LTD (REG. NO 1990/000900/30) OPERATING AS TRANSNET PORT TERMINALS (HEREIN-AFTER REFERRED TO AS "TPT") AT THE PORT OF DURBAN AGRI-PORT AND MAYDON WHARF TERMINAL.**

**TPT/2024/08/0008/74645/RFP**

**23 August 2024,**

**09h00 – 12H00**

**Okolweni Boardroom, Maydon Wharf**

NAME	DESIGNATION	OPERATING DIVISION	
Nontando Mnguni (NM)	Young Professional in Training	Transnet Port Terminals	✓
Duduzile Sibiyi (DS)	ESD Specialist	Transnet Port Terminals	✓
Yanga Ralarala (YR)	Project Manager	Transnet Port Terminals	✓
Nadeem Mohamed (NM)	Senior Project manager	Transnet Port Terminals	✓
Brian Venkatesan (BV)	Senior Project Manager	Transnet Port Terminals	✓
Jeremy Naidoo (JN)	Planner	Transnet Port Terminals	✓
Nonjabulo Ntuli (NN)	Planner	Transnet Port Terminals	✓
Asavela Ntlokwana (AN)	Quantity Surveyor	Transnet Port Terminals	✓
Sanele Biyela (SB)	Construction Manager	Transnet Port Terminals	✓
Duma Mahlakazela (DM)	Practitioner: Health & Safety	Transnet Port Terminals	✓
Darren Chetty (DC)	Technical Manager	Transnet Port Terminals	✓
Ricardo Lawson (RL)	Quality Officer	Transnet Port Terminals	✓
Lindokuhle Nsibande (LN)	Sourcing Specialist	Transnet Port Terminals	✓
Refer to <b>ATTENDANCE REGISTER</b> - for the complete list of all the meeting attendees.			

### **WELCOME**

Nontando Mnguni welcomed all attendees and thanked all attendees for taking time from their busy schedules to attend the Briefing Session and requested all attendees to introduce themselves.

### **SIGNING OF ATTENDANCE REGISTER**

NM noted that the attendance register will be used for record of attendance for this meeting further noted that a TPT attendance register will be circulated for signing by all attendees.

## **RULES OF ENGAGEMENT**

- NM noted that this briefing session is compulsory.
- An opportunity for clarification questions will be provided after the briefing session.
- NM requested that all bidders remain for the entire duration of the briefing session as important information pertaining to the RFP would be presented. For full details on the session rules of engagement (**Refer to Annexure A-the Briefing Session Presentation from page3-page 4**).

## **PROCUREMENT PROCESS**

NM provided information on the tender process and highlighted all the sections and annexures that are included in the tender documents issued. For full details on the Tender Process (**Refer to Annexure A-Briefing Session Presentation page5 -page 6**).

## **EVALUATION METHODOLOGY**

NM went through the evaluation methodology and discussed each Evaluation stage in detail and emphasized that all tender returnables need to be returned before the closing date and time.

For full details on the Evaluation Methodology (**Refer to Annexure A-Briefing Session Presentation from page 7-page 14**).

## **SCOPE OF WORK & TECHNICAL REQUIREMENTS**

### PRICING DATA:

The activity schedule was done by Asavela Ntlokwana. She thoroughly explained what activities we have in our activity schedule that we will need to price for this tender.

Yanga Ralarala presented a high-level project scope which included the following critical points.

- Works Information
- Technical scorecard
- Eligibility Criteria

The Transnet technical team also went through all the returnables that will be scored, giving a detailed explanation on what is required from the bidders.

For full details on the scope of work and technical requirements (**Refer to Annexure B-Briefing Session Presentation from page 7-page 14**).

## **SUPPLIER DEVELOPMENT REQUIREMENT**

DS presented the transformational specific goals and explained how Suppliers will be evaluated.

The following transformational specific goals will be applicable:

- BBBEE Level 1 & 2
- Black Owned EMEs and QSEs (51% BO)
- Black Women Owned Entities (30% BWO)
- Local content and production

Refer to **Annexure C-Specific Goals Presentation - Briefing session Cherry Pickers**

**GENERAL**

- The closing date for this tender will be on Wednesday, 18 September 2024.

<b>QUESTIONS/ ANSWERS RECIEVED DURING THE BRIEFING SESSION</b>	
<b>BIDDERS WERE GIVEN AN OPPORTUNITY TO ASK QUESTIONS OR CLARIFY ISSUES AS THEY REQUIRED:</b>	
<b>Q1</b>	Is it acceptable to bid without a certificate if the sub-contractor has it?
<b>A1</b>	No. because the Sub-Contractor will have no relationship with Transnet, a joint venture is recommended. .
<b>Q2</b>	Do we have drawings?
<b>A2</b>	We will share the drawings we have; however, we don't have all of them for the other sites.
<b>Q3</b>	Payment based on activities; do you want it shown on the tender submission?
<b>A3</b>	A completed activity schedule has been chosen for this project.
<b>Q4</b>	Will the presentations be shared?
<b>A4</b>	Yes, they will be uploaded.
<b>Q5</b>	Are we allowed to come back to the site?
<b>A5</b>	No, we will go to all the sites and drawings will be shared will all the bidders present.
<b>Q6</b>	After appointment, will the appointed bidder get to present/ give a layout of how they will execute the work? And what is the time frame for the detailed design?
<b>A6</b>	No, the programme that the bidders will submit must indicate everything that will be done.
<b>Q7</b>	Are we able to take something down after uploading it?
<b>Q8</b>	Yes, if the tender hasn't closed.
<b>Q9</b>	Are we expected to seal off the open areas?
<b>Q9</b>	This will be discussed with the engineering team and the final answer will be shared.

**Closure.**

The briefing session closed at 12h30



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**Chairperson**

27/08/2024

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**Date:**