

HESSEQUA MUNICIPALITY

HES-TECH 27/2627: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, REPAIR, REFURBISHMENT, SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF ELECTROMECHANICAL EQUIPMENT AND ASSOCIATED CONTROL SYSTEMS IN THE HESSEQUA MUNICIPAL AREA FOR A PERIOD OF THREE (3) YEARS

T1.1: TENDER NOTICE AND INVITATION TO TENDER

Tenders are hereby invited for:

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This is a **rates-based framework tender**. Each Lot will be evaluated and awarded separately. Appointment to the Framework does not guarantee any minimum quantity, value or allocation of work. The Framework comprises the following Lots:

- **Lot 1:** Pumps, Motors and Mechanical Equipment - CIDB **2ME or higher**;
- **Lot 2:** MCCs, Electrical Panels, Telemetry and Control Systems - CIDB **2EP or higher**; and
- **Lot 3:** Emergency Generators and Associated Control Systems - CIDB **2ME, or higher**.

Tenderers may tender for one or more Lots, provided that they satisfy the applicable CIDB and other eligibility requirements for each Lot tendered for.

Subject to the receipt of sufficient responsive and acceptable tenders, the Employer intends to appoint:

- a) up to **four (4) Framework Contractors under Lot 1**;
- b) up to **three (3) Framework Contractors under Lot 2**; and
- c) up to **three (3) Framework Contractors under Lot 3**.

Appointment to the Framework does not entitle a Framework Contractor to undertake work exceeding the tender-value limit applicable to its CIDB contractor grading designation. The appropriate CIDB class and grading designation shall be verified for each Task Order.

Tender documents will be available from the Supply Chain Management Unit through Ms L. Windvogel during office hours: Mondays, Tuesdays and Thursdays from 07:45 to 16:30; Wednesdays from 08:00 to 16:30; and Fridays from 07:45 to 15:30.

Technical enquiries may be directed to Mr Earl Swart at telephone (028) 713 8000 or by email to earl@hessequa.gov.za. Enquiries concerning the completion or submission of the tender document may be directed to Ms Leanne Windvogel at telephone (028) 713 8087 or by email to leanne@hessequa.gov.za.

A set of tender documents shall be obtained at a non-refundable fee of **R200.00** from Ms L. Windvogel at Hessequa Municipality, Absa Building, Corner of Dickson and Church Streets, Riversdale, WC, 6670. **Only tender offers submitted by Tenderers who have formally obtained and paid for the Tender Documents through the Municipality shall be considered. Proof of payment shall be submitted with the tender offer.**

Payment must be made by bank deposit into the following account:

Account holder : Hessequa Municipality
Bank : First National Bank
Account number : 5357 1024 174
Branch : Riversdale
Branch code : 200313
Reference : HES-TECH 27/2627

Written requests for clarification must be submitted to leanne@hessequa.gov.za no later than **ten (10) calendar days before the tender closing date**. Clarifications that may materially affect the preparation of tenders will be issued to all prospective tenderers who formally obtained the tender document.

Tenders will be evaluated and adjudicated in accordance with the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2022, the Municipal Supply Chain Management Regulations and the Hessequa Municipality Supply Chain Management Policy.

The **80/20 preference-point system** will apply, with:

- 80 points allocated for price; and
- 20 points allocated for the specific goals stated in the tender document, comprising
 - 10 points for B-BBEE status level of contribution and
 - 10 points for locality.

Tenderers must submit their tenders in sealed envelopes clearly marked:

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Sealed tenders must be deposited in the tender box at the offices of **Hessequa Municipality, Absa Building, Corner of Dickson and Church Streets, Riversdale**, by no later than **12:00 on Friday, 06 NOVEMBER 2026**. Tenders will be opened in public immediately after the closing time.

Tenders submitted by email, facsimile or any other electronic means will not be accepted. Late, incomplete or non-responsive tenders will not be considered.

The Municipality reserves the right to withdraw or cancel this invitation, re-advertise the tender, reject any tender, or award one or more Lots separately. The Municipality is not obliged to accept the lowest-priced tender. **Appointments to each Lot will be determined in accordance with the evaluation, ranking and panel-composition methodology stated in the Tender Data and applicable laws of South Africa.**

Functionality will be evaluated in accordance with the criteria contained in the tender document and section 3.1.2.12 of the Hessequa Municipality Supply Chain Management Policy. A minimum functionality threshold of **70 points out of 100 applies**. A tender that fails to achieve the minimum threshold will not be evaluated further for price and specific goals.

Prospective tenderers must be registered on the National Treasury Central Supplier Database. A tenderer who is not registered at the time of tender submission must complete its registration before any award may be made. Where required by the Municipality, the successful tenderer must also be registered on the Hessequa Municipality Accredited Supplier Database before appointment.

Tenders shall remain valid for a period of **ninety (90) calendar days** calculated from the tender closing date.

Tenders will be evaluated in accordance with **Method 2 of the CIDB Standard Conditions of Tender**, as amplified in the Tender Data.

The Municipal Manager
Hessequa Municipality
P O Box 29
Riversdale
6670

HESSEQUA MUNICIPALITY

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T1.1: TENDERKENNISGEWING EN UITNODIGING OM TE TENDER

Tenders word hiermee ingewag vir die AANSTELLING VAN 'N PANEEL VAN DIENSVERSKAFFERS VIR DIE INSTANDHOUDING, HERSTEL, OPKNAPPING, VERSKAFFING, INSTALLERING, TOETSING EN INGEBRUIKNEMING VAN ELEKTROMEGANIESE TOERUSTING EN VERWANTE BEHEERSTELSE IN DIE HESSEQUA MUNISIPALE GEBIED VIR 'N TYDPERK VAN DRIE (3) JAAR

Hierdie is 'n **tariefgebaseerde raamwerktoer**. Elke Lot sal afsonderlik geëvalueer en toegeken word. Aanstelling tot die Raamwerk waarborg geen minimum hoeveelheid, waarde of toekenning van werk nie. Die Raamwerk bestaan uit die volgende Lotte:

- **Lot 1:** Pompe, Motors en Meganiese Toerusting – CIDB **2ME of hoër**;
- **Lot 2:** Motorbeheersentrums (MCC's), Elektriese Panele, Telemetrie en Beheerstelsels – CIDB **2EP of hoër**; en
- **Lot 3:** Noodkragopwekkers en Verwante Beheerstelsels – CIDB **2ME of hoër**.

Tenderaars mag vir een of meer Lotte tender, mits hulle aan die toepaslike CIDB- en ander geskiktheidsvereistes vir elke Lot waarvoor getender word, voldoen.

Onderhewig aan die ontvangs van voldoende responsiewe en aanvaarbare tenders, beoog die Werkgewer om die volgende aanstellings te maak:

- a) tot **vier (4) Raamwerkkontraakteurs onder Lot 1**;
- b) tot **drie (3) Raamwerkkontraakteurs onder Lot 2**; en
- c) tot **drie (3) Raamwerkkontraakteurs onder Lot 3**.

Aanstelling tot die Raamwerk verleen nie aan 'n Raamwerkkontraakteur die reg om werk uit te voer wat die tenderwaardelimiet van sy toepaslike CIDB-kontraakteurgraderingsbenaming oorskry nie. Die toepaslike CIDB-klas en graderingsbenaming sal vir elke Taakopdrag geverifieer word.

Tenderdokumente sal deur me. L. Windvogel by die Voorsieningskanaalbestuurseenheid beskikbaar gestel word gedurende die volgende kantoorure: Maandae, Dinsdae en Donderdae vanaf 07:45 tot 16:30; Woensdae vanaf 08:00 tot 16:30; en Vrydae vanaf 07:45 tot 15:30.

Tegniese navrae kan aan mnr. **Earl Swart** gerig word by telefoonnommer (028) 713 8000 of per e-pos aan earl@hessequa.gov.za. Navrae oor die voltooiing of indiening van die tenderdokument kan aan me. Leanne Windvogel gerig word by telefoonnommer (028) 713 8087 of per e-pos aan leanne@hessequa.gov.za.

'n Stel tenderdokumente moet teen 'n nie-terugbetaalbare bedrag van **R200,00** by me. L. Windvogel by Hessequa Munisipaliteit, Absa-gebou, hoek van Dickson- en Kerkstraat, Riversdal, Wes-Kaap, 6670, verkry word. **Slags tenderaanbiedinge van tenderaars wat die tenderdokumente formeel deur die Munisipaliteit verkry en daarvoor betaal het, sal oorweeg word. Bewys van betaling moet saam met die tenderaanbieding ingedien word.**

Betaling moet per bankdeposito in die volgende rekening gemaak word:

Rekeninghouer	: Hessequa Munisipaliteit
Bank	: Eerste Nasionale Bank
Rekeningnommer	: 5357 1024 174
Tak	: Riversdal
Takkode	: 200313
Verwysing	: HES-TECH 27/2627

Skriftelike versoeke om verduideliking moet nie later nie as **tien (10) kalenderdae voor die tender se sluitingsdatum** per e-pos aan leanne@hessequa.gov.za gestuur word. Verduidelikings wat die voorbereiding van tenders wesenlik kan beïnvloed, sal aan alle voornemende tenderaars wat die tenderdokument formeel verkry het, uitgereik word.

Tenders sal geëvalueer en beoordeel word ooreenkomstig die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid, 2000 (Wet 5 van 2000), die Voorkeurverkrygingsregulasies, 2022, die Munisipale Voorsieningskanaalbestuursregulasies en Hessequa Munisipaliteit se Voorsieningskanaalbestuursbeleid.

Die **80/20-voorkeerpuntestelsel** sal toegepas word, met:

- 80 punte wat vir prys toegeken word; en
- 20 punte wat vir die spesifieke doelwitte soos in die tenderdokument vermeld, toegeken word, bestaande uit:
 - 10 punte vir die tenderaar se B-BSEB-statusvlak van bydrae; en
 - 10 punte vir plaaslik.

Tenderaars moet hul tenders in verseëelde koeverte indien wat duidelik soos volg gemerk is:

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Verseëelde tenders moet nie later nie as **12:00 op Vrydag, 06 November 2026** in die tenderbus by die kantore van **Hessequa Munisipaliteit, Absa-gebou, hoek van Dickson- en Kerkstraat, Riversdal**, geplaas word. Tenders sal onmiddellik ná die sluitingstyd in die openbaar oopgemaak word.

Tenders wat per e-pos, faksimilee of enige ander elektroniese wyse ingedien word, sal nie aanvaar word nie. Laat, onvolledige of nie-responsiewe tenders sal nie oorweeg word nie.

Die Munisipaliteit behou die reg voor om hierdie uitnodiging terug te trek of te kanselleer, die tender te heradverteer, enige tender te verwerp, of een of meer Lotte afsonderlik toe te ken. Die Munisipaliteit is nie verplig om die tender met die laagste prys te aanvaar nie. **Aanstellings vir elke Lot sal bepaal word ooreenkomstig die evaluerings-, rangorde- en paneelsamestellingsmetodologie soos in die Tenderdata uiteengesit en die toepaslike wette van Suid-Afrika.**

Funksionaliteit sal geëvalueer word ooreenkomstig die kriteria vervat in die tenderdokument en artikel 3.1.2.12 van Hessequa Munisipaliteit se Voorsieningskanaalbestuursbeleid. 'n Minimum funksionaliteitsdrempel van **70 punte uit 100** is van toepassing. 'n Tender wat nie die minimum drempel behaal nie, sal nie verder ten opsigte van prys en spesifieke doelwitte geëvalueer word nie.

Voornemende tenderaars moet op die Nasionale Tesourie se Sentrale Verskaffersdatabasis (CSD) geregistreer wees. 'n Tenderaar wat ten tyde van tenderindiening nie geregistreer is nie, moet sy registrasie voltooi voordat enige toekenning gemaak kan word. Waar die Munisipaliteit dit vereis, moet die suksesvolle tenderaar ook voor aanstelling op Hessequa Munisipaliteit se Geakkrediteerde Verskaffersdatabasis geregistreer wees.

Tenders sal vir 'n tydperk van **negentig (90) kalenderdae**, bereken vanaf die tender se sluitingsdatum, geldig bly.

Tenders sal ooreenkomstig **Metode 2 van die CIDB se Standaard Tenderaanbiedingsvoorwaardes**, soos verder in die Tenderdata uiteengesit, geëvalueer word.

Munisipale Bestuurder
Hessequa Munisipaliteit
Posbus 29
Riversdal
6670