

OUR REF RFQ 201939
ENQUIRIES Luvuyo Tshabalala
TELEPHON 012 428 6225
DATE 9th April 2026 2026

RFQ 201939: Provision of Microsoft Technologies Support Services for Microsoft Identity Manager, SCOM, SCSM and SCCM and Maintenance for a period of 12 Months.

Dear Bidder

The South African Bureau of Standards (SABS) hereby invites you to submit a quotation for the Provision of Microsoft Technologies Support Services for Microsoft Identity Manager, SCOM, SCSM and SCCM and Maintenance for a period of 12 Months.

The details of the service to be provided are in the attached Request for Quote, **RFQ 201939**.

Please note the following:

- Scope of services specified on page 3
- Closing date specified on page 3
- SABS Procurement terms and conditions (accessed on the sabs website)
- **The bidder must submit the following documents with the quotation:**
 - Treasury Central Supplier Database (CSD) registration report
 - A valid BBBEE certificate/Sworn Affidavit (Specific Goal point claim)
 - SBD 4 Bidder's Disclosure
 - SBD 6.1 Preference points claim form in terms of the Preferential Procurement Regulation 2022
 - Appendix A – Non-Disclosure Agreement

SOUTH AFRICAN BUREAU OF STANDARDS – Established in terms of Section 2 of the Standards Act, 1945, as amended

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1. Background

The SABS is a statutory body established in term of Standards Act, 1945 (Act No. 24 of 1945) and continues to operate in terms of the Standards Act, 2008 (Act No. 8 of 2008) as the national standardization institution in South Africa, mandated to:

- develop, promote and maintain South African National Standards.
- promote quality in connection with commodities; and
- render conformity assessment services and matters connected therewith.

2. Request for Quotation (RFQ)

This RFQ serves as an invitation to submit a quotation for the **Provision of Microsoft Technologies Support Services for Microsoft Identity Manager, SCOM, SCSM and SCCM and Maintenance for a period of 12 Months**, subject to the SABS Standard Terms and Conditions, of which a copy is available on [www.sabs.co.za, accessible through the link: https://www.sabs.co.za/Procurement/proc_toc.asp](https://www.sabs.co.za/Procurement/proc_toc.asp)

The Bidder is requested to supply its quotation, in writing, by the specified date. Should the Bidder require any clarification, the clarification should be submitted by e-mail to the Procurement Specialist identified in this document.

By submitting a quotation in response to this RFQ or participating in this RFQ process, the Bidder accepts that it is subject to and bound by all the terms and conditions contained in this RFQ document.

3. Confidentiality

This document may not be used for any purpose by the Bidder other than for developing their response to it, and all reasonable efforts must be taken by the Bidder to ensure confidentiality of any information provided. This document and any other information of a confidential nature provided to the Bidder during RFQ process are and will be covered by the non-disclosure agreement to be signed between the SABS and the Bidder.

4. No Contract

Bidders shall note that this RFQ does not commit the SABS to any course of action resulting from the receipt of quotations and the SABS may, at its discretion reject any submission which does not conform to instructions and specifications which are contained herein or select a Bidder based upon its own unique set of criteria. The SABS also reserves the right not to select a bidder.

Nothing in this document shall be construed as a contract between the SABS and the Bidder, and no communication, whether verbal or written, by the SABS personnel or agents during this process shall create such a contract in respect of the requirements specified in this RFQ.

5. No Obligation to Proceed

The SABS reserves the right to discontinue the RFQ evaluation process at any time and will not be responsible for any losses incurred by the Bidder because of discontinuation of the RFQ process

6. Validity of Proposals

The Bidder's quotation shall remain valid for a period of one hundred and twenty (120) days from the closing date. The SABS may at any time prior to the expiry of the bid validity period, extend the above validity period by sixty (60) days by written notice to the Bidders. In that event, the SABS will not require any consent from the Bidders, and bidders will not be required or permitted to amend any of their quotations.

SABS retains the right, but is under no obligation, to request Bidders to extend the validity periods of their quotations, prior to expiry thereof, if it has already invoked the extension referred to above and it is in the SABS' interest to further extend the bid validity period. Such a request shall be in writing. The Bidder is not obliged to extend the validity period. Also, bidders will not be required or permitted to amend any of their quotations.

7. Scope of Work

SABS previously relied on **Microsoft System Center Configuration Manager (SCCM), System Center Operations Manager (SCOM) and System Center Service Manager (SCSM)** as core platforms for endpoint management, infrastructure monitoring, and IT service management. These systems provided centralised control over device configuration, patch management, monitoring, incident handling, and service request fulfilment.

Following a significant cyber security incident in November 2024, the System Center environment was rendered unavailable. As a result, SABS currently lacks integrated tooling for proactive monitoring, automated endpoint management, and ITIL-aligned service management. To augment the visibility into the health and security of ICT assets and increase the ability of ICT teams to respond efficiently to incidents and service requests.

The re-implementation of **SCCM, SCOM, and SCSM** is necessary to enhance **secure, resilient, and centrally governed ICT operations**. Re-establishing these platforms will enable the organisation to regain control of endpoint configuration and patch compliance, implement proactive monitoring and early warning capabilities, and reintroduce structured incident, problem, change, change and service request management aligned to **ITIL best practices**.

In addition, rebuilding the System Center environment with modern security baselines and hardened configurations will strengthen cyber resilience, support regulatory and audit requirements, and reduce the likelihood and impact of future cyber incidents. The re-implementation will therefore not only restore lost capabilities but also provide an opportunity to enhance overall security posture, operational efficiency, and service delivery maturity.

SABS seeks to appoint a service provider to implement, support and maintain the latest forementioned applications. The support and maintenance for the above Microsoft System Center should be for a period of twelve (12) months.

The contract will be based on ad-hoc request and should not exceed 40 hours' monthly support and maintenance.\

The successful service provider will be required to implement and/or optimize **SCCM (ConfigMgr)**, **SCOM**, and **SCSM** to enhance endpoint management, monitoring, and ITSM processes. Implement ITIL aligned incident, problem, change and service request workflows with a self-service portal. Standardized device lifecycle management (provisioning, patching, software distribution). Establish proactive monitoring and automated alerting for critical infrastructure/workloads.

Implement **ITIL-aligned incident, problem, change and service request** workflows with a self-service portal.

In-Scope

Platforms:

Windows endpoints & servers; selected Linux servers (SCOM); critical apps (line-of-business, Oracle, SQL, IIS, etc.); cloud integrations where applicable (Azure Monitor, Log Analytics, Microsoft Intune, Microsoft Entra ID, Microsoft 365).

SCCM (ConfigMgr)

- Centralize software distribution, OS deployment (OSD/Autopilot coexistence), and patch compliance.
- Sites & Roles: Central Administration Site (if needed), Primary Site(s), Secondary Site(s); Management Point (MP), Distribution Point (DP), Software Update Point (SUP/WSUS), Reporting Services Point, Service Connection Point, CMG connection point (optional).
- Deploy MSI/EXE/applications with detection methods and return codes; enforce maintenance windows.
- Integrate WSUS with Software Update Point to synchronize patches; schedule deployments, ADRs, and compliance reports.
- Collect hardware/software inventory on schedule; enable Asset Intelligence when needed.
- Create Configuration Baselines and report compliance drift.
- Mobile device co-management with Intune.
- Use Windows ADK + WinPE; create task sequences for in-place upgrade, wipe-and-load, and bare-metal.
- Provide PXE via DP or integrate with MDT if required.
- Enable Windows Installer, BITS, Task Scheduler, RDC; ensure SHA-2 support (mandatory for current branch clients)
- Document roles, boundaries, collections, and deployment processes; establish patch/update cadence for ConfigMgr CB and SQL cumulative update.
- Enforce Windows Authentication to SQL; secure communications with TLS, client approval policies, and SHA-2 signed binaries.
- Integrate with SQL Server Reporting Services for operational dashboards; maintain audit logs for administrative actions.

SCOM

- Natively monitor operating systems Windows Server (2016–2025), Windows client OS; UNIX/Linux
- Monitoring applications & workloads Windows services, IIS, SQL Server, custom apps, network devices, URLs, and cloud services
- Alert management features: Health model, dashboards/consoles, reporting, management packs for infrastructure/applications
- Agent-based monitoring: Deploy SCOM agents to endpoints for data collection
- Management server: Host alert processing, state management, health services
- Gateway servers: For untrusted network monitoring or device proxying
- Web console & Operations console: For administrative and monitoring access
- SSRS for scheduled and ad-hoc reports
- Application Performance Monitoring (APM): Monitor multi-tier applications
- Management packs: Define rules, thresholds, dashboards, and remediation workflows
- Audit trail: Alerts, overrides, and state changes must be logged and retained per policy

SCSM

- Establish ITIL-aligned service management with incident, request, change, and problem processes.
- Incident Management: Ability to log, track, and resolve incidents.
- Problem Management: Identify root causes and manage known errors.
- Change and Release Management: Support for planning and implementing changes.
- Service Request Fulfillment: Enable users to request services via a portal.
- Service Level Management: Define and monitor SLAs (based on agreed SLA framework).
- Knowledge Management: Maintain a searchable knowledge base.
- Self-Service Portal: Provide end-users with access to submit requests and view status.
- IT Asset Management: Track hardware and software assets throughout their lifecycle.
- CMDB: Maintain accurate configuration data for assets and services.

Integration Requirements

- Active Directory integration for authentication and user management.
- Connectors for SCCM, SCOM, SCSM, and Exchange for data synchronization.
- Support for PowerShell and APIs for automation and customization.
- Workflow automation using Orchestrator.
- SCCM → SCSM: Asset/CI synchronization (CMDB classes, relationships)
- SCOM → SCSM: Incident creation for P1/P2 alerts (queue routing, SLA policies)
- SCSM → Email/Teams: Notifications, approvals, status updates
- SCOM ↔ Azure Monitor/Log Analytics: Hybrid monitoring and dashboards (optional)
- SCCM ↔ Intune: Co-management strategy and workload split

Security and Compliance

- Role-based access control for different user roles.
- SSL encryption for Self-Service Portal.
- Compliance with organizational security standards and ITIL best practices.

The service provider is also expected to provide maintenance of an integrated platform for automating and adapting IT service management best practices, such as those found in the Microsoft Operations Framework (MOF) and Information Technology Infrastructure Library (ITIL). Periodic training sessions for our service analyst agents to ensure they are proficient in using the system. Document and maintain detailed records of all maintenance activities and support incidents.

Software Support

- Focuses on addressing urgent issues that arise unexpectedly.
- Assist users with problems they encounter while using the software, such as troubleshooting errors or bugs.
- Provide a quick solution to restore functionality and minimize downtime.
- 24/7 support for troubleshooting and resolving issues.
- Handling and resolution of incidents within agreed Service Level Agreements (SLAs).

Software Maintenance

- Involves scheduled or routine checks, updates, and patches to ensure the software remains functional and up to date.
- Enhancements and Updates include bug fixes, performance improvements, and adding new features to meet evolving user needs.
- Ensure the software adapts to changes in technology and remain secure.
- Conduct monthly patches based on request across SABS windows servers
- Upgrade unsupported Operating Microsoft Operating System based on request (Windows Server 2008 and 2012).

Support and maintain Key Features of System Centre Service Manager:

- **Incident and Problem Management:** maintain SLAs agreed to between ICT and business to help resolve incidents and problems efficiently.
- **Change Management:** sustain the control and management of changes within the ICT environment.
- **Service Request Fulfilment:** automate fulfilment of service requests.
- **Configuration Management:** customize maintained information about the configuration of IT services and infrastructure.
- **Self-Service Portal:** enhance the portal for users to submit requests and track their status.
- **Integration:** seamlessly integrates with other System Center products and third-party tools.

8. Mandatory Requirements

All bids must comply with the mandatory requirements and failure to comply with any of these requirements will immediately disqualify the bid.

- The bidder must be an accredited Microsoft Partner that previously held either silver or gold competency status. A valid letter from the Original Equipment Manufacturer (OEM), confirming competency.

9. Functionality Requirements

- The functional requirements listed below are necessary for responsiveness and, thus, for qualifying for the subsequent evaluation phase.
- This is being done to assess each bidder's capacity to effectively complete the contract in accordance with the requirements.
- After this stage, bids will be disqualified and will not be able to continue with price scoring if they do not meet the threshold of 70%.

Functionality will be measured on a scale of 1-5. Very poor:1, Poor:2, Average:3, Good:4, Excellent:5

No	Criteria	Weight						
1	<p>As part of the project management services, the bidder is required to submit a single, comprehensive project implementation proposal that addresses all the elements or components outlined below.</p> <p>Implementation Plan A detailed implementation plan must be submitted, specifically addressing the proposed SCCM, SCOM, and SCSM. This plan will be used to assess the feasibility, reliability, and alignment of the solution with project objectives and business continuity requirements.</p> <p>Post-Implementation Strategy The proposal must include a strategy for post-implementation activities, including stabilization, service delivery, and ongoing support. This strategy should encompass the full managed services lifecycle. This element will be used to evaluate the bidder's commitment to long-term service quality and operational sustainability assurance.</p> <p>Project Plan Bidders must submit a detailed technical program aligned with proposed timelines, presented through a project plan or Gantt chart. This will be used to assess the bidder's planning capabilities, resource allocation, and ability to meet delivery milestones.</p> <p>Risk Management Strategy The proposal must include a risk assessment strategy that identifies potential risks across the project lifecycle and outlines corresponding mitigation measures.</p> <table border="1"> <thead> <tr> <th>Detailed project implementation plan</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>Non-submission of project implementation proposal</td> <td>0</td> </tr> <tr> <td>Partial submission of required elements included in a single, consolidated proposal, for instance: Implementation Plan</td> <td>1</td> </tr> </tbody> </table>	Detailed project implementation plan	Points	Non-submission of project implementation proposal	0	Partial submission of required elements included in a single, consolidated proposal, for instance: Implementation Plan	1	50%
Detailed project implementation plan	Points							
Non-submission of project implementation proposal	0							
Partial submission of required elements included in a single, consolidated proposal, for instance: Implementation Plan	1							

	<p>Partial submission of required elements included in a single, consolidated proposal, for instance: Implementation Plan Post-Implementation Strategy</p> <p>2</p>															
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	<p>All elements included in a single, consolidated proposal, for instance: Implementation Plan Post-Implementation Strategy Project Plan Risk Management Strategy</p> <p>5</p>															
2	<p>The service provider is to submit a comprehensive CV of the project manager demonstrating a minimum of ten (7) years of experience in Microsoft SCCM/SCOM/SCSM deployment & optimization project.</p> <table border="1"> <thead> <tr> <th>Project Manager– Experience</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>No relevant experience</td> <td>0</td> </tr> <tr> <td>3-5 years of relevant work experience</td> <td>1</td> </tr> <tr> <td>5-7 years of relevant work experience</td> <td>2</td> </tr> <tr> <td>7-9 years of relevant work experience</td> <td>3</td> </tr> <tr> <td>9-10 years of relevant work experience</td> <td>4</td> </tr> <tr> <td>10 and more years of relevant work experience</td> <td>5</td> </tr> </tbody> </table>	Project Manager– Experience	Points	No relevant experience	0	3-5 years of relevant work experience	1	5-7 years of relevant work experience	2	7-9 years of relevant work experience	3	9-10 years of relevant work experience	4	10 and more years of relevant work experience	5	20%
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10 and more years of relevant work experience	5															
3	<p>The Bidders to provide minimum of five contactable reference letters (not older than seven years where similar service was rendered. The reference must include the following:</p> <ul style="list-style-type: none"> • Description of the services provided for the client • Client Name • Contact Person • Contact Details <table border="1"> <thead> <tr> <th>Number of Reference Letters</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>No client reference letters provided.</td> <td>0</td> </tr> <tr> <td>One client reference letter provided.</td> <td>1</td> </tr> <tr> <td>Two client reference letters provided.</td> <td>2</td> </tr> </tbody> </table>	Number of Reference Letters	Points	No client reference letters provided.	0	One client reference letter provided.	1	Two client reference letters provided.	2	30%						
Number of Reference Letters	Points															
No client reference letters provided.	0															
One client reference letter provided.	1															
Two client reference letters provided.	2															

	Three client reference letters provided.	3		
	Four client reference letters provided.	4		
	Five client reference letters provided	5		
Minimum threshold is 70%				

10. Timelines

MILESTONES	DATE AND E-MAIL ADDRESS
Non - Compulsory Briefing session	Not Applicable
Closing Date and Time No late submissions will be accepted.	16th April 2026 @ 11:00 AM
Method of submission.	<p>Responses should be submitted via email Luvuyo.Tshabalala@sabs.co.za and procurement.request@sabs.co.za</p> <p>Maximum size 14 MB, Proposals/ Bids must be submitted on PDF Files (compressed zipped folder if necessary), Proposals/Bids submitted via a link and/or “we transfer” <u>will not be accepted</u></p> <p><i>It is the Bidder’s responsibility to ensure that the quotation is received on time by SABS.</i></p> <p>It is the Bidder’s responsibility to ensure that the quotation is received on time by SABS.</p>

11. Preference Points System

Only Bidders who submitted quotations as per scope of work will be evaluated further on 80/20 preference points system of 2022. (Pricing and Specific Goal)

12. Quotation

The quotation should include but not be limited to the following:

- Fixed Value
- Delivery to **SABS (Groenkloof)**
- Transportation cost
- Fixed price, where foreign currencies are involved, bidders should make provision for forward cover.

13. Contact information

All enquiries regarding this RFQ must be e-mailed/directed to Luvuyo.Tshabalala@sabs.co.za and **012 428 6225**. Bidders must not contact any other SABS personnel regarding this RFQ, as it may lead to the Bidder's disqualification. Also note that any canvassing by Bidders/Suppliers regarding this RFQ will result in disqualification.

14. Advance payment

The SABS will not make an upfront or advance payment to a successful Bidder. Payment will only be made in accordance with the delivery of service or goods that will be agreed upon by the SABS and the successful Bidder.

15. Responsibility for costs

Under no circumstances shall the SABS be responsible for any of the Bidder's costs associated with the preparation and/or submission of its quotation, including any costs incurred by the Bidder prior to the signature, by both parties, of an agreement resulting from a successful bid.

16. Bidder's contractual terms

The SABS will not be bound by any legal or contractual terms as may be included in the Bidder's quotation, in response to this RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all the tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tender will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or

90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific Goal	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race	100% black ownership		10		
	75% - 99% black ownership		8		
	60% - 74% black ownership		6		
	51% - 59% black ownership		4		
	0% - 25% black ownership		2		
	0% black ownership		0		
Persons historically	100% black women ownership		6		

disadvantaged on the basis of gender	51% - 99% black women ownership		4		
	30% - 50% black women ownership		2		
	0% black women ownership		0		
Persons historically disadvantaged on the basis of disability	100% owned by persons living with disabilities		4		
	51% - 99% owned by persons living with disabilities		2		
	0% - 50% owned by persons living with disabilities		0		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to

the satisfaction of the organ of state that the claims are correct.

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process.
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

Appendix A – Non-Disclosure Agreement

THIS AGREEMENT is made BETWEEN

The South African Bureau of Standards (SABS), a Public Entity that continues to exist in terms of section 3 of the Standards Act 2008, whose principal place of business is at 1 Dr Lategan Road, Groenkloof, Pretoria, 0001, South Africa.

AND _____ (“the Supplier”) whose registered office is at _____

(Hereinafter referred to as the “parties”)

WHEREAS in the course of discussions and/or negotiations with the South African Bureau of Standards, the Supplier has received or may receive in future information relating to this **RFQ 201939: Provision of Microsoft Technologies Support Services for Microsoft Identity Manager, SCOM, SCSM and SCCM and Maintenance for a period of 12 Months**, for the South African Bureau of Standards and other related information hereinafter referred to as “Confidential Information”.

In consideration of the Supplier to-which the South African Bureau of Standards or any person affiliated with it, including its subsidiary, agent, representative(s) or such related entity may provide Confidential Information in connection with such discussions and/or negotiations to. Therefore, the parties wish to agree as follows:

1. The Supplier will maintain strictly secret and confidential all information relayed or transmitted to it in any manner or form and will not divulge any part of the Confidential Information directly or indirectly to any person, firm or entity (other than such of its employees who have a need to know the Confidential Information for the purposes of fulfilling the Supplier’s obligation to the South African Bureau of Standards.
2. The Supplier shall not make copies of the Confidential Information or otherwise disseminate any of the Confidential Information (except as may be required to fulfil specific obligations towards South African Bureau of Standards) without South African Bureau of Standards express prior written consent.
3. This agreement applies to information whether such information is marked as or appears to be confidential and whether or not such information is of commercial use to South African Bureau of Standards or any other party.
4. This agreement shall not apply to information which: -

- (a) the Supplier can show had been lawfully received by it prior to disclosure under this agreement.
 - (b) is in the public domain or becomes so otherwise than through breach of this agreement.
 - (c) was disclosed to the Supplier by a third party who was under no obligation of confidence in respect thereof.
5. The South African Bureau of Standards retains ownership of Intellectual property rights on all material and processes relating to the service provided for and on its behalf by the supplier.
6. The Supplier shall observe its obligations under this agreement until expiry of a period of 12 months from the date of signature.

IN WITNESS, WHERE OF the parties hereto have executed this agreement in duplicate.

For the Bidder

Signed at..... on this.....day of2026

Signed on behalf of the Supplier, duly authorised thereto..... (signature)

..... (name) (title)

Witness 1.

Witness 2.

For the SABS

Signed at..... on this.....day of2026

On behalf of the SABS, duly authorised thereto..... (signature)

..... (name) (title)

Witness 1.

Witness 2.