

## **Invitation to Disposal of Office Furniture in a form of Donation from the HSRC in Durban Office – HSRC Disp.05/2023/2024**

### **1 Background**

- As part of improving of its current BEE score-card BEE level, the HSRC is in the process of disposing of used office furniture in a form of **donation** of its Durban Offices.
- The donation of furniture is meant to target the following:
  - a) Companies that qualifies as Exempted -micro- Enterprises (EME) under the BBBEE Act 53 of 2003 (as per BEE score card)
  - b) Registered Non-Profit Organizations (NPO) in and around Durban.
- The affected furniture is currently in stored at the third -Party storage premises.
- The storage address is as follows: **10 Ernest Clokie Road,**
  - **Prospecton,**
  - **Isipingo 4110, Durban - Storage site available on dates stipulated below only.**

- The Preview and collection of assets will be between the following dates: **26 and 27 March 2024 - Time: from 09:00 to 16:00**
- Item list of assets to be disposed attached.

### **2 Terms and Conditions**

- All goods are donated *Voetstoots* (As is).
- Disposal will be a first come, first serve while furniture is available.
- Each company will be required to submit a proof of valid BBBEE certificates, SED Affidavit & completed -Thank-You Letter with HSRC Logo.
- NPOs forward through a copy of valid NPO valid certificate.
- Furniture must be collected on the day of donation.
- Vetted companies & NPOs will be required to bring own transport and manpower for loading.

- 3 **Advert Closing Date:** 20 March 2024, at 16:00 pm
- 4 **Contact Person:** Ms. Olga Motloung at (012) 302 2176 (tel) or [otselane@hsrc.ac.za](mailto:otselane@hsrc.ac.za)  
\_\_\_\_ Ms. Nozika Vilakazi at or (012) 302 2015 (tel) or [NVilakazi@hsrc.ac.za](mailto:NVilakazi@hsrc.ac.za)  
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