

Workflow Process for Non-preassigned and Preassigned Spectrum Licence Applications

ASMS Client Portal	Finance Department	Divisional Assistant / Client Spectrum Licensing Officer	RF Specialist	Manager: Radiocommunications	Regional Manager	Senior Manager: Spectrum Licensing	Executive: Licensing & Compliance
Start Applicant input data System issues application fee invoice System issues licence fee invoice System issues licence to applicant End	Financial processing and payment approval	Review application Satisfied	Evaluate frequency spectrum assignment Satisfied	Approve evaluation and assignment by RF Specialist Satisfied	Approve/Reject application Satisfied	Approve/Reject application Satisfied	Approve/Reject application Satisfied Note application
	Application fee Licence fee	Process application Issue licence	Yes No	Yes No	Yes No	Yes No	Yes No
			Non-pre-assigned Pre-assigned				Licences for special events or radio trunked systems Other licences