

## **SHEQ EVALUATION OF TENDERS - HEALTH AND SAFETY**

SHEQ fall under contractual requirements which means that all service providers should submit the returnable on the tender closing date. OHS will evaluate the service providers that have passed functionality and mandatory. The service providers who have not submitted all the requirements or the compliance standards is not satisfactory, OHS will request the outstanding documents from the service providers only once through the buyer. The service providers will be given 7 working days to respond to the request. The service providers who responded within the stipulated time will be re-evaluated, failure to submit the outstanding document will be rendered non-responsive. The evaluation report will be submitted to procurement. This Safety requirements are for tender phase, upon signing the contract the service providers shall comply with the Safety OHS requirements. No work may commence until the Safety file is approved by the OHS personnel together with the Contract Custodian.

The following are the minimum requirements for tendering:

- Annexure B: SHE requirement for tender enquiries;
- OHS plan must be aligned with the OHS specification and scope of work.
- Costing for Safety Health and Environmental management ( the following are minimum requirements but not limited, medical fitness assessment, PPE, Trainings);
- Baseline Risk Assessment (BRA : Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA
- Valid Letter of Good Standing;
- policy signed by CEO/ MD; and
- OHS Competency (Consider scope of work, risks, SHE plan and applicability) CV,s and qualifications / certificates

Upon contract awarding, the successful contractor should submit a safety file within 2 weeks prior the commencement of activities on site. The safety file must be as per the issued OHS specification.