



DEPARTMENT OF WATER AND SANITATION

REPUBLIC OF SOUTH AFRICA

DUE AT 11:00 ON

17 JULY 2025

WTE097CE

SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN  
PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE

SUBMIT COMPLETED BID DOCUMENTS TO:

**POSTAL ADDRESS:**

Department Water and Sanitation  
Supply Chain Management Office  
Private Bag X2023

**STANDERTON**

2430

OR

**TO BE DEPOSITED IN:**

The bid box at the entrance of  
Construction East Office Building  
Grootdraai Dam

**STANDERTON**

2430

**Physical Address:**

Ermelo R 39 Road,  
Grootdraai Dam close to Standerton  
Construction East Office  
2430

**Compulsory Briefing Session**

**Date:** 02 July 2025

**Time:** 10am -11am

**Venue:** Amersfoort Community Hall in the Mpumalanga Province

BIDDER: (Company address and stamp)

COMPILED BY: CONSTRUCTION EAST

**DEPARTMENT OF WATER AND SANITATION**

**WTE097CE**

**SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN  
PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE**

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**PART A  
INVITATION TO BID**

|  |   |  |   |  |  |
|--|---|--|---|--|--|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>   |   |  |   |  |  |
| BID NUMBER:  | WTE097CE  | CLOSING DATE: 17 July  | 2025  | CLOSING TIME:  | 11:00  |
| DESCRIPTION  | <b>SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE.</b> |  |   |  |  |
| <b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>   |   |  |   |  |  |
| Department Water and Sanitation  |   | OR Ermelo R 39 Road Grootdraai Dam Close to Standerton in Mpumalnga Province |   |  |  |
| Supply Chain Management Office   |   | Construction East Office Building - The bid box at the entrance              |   |  |  |
| Private Bag X2023  |   | Grootdraai Dam   |   |  |  |
| <b>STANDERTON 2430</b>   |   | <b>STANDERTON 2430</b>   |   |  |  |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>  |   |  | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>                    |  |  |
| CONTACT PERSON   | Mrs. Neethling Marianne   |  | CONTACT PERSON  | Mr: Thapelo Malubane                                     |  |
| TELEPHONE NUMBER   | 0177201606/065 538 3901   |  | TELEPHONE NUMBER  | 017 720 1624/0609805852                                  |  |
| FACSIMILE NUMBER   | N/A   |  | FACSIMILE NUMBER  | N/A  |  |
| E-MAIL ADDRESS   | NeethlingM@dws.gov.za   |  | E-MAIL ADDRESS  | Malubanet@dws.gov.za                                     |  |
| <b>SUPPLIER INFORMATION</b>  |   |  |   |  |  |
| NAME OF BIDDER   |   |  |   |  |  |
| POSTAL ADDRESS   |   |  |   |  |  |
| STREET ADDRESS   |   |  |   |  |  |
| TELEPHONE NUMBER   | CODE  |  | NUMBER  |  |  |
| CELLPHONE NUMBER   |   |  |   |  |  |
| FACSIMILE NUMBER   | CODE  |  | NUMBER  |  |  |
| E-MAIL ADDRESS   |   |  |   |  |  |
| VAT REGISTRATION NUMBER  |   |  |   |  |  |
| SUPPLIER COMPLIANCE STATUS   | TAX COMPLIANCE SYSTEM PIN:  |  | OR  | CENTRAL SUPPLIER DATABASE No:                            | MAAA   |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?   | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF]  |  | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED? |  | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER THE QUESTIONNAIRE BELOW] |
| <b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>  |   |  |   |  |  |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  |   |  |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |  |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?  |   |  |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |  |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?   |   |  |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |  |
| DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  |   |  |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |  |
| IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  |   |  |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |  |
| <b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b> |   |  |   |  |  |

**PART B**  
**TERMS AND CONDITIONS FOR BIDDING**

|                                       |  |
|---------------------------------------|--|
| <b>1. BID SUBMISSION:</b>             |  |
| 1.1.                                  | BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.  |
| 1.2.                                  | <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>   |
| 1.3.                                  | THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |
| 1.4.                                  | <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>  |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b> |  |
| 2.1                                   | BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.   |
| 2.2                                   | BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.  |
| 2.3                                   | APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.   |
| 2.4                                   | BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.   |
| 2.5                                   | IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.   |
| 2.6                                   | WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.  |
| 2.7                                   | NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."                      |

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

**SIGNATURE OF BIDDER:**

.....

**CAPACITY UNDER WHICH THIS BID IS SIGNED:**

.....

(Proof of authority must be submitted e.g. company resolution)

**DATE:**

.....

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**SECTION 1: LEGALITIES**

**CONTENTS**

1. Instructions to Suppliers
2. Declaration of Interest (SBD 4)
3. Preference Points Claim in terms of the Preferential Procurement Regulation, 2022 (SBD 6.1)
4. Instructions to Suppliers: Purchases (Annexure 7)
5. General conditions of contract

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**1. INSTRUCTIONS TO BIDDERS**

**CONTENTS**

1. Issuing of documents
2. Queries with respect to this bid
3. Completion of Bids
4. Submission of Bids
5. Signature on Bids
6. General Conditions of Contract
7. Bids to comply with documents
8. Telegraphic bids
9. The Department's right to decline any bid
10. Department is not liable for bidder's expenses
11. Payments made under this contract
12. Evaluation Criteria
13. Rejection of bids
14. Results of bids

## INSTRUCTIONS TO BIDDERS

### 1. ISSUING OF DOCUMENTS

- (a)
  1. A complete set of bid documents is issued to a list of prospective Bidders, sourced from National Treasury's Central Supplier Database.
  2. Bid documents for bids advertised on CIDB will be made available on written request via E-mail.
  3. A complete set of bid documents can be downloaded from E-Portal for the bids advertised on E-Portal
- (b) Bidders must satisfy themselves that the document is complete and conform to the index of this document. Should any figures or writing be indistinct or should any pages be missing from this document or should this document or the drawing(s) contain any obvious errors, the Bidders must immediately notify the Department in order to have any discrepancy rectified or clarified before submitting his bid. Such clarification will be valid only if made by the Department by means of formal amendment as described hereunder prior to the date of submission of bids. The Department may issue amendments to clarify or modify the Bid Documents. A copy of each amendment will be issued to each bidder and shall be acknowledged on the form issued with the amendments. No claim whatsoever will be entertained for faults in the bid price resulting from the above-mentioned discrepancies.
- (c) No alterations, omissions or additions shall be made to this document, but should it be deemed necessary to do so, the Bidder is at liberty to qualify his bid.
- (d) All Bidders shall be deemed to have waived, renounced and abandoned any conditions printed or written upon any stationery used by them for the purpose of or in connection with the submission of bids which are in conflict with the conditions laid down in this document.

### 2. QUERIES WITH RESPECT TO THIS BID

Queries of a specific administration nature should be directed to Ms M Neethling. in writing to: CrPO of SCM Office, Department of Water and Sanitation at [NeethlingM@dws.gov.za](mailto:NeethlingM@dws.gov.za) or telephonically on 017 720 1606/065 538 3901

Queries of a specific technical nature should be directed to Mr: T.Malubane in writing to: [malubanet@dws.gov.za](mailto:malubanet@dws.gov.za) 0609805852

### 3. COMPLETION OF BIDS

- (a) The bid must be signed on the Invitation to Bid form (SBD 1) annexed hereto with all blanks in the bid and the appendix filled in.
- (b) All spaces in the bid forms and other annexures shall be completed in full.
- (c) **Section 3 in the bid document and the Pricing Schedule must be fully completed and priced out by the bidder. Failure to do so will deem your bid invalid.**
- (d) The bid documents shall not be separated in any way nor must any pages be detached from the original documents.

### 4. SUBMISSION OF BIDS

The Bid Document shall be completed, signed and submitted as follows:

- (a) The original Bid, together with a covering letter and supporting documents, shall be sealed in an envelope endorsed:

“Original Bid: **WTE097CE: SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE**

and the name of the Bidder shall be clearly shown.

- (b) Bids sealed and endorsed as above, will be deposited in the bid box at the entrance of the Department Water and Sanitation: Construction East Office Building, Grootdraai Dam, Standerton and not later than 11:00 on the date stipulated on the front cover of this document. and not later than 11:00 on the date stipulated on the front cover of this document.

## **5. SIGNATURE ON BIDS**

The Bid, if by an individual, must be signed by that individual or by someone on his behalf duly authorised thereto and proof of such authority must be produced. If the bid is by a Company it must be signed by a person duly authorised thereto by a Resolution of a Board of Directors a copy of which Resolution, duly certified by the Chairman of the Company is to be submitted.

If the bid is submitted by joint venture of more than one person and/or Companies and/or firms it shall be accompanied by the following:

- (a) The original or a notarially certified copy of the original document under which such joint venture was constituted which must define precisely inter alia the conditions under which the joint venture will function, its period of duration and the participation of the several constituent persons and/or companies and/or firms.
- (b) A certificate signed by or on behalf of each participating person and/or company and/or firm authorising the person who signed the bid to do so.

## **6. GENERAL CONDITIONS OF CONTRACT**

The General Conditions of Contract (National Treasury 2010), as attached shall be regarded as an integral part of the contract documents.

## **7. BIDDERS TO COMPLY WITH DOCUMENTS**

Where applicable, Bidders must allow in their Bids for all labour, material, machinery and everything necessary for the execution and completion of the Contract in accordance with the bid documents. No alterations may be made in the Invitation to Bid, Schedule of Quantities or other documents and the bid will be deemed to comply entirely with the terms of the documents.

## **8. TELEGRAPHIC BIDS**

No bid forwarded by telegram, telex, facsimile will be considered.

## **9. THE DEPARTMENTS RIGHT TO DECLINE ANY BID**

The Department does not bind itself to accept the lowest or any bid.

## **10. DEPARTMENT NOT LIABLE FOR BIDDER'S EXPENSES**

The Department will not be held liable for any expenses incurred in preparing and submitting bids.

## **11. PAYMENTS UNDER THE CONTRACT**

All payments due to the Bidder in terms of the contract will be done by means of Electronic Fund Transfer. Bid price must be firm.



## 12. EVALUATION CRITERIA

Bids will be evaluated in accordance with the new Preferential Procurement Regulations, 2022, using 80/20 preference points system as prescribed in the Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000). The lowest acceptable bid in terms of value will score 80 points for price and a maximum of 20 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

Bid proposals will be evaluated based on the 80/20 preference points where a maximum of 80 points will be awarded in respect of price and a maximum of 20 points will be awarded for goals.

The evaluation of bids will be conducted in five (5) phases as follows:

- **Phase 1: Mandatory Requirements**
- **Phase 2: Administrative Compliance**
- **Phase 3: Technical Evaluation and Specification Compliance**
- **Phase 4: Sample Requirement**
- **Phase 5: Preference Points system**

### Phase: 1 Mandatory Requirements

- Failure to complete, sign and submit the documents listed in table 1 below will render your bid non-responsive and will be disqualified.
- Failure to attend compulsory site briefing listed in table 1 below will render your bid non-responsive and will be disqualified

Table 1

| No | Criteria  | Yes | No |
|----|---|-----|----|
| 1. | Compulsory site briefing session attendance           |     |    |
| 2. | Complete, sign, submit SBD 1, SBD 3.1, SBD 4, SBD 6.1 |     |    |

### Phase 2: Administrative Compliance

Table 2

| No | Criteria  | Yes | No |
|----|---|-----|----|
| 1. | Companies must be registered with National Treasury's Central Supplier Database..   |     |    |
| 2. | Companies must be tax compliant with SARS (to be verified through CSD and SARS).  |     |    |
| 3. | Companies must be actively registered with Company Intellectual Property Commission (to be verified through CSD and CIPC).  |     |    |
| 4. | Submit a certified copy of B-BBEE Status Level Verification Certificate / Sworn affidavit must be submitted with the bidding documents.<br>(failure to submit, the Bidder will forfeit the preferential points to be claimed) |     |    |
| 5. | Sign and submit Section 2 Price Quotation data (Specification   |     |    |

### Phase 3: Technical Evaluation and Specification Compliance

Compliance requirements:

- Indicate by marking the relevant column, if you mark on both columns, it will be considered as non-compliance. A bidder who fails to comply with the specification requirements as described in section 2 of this document will be disqualified and not considered for further evaluation.

Table 3

| Item No: | Quantity           | Description (Spec / ToR) | Comply |    |
|----------|--------------------|--------------------------|--------|----|
|          |                    |                          | Yes    | No |
| 1.       | 900 m <sup>3</sup> | Supply G5 Material       |        |    |
| 2.       | 900 m <sup>3</sup> | Transport to site        |        |    |

### Phase 4: Sample Requirement:

- Bidders will be requested to submit samples by the DWS officials after phase 1, 2 and 3 for testing and approval for next phase

| No | Criteria  | Yes | No |
|----|---|-----|----|
| 1. | Bidder will be requested to submit samples of <b>150kg of G5 gravel material</b> for Majuba Reservoir Refurbishment Project in the Mpumalanga province to <b>Grootdraai dam +- 5km from Standerton on the Ermelo Road R39</b> according to specifications and will be tested by the Department to determine if the material conforms to the grading specification |     |    |
| 2. | <b>Note: Samples will be requested to service providers, who passed phase 1-3</b>   |     |    |

### Phase 5: Preference Points system

The bid will be awarded in terms of Regulation 4: Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000).

Bid proposals will be evaluated based on the 80/20 preference points where a maximum of 80 points will be awarded in respect of price and a maximum of 20 points will be awarded for goals.

Points claimed will be according to a bidder's specific goals claimed as indicated in Table 5 below.

#### Table 5: Specific goals for the tender and points allocation are indicated as per the table below:

In terms of Regulation 4(2); 5(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this bid the bidder will be allocated points based on the bidder's goals claimed as per table 5. Bidder's goal claimed must be supported by proof/ documentation stated as per table 6 and the special conditions of this bid where applicable:

**Table 5:**

| The specific goals allocated points in terms of this tender                    | Number of maximum points allocated (80/20 system) | Bidder's points claimed for specific goals (To be completed by Bidder) |
|--|---|--|
| <b>Women Ownership</b>   | <b>5</b>  |  |
| <b>Disability Ownership</b>  | <b>5</b>  |  |
| <b>Youth Ownership</b>   | <b>5</b>  |  |
| <b>Location of enterprise (local equals province) Mpumalanga Province</b>      | <b>2</b>  |  |
| <b>B-BBEE status level contribution from level 1 to 2 which are QSE or EME</b> | <b>3</b>  |  |
| <b>TOTAL SCORED POINTS</b>   | <b>20</b>   |  |

**Specific goals**” means specific goals as contemplated in section 2(1)(d) of the PPPFA Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction of Development Programme as published in *Government Gazette* No. 16085 date 23 November 1994.

**“Ownership”** means the percentage ownership and control, exercised by individuals within an enterprise.

**"Disability"** means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

- i. A blind person (in terms of the Blind Persons Act, 1968 (Act no.26 of 1968);
- ii. A deaf person, whose hearing is impaired to such an extent that he/she cannot use it as a primary means of communication;
- iii. A person who, as a result of permanent disability, requires a wheelchair, caliper or crutch to assist him/her to move from one place or another;
- iv. A person who requires an artificial limb; or
- v. A person who suffers from a mental illness (in terms of the Mental Health Act, 1973 (Act no. 18 of 1973).

**"Youth"** means, in respect of a person younger than 35 years of age.

**"Location of enterprise"** Local equals province. Where a project cuts across more than one province, the bidder may be located in any of the relevant provinces to claim and be allocated the points.

**Women, disability, and youth** will be measured by calculating the pro-rata percentage of ownership of the bidding company which meets the criterion. E.g., Company A has five shareholders each of whom own 20% of the company. Three of the five shareholders meet the criterion, i.e., they are women/disability/youth. Therefore, this bidder will obtain 60% of the points allowable for this goal.

**Table 6: Documents required for verification of Bidder's claimed points**

Documents/ information listed on the below table 6 must be submitted to support and verify points claimed as per table 5 above.

**Table 6**

| <b>Specific Goal</b>  | <b>Requires Proof Documents</b>  |
|---|--|
| Women Ownership   | Full CSD Report  |
| Disability Ownership  | Full CSD Report  |
| Youth Ownership   | Full CSD Report  |
| Location of enterprise  | Full CSD Report  |
| B-BBEE status level contribution from level 1 to 2 which are QSE or EME | Valid B-BBEE certificate/sworn affidavit<br>Consolidated B-BBEE certificate in cases of Joint Ventures (JV)<br>Full CSD Report for each bidder who formed a (JV) |

Failure on the part of a bidder to submit proof of documentation required in terms of this tender to claim for specific goals with the bid, will be interpreted to mean that preference points for specific goals are not claimed and will not be allocated.

### **13. REJECTION OF BID**

Bids not complying with the above-mentioned requirements and specifications may be regarded as incomplete and may not be considered.

### **14. RESULTS OF BIDS**

Results of non-acceptance of bids will be sent to individual unsuccessful bidders in due course.

## DEPARTMENT OF WATER AND SANITATION

## INSTRUCTIONS TO BIDDERS: PURCHASES

1. The standard bidding forms should not be retyped or redrafted.
2. Should standard bid forms not be filled in by means of mechanical devices, for example typewriters, black ink must be used to fill in bids.
3. Bidders shall check the numbers of the pages and satisfy themselves that none are missing or duplicated. No liability shall be accepted in regard to claims arising from the fact that pages are missing or duplicated.
4. The specifications form an integral part of the bid document and bidders shall indicate in the space provided whether the items offered are to specification or not.
5. In respect of the paragraphs where the items offered are strictly to specification, bidders shall insert the words "as specified".
6. In cases where the items are not to specification, the deviations from the specifications shall be indicated.
7. The bid prices shall be given in the units shown and must be firm.
8. With the exception of basic prices, where required, all prices shall be quoted in South African currency.
9. Delivery basis:
  - (a) Supplies which are held in stock or are in transit or on order from South African manufacturers at the date of bid, shall be offered on a basis of delivery into consignee's store or on his site within the free delivery area of the bidder's centre, or carriage paid consignee's station if the goods are required elsewhere.
  - (b) Notwithstanding the provisions of paragraph 9(a), bid prices for supplies in respect of which installation/erection/assembly is a requirement, shall include ALL costs on a basis of delivered on site as specified.
10. Unless specifically provided for in the bid document, no bids transmitted by telegram, telex, facsimile, or similar apparatus shall be considered.
11. Bids received after the closing date and time are late and will as a rule not be accepted for consideration.
12. Bids will be opened in public, that is, bidders or their representatives may be present. If requested by any bidder, the names of bidders and if practical the total amount of each bid, will be read aloud.
13. The period for which offers are to remain valid and binding is indicated in the bid documents and is calculated from the closing date on the understanding that offers are to remain in force and binding until the close of business on the last day of the period calculated and if this day falls on a Saturday, Sunday or public holiday, the bid is to remain valid and binding until the close of business on the following working day.
14. These conditions (ANNEXURE 7) form part of the bid and failure to comply therewith may invalidate a bid.
15. Bidders are requested to promote local content optimally. Bidders who use locally manufactured components, products, equipment and systems, must complete the Department Declaration for Annexure C (Local Production and Content)
16. After public opening of bids, information relating to the examination, clarification and evaluation of bids and recommendations concerning awards will not be disclosed to bidders or other persons not officially concerned with the process, until the successful bidder is notified of the award. The bid documentation of bidders is considered to be confidential and will under no circumstances be made available to other bidders or other persons.
17. The financial standing of bidders and their ability to manufacture or to supply goods or to render a service may be examined before their bids are considered for acceptance.

18. The Department may, where a bid relates to more than one item, accept such bid in respect of any specific item or items and also accept part of the specified quantity of any specific item or items.
19. The Department is not obliged to accept any bid. The evaluation of a bid will be done in accordance with the Preferential Procurement Policy Framework Act, 2000 (Act no. 5 of 2000) and its regulations.
20. After approval of the bid, both parties must sign a written contract.
21. Failure of the successful bidder to sign the Contract Form in ink may result in the invalidation of their bid.

DEPARTMENT OF WATER AND SANITATION

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SECTION 2:                    PRICE QUOTATION DATA

CONTENTS

1.     STIPULATIONS

## STIPULATIONS

| <b>1.</b>      | <b>SERVICE</b>   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
|----------------|--|----------------|--------------------------------|------------------------------|----------------------------|------|-----|------|--------|------|--------|------|--------|------|-------|------|--|------|--|------|--|-------|--|-------|--|
| 1.1            | <p>The service to be rendered is the:</p> <p><b>SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE</b></p> <p>As more fully specified hereunder.</p>  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| <b>2.</b>      | <b>SITE</b>  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 2.1            | <p><b><u>Compulsory Briefing Session</u></b><br/> <b>Date:</b> 02 July 2025<br/> <b>Time:</b> 10am -11am<br/> <b>Venue:</b> Amersfoort Community Hall in the Mpumalanga Province</p> <p>Majuba Reservoir is located approximately 1 km from Majuba power station in Mpumalanga province.</p> <p>Access to the site is via Unknown road either from Perdekop or Amersfoort Road, turn off toward Majuba power station drive approximately 3 km on a tar road from entrance of the power station.</p> <p>Coordinates : 27°07'05.93" S, 29°48'35.75" E</p>  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| <b>3.</b>      | <b>STANDARDS, SPECIFICATIONS AND DEFINITIONS APPLICABLE</b>  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
|                | The bidders are required to supply the material that conforms to these specifications and standards of SABS 1200M, SABS 1200ME, SABS 1200DM, SABS 1200MF and SANS 1083 in the form of their latest editions.   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 3.1.           | <p>The G5 Gravel material must fall within the grading envelope below</p> <table border="1"> <thead> <tr> <th rowspan="3">Sieve size(mm)</th><th>Suggested grading of G5 gravel</th></tr> <tr> <th>Maximum size of particle(mm)</th></tr> <tr> <th>Percentage passing by mass</th></tr> </thead> <tbody> <tr> <td>75.0</td><td>100</td></tr> <tr> <td>53.0</td><td>85-100</td></tr> <tr> <td>37.5</td><td>0 - 70</td></tr> <tr> <td>26.5</td><td>0 - 25</td></tr> <tr> <td>19.0</td><td>0 - 5</td></tr> <tr> <td>13.2</td><td></td></tr> <tr> <td>4.75</td><td></td></tr> <tr> <td>2.00</td><td></td></tr> <tr> <td>0.425</td><td></td></tr> <tr> <td>0.075</td><td></td></tr> </tbody> </table>   | Sieve size(mm) | Suggested grading of G5 gravel | Maximum size of particle(mm) | Percentage passing by mass | 75.0 | 100 | 53.0 | 85-100 | 37.5 | 0 - 70 | 26.5 | 0 - 25 | 19.0 | 0 - 5 | 13.2 |  | 4.75 |  | 2.00 |  | 0.425 |  | 0.075 |  |
| Sieve size(mm) | Suggested grading of G5 gravel   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
|                | Maximum size of particle(mm)   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
|                | Percentage passing by mass   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 75.0           | 100  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 53.0           | 85-100   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 37.5           | 0 - 70   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 26.5           | 0 - 25   |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 19.0           | 0 - 5  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 13.2           |  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 4.75           |  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 2.00           |  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 0.425          |  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| 0.075          |  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
| <b>4.</b>      | <b>QUARRY SITES AND WORKS</b>  |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |
|                | <ul style="list-style-type: none"> <li>Bidders are required to decide for themselves which commercial quarry/ crusher they propose to use.</li> <li>The responsibility for the selection of a suitable quarry / crusher rests with the Bidder. Any selected quarry / crusher may only be used after the samples submitted from that quarry / crusher is tested and approved by the Department.</li> <li>The decision regarding which offer to accept will be made on the conformation to the relevant specifications and in conjunction with the Preferential Procurement Regulations, 2001. Accordingly, no additional or subsequent claim for any difficulties or expenses incurred in the removal and delivery of any material will be entertained at any stage.</li> </ul> |                |                                |                              |                            |      |     |      |        |      |        |      |        |      |       |      |  |      |  |      |  |       |  |       |  |



|             |   |
|-------------|---|
|             | <ul style="list-style-type: none"> <li>The Department have the right to inspect the quarry / crusher of all the Bidders to ensure whether sufficient quantities of material is available and whether the plant of the Bidder is in such condition to complete the contract. The inspection may take place before, during and after the award of the contract.</li> <li>The Bidder shall be in possession of and approved Environmental Management Program Report (EMPR) to conduct all quarry and/or sand extraction processes where applicable. Such report shall be made available on request by the Department.</li> </ul> |
| <b>5.</b>   | <b>AGGREGATE AND PRODUCTS</b>   |
|             | <b>The Bidder shall maintain stockpiles in the designated area that:</b> <ul style="list-style-type: none"> <li>(i) Provide adequate capacity to ensure no interruption to the construction operations</li> <li>(ii) Ensure separate storage areas for different types and sizes of material such that no contamination between sizes occurs</li> <li>(iii) Ensure that there is no inter mixing or contamination by deleterious matter</li> <li>(iv) Ensure that there is no segregation</li> </ul>  |
| <b>5.1</b>  | <b>G5 Gravel Material</b> <ul style="list-style-type: none"> <li>The material shall comply with the following: standards of SABS 1200M, SABS 1200ME, SABS 1200DM, SABS 1200MF and SANS 1083 in the form of their latest editions, the grading and wearing course properties according to paragraph 3.3 as well as additional specifications listed in this document.</li> </ul> <b>Parent Material:</b><br>Natural gravel or natural gravel and boulders which may require crushing, or crushed rock  |
| <b>5.2</b>  | <b>ADDITIONAL FINES</b>   |
|             | May contain approved natural fines not obtained from parent rock.   |
| <b>5.3</b>  | <b>STRENGTH</b>   |
|             | CBR at 95% of Mod. AASHTO max. density shall be at least 45%.<br>Swell at 100% of Mod. AASHTO max. density shall not exceed 0,5%.   |
| <b>5.4</b>  | <b>DURABILITY</b>   |
|             | Mudrocks shall have a wet 10% FACT Value of at least 90kN   |
| <b>5.5</b>  | <b>SHAPE</b>  |
|             | All alluvial or colluvial material shall be so crushed that at least (50% by mass) of the fraction retained on the 4.75mm sieve has at least one fractured face.  |
| <b>5.6</b>  | <b>ATTERBERG LIMITS</b>   |
|             | <ul style="list-style-type: none"> <li>LL shall not exceed 30. PI shall not exceed 10, except that for materials other than mudrocks, the PI shall not exceed 12 if less than 30% of the sample passes the 2,00mm sieve.</li> <li>LS shall not exceed 5%.</li> <li>In the case of calcretes, the PI shall not exceed 15, provided that the LS does not exceed 6% and the product of the LS and the percentage passing the 0,425mm sieve does not exceed 320.</li> </ul>   |
| <b>5.7</b>  | <b>SIZE</b>   |
|             | <ul style="list-style-type: none"> <li>The maximum size of crushed material shall be 53 mm before compaction.</li> <li>The maximum size of uncrushed material shall be 63mm.</li> </ul>   |
| <b>5.8.</b> | <b>GRADING</b>  |
|             | The percentage (by mass) passing the 2,00mm sieve shall be not less than 20% and not more than 70%.<br>Grading modulus shall be not less than 1,5 and not more than 2,5.  |

|           |   |
|-----------|---|
|           |   |
|           |   |
| <b>6.</b> | <b>GENERAL</b>  |
|           | <ul style="list-style-type: none"> <li>• Blending, washing or by such other methods as the Department may from time to time approve, may be used.</li> <li>• Where materials are blended, the Bidder shall provide means, to the approval of the Department, of such blending. The blending techniques and proportions used from time to time shall take due account of the</li> <li>• moisture in the materials. The methods and durations of mixing of the materials shall all be subject to the approval of the Department prior to commencing and during the execution of the work.</li> <li>• The Bidder shall perform at his own expense, such test as the Department may approve or subsequently order to develop a satisfactory blending technique and such additional routine tests to ensure that the desired uniformity of quality is maintained.</li> <li>• The water used for washing the material shall be free from silt or other suspensions that might impair the washing efficiency or detrimentally affect the material properties.</li> <li>• The quality used for the construction of the structures and the methods of procuring and processing materials shall at all times be subject to the approval of the Department who shall be at liberty to order the Bidder to operate from any of the approved sources of supply. A stockpiled material no longer conforming to the specified requirements or able to yield a uniform product shall be re-processed at the expense of the Bidder and to the satisfaction of the Department.</li> </ul>   |
|           |   |
| <b>7.</b> | <b>TECHNICAL SUPPORT</b>  |
|           | <p><b>Should any problem be reported to the supplier concerning the services, the following response times are expected:</b></p> <ul style="list-style-type: none"> <li>• Within 24 hours a representative of the supplier should be on site to resolve the problem.</li> <li>• Within 24 hours there should be a solution to the problem or if not possible, replacement products should be on site within 48 hours at the supplier's expense.</li> </ul> <p><b>ANY DEFECTED PRODUCT SHOULD BE REPLACED AT THE SUPPLIER'S EXPENSE.</b></p>   |
|           |   |
| <b>8.</b> | <b>SAMPLES</b>  |
|           | <p><b>Bidders will be requested to submit samples by the DWS officials after administrative compliance for testing and approval for next phase</b></p> <p>The supply of samples of at least the specified mass of product material is a condition of the bid:</p> <p>Bidder will be requested to submit samples of <b>150kg of G5 gravel material for Majuba Reservoir Refurbishment Project in the Mpumalanga province</b> according to specifications and will be tested by the Department to determine if the material conforms to the grading specification. The Bidders will be requested to submit sample for testing at Site</p> <p><b>DWS: Construction East<br/>Attention: Thapelo Malubane<br/>Material Laboratory<br/>Grootdraai Dam</b></p> <p><b>+/- 5km from Standerton on the Ermelo Road (R39) in Mpumalanga</b></p> <p><b>Contact Site Manager: T.C Malubane – 060 980 5852</b></p> <p>Shall be packed in sealed canvas or suitable plastic bags in order to avoid the loss of fine in transit. Bags shall be clearly marked showing the bid number, name of Bidder, item number and description of material. An example of the Sample Identification Card is shown in Section 4 of the bid documents. It is the responsibility of the bidder to ensure that the identification cards, inside and outside of the bags, are protected against mechanical damage or damage by moisture and that the card stays intact at all times.</p> <p>The sample supplied and accepted for each item serve as the standard to which the Bidder's deliveries will be tested and any consignment by the Bidder which is not up to the standard of the sample will not be accepted and the Department may claim compensation for any transport and labour costs which may have been incurred in respect of such consignment.</p> |

|            |  |
|------------|--|
|            |  |
|            | <p>The mass of the samples for all fine and coarse aggregates shall at least be <b>150 kg of G5 Gravel</b>.</p> <p><b>Failure to submit the samples properly identified showing the bid number, the Bidder's name and the item number etc,</b></p>   |
|            |  |
| <b>9.</b>  | <b>TESTING OF QUARRY MATERIAL DURING THE CONTRACT PERIOD</b>   |
|            |  |
|            | <ul style="list-style-type: none"> <li>• Testing of quarry material shall be in accordance with the particular requirements for its use as specified in the appropriate specification.</li> <li>• The successful Bidder shall conduct all the tests specified on the quarry material to ensure that the quality of the material will comply with the specified requirements at any given time for the duration of the contract.</li> <li>• The costs of all these tests shall be included in the unit price (bid price) given in SBD 3.1</li> <li>• If there is any doubt concerning the quality of the quarry material being quarried at any time, the Bidder shall notify the Department immediately.</li> <li>• The results of all the tests conducted by the Bidder shall be submitted to the Department.</li> <li>• The Department will, after further testing or inspection if necessary, instruct the Bidder regarding the use of the material in the quarry</li> </ul> |
|            |  |
| <b>10.</b> | <b>SCOPE OF CONTRACT</b>   |
|            |  |
|            | <p>(i) The Bidder will be required to perform the following service as part of this contract:</p> <ul style="list-style-type: none"> <li>• Supply and delivery of G5 gravel material to Majuba reservoir refurbishment project between Perderkop and Amersfoort in Mpumalanga province</li> <li>• All sourcing, transportation and loading costs shall be included in the bid rates.</li> </ul>  |
| <b>11.</b> | <b>QUANTITIES</b>  |
|            |  |
|            | <ul style="list-style-type: none"> <li>• The quantity required cannot be guaranteed.</li> <li>• However, the estimated quantity is given in the SBD 3.1.</li> <li>• Orders will be placed as and when requirements become known.</li> </ul> <p>Deliveries will be required <b>7 to 14 days</b> from date of the official order as and when requested by the end-user.</p>  |
|            |  |
| <b>12.</b> | <b>PROGRAMME OF WORKS</b>  |
|            |  |
|            | Supply and delivery shall commence within <b>14days</b> after receipt of official DWS order and as per notification by end-user until the full quantity needed is delivered.   |
|            |  |
| <b>13.</b> | <b>ROAD CONDITIONS AND DISTANCE</b>  |
|            |  |
|            | Bidders are advised to acquaint themselves with roads, road conditions, distances, etc. on and to the site, before bidding.  |
|            |  |
| <b>14.</b> | <b>COSTS</b>   |
|            |  |
|            | Bidders shall provide in their bid for all labour, plant, material, implements and vehicles necessary for the execution of the contract and all operating and maintenance costs in accordance with the bid documents.  |
|            |  |
| <b>15.</b> | <b>DELIVERY</b>  |
|            |  |
|            | <p>G5 Gravel will be delivered during the following working hours 07h00 to 15h00 from Monday to Thursday but not on the following days or periods: as per request from the Project or Site.</p> <p>(i) Fridays 15h00 to Mondays 07h00</p> <p>(ii) All public holidays</p>  |

|            |  |
|------------|--|
|            |  |
|            | <p>(iii) The last Thursday and Friday of the month</p> <p>(iv) The period between 10 December 2024 and 06 January 2025</p> <ul style="list-style-type: none"> <li>• The Bidder shall nominate a contract person with whom the Department will arrange and schedule collection.</li> <li>• DWS will decline products that do not comply with the specification when it is collected.</li> <li>• The declined material will not be accepted by the Department and problem must be resolved within 48 hours.</li> </ul> <p>The ownership of and risk for the product purchased will pass to the Department at the point of collection i.e. where a signed acceptance take place.</p>  |
| <b>15.</b> | <b>PAYMENT</b>   |
|            |  |
|            | <ul style="list-style-type: none"> <li>• Payment will be made per cubic metre (m³) G5 material supplied to site.</li> <li>• The Department reserves the right to check the quantities collected at any time.</li> <li>• Payment will be made monthly on receipt of specified tax invoices.</li> <li>• Payment will not be made for consignment unless supported by delivery notes and weight-bridge slips duly signed by the official checking the material.</li> <li>• Payment will be done within 30 days of receipt and approval of original invoice by depositing the payment directly into the bank account of the successful bidder.</li> <li>• No cash or cheque payment will be done. No upfront payment to be done.</li> <li>• Payment for standing time exceeding three hours will only be made if such standing time is a result of the action of the Department.</li> <li>• Bidders shall provide in their bid for all labour, plant, material, implements and vehicles necessary for the execution of the contract and all operating and maintenance costs in accordance with the bid documents.</li> </ul> |
| <b>16.</b> | <b>DELIVERY PERIOD AND BID PRICE</b>   |
|            |  |
|            | <ul style="list-style-type: none"> <li>• All-inclusive bid prices are required, meaning VAT, delivery and any other cost mentioned in the specification for the Bidders account must be included in the unit price.</li> <li>• Firm bid prices and delivery/collection periods must be submitted.</li> <li>• "Firm" prices are deemed to be the prices which are only subject to the following statutory change</li> </ul> <p>(a) VAT,</p> <p>(b) Any levy related to customs and excise (written proof must be given)</p> <p>Adherence to bid delivery/collection period is of utmost importance.</p>   |
| <b>17.</b> | <b>SAFETY AND ENVIRONMENTAL</b>  |
|            |  |
|            | Bidders are required to adhere to the Departments Safety and Environmental policies.   |
|            |  |

Therewith I, \_\_\_\_\_ (Bidder's Name) declare that I have read, completed and understood the above specifications.

\_\_\_\_\_  
**BIDDER'S SIGNATURE**

**DEPARTMENT OF WATER AND SANITATION**

**WTE097CE**

**SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO HEYSHOPE MORGENSTOND PIPELINE REHABILITATION  
PROJECT BETWEEN MKHONDO AND ERMELO IN MPUMALANGA PROVINCE**

**SECTION 3:    SBD 3.1 – PRICING SCHEDULE**

**CONTENTS**

PREAMBLE TO THE SBD 3.1 – PRICING SCHEDULE

## **PREAMBLE TO THE SBD 3.1 – PRICING SCHEDULE**

### **1. GENERAL**

The SBD 3.1 forms part of the Contract Documents and must be read and priced in conjunction with all the other documents which include the Conditions of Contract and all other Specifications in the bid document.

### **2. QUANTITIES REFLECTED IN THE PRICING SCHEDULE**

The quantities given in the SBD 3.1 can be subject to change. **The Department reserves the right to only purchase one product per item or one item or none of the items in the pricing schedule.**

The validity of the contract will in no way be affected by differences between the quantities in the SBD 3.1 and the quantities finally certified for payment.

### **3. PRICING OF THE SCHEDULE**

The rates to be filled in the SDB 3.1 should include all costs. All rates and amounts quoted in the SBD 3.1 shall be in Rand and shall include applicable taxes.

### **4. CORRECTION OF ENTRIES**

Incorrect entries shall not be erased or obliterated with correction fluid, use of correction fluid will invalidate your bid, but must be crossed out neatly. The correct figures must be entered above or adjacent to the deleted entry, and the alteration must be initialled by the Bidder, failure to initial where the correction was done will invalidate your bid.

## PRICING SCHEDULE

(Firm Prices)

WTE097CE

SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE.

THIS PRICING SCHEDULE MUST BE COMPETED IN FULL – FAILURE TO COMPLY WILL INVALIDATE YOUR BID

|                       |                  |                   |
|-----------------------|------------------|-------------------|
| CLOSING TIME 11:00    | ON: 17 JULY 2025 | BID NO.: WTE097CE |
| NAME OF BIDDER: ..... |                  |                   |

## OFFER TO BE VALID FOR 120 DAYS FROM CLOSING DATE OF BID

| ITEM                  | DESCRIPTION         | QTY                | UNIT PRICE                | AMOUNT<br>R c |
|-----------------------|---------------------|--------------------|---------------------------|---------------|
| 1.                    | Supply of G5 Gravel | 900 m <sup>3</sup> | R.....per m <sup>3</sup>  | R.....        |
| 2.                    | Transport to Site   | 900 m <sup>3</sup> | R..... per m <sup>3</sup> | R.....        |
| SUB-TOTAL (EXCL. VAT) |                     |                    |                           | R.....        |
| 15% VAT               |                     |                    |                           | R.....        |
| TOTAL (INCL. VAT)     |                     |                    |                           | R.....        |

- Delivery basis.  
- (See note hereunder)

**To Site**  
Majuba reservoir In Mpumalanga  
Province

- Period required for delivery after receipt of order:

14 days

**NOTE:**

- All delivery costs must be included in the bid price.
- Failure to complete all the relevant information in SBD 3.1 will render your bid as non-responsive.

Any enquiries regarding bidding procedures may be directed to the –

Department Water and Sanitation  
Supply Chain Management Office  
Construction East,  
PRIVATE BAG X2023  
Standerton  
2430.

Administrative information: Ms M Neethling / 0177201606/065 538 3901, Email: [NeethlingM@dws.gov.za](mailto:NeethlingM@dws.gov.za)

Or

For Technical or site information: Mr. Thapelo Malubane - [malubanet@dws.gov.za](mailto:malubanet@dws.gov.za) 0609805852

**Pricing Schedule: Purchase**



**DEPARTMENT OF WATER AND SANITATION**

**WTE097CE**

**SUPPLY AND DELIVERY OF G5 GRAVEL MATERIAL TO MAJUBA RESERVOIR REFURBISHMENT PROJECT BETWEEN  
PERDERKOP AND AMERSFOORT IN MPUMALANGA PROVINCE**

**SECTION 4:   SAMPLE IDENTIFICATION CARD**

**CONTENTS**

1. SAMPLE IDENTIFICATION CARD

## **SAMPLE IDENTIFICATION CARD**

This Sample Identification Card should accompany the sample submit to the relevant office as indicated in Paragraph 8 of the Specifications.

The Sample Identification Card should be attached to the bag of the sample. There should also be a copy of this card be put in the sample bag to insure that if the outside Sample Identification Card gets lost, the sample can still be identified. Failure to adhere to this will invalidate the bid.

### **SAMPLE IDENTIFICATION CARD**

|                                       |
|---------------------------------------|
| <b>NAME OF BIDDER:</b>                |
| <b>CONTACT PERSON:</b>                |
| <b>CONTACT NUMBER:</b>                |
| <b>BID NUMBER:</b>                    |
| <b>ITEM NUMBER:</b>                   |
| <b>DESCRIPTION / NAME OF PRODUCT:</b> |
| <b>TYPE OF MATERIAL / PRODUCT:</b>    |
| <b>SIZE OF SAMPLE (KG):</b>           |
| <b>SOURCE OF MATERIAL:</b>            |
| <b>BIDDER'S SAMPLE NUMBER:</b>        |

### **SAMPLE IDENTIFICATION CARD**

|                                       |
|---------------------------------------|
| <b>NAME OF BIDDER:</b>                |
| <b>CONTACT PERSON:</b>                |
| <b>CONTACT NUMBER:</b>                |
| <b>BID NUMBER:</b>                    |
| <b>ITEM NUMBER:</b>                   |
| <b>DESCRIPTION / NAME OF PRODUCT:</b> |
| <b>TYPE OF MATERIAL / PRODUCT:</b>    |
| <b>SIZE OF SAMPLE:</b>                |

Date of Submit Sample----- Signature-----

Date of Receive Sample-----Signature-----