

**T2.2-01: Eligibility Criteria Schedule:****Compulsory Returnable****Certificate of Attendance at Tender Site Walk****This is to certify that**

(Company Name)

Represented
by:(Name and
Surname)

Was represented at the compulsory tender clarification meeting

Held at:		
On (date)		Starting time:

Particulars of person(s) attending the meeting:

Name

Signature

Capacity

Attendance of the above company at the meeting was confirmed:

Name

Signature

**For and on Behalf of the
Employers Agent.**

Date

**Compulsory Returnable**

T2.2-02: Eligibility Criteria - CIDB Grading Designation

Note to tenderers:

Tenderers are to indicate their CIDB Grading by filling in the table below. **Attach a copy of the CIDB Grading Designation or evidence of being capable of being so registered.**

CRS Number	Status	Grading	Expiry Date

1. Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a **1CE** or high class of construction work, are eligible to have their tenders evaluated.



T2.2-03 Eligibility Criteria

Compulsory Returnable

Proof of Construction Manager registered with SACPCMP as Pr. CM.

NAME OF COMPANY:

I/We _____

In our capacity as:

do hereby certify that (Name)

is a professionally registered member of the following body

Note: Tenderers without a copy of a valid certificate to proof the professional registration will be disqualified.



Compulsory Returnable

T2.2-04 Eligibility Criteria

Proof of Safety Manager/Officer registered SACPCMP as CHSO or CHSM.

NAME OF COMPANY:

I/We _____

In our capacity as:

do hereby certify that (Name)

is a professionally registered member of the following body

Note: Tenderers without a copy of a valid certificate to proof the professional registration will be disqualified.



T2.2-05: Evaluation Schedule: Project Organogram, Management & CV's

Submit the following documents as a minimum with your tender document:

1. A comprehensive and detailed **organogram** that shows the structure and composition of their management structure involved in the *works*, inclusive of the key staff/professionals, identified in the Contract Data Part two.
2. Detailed CV's providing the following as a minimum
 - The roles and responsibilities for the *works* of each resource should be clearly stated.
 - Detailed experience in Structural Steel construction project of similar nature and positions held (including name of organization) such as recent assignments inclusive of total duration that has a bearing on the scope of work.
 - Personal particulars
 - a. Name
 - b. Place (s) of tertiary education and dates associated therewith
 - c. Professional awards
 - Qualifications (degrees, diplomas, grades of membership of professional societies and professional registrations)
 - Name of current employer and position in enterprise

List of Key Persons assigned

No.	Key Persons	Name and Surname	CV attached (Yes/No)
1	Construction Manager		
2	Construction Quality Manager		
3	Construction Health & Safety Manager / Officer		



The scoring of the Project Organogram, Management & CV's will be as follows:

Weight 10	Construction Manager Relevant experience for the following: - Site Management - Structural Steelworks - Construction Management	Construction Manager Education qualification adequacy
Points	5	5
(score 0)	The Tenderer has submitted no information or inadequate information to determine score	
(score 20)	Key staff has up to 2 years of relevant experience.	Key staff does not have relevant qualification
(score 40)	Key staff has more than 2 up to 3 years of relevant experience.	Key staff have Civil Engineering NQF 4 level of education, qualification
(score 60)	Key staff has more than 3 but up to 4 years of experience.	Key staff have Civil Engineering NQF 5 level of education, qualification
(score 80)	Key staff has more than 4 but up to 5 years of relevant experience.	Key staff have Civil Engineering NQF 6 level of education, qualification
(score 100)	Key staff has more than 5 years of relevant experience.	Key staff have Civil Engineering/ Construction Management NQF 7 level of education, qualification

The scoring of the Project Organogram, Management & CV's will be as follows:

Weight 10	Construction Quality Manager Relevant experience for the following: - Site Management - Structural Steelworks - Quality Assurance and Control	Construction Quality Manager Education qualification adequacy
Points	5	5
(score 0)	The Tenderer has submitted no information or inadequate information to determine score	
(score 20)	Key staff has up to 2 years of relevant experience.	Key staff does not have relevant qualification
(score 40)	Key staff has more than 2 up to 3 years of relevant experience.	Key staff have Civil Engineering NQF 4 level of education, qualification
(score 60)	Key staff has more than 3 but up to 4 years of experience.	Key staff have Civil Engineering NQF 5 level of education, qualification
(score 80)	Key staff has more than 4 but up to 5 years of relevant experience.	Key staff have Civil Engineering NQF 6 level of education, qualification



(score 100)	Key staff has more than 5 years of relevant experience.	Key staff have Civil Engineering/ Construction Management NQF 7 level of education, qualification
-------------	---	---

The scoring of the Project Organogram, Management & CV's will be as follows:

Weight	Construction Health and Safety Manager /Officer	Construction Health and Safety Manager /Officer
10	Relevant experience for the following: - Site Management - SHEQ Management	Education qualification adequacy and professional bodies registration
Points	5	5
(score 0)	The Tenderer has submitted no information or inadequate information to determine score	
(score 20)	Key staff has up to 2 years of relevant experience.	Key staff does not have relevant qualification
(score 40)	Key staff has more than 2 up to 3 years of relevant experience.	Key staff have Civil Engineering NQF 4 level of education, qualification
(score 60)	Key staff has more than 3 but up to 4 years of experience.	Key staff have Civil Engineering NQF 5 level of education, qualification
(score 80)	Key staff has more than 4 but up to 5 years of relevant experience.	Key staff have Civil Engineering NQF 6 level of education, qualification
(score 100)	Key staff has more than 5 years of relevant experience.	Key staff have Civil Engineering/ Construction Management NQF 7 level of education, qualification



T2.2-06: Evaluation Schedule: Previous Experience

Note to tenderers:

Tenderers are required to demonstrate performance in comparable projects of similar size and nature by supplying the following:

- A list of past / current comparable projects.
- Construction of similar works as detailed in the Works Information with reference to:
 - Structural Steelworks
- Sufficient contactable references to substantiate experience indicated (Client name and contact details, project description, duration and contract value)

Index of documentation attached to this schedule

	DOCUMENT NAME
1	
2	
3	
4	
5	

Score	Previous Experience
0	The Tenderer failed to address the question / issue. Has not submitted the required information.
20	Tenderers generally have experience in two (2) or less completed projects relating to the scope of works.
40	Tenderers generally have experience in three (3) completed projects relating to scope of <i>works</i> .
60	Tenderers generally have experience in four (4) completed projects relating to the scope of works.
80	Tenderers generally have experience in five (5) completed projects relating to the scope of works.
100	Tenderers generally have experience in more than five (5) Completed projects relating to the scope of works.



T2.2-07: Evaluation Schedule: Programme

Note to tenderers:

Programme

The Tenderer details the programme for evaluation and attaches it to this schedule. In addition, the Tenderer is to provide an electronic copy of the programme in MS Project.

The Tenderer's attention is drawn to core clause 31 of the NEC3 Engineering and Construction contract regarding the items to be shown on a programme.

The tenderer shall provide the proposed programme, at a minimum **Level 3** showing but not limited to the following:

- Ability to execute the works in terms of the *Employer's* requirements and within the required timeframe indicating, in a logical sequence, the order and timing of the construction that will take place to Provide the Works clearly indicating the capacity & capability to achieve the dates stated in the Contract Data.
- Dates when the *Contractor* will need access to any part of the Site, submission & approval process & timing for Health & Safety Files, Environmental Files and Quality Files. In addition, the Programme must clearly demonstrate the procurement process for all long lead items if applicable.
- The *Contractor* indicates how he plans in achieving the following dates and clearly demonstrates them on the schedule - Start Date, Access Date, Planned Completion, Key Dates Completion Date. In addition, the Programme clearly demonstrates adequate provisions for Time Risk Allowance (TRA). Time Risk Allowances are not float, are owned by the Tenderer, can be included in the activity duration, and illustrated in the schedule in a code field or as an attachment.
- The Programme must clearly support and demonstrate alignment to the Method Statement as contained in T2.1 List of Returnables.

The scoring of the Programme will be as follows:

core				
10%	Ability to execute the works in terms of the <i>Employer's</i> requirements and within the required timeframe indicating, in a logical sequence, the order and timing of fabrication and installation that will take place in order to Provide the <i>Works</i> clearly indicating the capacity & capability to achieve the dates stated in the Contract Data.	Dates when the <i>Contractor will</i> need access to any part of the Site; submission & approval process & timing for Health & Safety Files, inclusive of construction work permit, Environmental Files and Quality Files. In addition, the Programme must clearly demonstrate the procurement process for all long lead items.	The <i>Contractor</i> indicates how he plans in achieving the following dates and clearly demonstrates them on the schedule - Starting Date, Planned Completion, Sectional Completion Dates & Completion Date. In addition, the Programme clearly demonstrates adequate provisions for Time Risk Allowance (TRA).	The Programme must clearly support and demonstrate alignment to the method statement as contained in T2.2 List of Returnables.
Points	4	2	2	2
Score 0	The tenderer has submitted no information.			
Score 20	The programme is not acceptable as it will not satisfy project objectives or requirements. The tenderer has misunderstood the scope of work and does not deal with the critical aspects of the overall programme.	<ul style="list-style-type: none"> ▪ The tenderer has not addressed critical access requirements. ▪ The tenderer has not allowed timing for approval processes for SHEQ documentation. ▪ The tenderer has not demonstrated the procurement process for all long lead items. 	<ul style="list-style-type: none"> ▪ The tenderer has addressed some but not all date requirements and submission contain critical logic and sequencing errors which renders it unrealistic/unachievable. ▪ The tenderer has not demonstrated Time Risk Allowance (TRA). 	No alignment between programme and method statement.
Score 40	The programme is generic, not practical and unrealistic, therefore is unlikely to satisfy project objectives or <i>Employer's</i> requirements. The	<ul style="list-style-type: none"> ▪ The tenderer has addressed critical but not all access requirements. 	<ul style="list-style-type: none"> ▪ The tenderer has addressed some but not all date requirements and submission contain critical logic and sequencing errors which 	<ul style="list-style-type: none"> ▪ Critical errors and or omissions in alignment between programme



	tenderer has misunderstood certain aspects of the scope of the works and does not deal with the critical aspects of the project.	<ul style="list-style-type: none"> ▪ The tenderer has not allowed sufficient timing for approval processes for SHEQ documentation. ▪ The tenderer has not adequately demonstrated the procurement process for all long lead items i.e., some but not all long lead items considered, and insufficient durations allowed for procurement timelines. 	<p>renders it unrealistic/unachievable.</p> <ul style="list-style-type: none"> ▪ The tenderer has demonstrated inadequate provision for Time Risk Allowance (TRA) i.e., TRA in insufficient quantities and not assigned to specific activities and/or critical components of the scope which are known to be subject to uncertainty. 	and method statement.
Score 60	<ul style="list-style-type: none"> ▪ The Programme addresses certain specific project objectives but does not adequately deal with all critical characteristics of the project. ▪ The programme is not adequately predictive in that it contains minor errors or omissions in critical path/s. ▪ The programme contains minor errors or omissions in its demonstration of the sequence, methodology, resource allocations, and underlying approach to provision of the <i>Works</i>, in comparison with the requirements of the <i>Works Information</i> and Engineering Specification, as such adequately deals with some but not all the critical characteristics of overall project execution. 	<ul style="list-style-type: none"> ▪ The tenderer has adequately addressed all access requirements. ▪ The tenderer has not allowed sufficient timing for approval processes for SHEQ documentation. ▪ The tenderer has not adequately demonstrated the procurement process for all long lead items i.e., all long lead items considered, but insufficient durations allowed for procurement timelines. 	<ul style="list-style-type: none"> ▪ The tenderer has addressed all date requirements correctly and submission contains logic and sequencing which is accurate and renders the submission realistic and achievable. ▪ The tenderer has demonstrated inadequate provision for Time Risk Allowance (TRA) i.e., TRA in insufficient quantities, and not assigned to specific activities and/or critical components of the scope which are known to be subject to uncertainty. 	<ul style="list-style-type: none"> ▪ Minor errors and or omissions in alignment between programme and method statement.

Score 80	<ul style="list-style-type: none"> ▪ The programme addresses specific project objectives. ▪ The programme is predictive in that it provides meaningful critical path/s and an accurate/realistic model of project risk, the latter as demonstrated in activity duration estimates. ▪ The programme adequately demonstrates the sequence, methodology, resource allocations, critical success factors, risks and underlying approach to provision of the <i>Works</i>, in line with the requirements of the <i>Works Information</i> and Engineering Specification, as such adequately deals with the critical characteristics of overall project execution. 	<ul style="list-style-type: none"> ▪ The tenderer has adequately addressed all access requirements. ▪ The tenderer has allowed sufficient timing for approval processes for SHEQ documentation. ▪ The tenderer has adequately demonstrated the procurement process for all long lead items i.e., all long lead items considered, and sufficient durations allowed for procurement timelines. 	<ul style="list-style-type: none"> ▪ The tenderer has addressed all date requirements correctly and submission contains logic and sequencing which is accurate and renders the submission realistic and achievable. ▪ The tenderer has demonstrated adequate provision for Time Risk Allowance (TRA) i.e., TRA in sufficient quantities, correctly assigned to specific activities and/or critical components of the scope which are known to be subject to uncertainty. 	<ul style="list-style-type: none"> ▪ Programme and method statement are fully aligned, and submission contains no critical errors or omissions.
Score 100	Besides meeting the above "80" rating, the important issues are approached in an innovative and efficient way.	Besides meeting the "80" rating, the tenderer has exceeded the required expectations.	Besides meeting the "80" rating, the tenderer has exceeded the required expectations.	Besides meeting the "80" rating, the tenderer has exceeded the required expectations.

Attachment A: Electronic Copy of Programme**Attachment B: Hard Copy of Programme**



T2.2-08: Evaluation Schedule: Method Statement

Note to tenderers:

Method statement - The tenderers must sufficiently demonstrate the methodology that will be employed to cover the scope of the project.

- A detailed method statement is required sequencing all aspects of installing the Fall Arrest System, which shall include, steel fabrication, transportation, and erection of steel works, including all machinery and/or Plants that will be used (to enable the Employer to assess the impact to practicality, quality, health, safety, risk and the environment).

In addition to general methodology for the project, the tenderer must demonstrate the following aspects but not limited to:

- Order and timing of the audits and inspection that will take place to provide the *Works*.
- Indication of how the above will be achieved in terms of the associated policies and procedures, and relevant specification described in the tender.

and

In addition to general methodology for the project please provide specific information for the following points:

1. Fabrication of steel material and Non-Destructive Tests on welds.
2. Installation of Structural steel on site.

Please note: Tenderers are required to provide detailed method statements for the categories as listed above. Each sub-category as listed will be scored based on the linear scale below, and will be averaged and weighed to provide a final score. Tenderers to note that they will not achieve an "acceptable" score should they not provide the information as required in this Returnable.

The table below will be used as guidelines for scoring / evaluating the method statement submitted by the Tenderer:

Score 0	The tenderer has submitted no information or inadequate information to determine a score.
Score 20	The methodology and work alignment to project schedule is poorly presented, generic and not tailored to address the specific project objectives and methodology.
Score 40	The methodology is generic and not tailored to address the specific project objectives and methodology. The methodology approach does not adequately deal with the critical characteristics of the project.
Score 60	Satisfactory response/solution to the particular aspect of the requirement and evidence given that the stated employer's requirements will be met.
Score 80	The methodology is specifically tailored to address the specific project objectives and methodology and is sufficiently flexible to accommodate



	changes that may occur during execution. The methodology/approach to manage activities is specifically tailored to the critical characteristics of the project.
Score 100	Besides meeting the "80" rating, the important issues are approached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the-art approaches. The methodology approach details ways to improve the project outcomes and the quality of the outputs.



T2.2-09: Evaluation Schedule – Quality Management

The tenderer is to note that if successful, and awarded the contract, shall execute and complete the contract as per the Quality Management Standard, QAL-STD-0001 General Quality Requirements for Contractors and Suppliers (as attached as Annexure of this RFP).

The tenderer shall as a minimum submit the following:

- Project Quality Plan which satisfies the technical and quality requirements of the *works*, identifying all procedures, reviews, audits, controls and records used to control and verify compliance with the Works Information.
- Project specific Quality data book index.
- Index/List of procedures and method statements to be used during the contract.
- Quality Control Plans Specific to the Works Information not limited to the following:
 - Structural Steel works

These Q.C.P's shall identify all inspections, tests and verification requirements to meet Contractual obligations, specifications, drawings and related details including destructive and non-destructive testing, witnessing and hold points.

Attached submissions to this schedule:

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

The scoring of the Quality Management will be as follows:



20	Index / list of procedures / method statements to be used	Project specific Quality Control Plan	Project specific Quality Data Book Index
Points	4	12	4
0	No list of procedures and method statement submitted	No QCPs submitted	No Quality Data book index submitted
20	Index / list of procedures and method statement is not project specific	QCPs are not project specific	Quality Data book index is not project specific
40	Index / list of procedures and method statements is project specific but inadequate to cover the project scope	QCPs are project specific but inadequate to cover project quality requirements of the project scope	Quality Data book index is project specific but inadequate to cover project scope
60	Index / list of procedures and method statements shows adequate understanding of project quality requirements	QCP's shows adequate understanding of project quality requirements of the project scope	Data book index shows adequate understanding of project quality requirements
80	Index / list of procedures and method statements shows above average understanding of the project quality requirements	QCP's shows above average understanding of the project quality requirements of the project scope	Data book index shows above average understanding of the project quality requirements
100	Index / list of procedures and method statements covers all and above the project quality requirements	QCP's covers all and above the project quality requirements of the project scope	The Data book index covers all and above the project quality requirements of the project scope