

REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

AGRICULTURAL RESEARCH COUNCIL (ARC)

1. You are kindly requested to submit a written quotation REQ-062837 to Agricultural Research Council as per below or attached specification.

Description		
Product name	Quantity	Unit
An overall two piece for Ladies and Men (jackets and pants), 100% cotton, 200g garment with generous fitting, triple needle stitching, khaki colour	8	Each
Boiler suits for Ladies, long sleeves, 100% cotton, 200g one-suit garment with generous fitting, triple needle stitching, green colour, garment includes breasts pockets, pockets with riveted metal button down flaps, side slant swing pockets and slits, legs have triple-stitch inner leg and half elasticized rear waist, back pocket, pockets attached with double needle, YKK metal zip fly Size 30, 32x2 and 38x2	5	Each
9cm wide brimmed hat. polyester fastening: drawstring boonie, UPF 50+ excellent sun protection, high quality waterproof polyester material, snug and cosy fit, hat size available from 57-61cm, rear adjustable elastic drawstring design, one size fits most adults head size, colours: 5 green and 8 khaki	13	Each
Closing Date 22 November 2022 @ 11:00am		
KINDLY ENSURE THAT YOUR COMPANY IS REGISTERED ON CENTRALISED SUPPLIER DATABASE IF NOT ,KINDLY REGISTER ON THIS WEBSITE www.csd.gov.za		

2. The above specified goods/services should be delivered/rendered to:
 Name of Institute : **Agricultural Research Council- Veterinary Campus**
 Address : **Biotechnology Platform**
100 Soutpan Road
Onderstepoort
Pretoria 0110

3. The particulars of the guarantee that will apply to the goods quoted for, With particular regard to the period and extent of the warranty must be Clearly stated. Where services are required, service providers must submit Documentation pertaining the relevant experience.
4. Your written quotation should be sent to:
Lebogang Thobakgale
E Mail: manol@arc.agric.za
5. All price quotations that have a rand value of R30, 000-00 to R50 000 000.00 Including VAT, will be evaluated by applying the 80/20 principle as Prescribed by the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations. The lowest acceptable price will score 80 points, the 20 BBEE points will be allocated as follows:

B-BBEE Status Level of Contributor	80/20
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant Contributor	0

6. Standard conditions:
 - 6.1 The validity of the quotations must be indicated.
 - 6.2 Prices quoted should be in South African Rand and inclusive of VAT costs Such as delivery, insurance, taxes, etc.
 - 6.3 No price adjustments or amendment of the delivery particulars contained In paragraph 2 will be considered by the ARC.
 - 6.4 The supplier accepts full responsibility for the proper execution and Fulfilment of the goods/services quoted for.
 - 6.5 ARC reserves the right to accept or reject any special terms and Conditions that may qualify the goods/services to be provided.
 - 6.6 Quotes should be submitted on an official letterhead and duly signed

- 6.7 Goods and services should be supplied/rendered upon receipt of a Purchase order from the ARC
- 6.8 The General Conditions of Contract issued by National Treasury are Applicable.
- 6.9 The ARC supply chain management code of conduct is applicable.
- 6.10 SBD Forms must be signed and returned together with the quotation, failure to comply will result to disqualification of your quotation.
- 6.11 Your quotation must indicate the delivery date.
- 6.12 The ARC reserve the right to do due diligence on the quotations.
- 6.13 The ARC reserve the right to benchmark prices quoted.

Compulsory requirements

- Valid tax PIN number from SARS.
- Central Supplier Database report (Current and updated CSD report) showing a tax compliant status for the duration of the bidding process.
- Complete and sign the Standard Bidding Documents (SBD forms)
- BBBEE Certificate, If quotation is above R30 000 .00
- Provide a product image of the item being offered.

Thank you in anticipation

Supply Chain Management: ARC