

1. TENDER EVALUATION CRITERIA

The following criteria will be used to award the tender. Should there be a criteria over and above the listed below, that will be used, such criteria will be specifically stated.

Category	Criteria	Weighting	Scoring Methodology (Based on Weight)	Evidence
1.	COMPANY PREVIOUS EXPERIENCE:	50 Points	1. None-submission of the following <ul style="list-style-type: none"> None – submission of reference letter(s). = 0 Points.	Track record in provision of cleaning and hygiene services. 1. Non-submission of the following will be awarded zero points: Reference letter(s).
			2. Submission of the following will score 15 points: <ul style="list-style-type: none"> One (1) reference letter =15 Points.	1. Submission of the following will result in score 15 points <ul style="list-style-type: none"> One reference letter on company letterhead with date of completion and project cost. Only reference letter for projects completed for the provision of cleaning and hygiene services.
			3. Submission of the following will score 25 points: <ul style="list-style-type: none"> Two (2) reference letters = 25 Points.	2. Submission of the following will score 25 points. <ul style="list-style-type: none"> Two reference letters on a company letterhead with date of completion and project cost. Only reference letters for projects completed for the provision of cleaning and hygiene services will be accepted.
			4. Submission of the following will score 50 points: <ul style="list-style-type: none"> Three (3) reference letters = 50 Points.	3. Submission of the following will score 50 points. <ul style="list-style-type: none"> Three reference letters on a company letterhead with date of completion and project cost. Only reference letters for projects completed for the provision of cleaning and hygiene services.

Category	Criteria	Weighting	Scoring Methodology (Based on Weight)	Evidence
				<ul style="list-style-type: none"> Only verifiable and contactable references for completed projects will be accepted, the projects shall have been done within the last 5 years (from the expiry date of cleaning and hygiene contract until the closing date of this tender). Each reference shall have contactable contact person(s), working contact numbers, otherwise it will not be acceptable and zero (0) score will be allocated. Each reference letter shall be on the letterhead of the previous client, otherwise it will not be acceptable and zero (0) score will be allocated.
2.	APPROACH AND METHODOLOGY	50 Points	<p>1.No information provided, or submission of no substance/ irrelevant information provided. = 0 Points</p> <p>2.The technical approach and/ or methodology is poor/ is unlikely to satisfy project objectives or requirements. The Tenderer has misunderstood certain aspects. 1 to 3 methodology topics covered. = 10 Points</p> <p>3.The technical approach is tailored to address the specific project objectives including responding to the scope of work (provision of cleaning and hygiene services) The approach does adequately deal with the critical characteristics of the project.</p>	<p><u>Methodology</u></p> <p>The methodology responds to the scope of work (provision of cleaning and hygiene services) and outline the proposed approach from commencement leading to the completion of the project. The method statement is a set of principles and practices that will guide in organizing this project.</p> <p><u>Methodology topics.</u> Methodology shall be provided with full details of items such as the following:</p> <ol style="list-style-type: none"> 1. Various facility cleaning methods. 2.Communication between employees and management. 3.Infection prevention control. 4.Principles of supplier's housekeeping. 5.Personnel management. <ol style="list-style-type: none"> 5.1 Absenteeism. 5.2 Relievers. 5.3 Grievances. 6.Medical emergency response. 7. Chemical emergency response in relation to MSDS file. 8. Equipment availability. 9. Material availability.

			<p>The project plan and risk is to be managed etc. is tailored to the key aspects of the programme. 4 methodology topics covered.</p> <p>= 20 Points</p>	
			<p>4. The technical approach is tailored to address the specific project objectives and methodology. The approach does adequately deal with the critical characteristics of the project. The project plan and risk is to be managed etc. is tailored to the key aspects of the programme. 5 methodology topics covered.</p> <p>= 30 points</p>	
			<p>5. The approach is tailored to address the specific project including responding to the scope of work (provision of cleaning and hygiene services) objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution. 6 to 8 methodology topics covered.</p> <p>=40 Points</p>	

			<p>6. Over above meeting the good rating, the important issues are approached in an innovative and efficient way, indicating that the tenderer has excellent knowledge of working state of the art approaches.</p> <p>The programme is well throughout and makes allowance for all key issues. All 9 Methodology topics covered.</p> <p>= 50 Points</p>	
Total Weighting	100 points			
Threshold	70 points			

Name: Zolani Mngqithi

Designation: Engineering Technician

Signature and date: [Signature] 25.08.2025

Name: Motsabi Ramothathaki

Designation: Assets Manager

Signature and date: [Signature] 22.08.2025

Name: Sphamandla Mkhwanazi

Designation: Plant Engineer

Signature and date: [Signature] 25.08.2025