

SECTION 2.1 SPECIFICATIONS

2.1.1 BACKGROUND

i. Hessequa Municipality intends to appoint an experienced service provider for provision of Fire and Rescue Services in Hessequa Municipal area, which include the following towns:

- Riversdale (main town/main station)
- Heidelberg (substation)
- Albertinia (substation)
- Still Bay (substation)
- Jongensfontein
- Melkhoutfontein
- Gouritsmond
- Slangrivier
- Witsand
- Vermaaklikheid

The service must be rendered in terms of the Fire Brigade Services Act, Act 99 of 1987, as amended and relevant SANS Code(s). It will be expected from the service provider to respond to all towns (municipal area) irrespective if there is a Fire Station or not, example; the Fire Fighters must respond from Riversdale to Vermaaklikheid and surrounding farms, Still Bay to Jongensfontein, Melkhoutfontein and surrounding farms, Heidelberg must respond to incidents in Slangrivier, Witsand and surrounding farms and Albertinia must respond to Gouritsmond and surrounding farms.

The contract will be for a period of three (3) Years.

The contractor will be expected to commence working as soon as the contract is awarded, to minimize disruption of services at the date of commencement.

The required services will include, but not limited to the supply of:

- a. Nineteen (19) Trained, qualified and registered firefighting personnel
- b. Personal Protective Equipment
- c. Personal Protective Clothing
- d. Extinguishing all types (classes) of fires
- e. Respond to motor vehicle accidents
- f. Respond to all types of rescue incidents
- g. Provision of ten (10) two-way radio devices
- h. 24-hour fire and rescue service based at the town of Riversdale, and a daily 12-hour shift in the towns of, Still Bay, Heidelberg and Albertinia.

v. The successful bidder shall be liable to ensure that all the equipment provided under this tender is sufficiently insured, and that Hessequa Municipality will not be liable for the equipment.

vi. The bidder is required to mark, or complete the appropriate boxes in the tender specifications below and fully motivate or explain as necessary. If space is insufficient, the response should be provided in a separate response document.

The responses in the response document should be numbered exactly the same as the corresponding clauses in the tender specifications. The symbols in the response boxes in this tender has the following meanings:

Y = YES (Can fully comply)

N = NO (Cannot comply)

iv. Other relevant experience in associated or related industry sectors.

<p>2.1.3 TENDER PRICES, PAYMENT AND INVOICING</p> <p>The bidder shall:</p> <ul style="list-style-type: none"> i. Tender a set fee covering all obligations in terms of this contract ii. Submit to the Hessequa Municipality on or before the 7th working day of each calendar month a value-added tax invoice detailing the fees payable by Hessequa Municipality to the contractor in respect of services rendered. iii. Acknowledge that no additional payments for any reason whatsoever will be paid by Hessequa Municipality to the contractor over and above those provided for in this clause 			
<p>2.1.4 PERSONNEL</p> <ul style="list-style-type: none"> i. Appoint 18 Fire Fighters, trained and qualified at an accredited institution and 1 Fire Fighter also trained and qualified at an accredited institution as a Senior Operations Manager in Hessequa, based in Riversdale. ii. Take sole responsibility for any sub-contractors and agents the bidder may appoint to assist in delivering the contractor services and acknowledge that the bidder remains solely responsible for ensuring that the bidder services are rendered in accordance with the terms and conditions of this agreement iii. Take full responsibility for all human resource and all employment related issues. If for any reason an employee is dismissed, transferred, resigns, or for any other reason his/her contract of employment is terminated, it will be the sole responsibility of the successful bidder to make sure that replacement staff is in place no later than 24 hours after the last working day of the Fire Fighter. iv. The bidder will provide this service to the Municipality as an independent contractor and Hessequa will bear no direct or vicarious liability in terms of any labor related dispute that may arise between the bidder and its employees or its sub-contractors, and there will be no presumption of an employment contract between Hessequa and any of the employees or sub-contractors provided by the bidder. <p>Bidder must specify any value added service it is willing to add.</p>			
<p>2.1.5 RADIO'S</p> <ul style="list-style-type: none"> i. The bidder must provide 10 digital radio's with extension mic's (on a wire with a clip on the mic) that is able to communicate from all our towns (Albertinia, Gouritsmond, Still Bay, Melkhoutfontein, Heidelberg, Slangrivier, Witsand, Vermaaklikheid and Jongensfontein) to Riversdale where our control room is. ii. The radio's must have a belt clip and must be able to withstand a high temperature level 			

iii. The bidder will be liable for all ICASA and licensing cost					
2.1.6 PPE					
i. The bidder shall issue all its personnel, on an annual bases with Base wear and a full bunker set that shall comply with all relevant standards as set in the NFPA 1971 Standard on Protective Ensemble for Structural Fire Fighting, 2013 edition codes, and in the event of an employee leave as set out in the section under personnel, the bidder will ensure that the replaced employee is fitted with the necessary gear as mentioned below at the cost of the bidder. Samples, as mentioned in the section under samples, must be submitted with tender document on closing date.					
Item No	Description	Quantity	Sample Yes	Sample No	
1	Yellow Structural Fire Fighter Helmet including visor (NFPA Compliant)	1			
2	Structural Fire Fighting Balaclava (NFPA)	1			
3	Structural Fire Fighting glasses	1			
4	Pair of Structural Fire Fighting gloves (NFPA Compliant)	1			
5	Bunker Jacket (NFPA Compliant)	1			
6	Bunker Trousers (NFPA Compliant)	1			
7	Rubber lined Structural Fire Fighting boots (NFPA Compliant)	1			
8	Head Flashlight (strap on to helmet or attached to helmet) once off	1			
9	Base wear warm Uniform Jacket (Oxford Blue) annually	1			
10	Base wear Uniform Shirts with the fire badge in the left front and the officials name on the right (Oxford Blue) annually	1			
11	Base wear Uniform T- Shirts (Oxford Blue) annually	1			
12	Base wear Uniform Trousers must have a silver reflective tape in the middle of the pants (Oxford Blue) annually	1			
13	Uniform Socks (Oxford Blue) annually	1			
14	Base wear Uniform Boots (Black) annually	1			
15	Baseball caps annually	1			
16	Belt – annually	1			
Samples must be submitted with the tender. Each sample must be clearly marked with the name and details of the bidder. Bids not accompanied by properly marked samples will not be considered. On completion of the procurement process samples may be collected by the respective bidders. It is however the bidder's responsibility to arrange for the collection of samples. The successful bidder's samples will be kept by Hessequa Municipality for the full term of the contract as a reference for quality assurance and compliance to the specifications and conditions contemplated herein to verify that the quality of the products is as promised.					
If no samples are supplied on closing date, the tender application will be regarded as non-responsive					
2.1.7 EACH FIRE FIGHTER PPC AND UNIFORM TO CONSIST OF THE FOLLOWING: Must comply to the fire service act. See table for PPC					
2.1.8 MANAGEMENT					
i. The bidder must submit monthly a report on all incidents attended to					
ii. Must attend a monthly management meeting with representatives of Hessequa Municipality on the					

progress of the tender and any related matters			
iii. Must submit minutes of monthly meetings no later than seven (7) working days after the meeting			
iv. Must submit report of progress, that will contain, but not limited to, personnel development, injury on duty incidents, community programs and any related programs. This can form part of the report mentioned in i.			

2.1.9 Client references:

I. Please provide a minimum of five (5) references where your organization has implemented a similar service to what you are proposing, in an organization of similar size and complexity as the Municipality of Hessequa.

Client 1 Name:		
No	Description	Bidders Comments
1	A short description of the service implemented including products used, number of users and the role that your organization played	
2	The length of time taken to implement the service example: delivery of staff, delivery of vehicles, delivery of PPE and PPC.	
3	The number of staff allocated to the project at each phase	
4	The cost to the client	
5	Any subcontractors or alliance partners that worked with you on the project and what their function was	
Client 2 Name:		
No	Description	Bidders Comments
1	A short description of the service implemented including products used, number of users and the role that your organization played	
2	The length of time taken to implement the service example: delivery of staff, delivery of vehicles, delivery of PPE and PPC.	
3	The number of staff allocated to the project at each phase	
4	The cost to the client	
5	Any subcontractors or alliance partners that worked with you on the project and what their function was	
Client 3 Name:		
No	Description	Bidders Comments
1	A short description of the service implemented including products used, number of users and the role that your organization played	
2	The length of time taken to implement the service example: delivery of staff, delivery of vehicles, delivery of PPE and PPC.	
3	The number of staff allocated to the project at each phase	
4	The cost to the client	
5	Any subcontractors or alliance partners that worked with you on the project and what their function was	

Initials of Service Provider's Authority:

2.1.10 EACH FIRE FIGHTER PPE AND UNIFORM (BASEWEAR) TO CONSIST OF THE FOLLOWING:

Item No	Description	Quantity
1	Yellow Structural Fire Fighter Helmet including visor (NFPA Compliant)	1
2	Structural Fire Fighting Balaclava (NFPA)	1
3	Structural Fire Fighting glasses	1
4	Pair of Structural Fire Fighting gloves (NFPA Compliant)	1
5	Bunker Jacket (NFPA Compliant)	1
6	Bunker Trousers (NFPA Compliant)	1
7	Rubber lined Structural Fire Fighting boots (NFPA Compliant)	1
8	Head Flashlight (strap on to helmet or attached to helmet) once off	1
9	Base wear warm Uniform Jacket (Oxford Blue) annually	1
10	Base wear Uniform Shirts with the fire badge in the left front and the officials name on the right (Oxford Blue) annually	2
11	Base wear Uniform T- Shirts (Oxford Blue) annually	3
12	Base wear Uniform Trousers must have a silver reflective tape in the middle of the pants (Oxford Blue) annually	2
13	Uniform Socks (Oxford Blue) annually	5
14	Base wear Uniform Boots (Black) annually	1
15	Baseball caps annually	2
16	Belt – annually	1

Failure to adhere to the beforementioned may result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME).....
 CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY:DATE:

Initials of Service Provider's Authority: