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| BID ADVERTISEMENT FORM |

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| Proposal description | APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE A COMPREHENSIVE EMPLOYEE HEALTH AND WELLNESS PROGRAMME (EHWP) FOR A PERIOD OF THREE (3) YEARS | | | | | | | | | | | |
| Bid number | RFP: 04/2023/24 | | | | | | | | | | | |
| Name of institution | Department of Economic, Small Business Development, Tourism and Environmental Affairs (DESTEA) | | | | | | | | | | | |
| Tender Type (RFQ/RFP/RFI) | RFP | | | | | | | | | | | |
| Province / National | Free State | | | | | | | | | | | |
| The place where goods, works or services are required | Free State | | | | | | | | | | | |
| Opening date | date | 2 | 0 | | 2 | 3 | 0 | 7 | 2 | 8 | time | 11:00am |
| Closing date and time | date | 2 | 0 | | 2 | 3 | 0 | 8 | 2 | 9 | time | 11:00am |
|  | Postal Address | | | | | Groundfloor;  113 St Andrew Street Building;  Bloemfontein; 9301 | | | | | | |
| Physical Address | | | | | Ground floor;  113 St Andrew Street Building;  Bloemfontein | | | | | | |
| Tel | | | | | (051) 400 4744 | | | | | | |
| Fax | | | | |  | | | | | | |
| Contact person | Name | | | | | Me. B. Molefe / Mr. T. Selemela | | | | | | |
|  | Email | | | | | [molefeb@destea.gov.za](mailto:molefeb@destea.gov.za) / selemelat@destea.gov.za | | | | | | |
| Tel | | | | | 072 594 2857 / 082 449 4690 | | | | | | |
| Where bids should be delivered | Tender Box C; Ground floor;  113 St Andrew Street Building;  Bloemfontein | | | | | | | | | | | |
| Category *(refer to annexure A)* | Other | | | | | | | | | | | |
| Sector |  | | | | | | | | | | | |
| Region | Free State | | | | | | | | | | | |
| Compulsory briefing session/site visit | Yes / No | | | YES | | | | | | | | |
| Date | | | 10/07/2023 | | | | | | | | |
| Time | | | 10:00AM | | | | | | | | |
| Venue | | | 113 ST Andrew Street, St Andrew Building, Bloemfontein,9301 | | | | | | | | |
| Link | | | N/A | | | | | | | | |

ANNEXURE A: COMMODITY CATEGORIES

* ACCOMMODATION, Leasing of
* AUDIO VISUAL EQUIPMENT
* BUILDING MATERIAL
* CHEMICALS: Agricultural/Forestry/Laboratory/ Water Care
* CLOTHING/TEXTILES
* COMPUTER EQUIPMENT
* COMPUTER SOFTWARE
* ELECTRICAL EQUIPMENT
* ELECTRONIC EQUIPMENT
* FURNITURE
* GENERAL
* MEDICAL
* OFFICE EQUIPMENT: Labour-saving devices
* PERISHABLE PROVISIONS
* STATIONERY/PRINTING
* STEEL
* TIMBER
* VEHICLE (all types)
* WORKSHOP EQUIPMENT

**SERVICES**

* BUILDING
* CIVIL
* ELECTRICAL
* FUNCTIONAL (including cleaning/security services)
* GENERAL
* MAINTENANCE (Electrical, mechanical equipment and plumbing)
* MECHANICAL
* PROFESSIONAL
* REPAIR AND MAINTENANCE OF VEHICLES
* TRANSPORT
* OTHER