



# uMSINGA MUNICIPALITY

## INVITATION TO TENDER

Bids are hereby invited in terms of Section 18(a) of the Msinga Municipality's Supply Chain Management Policy together with Section 83 of the Municipal Systems Act, No.32 of 2000, as amended and read together with sections 110,111 and 112 of the Municipal Finance Management Act No.56 of 2003 for:

### PROJECTS

Project Name and Ward	Tender Number	Duration	Documents Availability Date	Tender Documents Price	Closing Date and Time
TOWING SERVICES	MS/2024/2025/002/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PANEL OF ATTORNEY	MS/2024/2025/003/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PANEL OF HIRING OF PLANT & EQUIPMENT	MS/2024/2025/068/951/T	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PANEL OF MULTI DISCIPLINE TEAM OF PROFESSIONALS TO PROVIDE WITH HEALTH SERVICES	MS/2024/2025/005/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PRINTING SERVICES	MS/2024/2025/006/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PROTECTIVE CLOTHING & STAFF UNIFORM	MS/2024/2025/007/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
SPORT AND EQUIPMENT	MS/2024/2025/008/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PROVISION OF POTTED PLANTS	MS/2024/2025/009/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
PANEL OF SUPPLYING WITH STATIONERY	MS/2024/2025/010/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
LEASE OF PRINTING AND PHOTO COPYING MACHINE	MS/2024/2025/011/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
SUPPLY AND MAINTENANCE OF OFFICE BLINDS	MS/2024/2025/012/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.
ELECTRONICS DOCUMENTS AND RECORD MANAGEMENT SYSTEM	MS/2024/2025/013/951/C	THREE YEARS	01 APRIL 2025	R350.00	02 MAY 2025 AT 12H00.

**Tender documents will be obtainable from:** The Office of SCM Unit, Sandile Nkala, on tel: (033) 493 0761/2 during office hours. Non-refundable deposit of Fee, cash or FET per document will be payable in favour of **uMsinga Municipality** before obtaining a tender document.

**All enquiries shall be directed to:** The SCM Manager, Mr T.T. Buthelezi on (033) 493 8031 during office hours.

**Tenders must be enclosed in a sealed envelope and addressed to:** The Municipal Manager, uMsinga Municipality, cleared marked: **TENDER: THE NAME OF THE PROJECT** on the outside of the envelope and deposited in the tender box at the Office of **uMsinga Municipality on the Main Road (R33) opposite MPCC, Tugela Ferry** before the closing date and the company details must be **clearly stated on the envelope**. Late of faxed tenders **WILL NOT** be considered and uMsinga Municipality does not bind itself to accept the lowest of any tender and reserves the right to accept the whole or any part of the tender.

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#### 1. EVALUATION CRITERIA

##### a) Administrative Compliance.

##### b) Functionality

##### c) PPPFA 2022 80/20, ownership specific goals set as follows:

- |  |            |
|--|------------|
| • Race (Black People - CSD Copy)               | 10 Points  |
| • Gender (Black women - CSD Copy)              | 2.5 Points |
| • Enterprises located in Msinga Municipal area | 05 Points  |
| • Youth (ID Copy must be submitted)            | 2.5 Points |

##### a) Administrative Compliance.

**Invalid or non-submission of the following documents will lead to immediate disqualification:** • Obtaining 70 Points on Functionality • Attached Tax Clearance **PIN** • Copy of valid Body Membership • Letter of Good Standing • CSD Full Report • Completed and signed form of offer • Fully completed MBD forms • Fully signed and initial tender document • Municipal rates statement or **SWORN** Affidavit for business operating in rural areas • JV agreement (if applicable) • Bill of Quantities/Specification completed • Proof of Own Workshop.