



prasa

PASSENGER RAIL AGENCY
OF SOUTH AFRICA

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: ECR/03/11/2024

**APPOINTMENT OF A CONTRACTOR FOR THE REFURBISHMENT, ALTERATIONS, AND
ADDITIONS AT PORT ELIZABETH CORRIDOR- DESPATCH STATION IN THE EASTERN CAPE
REGION TO BE DONE OVER 3 MONTHS CONSTRUCTION PERIOD.**

SECTION 1: SBD1**PART A INVITATION TO BID****YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)**

BID NUMBER:	ECR/03/11/2024	CLOSING DATE:	29 November 2024	CLOSING TIME:	12:00PM
DESCRIPTION	APPOINTMENT OF A CONTRACTOR FOR THE REFURBISHMENT, ALTERATIONS, AND ADDITIONS AT PORT ELIZABETH CORRIDOR-DESPATCH STATION IN THE EASTERN CAPE REGION TO BE DONE OVER 3 MONTHS CONSTRUCTION PERIOD				

BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

BID RESPONSE BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS) AND MUST

ALSO SIGN THE SUBMISSION REGISTER

8 STATION STREET, PRASA REGIONAL OFFICE

EAST LONDON

Electronic submissions will not be considered

Bidders must sign the submission register at SCM offices - face brick building

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	Luleka Mtyala				
TELEPHONE NUMBER	043 700 2169				
E-MAIL ADDRESS	lmtyala@prasa.com				

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:				
			OR		
				CENTRAL SUPPLIER DATABASE No:	MAAA.....

<p>2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p> <p>2.2</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>[IF YES ENCLOSE PROOF]</p>	<p>2.3 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>[IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE PRASA TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE

TCS CERTIFICATE / PIN / CSD NUMBER.

- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

NB:

- ***Quotation(s) must be addressed to PRASA before the closing date and time shown above.***
- ***PRASA General Conditions of Purchase shall apply.***

SECTION 2

NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope. 1.1 Bidders are required to package their response/Bid as follows:

Volume 1 (Envelop 1/Package 1)

- **Part A:** Mandatory Compliance Response and Specific goals response
- **Part B:** Technical or Functional Response (response to scope of work)

Volume 2 (Envelop 2/ Package 2)

o Part C: Financial Proposal

Volume 2 should be submitted in a separate sealed envelope. Bidders should make their pricing offer in envelop 2/package

1.2 Bidders should ensure that their response to the RFQ is in accordance with the structure of this document.

2 COMMUNICATION

Bidder/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (Complaints@prasa.com) for lodging of complaints to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

3.1.1 Bid/Tender Description;

3.1.2 Bid/Tender Reference Number;

3.1.3 Closing date of Bid/Tender;

3.1.4 Supplier Name;

3.1.5 Supplier Contact details; and

3.1.6 The detailed complaint.

4 LEGAL COMPLIANCE

The successful Bidder shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Bidder to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

7 BINDING OFFER

Any Quotation furnished pursuant to this RFQ shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s)/works and request Bidders to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein; and
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue.

Should a contract be awarded on the strength of information furnished by the bidder, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked bidder provided that he/she/it is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a bidder will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Bidders are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a bidder who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Bidders. PRASA agrees that it shall only process the information disclosed by Bidders in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Bidders or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Bidders. Similarly, PRASA requires Bidders to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilise the following criteria in choosing a Supplier/Service Provider:

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1A	Mandatory Requirements
Stage 1B	Other Mandatory Requirements
Stage 1C	Documents Required for scoring
Stage 2	Technical/Functionality
Technical/Functional Requirements	Threshold of 70%
Stage 3	Price and Specific Goals
Price	80
Specific Goals	20
TOTAL	100

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

14.1 PRASA requires a validity period of sixty (60) **Working Days** from the closing date.

14.2 Bidders are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful bidder(s)' bid will be deemed to remain valid until finalization of the of award.).

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Bidders are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Bidders *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (*Where applicable*).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Bidders are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

16.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Bidder's disqualification. Bidders are therefore urged to ensure that all documents are returned with their Quotations.

17 BRIEFING SESSION - COMPULSORY

A Compulsory RFQ briefing session will be held on the 22nd of November 2024 for a period of an hour at Despatch train station in Port Elizabeth. The briefing session will start punctually at 10h30, and information will not be repeated for the benefit of respondents joining late

SECTION 3

1 EVALUATION CRITERIA:

Stage 1A – Mandatory Requirements

If you do not submit the following mandatory documents/requirements, your bid will be automatically disqualified.

Only bidders who comply with stage 1A will be evaluated further.

No.	Description of requirement	
a)	Price Schedule/Bill of Quantities (BOQ) (Annexure A) and Pricing and delivery Schedule (Section 4) must be submitted as Volume 2 in Envelope 2 To facilitate like-for like comparison. Bidders must submit pricing strictly in accordance with this price schedule and not utilize a different format. Deviation from this pricing schedule will result in a bid being declared non-responsive.	
b)	Bidders to fill and sign the submission register at reception at SCM Offices on submission of tender documents	
c)	Attendance Certificate of Compulsory Briefing or proof of attendance of briefing session (Signing of attendance register)	
d)	The proof of Active CIDB grading level of 4GB or higher . Joint Venture Bidders must submit joint / consolidated grading certificate.	

Stage 1B –Other Mandatory Requirements

If you do not submit the following basic compliance documents and should an award, be made, these basic compliance documents must be made available within seven (7) days of request from PRASA, failing of which the award will be recalled.

No.	Description of requirement	
a)	Company Registration documents	
b)	Copies of Directors ID documents	
c)	Valid Tax Clearance Certificate (must be valid on closing date of submission of the proposal) and SARS Issued pin	
d)	Completion of ALL RFQ documentation (includes ALL declarations)	
e)	CSD supplier registration number	
f)	Proof of Bank Account (i.e., cancelled cheque or letter issued by the bank	
g)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of their intention to enter into a JV or consortium agreement signed by all parties. (If applicable)	
h)	Valid Original, or certified copy of Letter of Good Standing (COID)	

Stage 1C: Documents required for Scoring - The following Non-Mandatory Documents used for purposes of scoring a bid. If not submitted by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive a score of zero for the applicable evaluation criterion.

No.	Description of requirement	
a)	Certified copy of ID Documents of the Owners	
b)	Audited Annual Financials/ B-BBEE Certificate/Affidavit	
c)	CIPC Documents / B-BBEE Certificate/Affidavit	
d)	Certified copy of ID Documents of the Owners and Doctor's note confirming the disability	

STAGE 2

TECHNICAL EVALUATION

Scoring of Functionality:

Qualifying bidders shall then be evaluated on functionality after meeting all compliance requirements outlined above. The minimum threshold for the technical/functionality requirements is 70% as per the standard Evaluation Criteria presented in Table 1 above. Bidders who score below this minimum requirement shall not be considered for further evaluation in stage 3

Details of the technical/functional requirements are presented in Table 5 below.

ITEM	CRITERIA	WEIGHT
1.1	Technical Approach and Methodology	25
1.2	Years of Experience of Key Personnel	30
2.1	Company's Experience	30
2.2	Financial Capability	15
	TOTAL	100

Table 5: Technical Evaluation Criteria

Functional Evaluation Criteria

Qualifying bidders shall then be evaluated on functionality after meeting all compliance requirements outlined above. The minimum threshold for the technical/functionality requirements is **70%** as per the standard Evaluation Criteria presented in **Error! Reference source not found.** above. Bidders who score below this minimum requirement shall not be considered for further evaluation in stage 3.

Details of the technical/functional requirements are presented in the table below.

CRITERIA FOR TECHNICAL EVALUATION OF A CONTRACTOR			
TECHNICAL APPROACH AND METHODOLOGY Proposed methodology should demonstrate thorough understanding of PRASA’s objectives and required deliverables as outlined in the Scope of Work and meeting PRASA’s requirements.			
A detailed plan for the project management, design, quality management, construction supervision and close out specific to the particular project listed herein.			
Detailed technical approach and methodology is provided that is aligned to the scope of work/ highlighting, but not limited, to the following elements: <ul style="list-style-type: none"> Risk assessment/ risk identification relating to working within the rail environment in this project, SMMEs and Extortion (Protection fees) risk mitigation measures associated with the project project schedule which shows estimated start and finish dates Project schedule to clearly indicate the delivery of functionality works within 30days of appointment and overall improvement works will be for the rest of the project information on project execution, integration and redundancy for unforeseen delays or occurrences 	5 = Detailed technical approach and methodology that is aligned to the scope of work highlighting all 5 elements 4 = Detailed technical approach and methodology that is aligned to the scope of work highlighting 4 elements 3 = Detailed technical approach and methodology that is aligned to the scope of work highlighting 3 elements 2 = Detailed technical approach and methodology that is aligned to the scope of work highlighting 2 elements 1 = Detailed technical approach and methodology that is aligned to the scope of work highlighting 1 element 0 = No Submission or irrelevant information provided	25%	
YEARS OF EXPERIENCE OF KEY PERSONNEL Years of experience of key personnel to be directly responsible for implementation of this project. Please provide CV’s which clearly indicates the role of the specialists required below with certified qualifications valid for a period of 3 months. Building/Civil projects shall include building work projects, CV to Detail the start date and completion projects. Failure to indicate will lead being awarded as no submission or irrelevant submission. Failure to indicate the above will lead the submission to being a non-submission or irrelevant submission. Should the service provider be recommended for two projects within PRASA, the service provider is prohibited to use the same Personnel provided on this contract for other projects, If the service provider during construction found to be using the same person, the contract will be terminated with immediate effect.			
Qualified Construction Manager/Construction Project Manager with a qualification in Civil Engineering or Construction Management or Building Science <i>(Qualifications are National Diploma or B-Tech or Degree)</i>	5 points – Five (5) years’ experience on building/civil projects 4 points – Four (4) years’ experience on building/civil projects 3 points – Three (3) years’ experience on building/civil projects 2 points - Two (2) years’ experience on building/civil projects 1 point - Below One (1) years’ experience on building/civil projects 0 points - No submission (0) or irrelevant submission.	10%	30%

<p>Qualified Site Agent with a qualification in Civil Engineering or Construction Management or Building Science (<i>Qualifications are National Diploma or B-Tech or Degree</i>)</p>	<p>5 points – Five (5) years’ experience on building/civil projects 4 points – Four (4) years’ experience on building/civil projects 3 points – Three (3) years’ experience on building/civil projects 2 points - Two (2) years’ experience on building/civil projects 1 point - Below One (1) years’ experience on building/civil projects 0 points - No submission (0) or irrelevant submission.</p>	<p>5%</p>	
<p>General Foreman with minimum N2 or NQF Level 3 qualification in built environment qualification.</p>	<p>5 points – Five (5) years’ experience on building/civil projects 4 points – Four (4) years’ experience on building/civil projects 3 points – Three (3) years’ experience on building/civil projects 2 points - Two (2) years’ experience on building/civil projects 1 point - Below One (1) years’ experience on building/civil projects 0 points - No submission (0) or irrelevant submission.</p>	<p>5%</p>	
<p>Health and Safety Officer (<i>Qualifications are National Diploma or B-Tech or Degree, SAMTRAC or NEBOSH Certification.</i>)</p>	<p>5 points – Five (5) years’ experience on building/civil projects 4 points – Four (4) years’ experience on building/civil projects 3 points – Three (3) years’ experience on building/civil projects 2 points - Two (2) years’ experience on building/civil projects 1 point - Below One (1) years’ experience on building/civil projects 0 points - No submission (0) or irrelevant submission.</p>	<p>10%</p>	

<p>COMPANY'S EXPERIENCE</p>	<p>Bidders should indicate the experience of previous work done within the building construction industry in the last 10 years. Only projects with a minimum value of R 1 million will be considered.</p> <p>Evidence required:</p> <p>The bidders are to submit the following documents:</p> <ul style="list-style-type: none"> Provide appointment letter/contract for each project. 	<ul style="list-style-type: none"> Provide a reference letter and Completion certificate relating to the appointment letter/contract provided. The reference letter to indicate the following: company name, contact person and confirmation that work was completed One of the provided documents must indicate value of the contract. <p>Points will be awarded only if all documents are submitted for each project.</p>	<p>5 Points: Successfully completed 5 or more projects 4 Points: Successfully completed 4 projects 3 Points: Successfully completed 3 projects 2 Points: Successfully completed 2 projects 1 Point: Successfully completed 1 project 0 Point: No submission or irrelevant submission</p>	<p>30%</p>
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<p>FINANCIAL CAPABILITY Financial Capability of the Bidder (<i>Bidder to submit complete set of financial statements</i>)</p>

<p>Financial Capability</p> <p>The operating cash flow ratio measures a company's short-term liquidity.</p> <p>Use the formula below:</p> <p>Operating cash flow ratio = Net Cash flow from operations/Current liabilities</p> <p>Bidders should submit a complete set of recent financial statements for the company</p>	<p>Demonstration of financial capability of the company</p> <p>Last 3 year's set of financial statements: current and preceding financial years.</p> <p>Financials prepared and signed by an independent registered accounting professional and signed by the company director.</p> <p>Financial statements must include cashflow statement and balance sheet.</p> <p>Incomplete Financial Statements will not be considered</p>	<p>5 = Operating Cash Flows Ratio $X \geq 1.5$</p> <p>4 = Operating Cash Flows Ratio $1 > X < 1.5$</p> <p>3 = Operating Cash Flows Ratio $0.5 > X < 1$</p> <p>2 = Operating Cash Flows Ratio $0 > X < 0.5$</p> <p>1 = Operating Cash Flows Ratio $X < 0$</p> <p>0 = No Submission or Incomplete Financial Statement.</p>	<p>15%</p>
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STAGE 3

- Price and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders :

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

**POINTS AWARDED FOR PRICE
THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Acceptable Evidence/Proof required	Number of points allocated. (80/20 system) (To be completed by the organ of state)	Number of points claimed(80/20 system) (To be completed by the tenderer)
51% Black Women Owned	Certified copy of ID Documents of the Owners	4	
51% Black Youth Owned	Certified copy of ID Documents of the Owners	4	
EME 51% Black Owned	Audited Annual Financial/ B-BBEE Certificate / Affidavit	4	
51% Black Owned	CIPC Documents / B-BBEE Certificate / Affidavit	4	
Owned by Black People with Disability (PWD)	Certified copy of ID Documents of the Owners and Doctor's note confirming disability	4	
Total		20	

APPOINTMENTS OTHER THAN THE SUCCESSFUL BIDDER

- 1.1 PRASA may appoint a bidder other than the successful bidder under the following instances:
 - (i) When a successful bidder, after having been informed of the acceptance of its Bid, fails to sign a contract within a prescribe period of time e.g. 14 (fourteen) days after being called upon to do so;
 - (ii) When a successful bidder has failed to provide the necessary security, bonds or guarantees within the time required to do so by PRASA;
 - (iii) When a successful bidder fails to meet a condition precedent for the award of business (e.g. to obtain the necessary funding); and
 - (iv) When final contract negotiations with a preferred bidder fails and a contract is not agreed upon.
- 1.2 PRASA will only award a bid to a bidder other than the highest scoring bidder provided that such bid is still within the bid validity period.
- 1.3 Only if the second ranked bidder is also unable/unwilling, PRASA may proceed to the third ranked bidder.

SECTION 4**PRICING AND DELIVERY SCHEDULE**

Bidders are required to complete the attached Pricing Schedule **Annexure A**

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable (delete if not applicable).
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Bidders are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Bidder. PRASA may:
 - 9 Negotiate a market-related price with the Bidder scoring the highest points;
 - 10 If that Bidder does not agree to a market-related price, negotiate a market-related price with the Bidder scoring the second highest points;
 - 11 If the Bidder scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Bidder scoring the third highest points;
 - 12 If a market-related price is not agreed with the Bidder scoring the third highest points, PRASA must cancel the RFQ.

I / We _____ (Insert Name of
Bidding Entity) of

_____ code

(Full address) conducting business under the style or title of:
_____ represented by:
_____ in my capacity as:

_____ being duly
authorised, hereby offer to undertake and complete the above-mentioned work/services at the prices
quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract,
at a lumpsum, of R

_____ (amount in numbers);

_____ (amount in words) Incl. VAT.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider)

SECTION 5**PRASA GENERAL CONDITIONS OF PURCHASE****General**

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Bidder awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Bidder and PRASA,

therefore, the successful Bidder and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....

3 Bidder’s declaration regarding PEPs/PIPs

PRASA requires bidders to disclose if they have Politically Exposed Persons (“PEP”)² or Prominent Influential Persons (“PIP”)³ and related individuals in their organisation and/or beneficial owners / shareholders who are PEP/PIP.

PRASA reserves the right not to enter into a business relationship with such person, official or entity, provided there are objective factors that justify the conclusion of such business relationship, and the decision is based on achieving the best interest of PRASA.⁴

3.1 Is the bidder a PEP/PIP? **YES/NO**

3.2 Does the bidder have an existing relationship with a PEP/PIP? **YES/NO**

3.3 Where a relationship with a PEP/PIP exists, the bidder is required to furnish particulars of the nature of the exposure, term of the office and description of activities relating to exposure, in table below.

Name of PEP/PIP & Nature of the Exposure/Influence	Term of the office	Description of activities relating to Exposure/Influence

3.4 Declaration:

² Both foreign and domestic politically exposed person as specified in Schedule 3A and 3B of the Financial Intelligence Centre Act No. 38 of 2001 as amended. (refer to Annexure 2 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties).

³ As reflected in Schedule 3C of the Financial Intelligence Centre Act No.38 of 2001 (refer to Annexure 2.1.2 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties).

⁴ Clause 4.5 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties.

I/We the undersigned _____ (Name) hereby certify that the PEP/PIP information furnished in this bid document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this bid, PRASA may disqualify our bid or terminate a contract we may have with PRASA where we are successful in this tender.

Signature

Date

Position

Name of bidder

4 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium⁵ will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in

⁵ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2, 3 and 4 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

SBD 6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.2. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.3. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.3.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states Request For Quotation ECR/03/11/2024

that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Acceptable Evidence/Proof required	Number of points allocated. (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Black Women Owned	Certified copy of ID Documents of the Owners	4	
51% Black Youth Owned	Certified copy of ID Documents of the Owners	4	
EME 51% Black Owned	Audited Annual Financial/ B-BBEE Certificate / Affidavit	4	
51% Black Owned	CIPC Documents / B-BBEE Certificate / Affidavit	4	
Owned by Black People with Disability (PWD)	Certified copy of ID Documents of the Owners and Doctor's note confirming disability	4	
Total		20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

SECTION 7

CERTIFICATE OF ATTENDANCE OF COMPULSORY RFQ BRIEFING

Request number:	ECR/02/11/2024
Request for Proposal:	APPOINTMENT OF A CONTRACTOR FOR THE REFURBISHMENT, ALTERATIONS, AND ADDITIONS AT PORT ELIZABETH CORRIDOR-DESPATCH STATION IN THE EASTERN CAPE REGION TO BE DONE OVER 3 MONTHS CONSTRUCTION PERIOD

Attendance

This is to certify that _____ has / have today attended the site inspection / RFQ briefing session to which this enquiry relates.

THUS DONE and SIGNED at Despatch station – Port Elizabeth this ___day of November 2024

_____ for / on behalf of PRASA
 _____ Designation

Acknowledgement

This is to certify that the Bidder attended the above-mentioned briefing session/ site inspection and has / have acquainted himself / themselves with the Contract, Project Specification / Special Conditions, Specifications and / or Bills of Quantities / Schedule of Quantities / Schedule of Prices, together with the drawings enumerated therein, as laid down by the PRASA

for the carrying out of the proposed WORKS to which the enquiry relates

THUS DONE and SIGNED at _____

on this _____ day of _____

DULY AUTHORISED SIGNATORY(IES) WITNESSES

- | | |
|----------|----------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |
| 3. _____ | 3. _____ |

SECTION 8

INTRODUCTION

PRASA intends activating passenger railway services within the subject corridor. This is part of the national Priority Corridor Recovery initiative of PRASA RAIL. Part of this initiative is to ensure that immovable railway infrastructure is in good working condition during the service reactivation process.

This submission is to request approval to invite construction companies with a **CIDB grading/level 4GB or higher** and proven experience in the construction of similar work for the above project.

The identified projects are the refurbishment, alterations and additions at **Port Elizabeth Corridor-Despatch Station** in the Eastern Cape Region.

BACKGROUND INFORMATION

STATUS QUO

The passenger railway services offered by PRASA at the subject corridors are not at par with the normal operations of passenger rail service. The railway infrastructure at these facilities has been rendered functionally obsolete due to the acts of vandalism that occurred over the past three years. PRASA infrastructure such as railway tracks and related overhead track equipment, ticket office buildings, platform surfaces, lighting equipment, ablution facilities, retail/commercial facilities, parking, etc. has been damaged beyond use.

PRASA CRES strategy has pointed to a need for rapid development of the Rail Top Priority Corridors, in line with the Service Resumption and the Infrastructure Investment and Development in these Corridors.

Vandalized and ageing infrastructure must be refurbished and upgraded, while PRASA CRES has to provide capacity ahead of demand. This creates a need for increased capacity and resources to deliver property investments within the current MTEF budgeting, 3 year-period.

PROBLEM STATEMENT

PRASA has identified the 15 priority railway corridors where stations and facilities have been vandalised as a result quick and timeous rectification is needed.

The 15 corridors includes Eastern Cape Region as shown below in figure 1 and figure 2:

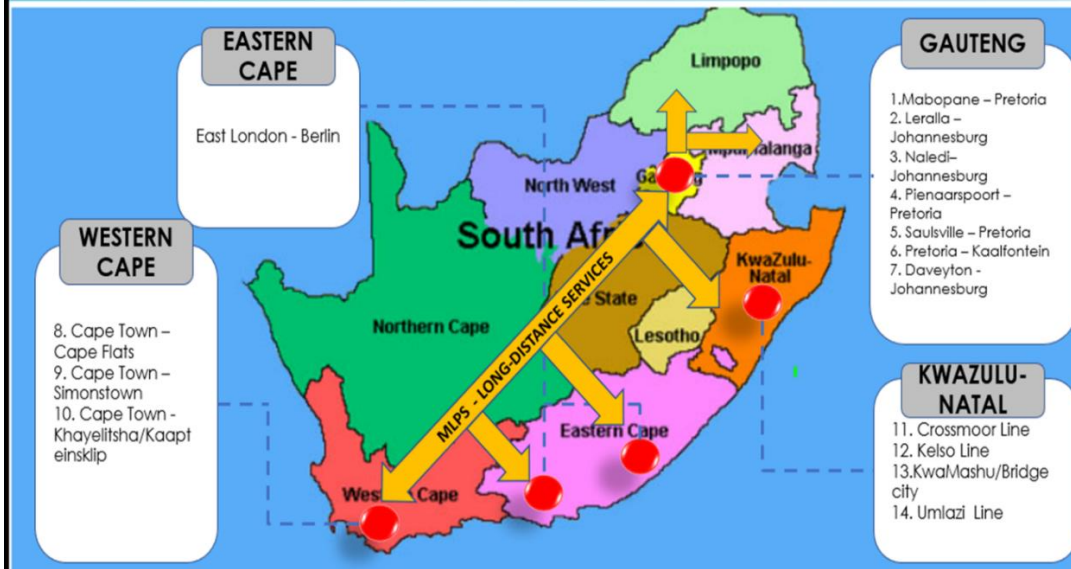


Figure 1: National Corridor Diagram

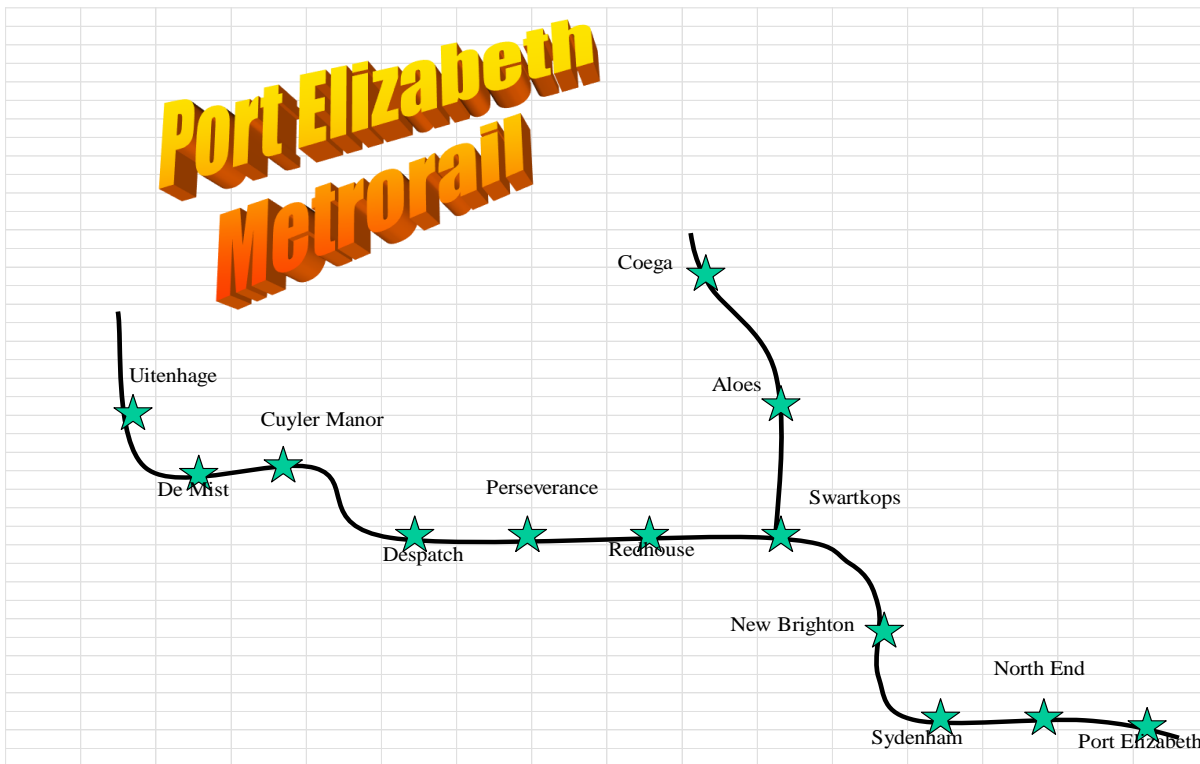


Figure 2: Eastern Cape Region Corridor Diagram

OBJECTIVE OF THE PROPOSED PROJECT**PROJECT PROCESS**

This project falls within the Port Elizabeth Corridor. The station is currently badly vandalised, the contractor will be re-instating the station and putting it back to its operational state. Traditional Approach would be used as a procurement strategy for this project. It will follow an open tender process as prescribed by National Treasury.

SUB-CONTRACTING

There will be no sub-contracting as the estimate is below the R30million threshold.

DESIRED OUTCOMES FOR CARRYING OUT THE PROPOSED PROJECT

The desired outcome is to get the contractor on board in order to refurbish the station.

PROJECT BENEFITS TO PRASA

PRASA CRES will be able to accelerate the implementation of projects and thus delivering on its mandate to support PRASA Rail in the preparation of service resumption plans.

CURRENT MECHANISMS IN PLACE TO ADDRESS THE PROBLEM

The mechanism that is in place is mainly for emergencies in a form of short-term maintenance contracts.

SCOPE OF WORK AND AREAS OF FOCUS

SCOPE OF THE DESIRED SOLUTION

The scope of work for this project shall entail the following activities:

The high-level scope of work to be executed under this project will include, but not be limited to the following:

Architectural

MAIN TICKET BUILDING

- 1 Complete installation of floor finishes.
- 2 Install new ceiling boards
- 3 Install skirting
- 4 Relocate existing guard room
- 5 Reconfigure existing Guard room into Facilities Offices
- 6 Reconfigure existing Female toilets into Facilities Storeroom and Unisex WC
- 7 Reconfigure existing Storeroom into Paraplegic WC
- 8 Install new Sanitary fittings
- 9 Install new kitchen cabinets
- 10 House existing electrical DB into a Cabinet.
- 11 Install new rainwater goods
- 12 Install new Barge and Fascia boards
- 13 Install new station signages.
- 14 Install new full height turnstile gate.
- 15 Install new parking bays
- 16 Install new doors
- 17 Reconfigure existing ticket office booths.
- 18 Install new ticket sales windows and Blinds
- 19 Install new window blinds.
- 20 Repaint all interior walls.
- 21 Install new wall tiles on all Ablutions.
- 22 Install entry ramps
- 23 Install new roof canopy timber truss and covering material
- 24 Clean and repaint existing roof material

EXISTING MALE ABLUTIONS

- 1 Convert existing clock room into female ablutions
- 2 Repaint exterior walls
- 3 Install wall tiles and Skirting
- 4 Install new doors
- 5 Install new windows
- 6 Install Ceiling boards
- 7 Install signages
- 8 Install new sanitary fittings
- 9 Clean and repaint existing roof material

WAITING SHELTER 1 AND 2

- 1 Repaint all face brick walls
- 2 Replace all damaged roof shingle tiles
- 3 Install new rainwater goods
- 4 Install new ceiling boards.
- 5 Install new Fascia and Barge boards
- 6 Remove all existing window frames brick up and plaster and paint
- 7 Repaint all existing sitting benches and replace damaged timber members.

Civil Engineering

- 1 New paved parking
- 2 Tacktile surface and paint markings along the edge of the platform
- 3 New gutters and downpipes
- 4 Extension to sewer line to connect new ablutions

Structural Engineering

- 1 Foundations for new ablution screen walls
- 2 Reinforced concrete entrance ramps
- 3 Reinforced concrete surface beds for waiting shelters to replace cracked slabs

Electrical Engineering

- 1 Bulk Power
- 2 Metering
- 3 LV Reticulations (Cables)
- 4 DB's
- 5 Wireways (Conduits etc)
- 6 Small Power (Sockets, isolators etc)
- 7 Interior Lighting
- 8 External Lighting
- 9 Platform Lighting
- 10 Footbridge Lighting

ICT / Electronics

- 1 Internet Connectivity
 - 2 PA System
 - 3 Backup Power (UPS)
 - 4 Passive Alarm System
 - 5 Access Control
- Lightning Protection

Mechanical Engineering

1 HVAC Equipment Removal and Installation

- Scope: Remove and strip existing non-operational HVAC equipment. Supply, deliver, install, test, and commission new Split Unit HVAC Equipment.
- Compliance: Ensure all work is conducted in accordance with relevant standards. A Certificate of Compliance (COC) must be issued by a registered refrigeration mechanic, accredited with SAQCC Gas and SARACA.

2 Fire Protection Equipment Installation

- Scope: Supply, deliver, install, test, and commission fire protection equipment, including hose reels and fire extinguishers.
- Compliance: The water-based fire protection installations must be carried out by a plumber registered with the Plumbing Industry Registration Board (PIRB), who is able to issue a COC.

2 Fire Detection System Installation

- Scope: Supply, deliver, install, test, and commission a comprehensive fire detection system.
- Compliance: All fire detection equipment must be installed by a registered Fire Detection Installer with SAQCC Fire to ensure adherence to safety standards

REQUIRED PROFESSIONAL SERVICES

The targeted stations is Despatch Station:

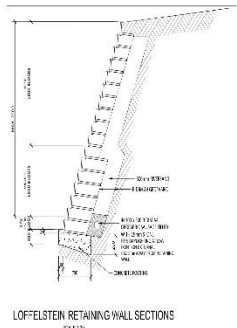
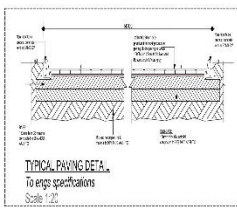
Despatch Station Building Layout:



SITE LAYOUT PLAN
Scale 1:250

LOFFELSTEIN WALL NOTES :
 1. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-1:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 2. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-2:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 3. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-3:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 4. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-4:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 5. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-5:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 6. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-6:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 7. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-7:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 8. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-8:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 9. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-9:2017 CODE OF PRACTICE FOR CONSTRUCTION.
 10. TO BE CONSTRUCTED IN ACCORDANCE WITH THE SANS 10400-10:2017 CODE OF PRACTICE FOR CONSTRUCTION.

SYMBOL	DESCRIPTION
1	Concrete
2	Reinforcement
3	Formwork
4	Soil
5	Water
6	Wind
7	Temperature
8	Seismicity
9	Groundwater
10	Adjacent Structures



EXTERNAL SCOPE OF WORKS	
1	PROVIDE NEW PAVING (CONCRETE)
2	REPAIR EXISTING PAVING DAMAGE (CRACKS)
3	PROVIDE NEW CURBS
4	REPAIR EXISTING CURBS
5	PROVIDE NEW TIE-BACKS
6	REPAIR EXISTING TIE-BACKS
7	INSTALL NEW DRAINAGE
8	PROVIDE NEW SIGNAGE
9	PROVIDE NEW LIGHTING

REVISIONS

NO.	DATE	DESCRIPTION
1	2024/03/11	ISSUED FOR TENDER

DESIGNER
 AES CONSULTING

PROJECT
 PROPOSED ALTERATIONS AT DESPATCH STATION, PORT ELIZABETH

CLIENT
 PORT ELIZABETH MUNICIPALITY

SCALE
 AS SHOWN

DATE
 2024/03/11

PROJECT NUMBER
 PEA/2024/01

REVISION NUMBER
 01

DRAWING NUMBER
 AES/DES/PA/100

SCALE
 A-0

INSURANCE REQUIREMENTS FOR THE PROJECT

The Contractor to provide the following insurance.

- Public Liability Insurance.
- Works Insurance.
- Construction Guarantee's.

TARGETED AREA BY THIS PROJECT

The targeted areas relate amongst others to two critical aspects of the projects, that is, functionality and improvement aspects.

FUNCTIONALITY

This type of work relates to focusing on ensuring that train stations are ready and functional when the train service resumes.

- Station and platform lighting
- Access control facilities
- Functional ticket offices
- Safe platform surfaces
- Waiting shelters
- Functional public ablutions
- Availability of water
- Yellow lines and social distance marking
- Universal access.

IMPROVEMENT

This is an intense, time-consuming project which entails station improvement and also covers secondary mandate works such as;

- Additions to ablutions
- Reconfiguration of access from parking to station concourse then to platform
- Ensuring that customer experience is improved.
- Addition to employee facilities such as mess-rooms, security facilities, ticket sales, etc.
- Back-of-the-house facilities – cash collection, storage, etc.
- Improvement to the overall appearance of the station that includes lighting, security features, passenger information, staff facilities such as ticketing offices, passenger shelters, ablution facilities, paintwork to subways, electricity supply, fencing, etc.

PRASA'S RESPONSIBILITIES

The Contractor to be provided with:

- Access to Site
- PRASA Norms Guideline and Standards.
- PRASA Blueprint Station Layout.
- Full Construction Drawings
- Bills of Quantities

EXTENT AND COVERAGE OF THE PROPOSED PROJECT

The extent and coverage of this project is Despatch station in the **Eastern Cape Region**

OTHER RELATED PROJECTS

The following projects have been identified as related to this proposed project:

- The Platform Configuration Project (Horizontal and Vertical Alignment)
- Corridor Fencing

MEASUREMENTS AND PAYMENT

The measurement and payment will be paid as per clause set out in the JBCC Principal Building Agreement and Bills of Quantities.

FORM OF CONTRACT

JBCC Principal Building Agreement 6.2 will be used as the form contract for the project.

SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

PROFESSIONAL TECHNICAL STAFF REQUIREMENTS

KEY PROFESSIONAL STAFF

Experience key professional staff in relation to the scope of work – Professionals Services:

Construction Manager/Construction Project Manager

The desired minimum qualifications for the Construction Manager/ Construction Project Manager are as follows:

- National Diploma, B-Tech or Degree qualification in Civil Engineering or Construction Management and Building Science
- Registered professional with SACPCMP
- Five (5) years of post-graduation experience.

Site Agent

The desired minimum qualifications for the Site Agent are as follows:

- National Diploma, B-Tech or Degree qualification in Civil Engineering or Construction Management and Building Science.
- Registered with SACPCMP

- Five (5) years of post-graduation experience.

General Foreman

The desired minimum qualifications for the General Foreman are as follows:

- N2 or NQF Level 3 qualification in built environment qualification and Five (5) years' experience in the Built Environment.

Health and Safety Officer

The desired minimum qualifications for the Health and Safety Officer are as follows:

- National Diploma, B-Tech or Degree qualification in Safety Management, SAMTRAC or NEBOSH certification and Five (5) Years' experience in the Built Environment
- Registered with SACPCMP

TECHNICAL INFORMATION TO BE PROVIDED WITH TENDER

The Bidders shall submit Organisational Experience CV of Key Personnel and supporting document.

TECHNICAL SPECIFICATIONS RELATED TO THIS PROJECT

The following general, SANS and PRASA standards, but not limited to, will be applicable to the project:

- SANS 10400: The application of National Building Regulations
- SANS 3000 -1:2009 Railway Safety Management
- Relevant Bills of Quantities and Construction Drawings as issued by the Principal Agent
- PRASA - Norms, Guidelines and Standards (NGS) for Station Facilities (2021),
- PRASA – Blue Print Specifications 2022,
- Safety Arrangements and Procedural Compliance with the Occupational Health and Safety Act (Act 85 of 1993) and
- Applicable Regulations (Specification E4E); including any subsequent amendments, and related construction regulations, and guidelines.

RFQ CLAUSE

PRASA is looking to appoint different contractors for different stations