

CIA RFQ 70711 – FUNCTIONALITY SCHEDULE

	Evaluation Area	Evaluation Criteria	Weighting	Minimum Threshold
1	Company's Previous Experience	Assessment	MAX	MIN
	<p>Points will be allocated to Bidders based on their years of experience in the provision of general building maintenance services. <u>Bidders shall provide a list of projects over the past 5 years demonstrating completed works that highlight the execution of general building works (eg. tenant fit outs) and managing sub- contractors on similar projects including an organogram as support.</u></p> <p>Proven experience must be demonstrated by means of a list of projects/sites, Letter of Tender awards etc. where bidder provided the service.</p> <p>Appendix provided to be completed with all Relevant Project Experience</p>	<p>< 5 Years 0 points</p> <p>5 Years 5 points</p> <p>> 5 Years 10 points</p>	10	5
	<p>Points will be allocated to Bidders based on number of projects in the provision of general building maintenance services. <u>Bidders shall provide project descriptions that highlight the supply and installation of general building works (eg. tenant fit outs) and managing sub- contractors on similar projects including an organogram as support.</u></p> <p>Proven experience must be demonstrated by means of a list of projects/sites, Letter of Tender awards etc. where bidder provided the service.</p> <p>Appendix provided to be completed with all Relevant Project Experience</p>	<p>< 5 Projects/Sites 0 points</p> <p>5 Projects/Sites 5 points</p> <p>> 5 Projects/Sites 10 points</p>	10	5
2	Contactable References where works was executed	Assessment	MAX	MIN
	<p>Provide contactable references where works were executed, completed in a live or similar environment since site visits may be considered.</p> <p>Landline and cell phone numbers with full names and surnames of all references <u>must</u> be provided</p> <p>Appendix provided to be completed with all Relevant Project Experience</p>	<p>< 5 Referees 0 points</p> <p>5 Referees 5 points</p> <p>> 5 Referees 10 points</p>	10	5
3	Value of Works	Assessment	MAX	MIN
	<p>Value of works completed as a main contractor per reference relevant/related to the request.</p> <p>The value of works completed must be cumulative and demonstrated by use of Purchase orders, list of projects, clearly specifying the scope of work, site name, project amount, etc.</p> <p>Appendix provided to be completed with all Relevant Project Experience</p>	<p>< R500 000 0 points</p> <p>R500 000 – R 1 500 000 5 points</p> <p>> R1 500 000 10 points</p>	10	5
3	Site Manager (Contractor's Representative / Site Agent)			
3.1	<p>Provide CV with relevant experience of a Project Manager/ Construction Manager (Contractor's Representative / Site Agent)</p> <p>Relevant experience required in the following key activities.</p> <p>Identity and manage project risks, Manage costs and resources: staff, Assure technical/professional quality of work, Organise on time completion of deliverables, Maintain project records, Review state of project with contracts manager at monthly project control meetings.</p>	<p>< 5 years' experience 0 points</p> <p>5-10 years' experience 5 points</p> <p>> 10 years' experience 10 points</p>	10	5
3.2	<p>Provide CV with relevant qualification of Construction Manager (Contractor's Representative / Site Agent)</p> <p>NQF level 5 qualification or higher [in Project Management, Construction management or Building environment qualification, recognized by SAQA (SA qualifications authority)]</p> <p><u>Certified copies of qualification certificates to be attached. If no proof attached, you will be disqualified automatically.</u></p>	<p>No certificate provided 0 points</p> <p>Certificate provided 10 points</p>	10	10

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4	General Foreman / Supervisor:			
4.1	Provide CV with relevant experience of General Foreman / Supervisor of general building maintenance and repairs. Relevant experience required in the following key activities. Identify and manage project daily activities, Coordinate the ordering of material and resources/staff, Ensure technical/professional quality of work, Ensure on time completion of deliverables, Maintain record of staff attendance, Maintain records of material used.	<div> <div>< 5 years' experience</div> <div>0 points</div> </div> <div> <div>5-10 years' experience</div> <div>5 points</div> </div> <div> <div>> 10 years' experience</div> <div>10 points</div> </div>	10	5
4.2	Provide CV with relevant qualification of General Foreman / Supervisor: Certified copies of qualification certificates to be attached. If no proof attached, you will be disqualified automatically.	<div> <div>GR11</div> <div>5 points</div> </div> <div> <div>GR12 or NQF level 3</div> <div>10 points</div> </div>	10	5
5	Bidder's Management Plan: Method statement and Resource plan	Assessment	MAX	MIN
	Bidders to provide a comprehensive Method statement and Resource plan inclusive of the following: <ul style="list-style-type: none"> Method statement (0 points) Method statement and Resource plan (5 points) Method statement and Resource plan - includes disposal of waste, site supervision, quality management (10 points) 	<ul style="list-style-type: none"> 0 points 5 points 10 points 	10	5
6	Warranties and guarantees on workmanship, structure and material.	Assessment	MAX	MIN
	Bidders must submit their commitment to guarantees and warranties on workmanship, structure and material including the duration thereof, in a letter format.	<div> <div>< 1 year</div> <div>0 points</div> </div> <div> <div>> 1 - 2 years</div> <div>5 points</div> </div> <div> <div>> 2 years</div> <div>10 points</div> </div>	10	5
			100	55