



BID NOTICE AND INVITATION TO BID

REQUEST FOR PROPOSAL FOR THE SERVICE PROVIDERS TO UNDERTAKE THE FOLLOWING SERVICE

Proposals are hereby invited by Ntabankulu Local Municipality from suitably qualified, experienced and competent service providers for the development of the project tabled below:

Bid Number	Bid Description	Preferential Point System	Briefing session	Enquiries	Closing Date
NLM/DP/DE 52/2025/2026	REQUEST FOR DEVELOPMENT OF ERF 52 IN NTABANKULU LOCAL MUNICIPALITY	80/20 80=Price 20 = Specific goals	5 November 2025 @ 11h00	Further technical enquiries should be directed to Ms S. Mtengwane at mtengwanes@ntabankulu.gov.za or 066 470 3954 and procurement or SCM enquiries should be directed to Mr. O. Mdudi at mdudio@ntabankulu.gov.za or 082 786 0772 during office hours i.e. between 08h00 and 16h30.	12 January 2026 @ 12h00 Main offices N.B: make provision for road construction delays on the DR08019 (Puti to Ntabankulu town)

The minimum specifications are detailed in the Bid document. **Punctuality will be adhered to. Briefing session will strictly be 30 minutes after which bidders and representatives of the municipality will proceed to the respective site. The briefing session will be conducted at Ntabankulu Local Municipality Hall, within the municipal premises. A roll call will be done during site inspection to ensure bidders do attend the compulsory briefing session and site inspection. A representative can only sign for one company.**

Bid documents may be obtained from the Ntabankulu Local Municipality **Website after compulsory briefing Session and Site inspection.**

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and indorsed with the relevant bid number and must be deposited in the official bid box clearly marked **"DEVELOPMENT OF ERF 52, NTABANKULU LOCAL MUNICIPALITY NLM/DP/DE52/2025/2026"** in the main entrance of the Ntabankulu Municipality at ERF 85 Main Street, Ntabankulu 5130, at which bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

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Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

Bidders must submit to municipality the following returnable documents:

- Valid SARS Tax compliance pin
- MBD 3.1, 4, 6.1, 8 & 9 (Signed after the date of the Advert)
- Proof of company registration
- Original Certified ID copies for the entity owner/s
- Company profile with traceable references
- Audited Annual Financial Statements for 3 consecutive years

NB. All certification must not be more than 3 months old and must be in its original format.

- Proof of registration with the Property Practitioners Regulatory Authority (PPRA) or any relevant property developer regulatory authority.
- Proof of municipal rates clearance for the company and director of the company or a signed lease agreement by both parties and confirmation that there is no billing where the entity is based.
- Proof of funding and potential funders from accredited financial institutions or own bank guarantee.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. A copy of the CSD must be attached.

Tender documents must be filled/completed in its original format with a black pen; no copies will be accepted. Failure to submit the mandatory documents will deem the tender non-responsive and it will not be evaluated further.

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Stage 1. Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 70% will be considered non-responsive and will not be evaluated further.

CRITERIA	VALUE 1-5	MAXIMUM POSSIBLE SCORE
Company experience	Max 5	20
Team capability	Max 5	10
Methodology	Max 5	20
Funding capability	Max 5	50
TOTAL		100

Where: 1=Poor, 2=Acceptable, 3=Good, 4=Very good and 5 =Excellent

Stage 2: Price and Specific Goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people	4	
Business owned by <50% black people	1	
Business owned by =>50% women	3	
Business owned by <50% women	1	
Business owned by =>50% Youth (age <= 35 years on the closing date)	5	
Business owned by <50% Youth (age >35 years on the closing date)	3	
Business owned by People with Disability / Military veteran	2	
Small Enterprise (SMME Category – QSE/EME)	2	
Promoting Locality - Business located within Ntabankulu	4	
Promoting Locality - Business located in Alfred Nzo District	3	
Promoting Locality - Business located in Eastern Cape	2	
Promoting Locality - Business located in South Africa	1	

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The provisions of the Preferential Procurement Regulations 2022 and the Municipal SCM Policy will apply.

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal or any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Ms. S. Mtengwane** at mtengwanes@ntabankulu.gov.za or **066 470 3954** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** at mdudio@ntabankulu.gov.za or **082 786 0772** during office hours i.e. between 08h00 and 16h30.

Requested by



N. Ntshobane
Bid Specification Chairperson

Recommended by



M Mhlifili
CFO

Approved by



I Sikhulu-Nqwena
Municipal Manager