



Strategy

Hendrina Power Station

Title: **Technical Evaluation Strategy for Supply of Spare Electrical Consumables**

Reference No: **380-137152**

Alternative Reference Number: **N/A**

Area of Applicability: **Hendrina Power Station**

Functional Area: **All**

Revision: **0**

Total Pages: **12**

Next Review Date: **None**

Disclosure Classification: **Controlled Disclosure**

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1. Introduction

This document has been developed to set the technical evaluation criteria to be used when evaluating the tender submissions for supplying spare electrical consumables for use in Hendrina Power Station. The evaluation of tenders will be based on tenderers' ability to meet the requirements specified on this document. A weighted score card approach will be used to evaluate the tenders against the Employers requirements.

2. Supporting Clauses

2.1 Scope

This document describes how tenders received for the supply of spare electrical consumables required by Hendrina Power Station will be technically evaluated and scored. The team members are listed in this document along with their responsibilities. The document also describes the acceptable and unacceptable risks and qualifications and/or conditions.

The Tender Technical Evaluation Strategy will define the following technical evaluation criteria:

- Mandatory Evaluation Criteria
- Qualitative Evaluation Criteria
- TET Member Responsibilities
- Acceptable/Unacceptable Qualifications

No changes will be permitted to be made to the evaluation criteria once the Technical Evaluation Strategy is approved by the Engineering Manager.

2.1.1 Purpose

The purpose of this technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and Technical Evaluation Team (TET) member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document shall apply to Hendrina Power station.

2.1.3 Integrated Business Improvement objectives

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Management, assurance, and independent oversight control to ensure that the procurement process is adequately followed and that all the documentations are traceable and auditable.

2.2 Normative/Informative References

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] 240-168966153: Generation Tender Technical Evaluation Procedure, Rev 1
- [2] 32-1033: Eskom Procurement and Supply Chain Management Policy, Rev 5
- [3] 32-1034: Eskom Procurement and Supply Management Procedure, Rev 5

2.2.2 Informative

- [4] None

2.3 Definitions

Electrical consumables – Lights, fuses, CB, relays, electrical cleaning materials, indicators

2.4 Abbreviations

Abbreviation	Explanation
TET	Technical Evaluation Team
CIDB	Construction Industry Development Board
N/A	Not Applicable
CB	Circuit Breaker
SOW	Scope of Work

2.5 Roles and Responsibilities

As per 240-168966153: Tender Technical Evaluation Procedure, R 1.

2.6 Process for Monitoring

N/A

2.7 Related/Supporting Documents

N/A

3. Tender Technical Evaluation Strategy

3.1 Technical Evaluation Threshold

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

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3.2 TET members

Table 1: TET members

TET Member	TET Member Name	Designation

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3.3 Mandatory Technical Evaluation Criteria

Ref #	Mandatory Technical Criteria Description	YES/ NO	Reference to Technical Specification/ Tender Returnable	Proof to be submitted to qualify
1	None			

3.4 Qualitative Technical Evaluation Criteria

The minimum weighted final score (threshold) required for the tendered scope of work to be considered FUNCTIONALLY ACCEPTABLE from a technical perspective is 70%. The recommendation on the highest technically ranked tenderer shall be based on the final scoring comparisons and the tenderer with the highest score shall be recommended from a technical perspective, if the weighted final score exceeds the defined threshold.

Qualitative technical criteria	Reference to technical specification/ returnable	Criteria weighting (Points)	Scoring (%)
1. Company experience on supply of electrical consumables		40	100% - Five (5) purchase orders submitted Compliant.
			80% - Four (4) purchase orders submitted

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	Provide five (5) long term purchase orders/ contract of 12 or more months for the supply and delivery of electrical consumables		<p>Compliant with associated qualifications.</p> <hr/> <p>40% - Three (3) to Two (2) purchase orders submitted</p> <p>Compliant with delivery risk.</p> <hr/> <p>0% - One (1) purchase order submitted</p> <p>Non-compliant.</p>
2. Delivery plan		40	<p>100% - Delivery note submitted with lead time of 15 days maximum. (Compliant)</p> <hr/> <p>80% - Delivery note submitted with lead time of more than 15 days but less than 20 days. (Compliant with associated qualifications).</p> <hr/> <p>40% - Delivery note submitted with lead time of more than 20 days but less than 30 days. (Compliant with delivery risk).</p>

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	<p>The service provider should demonstrate to Hendrina of how long the electrical consumables were delivered to the client after receipt of the purchase order. The delivery note corresponding to the purchase orders provided on point 1 above should be attached as proof.</p>		<p>0% - Delivery note submitted with lead time of more than 30 days or non-submission. (Non-compliant).</p>
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3. Quality Management System - Service provider to submit certification of quality management system as per ISO9001:2015	The quality management of the equipment's being supplied must always be adhered to. Therefore, the supplier should do an on-going verification of their quality management system as per ISO9001:2015	20	100% - ISO9001:2015 certificate has been submitted (Compliant)
			0% - No certificate has been submitted (Non-Compliant)

The scoring of the qualitative criteria shall be based on the degree of achievement by the tenderer to meet the technical requirements. A score is allocated as per below table.

(%)	Definition
100	COMPLIANT <ul style="list-style-type: none"> • Meet technical requirements. • No foreseen technical risk in meeting the technical requirements.
80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS Meet technical requirements with:

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	<ul style="list-style-type: none">• Acceptable technical risk• Acceptable exceptions• Acceptable conditions
40	COMPLIANT WITH DELIVERY RISK <ul style="list-style-type: none">• Meet technical requirements.• Capability to delivery (Time)• Capacity to delivery (Capital)
0	TOTALLY DEFICIENT OR NON-RESPONSIVE

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3.5 TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
Qualitative Criteria Number	TET 1	TET 2	TET 3
1	X	X	X
2	X	X	X
3	X	X	X

3.6 Foreseen Acceptable/ Unacceptable Qualifications

3.6.1 Risk

Acceptable Technical Risks

Risk	Description
1	None

Unacceptable Technical Risks

Risk	Description
1	Supply of unapproved NRS and SABS electrical components

3.6.2 Exceptions/ Conditions

Acceptable Technical Exceptions/ Conditions

Risk	Description
1	Declining to provide technical details accurately deemed intellectual proprietary.

Unacceptable Technical Exceptions/ Conditions

Risk	Description
1	Tenderer not supplying all items in the scope of work

4. SHEQ requirements

None

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5. Records to be noted.

- No incorrect, damaged or faulty spares will be accepted.
- All the spares will be inspected before payment could be processed.
- Where applicable; test certificates, material certificate, manuals, data sheet, brochures and signature shall be provided as required.

6. Annexures

None

7. Acceptance

This document has been seen and accepted by:

Name	Designation

8. Revisions

Date	Rev.	Compiler	Remarks

9. Development Team

10. Acknowledgements

None

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