

Doc Number: OF-SCM-01C	REQUEST FOR QUOTATION SERVICES	 South African Health Products Regulatory Authority
Revision: 4.0		Effective date: 10 February 2023

Ref no: SAHPRA2026/ QUALITY MANAGEMENT SYSTEMS AND WHO GLOBAL BENCHMARKING TOOL TRAINING /REQ00512

REQUEST DETAILS

YOU ARE HEREBY REQUESTED TO SUPPLY A QUOTE FOR THE FOLLOWING REQUIREMENT OF SAHPRA:	REQUEST FOR QUOTATION FOR QUALITY MANAGEMENT SYSTEM AND WHO GLOBAL BENCHMARKING TOOL TRAINING See detailed specifications and requirements below.
DELIVERY ADDRESS FOR THE GOODS REQUIRED:	2 nd Floor Building A Loftus Park Kirkness Street Arcadia Pretoria

QUERIES/ CLARIFICATIONS

All queries/ clarifications may be raised in writing with the under-mentioned person before the closing date for the quote.

Queries to be e-mailed to:	Salphinah Gomba
e-mail address to send queries to:	salphinah.gomba@sahpra.org.za

CLOSING AND VALIDITY DETAILS

Closing date of quote:	31 March 2026
Closing time of quote:	11:00 am (The official Telkom time, which can be observed by dialing 1026 from any phone, will be used to verify the exact closing time.)
Quotes can be sent by e-Mail to:	salphinah.gomba@sahpra.org.za
All quotes must be valid for acceptance for:	30 days

NOTE: Quotes received after the closing date and time will not be considered.

RETURNABLE DOCUMENTS

All the under-mentioned documents in this pack must be completed in detail and returned as part of your submission by the closing date and time. Failure to submit the information listed below will result in the quotation being non-responsive.

- 1 Invitation for Written Quotation – SBD1
- 2 Valid tax PIN issued by SARS to verify tax status or current CSD registration number (MAAA)
- 3 Pricing Schedule – SBD3
- 4 Declaration of Interest – SBD4
- 5 Preferential Procurement Claim Form in terms of the Preferential Procurement Regulation, 2022 – SBD6.1
- 6
- 7 It is a requirement that all suppliers/ services providers to SAHPRA shall be registered on the National Treasury Central Supplier Database (CSD). Respondents are therefore required to be registered as a supplier on the CSD when submitting a quote. For registration, the CSD website can be accessed on the following link: <http://ocpo.treasury.gov.za/Pages/default.aspx>

Respondents must submit proof of their registration on the CSD, or if not yet registered, provide proof of their application to be registered, with their quote.

GENERAL CONDITIONS OF CONTRACT

This Request for Quote is subject to the General Conditions of Contract (GCC) that the provider accepts, when submitting a quote. The GCC is available from the Treasury website and can be accessed by clicking on the following link:

<http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/General%20Conditions%20of%20Contract.pdf>

EVALUATION PROCESS

This quote will be evaluated based on responsiveness to the requirements listed here under, specification compliance, price and specific goals.

- Quote delivered before the closing time.
- All returnable documents submitted.
- 80/20 preferential procurement evaluation.

Evaluation Criteria

Evaluation Area	Description	Scoring Basis	Maximum Points
1. Service Provider Capability & References	Demonstrated organizational /facilitator capability supported by signed, contactable reference letters on company letterhead related to ISO 9001:2015 , as well as compliance with WHO GBT requirements	<ul style="list-style-type: none"> • 1–2 reference letters = 10 points • 3 reference letters = 20 points • 4 or more reference letters = 30 points 	30
2. Trainer / Facilitator Qualifications	Academic and professional qualifications of proposed trainers, aligned to participant level and training scope	<ul style="list-style-type: none"> • Diploma = 5 points • Degree = 10 points • Honours or higher = 20 points 	20

3. Trainer / Facilitator Experience	Years of demonstrable experience in facilitating	<ul style="list-style-type: none"> • 1–2 years = 10 points • 3–4 years = 20 points • 5 years or more = 30 points 	30
5. Project Implementation & Customization to NRA Context	Quality of project implementation plan, including project management methodology and customization to the National Regulatory Authority (NRA) operating environment.	<ul style="list-style-type: none"> • Poor or no plan presented = 0 points • Average implementation plan = 10 points • Detailed plan with clear methodology and NRA customization = 20 points 	20

Service providers scoring less than 65% out of 100 % for functionality will not be considered for further evaluation.

Failure to comply with any of the requirements listed above will result in the quotation being regarded as non-responsive and will not be evaluated further.

The 80/20 preference point system will be applied. Points for price and specific goals will be awarded in accordance with the stipulations in the Preference Point Claim Form in terms of the Preferential Procurement Regulations, 2022

The point scored for the specific goals for each acceptable quotation will now be added to the price point.

DETAILED SPECIFICATIONS/ REQUIREMENTS LIST

TERMS OF REFERENCE

Training Specification

QMS Training Provider Sourcing Document

1. Purpose

The purpose of this document is to formally request Supply Chain Management (SCM) to initiate procurement and sourcing of a suitably accredited and experienced training provider to deliver ISO 9001:2015 Quality Management System (QMS) training, including contextualized understanding of WHO Global Benchmarking Tool (GBT) requirements, for personnel of SAHPRA. Implementation shall commence in **February/March**, with **Group 1 (General Staff)** training delivered first, followed by **Group 2 (Process Owners, Quality Champions, Experts, and Middle Management)** and **Group 3 (Executive and Senior Management)** training conducted **within the same calendar week**.

The training provider shall be required to demonstrate flexibility in scheduling to align with SAHPRA operational priorities.

2. Definitions and Abbreviations

Term	Definition
WHO	World Health Organization
SCM	Supply Chain Management
GBT	Global Benchmarking Tool
ML3	Maturity Level Three
QMS	Quality Management System
NRA	National Regulatory Authority

3. Background and Rationale

SAHPRA is required to maintain a robust and effective Quality Management System aligned to **ISO 9001:2015**, as well as compliance with WHO GBT requirements to sustain and advance its regulatory maturity .

Formal QMS training is essential to ensure that personnel across all levels of the organisation:

- Understand quality management principles and ISO 9001:2015 requirements
- Apply process-based and risk-based thinking in daily regulatory activities
- Understand WHO GBT expectations for National Regulatory Authorities
- Contribute to audit readiness, continual improvement, and sustained certification

This training initiative is intended to strengthen organisational Quality Culture, regulatory compliance, audit effectiveness, and continuous process improvement.

4. Training Objectives

The overall objective of the training is to equip SAHPRA personnel with the appropriate knowledge, competencies, and practical skills to effectively understand, implement, and sustain ISO 9001:2015 requirements and WHO GBT principles within their respective roles.

Specific objectives include enabling participants to:

- Understand ISO 9001:2015 clauses and intent
- Apply quality management principles and risk-based thinking
- Understand WHO GBT requirements relevant to NRAs
- Support effective QMS implementation, maintenance, and improvement

The training provider shall deliver:

- ISO 9001:2015 Implementation Training
- ISO 9001:2015 Internal Auditing Principles and Practices
- Understanding and application of WHO GBT requirements for NRAs

4.1. Target Audience

Group	Description
Group 1	General Staff
Group 2	Process Owners, Subject Matter Experts, Middle Management
Group 3	Executive and Senior Management

4.2. Expected Number of Participants

- Approximately **366 SAHPRA staff members**, trained in focused groups according to role and responsibility.

Number of participants detailed breakdown:

Group	Description
Group 1	General Staff
Group 2	Process Owners, Subject Matter Experts, Middle Management
Group 3	Executive and Senior Management

5. Training Delivery Requirements

5.1. Delivery Mode

- In-person / onsite training
- Training to be facilitated at SAHPRA premises

5.2. Duration

Group	Duration
Group 1	1 Day
Group 2	2 Days
Group 3	4 Hours

5.3. Training Sequencing Rationale

The sequencing of training is intentional and strategic:

- **Group 1** training establishes a foundational understanding of QMS principles across the organisation.
- **Group 2** training builds specialized and operational capability to implement, control, and improve the QMS.
- **Group 3** training ensures leadership alignment, governance oversight, and strategic ownership of QMS and WHO GBT objectives.

Delivering **Groups 2 and 3 within the same week** supports alignment between operational leadership and executive decision-makers.

5.4. Proposed Phased Training Schedule (Indicative)

The schedule below is indicative and may be refined during contract finalization.

Phase 1 – Quarter 1 (February–March)

Focus: Foundational Awareness

Activity	Target Group	Duration	Notes
ISO 9001:2015 & WHO GBT Awareness Training	Group 1 – General Staff	1 day	Delivered online

- Training may be delivered in staggered sessions across Q1 to ensure full staff coverage.
- Group sizes as per below:

<ul style="list-style-type: none"> • Group 1 (General Staff) training delivered first = 285 employees 	<ul style="list-style-type: none"> • Group 2 (Process Owners, Quality Champions, Experts, and Middle Management) = 68 employees
<ul style="list-style-type: none"> • Group 3 (Executive and Senior Management) training conducted within the same calendar week. = 13 employees 	

Phase 2 – Quarter 2 (April–June)

Focus: Implementation, Control, and Leadership Alignment

Activity	Target Group	Duration	Notes
ISO 9001:2015 Implementation & Internal Auditing	Group 2 – Process Owners / Experts / Middle Managers	2 days	Delivered face to face
Executive QMS & WHO GBT Leadership Training	Group 3 – Executive & Senior Managers	4 hours	Conducted in the same week as Group 2 – delivered face to face

- Group 2 and Group 3 training shall be scheduled **within the same week** to ensure alignment.
- Executive training may be scheduled as a half-day session.

6. Training Material

Training Materials (to be supplied by provider)

- Participant manuals and presentation slides
- Practical exercises, workshops, and case studies
- Certificates of Completion or Certificates of Attendance
- Assessment tools (where applicable)

Approved for use!

INVOICING INSTRUCTIONS

- All invoices shall comply with Section 20 of the VAT Act No 89 of 1991.
- All invoices should be submitted to the email address as per the purchase order issued should you be the successful bidder.

Approved for use!

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	REQ00512	CLOSING DATE:	31 March 2026	CLOSING TIME:	11:00am
DESCRIPTION	QUALITY MANAGEMENT SYSTEM AND WHO GLOBAL BENCHMARKING TOOL TRAINING				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Salphinah Gomba		CONTACT PERSON	Salphinah Gomba	
TELEPHONE NUMBER	0125010346		TELEPHONE NUMBER	0125010346	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Salphinah.gomba@sahpra.org.za		E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

**PART B
 TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
 (Proof of authority must be submitted e.g. company resolution)

DATE:

Approved for use!

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	REQ NO.:00512.....
CLOSING TIME 16:00	CLOSING DATE: 30 MARCH 2026.....

OFFER TO BE VALID FOR30.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.	R.....	
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
	R.....
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
	R..... days
	R..... days
	R..... days
	R..... days
5.1	Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY AMOUNT
 R.....
 R.....
 R.....
 R.....
		TOTAL: R.....	

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

DECLARATION OF INTEREST – SBD4

BIDDER’S DISCLOSURE

Respondents are to complete the bidder’s disclosure in full

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder’s declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND

COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS

DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Approved for use!

Preference Points Claim Form

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific goals

1.4 To be completed by the organ of state:

The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Specific Goals	20
Total points for Price and Specific goals must not exceed	100

1.5 Failure on the part of a bidder to submit proof of specific goals claim as stipulated on paragraph 4 below together with the bid, will be interpreted to mean that preference points claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive

tendering process or any other method envisaged in legislation;

- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable,

corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

SAHPRA SPECIFIC PREFERENTIAL PROCUREMENT GOALS					
Description / Goals		Allocated points		Evidence or Proof of claim	Number of points claimed (80/20 system) (To be completed by the tenderer)
		Preference Point System			
Category A: Promotion of SMMEs		80/20	90/10	<ul style="list-style-type: none"> - Valid BBBEE certificate - Valid affidavit - Director(s)' certified ID copy - CSD report 	
1.	100% Black owned EME and QSE	20	10		
2.	At least 51% Black owned EME and QSEs	18	9		
3.	Zero and less than 51% Black owned EME and QSEs	16	8		
Category B: Promotion of Historically Disadvantaged Individuals -HDI (Large enterprises)		BBBEE Level	Preference Point System		Evidence / proof of claim
4.	<u>% Ownership</u>		80/20	90/10	<ul style="list-style-type: none"> - CSD report - Valid affidavit - Valid BBBEE certificate - Directors(s) certified ID copy - Declaration / proof of disability issued by medical practitioner
	a) 30% - 100% Black women	All levels	20	10	
	b) 51% - 100% Black youth				
	c) 51% - 100% Black people with - disability				
	a) 51% - 100% Black	1	18	9	
		2	16	8	

		3	14	7	
		4	12	6	
		5	8	5	
		6	6	4	
		7	4	2	
		8 and Non-compliant	0	0	
Category C: Promotion of BBBEE Contributors - large enterprises		BBBEE Level	Preference Point System		Evidence / proof of claim
			80/20	90/10	
10.	Nonblack and Non-HDI enterprises	1	12	6	Valid BBBEE certificate
		2	10	5	
		3	8	4	
		4	6	3	
		5 to non-compliant	0	0	

4. BID DECLARATION

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS: