



COMMISSION FOR CONCILIATION, MEDIATION & ARBITRATION

National Office

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The National Office of the CCMA invites service providers to submit quotations based on the specification attached

RFQ NO:	217695 Headsets & laptop chargers		
DESCRIPTION OF SERVICES REQUIRED:	100 x h390 usb computer headset, with noise canceling MS Teams Certified 50 x 65W adapter/chargers (equivalent to Dell- LATITUDE 5400) 50 x 90W AC/DC adapters (equivalent to Dell- Dell latitude 5410) 50 x 45W AC/DC Adapter/chargers (equivalent to Acer- Acer Travel mate P214) 15 x 65W adapter/chargers (equivalent to Lenovo- Lenovo ThinkPad L14)		
ISSUING DATE:	22 May 2026		
PLEASE ENSURE THAT THE QUOTATION HAVE THE TOTAL FIXED AMOUNT STATED IN ORDER FOR CCMA TO BE ABLE TO EVALAUTE YOUR PRICE AND PRICE MUST INCLUDE ALL APPLICABLE TAXES			
CONTRACT DURATION	ONCE OFF		
CLOSING:	TIME:	10H00am	DATE: 28 May 2026
DELIVERY ADDRESS	CCMA National Office, JCI Building, 28 Harrison Street Marshalltown		
QUOTATION VALIDITY PERIOD:	90 days		
CONTACT PERSON:	Granny Motsie 011 377 6649		
DELIVERY OR SUBMISSION INSTRUCTIONS FOR RFQ:	The submissions of the quotations must be emailed to: RFQ6@CCMA.org.za only All quotations need to be on an official letterhead (All cost included)		

DISQUALIFICATION	Quotations not submitted to the RFQ6@CCMA.org.za will be disqualified.
EVALUATION OF QUOTATIONS	<ul style="list-style-type: none"> • All quotations above R2000 will be evaluated on pricing and CCMA preferential points using the 80/20 system. • The 80 points are for requests for quotations up to the rand value of R1 million. • The 20 points will be allocated to promote this goal, and points will be allocated in
	<ul style="list-style-type: none"> • NB: Supplier must attach the following documents when responding to this RFQ: • Proof of ownership must be attached in the form of: • Copy of the founding documentation of the company with which the ownership is listed i.e. CIPC etc; • ➤ Copy of the id-document (s) of the owner (s). • ➤ Proof of Medical certificate confirming disability of the owner (s). • Failure to adhere to the above will result in the non-allocation of preferential points.