

BID ADDENDUM

**APPOINTMENT OF A SERVICE PROVIDER TO RENDER CLEANING SERVICES TO
THE DEPARTMENT OF SPORT, ARTS AND CULTURE (VARIOUS SITES IN KWAZULUNATAL) FOR THE
PERIOD OF 36 MONTHS.**

ENQUIRIES	Ms T Ndwandwe	CONTACT No.	033 342 2380
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This addendum is issued pertaining the BID **NUMBER: ZNB-DSAC003/2526**

IT CONSISTS OF FOLLOWING CHANGES:

1. Additional details in Section J special conditions of contract are provided under the heading acceptance of offer (page 25).

SECTION J

SPECIAL CONDITIONS OF CONTRACT

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations 2022; the General Conditions of Contract (GCC) and the following applicable other Special Conditions of Contract.

The offers must remain valid for a period of 180 days from the closing date of the submission of bids.

1. CONTRACT PERIOD

1.1 *The contract is for a period of thirty-six (36) Months*

2. EVALUATION CRITERIA

There are *four* main stages in the selection process, namely, ensuring that bids comply with administrative Compliance, Mandatory Requirements, functionality and the price and preference points.

Stage 1 - Administrative Compliance

The bid submitted must be complete in all respects.

The standard bidding documents must be duly completed and be submitted with the bid at the time of closing of the bid:

Failure to comply with the Supply Chain Administrative Compliance shall result in the offer being considered non-responsive and shall be rejected.

Stage 2 - Mandatory Requirements

A bidder must comply with all the mandatory requirements outlined in the bid document. Failure to comply with the Mandatory Requirements shall result in the offer being considered non-responsive and shall be rejected

Stage 3 – Functionality

To assess the execution capacity of the bidder, all the documents outlined in the bid document must be submitted on the closing date and time of the bid.

Failure to meet the minimum passing score of 70% on the functionality criteria will be deemed the bidder non-responsive and will not be further evaluated in terms of price and preference points.

Step 4 - Preferential Point Evaluation

The applicable preference point system for this tender is an 80/20 preference point system where 80 points will be allocated for price, and 20 points will be allocated for specific goals as follows:

Preference Points System	
Price	80
Specific Goals	20
Enterprise Located in KZN	20
Total	100

It is mandatory for tenderers to complete SBD 6.1 to claim points for specific goals, failure to complete SBD 6.1 shall be interpreted to mean that the points for specific goals are not claimed.

ACCEPTANCE OF OFFER

In considering or awarding of tender and where 80/20 preference points have been applied, the Department shall allocate contract based on the bidder who scores the highest points. A bidder will only be awarded a single cluster, should a single bidder score the highest points for more than one cluster, the bidder will be required to choose one cluster, and the Department reserves the right to negotiate with the second highest bidder