



## Meeting Minutes

Template Identifier	240-54076329	Rev	7
Effective Date	November 2019		
Next review date	October 2022		
Group Capital Division			

**Meeting Name:** Clarification Meeting for Provision for the Design, Engineering, Procurement, Construction, Construction Management, Start-Up, Commissioning, Performance Testing, Operator and Maintenance Training of Solar PV and Agrivoltaics for Komati Power Station.

<b>Date:</b>	<b>Time:</b>	<b>Venue:</b>	<b>Meeting No.:</b>
15 June 2022	10:00 AM to 13:00 PM	MS TEAMS	01/2022

### Attendance Register

Name	Responsibility	Initials	Mark attendance or non-attendance using Present (P), Apologies (A), Absent (X)											
			J	F	M	A	M	J	J	A	S	O	N	D
Hellen Lebjane	Eskom Commercial Representative	HL				P								
Gabriel Mkhonza	Eskom SDL&I Representative	GM				P								
Mandisa Sakela	Eskom Technical Representative	MS				P								
Kuda Mareya	Eskom Engineering Representative	KM				P								
Freeman Chiranga	Eskom Engineering Representative	FC				P								
Manake Dikobe	Eskom Quality Representative	MD				P								
Reginald Ngomana	Eskom Safety Representative	RN				P								
Mokgadi Mvambo	Eskom Environmental Representative	MM				P								
Charles Dhlamini	Eskom Quality Representative	CD				P								
Lerato Madisha	Eskom Finance Representative	LM				P								
Jurie Pieterse	Eskom Technical Representative	JP				P								
Luke Walker	Eskom Technical Representative	LW				P								
Brendah Shange	Eskom Commercial Representative	BG				P								
Vikesh Rajpaul	Eskom Engineering Representative	VR				P								

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Viren Heera	Eskom Engineering Representative	VH				P													
Lerato Mathebula	Eskom Production Representative	LM				P													
Lerato Tsekela	Eskom Finance Seconded to Procurement	LT				P													
Thembelihle Mngwengwe	Eskom Quantity Surveyor Representative	TM				P													
Kanya Kutu	Eskom Contracts Representative	KK				P													
Victoria Mantle	Eskom Planning and Scheduling Representative	VM				P													
Manake Dikobe	Eskom Quality Representative	MD				P													
Ziyanda Dyosi	(MBSA Consulting) Supplier	ZD				P													
SNETEMBA NDIMA	WSMGROUP	SD				P													
Douw Van Staden	Supplier	DVS				P													
Tshepiso Mathaphuna	Oakmount Group	TM				P													
JJ van Loggerenberg	Supplier	JVL				P													
Trevor Mthomboti	Supplier	TM				P													
CHANCHAL KALRA	Supplier	CK				P													
Daluxolo Ngendane	Supplier	DN				P													
Leonard van Niekerk	Supplier	LVN				P													
Kgotso Motsoko	GLK	KM				P													
David Vermaak	Supplier	DV				P													
Renier Hansen	Supplier	RH				P													
Mpho Manamela	Eskom Contracts Representative	MM				P													
Karenita Loots	Supplier	KL				P													
Kuvhanganani Magidimisa	Eskom Engineering Representative	KM				P													
Ellen Mnisi	Bora Mining Services	EM				P													
Munyaradzi Machemedze	Supplier	MM				P													

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Thulisile Rasekganya	Supplier	TR				P													
Joseph Seromo	Supplier	JS				P													
Princeton Soobramoney	Supplier	PS				P													
Garth	Supplier	G				P													
Anushia Pillay	Supplier	AP				P													
Saymore Nyenyai	Supplier	SN				P													
Menno Sulsters	Supplier	MS				P													
James Higgs	ACTOM Distribution Transformer	JH				P													
Johann Wernich	Supplier	JW				P													
Mantula Solar	Supplier	MS				P													
Henry Esbend	Supplier	HE				P													
Riaan Van Zanten	Supplier	RVZ				P													
Hendrik Smith	Supplier	HS				P													
Trevor Mthombathi	Supplier	TM				P													
Mossie	Supplier	M				P													
Linda Nonhle	Supplier	LN				P													
Harold Madisha	Supplier	HM				P													
Radiale Makgalemane	Mantha Group (Pty) Ltd	RM				P													
Amit Kumar	Supplier	AK				P													
Karabo Mmotlana	Supplier	KM				P													
KAGISO NOBELA	BORA MINING	KN				P													
Blessing Chipatiso	Supplier	BC				P													
Franco	Supplier	F				P													
Andy	CSA POWER	A				P													
Thomas Makore	Supplier	TM				P													

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Thabiso Mtsweni	Supplier	TM				P													
Paul Myers	Supplier	PM				P													
Devjee	Supplier	D				P													
Benedict Maseko	Supplier	BM				P													
Mthokozisi Ndlovu	Supplier	MN				P													
Static Power	Supplier	SP				P													
Clint Lakey	Supplier	CL				P													
Trevor Boshoff	Supplier	TB				P													
Bernice Okyne	Supplier	BO				P													
Edwin Hubbard	Supplier	EH				P													
Golrod Sizundawo JV	Supplier	GS				P													
Retief Swart	Supplier	RS				P													
Stevie Txala	Supplier	ST				P													
Ignitius Ramphele	ARTsolar	IR				P													
Robert von Gruenewaldt	Supplier	RVG				P													
Muhammed Seedat (HUAWEI)	Supplier	MS				P													
Basani	Supplier	B				P													
Bridget	Supplier	B				P													
Mbuso Mtsweni	Supplier	MM				P													
Janine Tilley	Supplier	JT				P													
Wesley Lynn	Supplier	WL				P													
Tiaan Burger	Supplier	TB				P													
Thembelihle	Supplier	T				P													
Didier	Lamo Solar	D				P													
Linda Cele	EIM	LC				P													

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Ditiropele	Supplier	D				P													
Lebo Memela	Supplier	LM				P													
Courage	Sivtek	C				P													
Paul	Supplier	P				P													
Munyaradzi Machemedze	Supplier	MM				P													
Michael Mahladisa	Supplier	MM				P													
THABANG LANGA	Supplier	TL				P													
khan	Supplier	K				P													
Ncedo Mkondweni	Supplier	NM				P													
Rineshree Naicker	Supplier	RN				P													
Sicelo Mthombeni	Supplier	SM				P													
Frank Major (Pretoria)	Supplier	FM				P													
Jason-Huawei (来宾)	Supplier	J				P													
Glynis Coetzee	Supplier	GC				P													
Louie Cave	Supplier	LC				P													
Morongwe	Supplier	M				P													
BABIYA GEOMATICS	Supplier	BG				P													
Thabang Langa	Supplier	TL				P													
Thuso Thato Motinya	Supplier	TTM				P													
Ayanda Nxele	Supplier	AN				P													
Monica Hilhorst	Supplier	MH				P													
Goldrod Sizundawo JV	Supplier	GS				P													
Neyer	Supplier	N				P													
Heine	Supplier	H				P													

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Kano Mabone	Supplier	KM				P													
Garth Kimber	ZA Group Holdings	GK				P													
Kano Mabone	Supplier	KM				P													
Bridget Masiya	Supplier	BM				P													
Lucinda	Supplier	L				P													
Tebogo Mokwana	Monk Group	TM				P													
Radiale Makgalemane	Mantha Group (Pty) Ltd	RM				P													
Thabo Makhanya	Supplier	TM				P													
Adhir Debising	Eskom Engineering Representative	AD				P													
R.Viljoen	Supplier	RV				P													
Sibusiso Motha	Supplier	SM				P													
MQONDISI Electrical	Supplier	ME				P													
Joseph Seromo	Supplier	JS				P													
KAGISO NOBELA	BORA MINING	KN				P													
Ncedo Mkondweni	Supplier	NM				P													
Mqondisi	Supplier	M				P													
Timothy Whati	Supplier	TW				P													
Faldi Samaai	Supplier	FS				P													
Muhammed Seedat (HUAWEI)	Supplier	MS				P													
Edwin Mabelane	Supplier	EM				P													
Dewald Pretorius	Supplier	DP				P													
Kano Mabone	Supplier	KM				P													
Tshepiso Mathaphuna	Oakmount Group	TM				P													
Thabang Mtsweni	Supplier	TM				P													

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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	<b>Opening:</b> 1.1 Opening, welcome and attendance register	<ul style="list-style-type: none"> <li>➤ HL welcomed everyone present, participants were allowed an opportunity to introduce themselves.</li> <li>➤ HL urged tenderers to stipulate their name and Surname, Company they are representing and email address for record keeping.</li> </ul>	HL and all present	
2.	<b>Safety and Emergency Evacuation Procedure</b>	<ul style="list-style-type: none"> <li>➤ HL asked if the team were working safe in their various working environment and all confirmed to be working safe.</li> </ul>	All	
3.	<b>Declaration of interest</b>	<ul style="list-style-type: none"> <li>➤ All members had nothing to declare</li> </ul>	All	
4.	<b>Clarification Background</b>	<ul style="list-style-type: none"> <li>➤ HL stated the purpose of the meeting, which was to clarify any questions that will arise during the non-compulsory tender briefing for the Provision for the Design, Engineering, Procurement, Construction, Construction Management, Start-Up, Commissioning, Performance Testing, Operator and Maintenance Training of Solar PV and Agrivoltaics for Komati Power Station.</li> </ul>	HL	
5.	<b>Commercial Presentation</b>	<ul style="list-style-type: none"> <li>➤ HL indicated that the tender is now advertised for the third time without success</li> </ul>	HL and Tenderers	

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		<p>and urged the suppliers to take note of the tender requirements.</p> <ul style="list-style-type: none"> <li>➤ HL indicated that the cut-off date for tenderers to ask question is <b>01 July 2022 at 12:00 PM</b></li> <li>➤ HL stated that the tender closing date is <b>07 July 2022 at 10H00 AM.</b></li> <li>➤ All tender documents should be clearly marked: <b>CONFIDENTIAL, TENDER NO. MWP1419GX</b> and for attention <b>Hellen Lebjane.</b></li> <li>➤ Tenderers to note that there will be no reading of prices nor opening of tenders due to COVID-19 pandemic.</li> <li>➤ Tender is to be divided into 3 documents namely: <ul style="list-style-type: none"> <li><b>1 original hard document</b></li> <li><b>1 copy of the original hard document</b></li> <li><b>1 additional complete soft copy of the original tender is required in electronic format for prices (On Flash Drive/ USB).</b></li> </ul> </li> <li>➤ Tenderers are also urged to submit the full original tender document in a memory stick/USB. NO CD's are allowed.</li> <li>➤ Submit a complete tender with commercial, technical and SHEQ information.</li> </ul> <p><b>NOTE: Failure to comply with the above your tender will be declared non-responsive and it will be disqualified.</b></p>		<p><b>01/07/2022</b> <b>07/07/2022</b></p>
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		<ul style="list-style-type: none"> <li>➤ HL further indicated that tenderers must pay attention on the tender returnable when compiling their tender submission.</li> <li>➤ HL also urged suppliers to forward their queries in writing VIA email to, <b>LebjanH@eskom.co.za</b> as the Employer's representative.</li> <li>➤ A completed tender must be submitted to: <p><b>THE TENDER OFFICE NEXT TO ESKOM RETAIL OFFICES ESKOM MEGAWATT PARK, 01 MAXWELL DRIVE, SUNNINGHILL EXT 3 SANDTON</b></p> <p><b>LATE TENDERS WILL NOT BE ACCEPTED</b></p> <ul style="list-style-type: none"> <li>➤ Tenderers are requested to continuously check the Eskom Tender Bulletin for any additional information relating to the tender.</li> </ul> </li> </ul>		
6.	<b>Supplier Development Localisation and Industrialisation (SDL&amp;I)</b>	<ul style="list-style-type: none"> <li>➤ Tenderers are required to submit their BBBEE Certificate from SANAS Accredited Agency or Sworn Affidavit from National Treasury or DTI certified by Commissioner of Oath will be used to determine the points scoring at tender closing date. Failure to submit will result</li> </ul>	GM	

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		<p>in them scoring ZERO on B-BBEE preference point system.</p> <ul style="list-style-type: none"> <li>➤ Suppliers are also required to comply to the Designated Sector for Solar PV components for local content threshold and failure to achieve the stipulated components, suppliers are advised to apply for exemption to the Department of Trade, Industry and Competition as this is a mandatory requirement.</li> <li>➤ Tenderer to comply with the local content requirement as stipulated in the Supplier Development Localisation and Industrialisation strategy.</li> <li>➤ Tenderers to complete the SBD 6.2 – Declaration Certificate for Local Production and Local Content as it is a mandatory requirement and Annexure C.</li> </ul> <p><b>Tenderers who do not meet these mandatory requirement will be disqualified.</b></p>		
7.	Project Overview/Execution	<ul style="list-style-type: none"> <li>➤ MS gave background about the project.</li> <li>➤ MS stated that Komati Power Station is approximately 50km from Emalahleni (Witbank). The surroundings towns make up Komati Village and Middelburg within a 50km radius.</li> </ul>	MS/KK	

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- No Geotechnical studies are available for this site.
- Survey and setting out works information will form part of the construction drawings from the successful tenderers.
- Bedding, Borrow Materials and spoil sites to be sort from licenced service providers in the neighbouring towns.
- MS indicated that the use of Water and Power for construction Works is available from the Power Station point of coupling/supply. It is the responsibility of the appointed tenderer to liaise with the station for the use thereof. The Employer will not be held responsible for Water and Power interruptions during construction.
- KK further indicated that the appointed tender must coordinate their construction activities with other contractors who carry out construction work near the Power Station.
- KK indicated that there are existing services particularly in and around the site identified like Electric cables, and drainage systems etc.
- Extra precaution should be taken when working in these servitudes

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		<ul style="list-style-type: none"> <li>➤ The appointed tender shall comply with all Environmental conditions and specifications.</li> <li>➤ Tenders are to provide a site layout for the Works.</li> </ul>		
8.	Technical Requirements	<ul style="list-style-type: none"> <li>➤ FC described the detailed scope of work as Engineering, Procurement, Construction, Commissioning, Performance Testing, Handover, Operator &amp; Maintenance Training of a PV solar plant comprising agrivoltaic &amp; ground mounted systems</li> </ul> <p>Objectives of installing the pilot PV plant is to:</p> <ul style="list-style-type: none"> <li>- Demonstrate feasibility of co-existence between solar power generation and agriculture</li> <li>- Assessing impact of environmental conditions (ambient conditions, irradiance, soiling, etc.) on performance and energy yield.</li> </ul> <ul style="list-style-type: none"> <li>➤ FC also indicated that tenderers to compare the energy yield (kWh) of the two systems Photovoltaic/Agrivoltaic.</li> <li>➤ PV plant to be installed on identified land at Komati Power Station. Refer to Drawing 0.33/19495 - Pre-Feasibility Study SSB Layout.</li> </ul>	FC	

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- Total area available is approx. 11 000m<sup>2</sup> (Area 1: 8000m<sup>2</sup> allocated for ground mounted PV and Area 2: 3000m<sup>2</sup> allocated for Agrivoltaic) and plant should utilise a maximum of 1 ha.
- Tenderer is required to submit complete proposal with the simulation model used to estimate plant capacity & annual energy yield.
- Plant should be equipped with a control & monitoring system, meteorological station & fire detection system
- Fixed tilt system and string panel-inverter layout is preferred.
- Plant to interface with 400V reticulation system of the station.
- Point of connection is the 400V compartment of a 630kVA, 6.6/0.4kVA mini substation.
- Mini substation 400V system requires some modification to allow for connection
- Technical evaluation criteria comprise of one mandatory criteria which is Tier 1 Manufacturer and three (03) qualitative criteria stipulated in the Technical Evaluation Criteria.

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		<ul style="list-style-type: none"> <li>➤ A minimum aggregate score of 70% is required for a bid to be functionally acceptable.</li> </ul>		
9.	<b>Safety Health Environmental and Quality Requirements</b>	<ul style="list-style-type: none"> <li>➤ DM stated that Eskom would strive to ensure that zero harm befalls its employees, contractors, the public and the natural environment. <ul style="list-style-type: none"> <li>- Zero fatalities</li> <li>- Zero injuries</li> <li>- Zero environmental incidents.</li> </ul> </li> <li>➤ He further said this can be achieved through an effective: <ul style="list-style-type: none"> <li>- OHS Management System,</li> <li>- Leadership Commitment and</li> <li>- Sound Health and Safety Culture</li> </ul> </li> <li>➤ DM emphasized that tenderer must provide a breakdown for SHE in their safety file.</li> <li>➤ MM indicated that the appointed service provider shall comply with all Environmental conditions and specifications - <u>Dust management</u>.</li> <li>➤ Dust makes the air quality worse, and it can quickly make any worksite unbearable if it is not managed correctly. In the Safety file, include how dust will be managed at the construction the site i.e. the procedure on dust management.</li> </ul>	DM/CD/MM	


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- The station is ISO14001:2015 certified meaning one of the requirements is to keep the station as clean as possible, therefore waste management through waste separation and practicing cradle to grave should be adhered to. End of life i.e. safe disposal certificate should be sent to Generation Environmental department.
- Waste should be disposed at a registered landfill site- agreement of such landfill site will be required. In addition, procedure for waste handling should be available.
- Heritage Resources: procedure/ process of handling any heritage resources on site should be included in the Safety file.
- Procedure on handling chemical/oil spillage must be included in the SHE file.
- All Environmental related incident should be reported to the Generation Environmental department within 24 hours.
- The clean-up and rehabilitation of any affected area should be cleaned and left as close to the current Environmental state as possible.
- Tenderers were encouraged to have a procedure for any non-conformities for quality.

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		Tenderers were encouraged to comply with the SHEQ Requirements as per the tender returnables.		
10.	Pricing Schedule	<ul style="list-style-type: none"> <li>➤ TM indicated that the pricing schedule is not exhaustive though an indicative pricing schedule is provided, tenderers are not limited to the pricing schedule provided and align it with the activities on the scope of work and the programme.</li> <li>➤ Tenderers are to complete the shorter schedule of cost component rate and to be priced in detailed.</li> <li>➤ Tenderers are to submit the hard copy of the pricing schedule at tender closing date and the soft copy of the same.</li> </ul>	TM	
11.	Question and Answer Session	<p>Q – The tenderer wanted clarity if it will be allowed to use the CIDB grading of the subcontractor.</p> <p>A – The team responded that it is not allowed as the use of the subcontractor's grading will be in violation of the CIDB requirement. CIDB regulations permit the main contractor to have the required CIDB when submitting a tender or alternatively the main contractor may form a Joint Venture as both Companies will be jointly and severally liable in the project as opposed to</p>		

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the subcontractor as Eskom will be entering into a binding agreement or contract with the main contractor.

Q – If the main contractor's Annual Financial Statement does not meet the required turnover but a guarantee will be submitted to cover for the shortfall, will it be allowed?

A – Eskom will accept the guarantee from a financial institution as a form of collateral and the tenderer will not be disqualified.

Q – What is the percentage of subcontracting the works?

A – The procedure does not allow the works to be subcontracted at 100% but as an EPC contract the contractor should have the role to play in the project so that will be the determining factor.

Q –Is there an expectation for the successful tenderers to utilise the current workers in Komati and if that is the case what mechanism will be put in place to control such employment.

A – The answer was no, there is no such, but the successful tenderer is expected to employ people within the vicinity of Komati Village for general work in a form of skills development.

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Q – For Tier 1 panel manufacture and the requirement for Local Content, how do tenderers combine this if they cannot find the panel with Local Content and still meet the tier 1 manufacture.

A – DTIC was engaged and Eskom was unable to acquire the exemption and advised Eskom to communicate with the tenderers to source the exemption individually. Further to this, based on the research conducted there is a Tier 1 Manufacturer locally that can be used.

Q – Area 1 indicating 8000 square metres, it seems to include a parking area, is the area going to be repurposed or do tenderers need to cater for that parking shown in the picture.

A – The parking area land is available for construction of the PV plant. The parking area structures shall be demolished to accommodate the PV plant structures, equipment and the security fence. An area covering approximately **262m** by **3m** (approx. **800m<sup>2</sup>**) to cater for a 3-tier fence to be installed on the north to west boundary of Area 1.

Q – Under maximum energy yield and nominal AC capacity evaluation criteria, what does 35% indicate?

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A – 35% represents the weighting allocated to that criterion which will be used for technical evaluation purposes. The tender is for Engineering, Procurement and Construction therefore, the tenderers are expected to design and size a PV plant based on the piece of land provided by Eskom. Eskom will score the tenderers based on the on energy yield and capacity from their simulations.

Q – If the tenderer have submitted the letter of intent for subcontracting, will the subcontractor's experience be considered for evaluation.

A – Yes, it will be considered for evaluations.

Q – How will the tender be adjudicated as there is no size required in terms of the output?

A – The tenderer must design and size the PV plant based on the identified gross piece of land measuring 11000m<sup>2</sup>. The plant should be sized to ensure that it utilizes a net footprint of 1 hectare. The energy yield and capacity from the tenderer's design will influence the technical evaluation scoring.

Q – Is technical evaluation precede the pricing evaluation, meaning if you achieve the highest scoring on technical the next step for evaluation is pricing which is the final step for appointment.

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A – The tenderer is requested to submit this question in writing to enable the Eskom team to formally respond.

Q – Under pricing comparison, it will be easy for the tenderers to have the same design for this plant as some may offer a better rand per kilowatt, so if the Employer's rate is rand per kilowatt that could assist.

A – Eskom will review the suggestion.

A – Eskom has reviewed the suggestion and the rand per kilowatt option will not be explored. The technical evaluation criteria on the bid remains unchanged..

Q – The tenderer mentioned that there is a CCTV in the solar PV specification.

A – The tenderer was told that the specification for the PV Solar is correct as advertised.

Q – Is this tender a replacement of the decommissioning of Komati in September?

A – No, when the time come for the decommissioning of Komati due process will follow.


Q – Two possibilities were the solar panel can be mounted, is this a requirement to use the

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		<p>open field as well as the testing facility and the bottom field.</p> <p>A – Area 1(gross area ~ 8000m<sup>2</sup>) and Area 2 (gross area ~ 3000m<sup>2</sup>) is the combined footprint that is available for the pilot PV plant. Tenderers are required to make use of this land. Eskom requires a ground mounted PV plant installed in Area 1 and agrivoltaic in Area 2.</p> <p>Q – The enquiry for solar PV will now be issued for the third time to the market, is there a workable plan that was submitted by the previous tenderers.</p> <p>A – Yes, the previous tenderers submitted a workable solution of which it cannot be shared at this stage for fairness reasons.</p> <p>Q – Was there any consultation completed at the selected site?</p> <p>A – Yes, there was consultation with relevant stakeholders in Eskom.</p> <p>Q – There are two closing dates of which one is the 1<sup>st</sup> of July 2022 and 07<sup>th</sup> of July 2022.</p> <p>A – The closing date of 1 July 2022 is the clarification closing date, meaning that the tenderer can send their clarification anytime until the 1<sup>st</sup> of July 2022 and the closing date of</p>		
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	Meeting Minutes	Template Identifier	240-54076329	Rev	7
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		Next review date	October 2022		
		Group Capital Division			


		<p>the 07<sup>th</sup> of July 2022 is the tender submission date.</p> <p>Q – What is the expected duration of the project?</p> <p>A – Tenderers are to supply Eskom with the schedule that will indicate the contract duration.</p>		
8.	General and Closure	<ul style="list-style-type: none"> <li>➤ VR encouraged tenderers to arrange for a site meeting.</li> <li>➤ HL officially adjourned the meeting and thanked everyone present.</li> </ul>	VR/HL	

**This is a true reflection of the Non-Compulsory Clarification Meeting held on 15 June 2022 for the PV Solar tender for Komati Power Station.**

**Minutes Compiler**

**Name: Hellen Lebjane**

**Designation: Senior Advisor Procurement**

**Signature:**  \_\_\_\_\_

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## Meeting Minutes

Template Identifier	240-54076329	Rev	7
Effective Date	November 2019		
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Group Capital Division			

Minutes Supported by the PM:

Name: Mandisa Sakela

Designation: Middle Manager Contracts

Signature: \_\_\_\_\_

Date: 24/06/22

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