



## REQUEST FOR QUOTATIONS (RFQ)

<p><b>You are hereby invited to submit Quotation for the requirements of</b></p> <p><b>SAFCOL SOC LTD</b></p>		
<b>RFQ number:</b>	<b>RFQ BEL/0032/2025</b>	
<b>RFQ Issue Date</b>	<b>15 September 2025</b>	
<b>Closing date and Time</b>	<b>30 September 2025 At 12:00PM</b>	
<b>COMPULSORY/ NON COMPULSORY BRIEFING SESSION</b>	None	
<b>Briefing Session Date and Time: (IF APPLICABLE)</b>	None	
<b>RFQ validity period:</b>	<b>60 days (commencing from the RFQ Closing Date)</b>	
<b>RFQ Description:</b>	<b>SUPPLY AND ERECTION OF FENCE AROUND MANAGEMENT HOUSES AT BELFAST PLANTATION</b>	
<b>RFQ enquiries must be emailed to :</b>		<b>Jeanette Satekge</b> <a href="mailto:Jeanette@safcol.co.za">Jeanette@safcol.co.za</a>  <b>013 754 2700 ext. 3365</b>  <b>063 705 1530</b>
<b>RFQ responses must be emailed to :</b>		<a href="mailto:RFQNorth@safcol.co.za">RFQNorth@safcol.co.za</a>  Please use the RFQ Number on the subject of the email when responding to this RFQ

**NAME OF SERVICE PROVIDER:** \_\_\_\_\_

**TOTAL PRICE (INCL VAT):** \_\_\_\_\_

#### **CONDITIONS OF THIS RFQ**

- Service providers must complete in full the RFQ document and ensure that quotation is on the **company letterhead**.
- Quotations must be e-mailed to the address provided herein All service providers must submit their B-BBEE Verification Certificates from Verification Agencies accredited by the South African Accreditation System (SANAS) OR an EME/ QSE sworn affidavit **signed by the EME representative and attested by a Commissioner of Oaths**
- Late and incomplete submissions will not be accepted.
- Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform SAFCOL before RFQ closing date.
- All SBD documents must be always signed and sent back with the quotation

#### **SPECIAL CONDITIONS OF THIS RFQ**

- Accepted RFQ's will be communicated by way of an official purchase order or a promissory note signed by a duly authorised official . Accordingly no goods; services or works must be prepared or delivered before an official purchase order or a promissory note is received by the respondent, .
- All prices quoted must be firm and be inclusive of Value Added Tax( VAT), where applicable
- The lowest or any offer will not necessarily be accepted and SAFCOL reserves the right to accept any offer either in full or in part.
- The offer shall remain binding and open for acceptance by SAFCOL during the validity period indicated and calculated from the closing time and date of this RFQ.
- Safcol reserves the right not to make an appointment for this RFQ.
- Service Providers bidding as a Joint Venture - Consolidated BEE certificate in cases of Joint Venture

#### **PROTECTION OF PERSONAL INFORMATION**

- In responding to this RFQ , SAFCOL acknowledges that it may obtain and have access to personal data of the respondents. SAFCOL agrees that is shall only process the information disclosed by bidders in their response to this RFQ for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
- Furthermore, SAFCOL will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SAFCOL requires Respondents to process any process any personal information disclosed by SAFCOL in the bidding process in the same manner

**REASONS FOR DISQUALIFICATION**

Service providers will be disqualified for the following:

1. Non-compliance tax status at the time of award, verification of tax compliance status will be verified with Central Supplier Database(CSD) or through SARS's e-Filing. Service providers will be given 7 working days to rectify their tax compliance status with SARS. If the tax status is still non-compliant after 7 working days, the service provider will be disqualified from further evaluation.
2. Submitted information that is fraudulent; factually untrue or inaccurate for example membership that do not exist; B-BBEE credentials; experience etc.
3. Service providers who made false declarations on the Standard Bidding Documents or misrepresented facts and or;
4. Service providers who are listed on the National Treasury's Database of restricted suppliers and defaulters
5. Failure to quote in line with the specification

I hereby accept the above-mentioned conditions

**This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).**

**NAME OF BIDDER\_(COMPANY\_NAME)..... SIGNATURE.....**

**CAPACITY.....**

**DATE.....**

## **TERMS OF REFERENCE/SCOPE OF WORK**

### **TERMS OF REFERENCE – SUPPLY AND ERECTION OF FENCE AROUND MANAGEMENT HOUSES AT BELFAST PLANTATION**

#### **1. BACKGROUND**

SAFCOL The South African Forestry Company SOC Ltd (SAFCOL) is a state-owned forestry company listed as a Schedule 2 major public entity in terms of the Public Finance Management Act 1 of 1999. It was established in 1992 following the promulgation of the Management of State Forest Act 128 of 1992 to promote the development in the long term of the forestry industry according to accepted commercial management practice in South Africa.

#### **2. OBJECTIVE**

To appoint a service provider to supply all resources and install fences at Belfast plantation.

#### **3. SCOPE OF WORK /SPECIFICATION**

Below is a table reflecting the areas and the distances to the nearest known towns.

No	Plantation	Nearest town	Distance to Nearest town	Areas to be serviced	Type of service
1	Belfast	Belfast	8km	Management houses	<ul style="list-style-type: none"><li>• Supply and Installation of fence – Barbed wire strands and Razor wire coils – Fully galvenised</li><li>• 5 X 4m wide motorised vehicular gates</li></ul>

#### **BELFAST PLANTATION - FENCE SCOPE**

This specification covers the following:

1900m of fence and 4 gates.

- (a) Clearing and grubbing of fence route where necessary
- (b) Installation of 1 x sliding gates, and 3 double swing gates
- (c) The requirements for existing gates wiring for the Boundary fencing.

#### **INTERPRETATIONS**

##### **3.1 Supporting specifications.**

Where this specification is required for a project, the following specifications shall, inter alia, form part of the Contract Document:

- (a) Project Specifications.
- (b) SABS 1200 A or AA as applicable.

### **3.2 Application**

This specification contains clauses that are generally applicable to civil engineering construction. Interpretations of the variations to this specification are set out in Portion

### **3.3 Standards**

Standards shall be "Y"-section iron standards with unit mass 2,5 kg/m and complying with the requirements of CKS 82.

### **3.4 Straining and corner posts**

Straining and corner posts shall be one of the following:

Tubular full hot dip galvanized metal posts of mild steel tubing with an outside diameter of 75mm and a wall thickness of 2,5mm They shall be fitted with a 230 mm x 230 mm x 5 mm footplate

### **3.5 Stays**

Strengthening stays shall be one of the following:

Mild steel tubing with an outside diameter of 50mm and a wall thickness of 2,5mm. They shall be fitted with an 100 mm x 100 mm x 3 mm footplate

### **3.6 Binding wire**

Soft fully galvanized binding wire of at least 1.6 mm diameter shall be used.

### **3.7 Installing posts and standards.**

Straining posts shall be erected at all ends, corners and bends in the line of fences and at all junctions with other fences. Straining posts shall not be paced further apart than shown on the drawings. The length of posts above ground shall be such that the correct clearance between the lowest wire and the ground can be obtained.

Posts shall be accurately set in holes and, where shown on the drawings, provided with concrete bases to the dimensions shown on the drawings. Wooden posts shall be concerted in the post hole so that the end is in concrete with the soil. The concrete strength on the footing shall be 25mpa.

Holes shall be excavated to the full specified depth of the posts irrespective of the materials encountered.

Corner, gate, end and straining posts shall be braced by means of stays or anchors as shown on the drawings or as directed by the Engineer. Pipe stays shall be securely bolted to the posts.

Standards shall be firmly plated into the ground at the spacing shown on the drawings or as directed by the Engineer. The spacing of standards between any two straining posts shall be uniform and not greater than shown on the drawings. In rock or hard material standards shall be either driven or set in holes shall be such that a tight fit is obtained. Care shall be exercised when driving standards to prevent buckling or damage to them.

After posts and standards have been firmly set, but not before a period of 3 days has elapsed for the curing of any concrete surround where applicable, the fence wire shall be attached thereto at the spacing shown on the drawings.

### **3.8 Installing wire**

All fencing wire shall be wired to the sides of standards or posts to prevent the wires from being displaced or becoming loose. The wires shall be carefully stretched and hung without sag, and with true alignment. Wires shall be tensioned to no less than 1,5 km and no more than 2,0 km.

Each strand of fencing wire shall be securely fastened in the correct position to each standard with soft binding wire. The binding wire for each horizontal fence wire shall pass through a hole or notch in the standard to prevent slipping of the fence wire in a vertical direction while the ends of the wire shall be wound at least three times around the fencing wire to prevent its moving in a vertical direction.

At end, corner, straining and gate posts the fencing wire shall be securely wrapped twice around the post and secured against slipping by tying the end tightly around the wire by means of at least five snug tight twists.

Splices in the fencing wire shall be permitted if made in the following manner using a splice tool. The end of each wire at the splice shall be carried at least 75 mm past the splice tool and wrapped snugly around the other wire for not less than six complete turns, the two separate wire ends being turned in opposite directions. After the splice tool is removed the space left by it in the splice wire shall be closed by pulling the wire ends together. The unused ends of wire be cut close so as to leave a neat splice.

The gaps between posts and adjacent straining posts shall be fenced off with short fencing wires.

Droppers shall be tied to each fence wire with soft binding wire in the required position as specified for standards to prevent slipping in a vertical direction. The spacing of droppers between any two straining posts shall be uniform.

### **3.9 Closing openings under fences**

At ditches, streams, drainage channels or other hollows where it is not possible to erect the fence so that it follows the general contour of the ground, the Contractor shall close the opening under the fence by means of horizontal barbed wires at distances of 125 mm from each other, stretched between additional posts or straining posts as shown on the drawings or directed by the Engineer. In the case of vermin proof fences, the opening shall be covered with strips of wire netting 900 mm wide to the barbed wires.

### **3.10 General requirements**

The completed fence shall be plumb, taut, true to line and ground contour, with all posts, standards and stays firmly set. The Contractor shall, on completion of each section of fence, remove all Cutt-offs and other loose wire or netting so as not to create a hazard to grazing animals or nuisance to the owners of the ground.

All fencing shall be neatly and effectively joined to existing fences, fences and walls.

The Contractor shall regularly inspect all fences and make good immediately any defects found or brought to his attention. The fences shall be maintained in good condition at all times.

### **3.11 Tolerances**

The erected fence shall follow the general contour of the ground and the Contractor shall grade any surface irregularities in order to achieve this. The bottom of the fence shall be located a uniform distance above the ground line in accordance with the drawings.

The height of the lower fencing wire above the ground at posts and standards shall not vary from that shown on the drawings by more than 25 mm. Other fencing wires shall not vary by more than 10 mm from their prescribed relative vertical positions.

### **3.12 Testing**

Materials shall, where ordered, be tested in accordance with the relevant prescribed SABS tests or form compliance with any other specification as described in the Contract.

## **APPENDIX A: APPLICABLE STANDARDS**

Reference is made to the latest issues of the following Standards Specifications, Codes and Practice and Regulations.

SABS 280	Hole location in fencing posts and droppers.
SABS 675	Zinc-coated fencing wire (plan and barbed).
SABS 763	Hot-dip (galvanised) zinc coatings.
SABS 935	Hot-dip (galvanised) zinc coatings on steel wire.
SABS 1373	Chain-link fencing and its wire accessories.
CKS 82	Steel posts, stays, standards and droppers for strained wire fences.
CKS 146	Gates, steel with tubular frames.
CKS 229	Chain-link wire fencing (welded mesh fence)

### **Belfast Plantation - Razor coils with barbed wire strands**

#### **The projects scope:**

#### **Belfast Plantation**

840m of 1.8m high 16-line single strand steel barbed wire with razor wire coils fence 5 x 4m wide vehicular sliding gate - motorized

1. The Activities where applicable include:

1.1. Site clearance

Clearing and grubbing for fence route

#### **1.2. Excavation**

Excavation for footings 400mm x 400mm wide x 600mm deep in all materials for steel posts.

### **1.3. Posts**

Supply and install 100mm diameter corner posts with 1.8m high fence with base plate and cap top and

Hot deep galvanized and wall thickness of 2.5mm

### **1.4. Intermediate posts**

Supply and install 100mm steel posts same as corner posts. Hot deep galvanized and wall thickness of 2.5mm with cap top and base plate. Posts are to be installed in 400mm wide x 600mm deep concrete footing and shall be installed. – hot deep galvanised.

### **1.5. Flat Razor Wire**

Supply and install all resources and install flat razor wire coils 700mm diameter, Wire size of 2.5mm. The coils must be three along the height and overlap each other by 100mm.

### **1.6. Barbed wire lines**

16 lines of barbed wire steel single strand with four points barbed and lines installed at 105mm centres.

### **1.7. Gate Motorized gate with 10 Remote controls**

Supply and install 1.8m high Sliding gate 4m wide complete with gate poles secured. Sliding gate to be made of 75mm x 32mm mild steel tubing for the main frame and wall thickness. Of 2.5mm intermediate members on the gates shall be vertical members of 32mm x 32mm.

Angle iron at 150mm centres 7 spikes shaped head. Painted with one coat Universal quote and two quotes enamel paint.

## **2. DELIVERY OF GOODS OR SERVICES**

The project is expected to be completed within 3 months and signed off.

### **Delivery address**

South African Forestry Company SOC Limited (SAFCOL)  
Belfast Plantation  
R33 Stoffberg Road  
Belfast  
1100

## RETURNABLE DOCUMENTS

- Fully completed and signed RFQ
- Official Quotation on the company letter head
- Latest Tax Clearance
- Latest BBBEE certificate- SANAS Accredited or sworn affidavit for EME/QSE
- CSD Report or (MAAA number )
- ID copies of company directors

**I, the undersigned, for and on behalf of the Service Provider, hereby confirm that I/we understand the information as stated above and that I/we will comply with all of the above.**

Name (print)

.....  
**Signature**

## Capacity

Date

## **Evaluation Criteria**

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Quotations will be evaluated in accordance with SAFCOL Supply Chain Management Policy and Preferential Procurement Policy Framework Regulations of 2022; the bid evaluation process shall be carried out in the following phases namely:

Phase 1: Administrative Compliance Evaluation

Phase 2: Mandatory Requirements

Phase 3: Functionality Evaluation

Phase 4: Price and Specific Goals Evaluation

### **Phase 1: Administrative Compliance requirements**

1. Completion in full of the Request for Proposal document
2. Completion of all SBD Forms( Declaration Forms)
3. Proof that tax matters with SARS are in order( SARS Pin Number/ Tax Clearance Certificate)
4. Proof of company registration documents( e.g Pty;Trust; CC etc)
5. Original or copy of B-BBEE Level of contribution Certificate or Sworn Affidavit signed by the deponent and the Commissioner of Oath (Failure to attach certificate will lead to non-allocation of points)
6. Registration with National Treasury Central Supplier Database (CSD), if not registered on CSD, successful bidder must register within 7 working days of award
7. ID copies of company directors

**Phase 2: Mandatory Requirements**

Description	Comply	Do not Comply
<b>Only service providers under Emakhazeni local Municipality can respond to this Request for Quote</b>  <b>Attach Proof of residence under Emakhazeni local Municipality, Proof of residence must be either in the name of the Company Director/s or company name.</b> <b>Proof of residence must be less than 3 months old</b>		

**N.B: Bidders who fail to meet mandatory requirements will not be considered for further evaluation.**

**Phase 2(b): Mandatory Requirements**

No.	Description:	Comply	Do not Comply
1.	A Valid Letter of good standing with COIDA (attach copy)		
2.	Proof of registration with the Compensation Fund in terms of the COID Act and a valid Letter of Good Standing issued by the Compensation Commissioner.(attach copy)		
3.	Registration with CIDB 1SQ or higher(attach copy)		

**N.B: Bidders who fail to meet mandatory requirements will not be considered for further evaluation.**

### **Phase 3: Functionality Evaluation**

<b>DESCRIPTION OF CRITERIA</b>	<b>METHOD OF EVALUATION</b>	<b>POINTS ALLOCATION</b>
<b>1. Company experience (40)</b> Bidders must demonstrate that they have experience in Installation of fences Installing Mesh netting fences.  The completion Certificate must indicate project value, description and date	1 Completion Letter	0
	2 Completion certificates	15
	3 Completion certificates	25
	4 or more Completion Certificates	40
<b>2. EXPERIENCE OF PROJECT SPECIALISTS (15)</b> The Service Provider must demonstrate that the specialist(s) within the company has the relevant experience to: Installation of Mesh fencing Attach a concise CV of key specialist(s) with at least relevant contactable reference(s) for similar work done.	Less than 1 year experience	0
	1-2 years' experience	3
	3-5 years' experience	6
	6-8 years' experience	9
	9-10 years' experience	12
	More than 10 years' experience	15
<b>3. Qualifications of the Project specialists (15)</b>  Attach certified certificates or qualification in in the built environment, Construction	No relevant diploma or degree or higher	0
	National Diploma in built environment, <b>Construction</b>	10
	Degree or Higher in the built environment, <b>Construction</b>	15
<b>4. Qualifications of Designated Project Manager (20)</b>  Attach certified certificates or qualification in the built environment, Construction	No relevant diploma or degree or higher	0
	National Diploma in the Built environment, <b>Construction</b>	10
	Degree or Higher in the built environment, <b>Construction</b>	20
<b>5. Approach and methodology for the provision of required services (10)</b> The methodology must cover the following: a) Setting out of fence route (1 Point) b) Installation of Corner and intermediate posts (2 Points) c) Installation of Barbed wire lines (1 Point) d) Installation of mesh or coils (4 point) e) Installation of Barbed wire lines (1 point) f) Hand over and commissioning (1 point) Attach methodology covering the above-mentioned elements	Scoring shall be as per points allocated per parameter required	10
<b>Minimum points for functionality</b>		70
<b>Total points</b>		100

**N.B: Only Bidders who score the minimum of 70 points will be considered for further evaluation on Price and Specific Goal.**

**Phase 4: Price and Specific Goals Evaluation**

Only bids that meet the requirement will be evaluated further in terms of price and specific goals evaluation, as follows:

CRITERIA	POINTS
Price	80
Specific Goals	20
<b>TOTAL</b>	<b>100 points</b>

**SPECIFIC GOALS FOR THIS RFQ AND POINTS THAT MAY BE CLAIMED ARE INDICATED AS PER TABLE BELOW:**

Criteria	Points (80/20 system)
At least 51% Black Ownership	10
At least 51% Black Women Owned	5
At least 51% Black Youth Owned	3
At least 51% Owned By People With Disabilities	2
<b>Total Points</b>	<b>20</b>

**DOCUMENTS REQUIREMENT FOR VERIFICATION OF POINTS ALLOCATION: -**

No.	Procurement Requirement	Required Proof Documents
2.1	At least 51% Black Ownership	<ul style="list-style-type: none"> <li>• CIPC registration documents</li> <li>• B-BBEE certificate/sworn affidavit</li> <li>• South African Identification Document</li> </ul>
2.2	At least 51% Black Women Owned	<ul style="list-style-type: none"> <li>• CIPC registration documents</li> <li>• B-BBEE certificate/sworn affidavit</li> <li>• South African Identification Document</li> </ul>
2.3	At least 51% Owned By People With Disabilities	<ul style="list-style-type: none"> <li>• Letter from the Doctor confirming Disability</li> <li>• South African Identification Document</li> </ul>
2.4	At least 51% Black Youth Owned	<ul style="list-style-type: none"> <li>• CIPC registration documents</li> <li>• B-BBEE certificate/sworn affidavit</li> <li>• South African Identification Document</li> </ul>
2.5	100% Local Content	<ul style="list-style-type: none"> <li>• Fully completed SBD6.2</li> <li>• Fully completed Annexure C</li> </ul>
2.6	Implementation of RDP goals (Locality) Points=0	<ul style="list-style-type: none"> <li>• Proof of residence in a form of a Municipal Bill or letter from recognized council confirming business address of the bidder</li> <li>• South African Identification Document</li> </ul>

## **SAFCOL SUPPLIER CODE OF CONDUCT**

**Click on the following link to access the SAFCOL Supplier Code of Conduct and confirm as indicated below:**

<chrome-extension://efaidnbmnnnibpcajpcgicfindmkaj/https://www.safcol.co.za/wp-content/uploads/2023/12/SCM-DOC-001-SUPPLIER-CODE-OF-CONDUCT.pdf>

**I confirm that I have read and understood SAFCOL supplier code conduct and that I will adhere to all the conditions contained therein.**

**NAME OF BIDDER\_(COMPANY\_NAME)..... SIGNATURE.....**

**CAPACITY..... DATE.....**

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

2.2

Full Name	Identity Number	Name of institution	State

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?  
**YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the

**SBD4**

bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

a) The applicable preference point system for this tender is the **80/20** preference point system.

b) The **80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total Points for PRICE and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
At least 51% Black Ownership	10	
At least 51% Black Women Owned	5	
At least 51% Black Youth Owned	3	
At least 51% Owned By People With Disabilities	2	
Price	80	

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deem necessary.

	..... <b>SIGNATURE(S) OF TENDERER(S)</b>
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....